

MINUTES

Boulder Elementary School District No. 5
Regular Meeting

June 9, 2025
Boulder Elementary School

Board members present:

Andrea Dolezal – *Board Chair* Lance Hoover – *Vice Chair* Devyn Ottman – *Trustee*
Kyle Simons – *Trustee (via phone)*

Administrators present:

Dave Selvig - Superintendent
David Jamison, Principal
Britton Mann – District Clerk

Visitors: None

CALL ELEMENTARY
BOARD TO ORDER

The Elementary Board was called to order at 5:30 p.m. by Andrea, who led the Pledge of Allegiance.

AGENDA REVIEW

None

APPROVAL OF
CLAIMS

There was a question on what 95 Percent Group was. Britton stated that this was phonics for the younger grades. There was also a question on a couple names on claims checks and Britton stated that these were the approved Tr4's (Individual Transportation Contracts) for the families in Elk Park. There were no other questions regarding the June 2025 claims. Trustee Hoover motioned to approve the June 2025 claims for \$32,720.72. Trustee Ottman seconded, all present approved.

REVIEW OF PREVIOUS
MONTH PAYROLL

There were no questions regarding the May 2025 payroll.

APPROVAL OF
PREVIOUS MONTH
MINUTES

There were no questions or comments regarding the May 2025 regular meeting minutes. Trustee Hoover motioned to approve the Minutes for May 12, 2025 regular board meeting. Trustee Ottman seconded, all present approved.

APPROVAL OF
STUDENT ACTIVITIES

There were no questions or comments regarding the Student Activities. Trustee Hoover motioned to approve the student activities as presented. Trustee Ottman seconded, all present approved.

BUDGET VS ACTUAL

There were no questions regarding the budget report.

PUBLIC COMMENT

There were no visitors present.

COMMUNICATIONS

LETTERS: None
STUDENT ISSUES: None

COMMENDATIONS
/RECOGNITIONS

Nothing

UNFINISHED
BUSINESS

Nothing

COMMITTEE REPORTS

Leadership – Chair and Vice Chair: Andrea Dolezal & Lance Hoover – This committee met and discussed the agenda.
Handbook/Policy – Lance Hoover & Devyn Ottman – This committee did not meet.
Budget/Finance & Negotiations/Personnel – Lance Hoover & Devyn Ottman – This committee did meet.
Facilities – Kyle Simons & Ray Woods – This committee did not meet.
Transportation – Kyle Simons & Ray Woods - Did not meet
School Safety – Andrea Dolezal & Devyn Ottman – Did not meet

SUPERINTENDENT'S
REPORT

Mr. Selvig gave a verbal report.
1. Britton will be out the last few weeks of June, so Mr. Selvig and Britton have been going over requisitions and finalizing the budget.
2. The server will be decommissioned and we will be storing information via

the cloud. SchoolHouse IT was here today to do backups on the administration computers. Mr. Selvig would like to go to Senso, which is a filter program that would replace GoGuardian.

3. Mr. Selvig also suggested moving away from Face Book and start recording the meetings and create a You Tube account and post there and a link can be created on the website to view future meetings. Trustee Ottman stated that the sound is clearer in her opinion on You Tube. Chair Dolezal stated that she is open to that idea.

PRINCIPAL'S REPORT

Mr. Jamison gave a verbal report.

1. School is out.
2. The year-end field trips and field days went really well and the students enjoyed them.
3. Mr. Jamison has started planning for the PIR days in August.
4. Chair Dolezal stated that she would like to thank Mrs. Pettis for adding the calendar and supply list to the report cards.

NEW BUSINESS

1. Personnel – *Standing Agenda Item* -

- a. 21st Century Program Summer Applications – There was an application for Megan Anderson to work in the kitchen this summer. Trustee Hoover motioned to accept the application for Megan Anderson. Trustee Ottman seconded, all present approved.

2. Non Resident Student Acceptance – *Standing Agenda Item* – There were only 4 new out of district students who applied to Boulder Elementary, the remaining were the same from last year. Mr. Jamison provided a list for viewing only to the board members. Trustee Ottman asked about the 7th and 8th graders on the list. Mr. Jamison stated that the school will still collect tuition for the 7th and 8th graders. Trustee Hoover motioned to approved all of the out of district student agreements. Trustee Ottman seconded, all present approved.

3. Liquidation of School Property – *Standing Agenda Item* – None

4. Policy Updates – *Standing Agenda Item* – Student Handbook Revisions second reading: Mr. Jamison stated that cell phones are becoming distracting for the older students. Starting next year, he would like to add a change regarding cell phones. Cell Phones would be secured starting 1st period and remain secured throughout the day and be released back to the student at the end of the day. The board went over the proposed changes. Chair Dolezal asked about hoodies and wanted to make sure everyone was on the same page. She asked if Hoodies are allowed now as long as the hood is not being worn. Mr. Jamison stated yes that is correct. Trustee Hoover motioned to approve the student handbook for the second reading. Trustee Ottman seconded that motion all present approved.

5. Playground resurfacing – Cap paving is scheduled to resurface the playground and is allowing us to keep our bid from last summer. An estimated cost of \$9,055.00 Trustee Ottman motioned to approve Cap Paving to resurface the playground with last year's bid. Trustee Hoover seconded, which passed unanimously.

6. Electronic Door System – The new security system is set to be scheduled for the summer installation. Mr. Selvig reminded the board that this system will also allow times to be set up to let people into the building when there is an approved facility use agreement in place. Trustee Ottman motioned to approve the new electronic door system with an estimated cost of \$12,500.00. Trustee Hoover seconded the motion which passed unanimously.

7. Door Replacements - The two gym doors that lead to the playground are set to be replaced this summer. The replacement of the kitchen door was already approved. Trustee Hoover motioned to approve the installation of two new doors in the gym leading to the playground. Trustee Ottman seconded, all present approved.

8. Bus Routes / TR4 Contracts – There are currently 4 families who live in Elk Park and have sent in their TR4 Contracts (Individual Transportation Contract) Trustee Ottman motioned to approve the TR4 contracts as presented. Trustee Hoover seconded, all present approved.

9. Classified Salary Schedule – Mr. Selvig stated that he made a mistake on one of the columns, in error he used the wrong rate. Britton provided an updated salary matrix. Mr. Selvig also stated that since our Foods Supervisor is salaried, she will also need a motion. Trustee Ottman motioned to approve the 3% salary increase for

the certified staff and a 3% increase for the Foods Supervisor. Trustee Hoover seconded, all present approved.

10. Business Manager Contract – Britton asked the board for a 3% increase, continue the 4-day work week, cell phone reimbursement and also asked for 5 personal days. Trustee Ottman motioned to approve the 3% increase, 4-day work week, cell phone reimbursement and 5 personal days. Trustee Hoover seconded the motion, which passed unanimously.

11. Principal Contract – Mr. Jamison asked for the 3% increase too. Trustee Hoover motioned to approve the 3% increase for Mr. Jamison's contract. Trustee Ottman seconded, which passed unanimously.

12. Superintendent Contract – Mr. Selvig asked for the 3% increase. The board members expressed concern about not paying Mr. Selvig enough for everything that he is currently doing. Mr. Selvig stated that he is fine with how everything currently is. Trustee Ottman motioned to approve a 3% salary increase for Mr. Selvig. Trustee Hoover seconded, which passed unanimously.

Mr. Selvig stated that the board could have a ZOOM meeting, depending on where the budget sits after everything has been encumbered that has been approved, if there is a big ticket item the district might want to purchase, potentially a new vehicle to replace the van.

Trustee Ottman motioned to approve Britton to pay the July 2025 claims. Trustee Hoover seconded, all present approved.

ADJOURNMENT

Meeting adjourned at 6:45 p.m.



Chair, Elementary Board



Clerk, Elementary Board