

**New Milford Board of Education
 Operations Sub-Committee Minutes
 April 19, 2022
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien (arrived at 7:32 p.m.)
Also Present:	Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Ms. Rebecca Adams, Human Resources Director Mr. Jeffrey Turner, Technology Director

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if there would be a revision of the exhibit for the full Board. • Ms. Adams said yes. Regarding tonight's exhibit, Ms. Adams said that Mr. Solomon will not be taking the paraeducator position after all and will remain as a sub. <p>Mr. Helmus moved to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>

<p>B.</p> <p>C.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated March 31, 2022 2. Purchase Resolution D-757 3. Request for Budget Transfers <ul style="list-style-type: none"> ● Mrs. Fulenbach asked when the final excess cost payment would be received. ● Mr. Giovannone said the first week of May. It is projected to cover the budgeted amount. Any overage could offset other lower revenues. ● Mrs. Faulenbach asked about the DCF tuition amount. Mr. Giovannone said that represents half for the year and the account is expected to hit the mark. ● Mr. Giovannone said some revenue lines will be less than expected, but others will be over. In general, revenue is expected to hit the overall budget target. ● Mrs. Faulenbach asked if deposits to the capital reserve were complete. Mr. Giovannone said they are. ● Mrs. Faulenbach asked if we will be looking to make motions in June for projects and capital reserve as we have in the past with end of year balance and Mr. Giovannone said that is the plan. <p>Mr. Helmus moved to bring Monthly Reports: Budget Position dated March 31, 2022, Purchase Resolution D-757 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p> <p>Grant Approval</p> <ol style="list-style-type: none"> 1. ED 244 <ul style="list-style-type: none"> ● Ms.Hollander said this grant covers the basic costs of running the Adult Education program. 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated March 31, 2022 2. Purchase Resolution D-757 3. Request for Budget Transfers <p>Motion made and passed unanimously to bring Monthly Reports: Budget Position dated March 31, 2022, Purchase Resolution D-757 and Request for Budget Transfers to the full Board for approval.</p> <p>C. Grant Approval</p> <ol style="list-style-type: none"> 1. ED 244
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	<p>Mr. O'Brien moved to bring Grant ED 244 to the full Board for approval.</p> <p>Motion seconded by Mr. Helmus.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Grant ED 244 to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>End of Year Balance</p> <ul style="list-style-type: none"> ● Mr. Giovannone said the memo projects fiscal year end balance totals, taking into consideration all known variables, but not including any year end projects that the Administration may bring forward for consideration next month. Any projects for consideration must be completed before June 30, 2022. ● Mrs. Faulenbach noted that this is a fluid number with transportation figures still in flux. She asked about possible transfers. ● Mr. Giovannone said there are still some to come, e.g. with the legal line, but that any transfers are already baked into the total presented in the memo. ● Mrs. Faulenbach said she thought it was important to note the June 30 deadline for projects, since any projects beyond that using this year's balance would need to be requested from capital reserve. <p>B. Transportation Update</p> <ul style="list-style-type: none"> ● Mr. Giovannone said the memo summarizes where we are now and the issues that have occurred. This week, with Henry Abbott Tech in recess, all buses are running so far. ● Mrs. Faulenbach said they recognize the strain on district staff to manage these ongoing issues, as well as the financial component. They continue to work towards a final solution financially and contractually. 	<p>Items of Information</p> <p>A. End of Year Balance</p> <p>B. Transportation Update</p>

	<ul style="list-style-type: none"> ● Mr. Helmus asked if the situation has stabilized and if communication is better. ● Mr. Giovannone said it varies from day to day and communication has improved in some areas. The most difficult circumstance is the last minute notifications, as they create the most difficulties for families. ● Mrs. Faulenbach said central office administration has had many internal meetings with All Star. The Board and legal have been involved as well. <p>C. ESG/NV5</p> <ul style="list-style-type: none"> ● Mr. Giovannone said the first Energy Program Update meeting was held virtually on April 1 to discuss the finance piece of this project. The memo outlines the discussion. The attachments are based on ESG’s projections. Mr. Giovannone said they have requested access to the portal used for financial tracking by school/project and expect to see that next month. ● Mr. Helmus said he thought this was a good first step and said he will be very interested in the specifics since we are basically fronting the money for the project. ● Mr. Giovannone said ESG is on the hook for any overage. <p>D. Special Transportation Services Bid Update</p> <ul style="list-style-type: none"> ● Mrs. Faulenbach asked if the bids had been received. Mr. Giovannone said yes and they are compiling their recommendation for a memo to the full Board for the April meeting next week. 	<p>C. ESG/NV5</p> <p>D. Special Transportation Services Bid Update</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> ● There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p>	<p>Adjourn</p>

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	Mr. O'Brien moved to adjourn the meeting at 8:11 p.m. seconded by Mr. Hansell, and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 8:11 p.m.
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Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee