

# Minutes of Regular Governing Board Meeting November 18, 2021 Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Thursday, November 18, 2021, beginning at 6:00 p.m., in the Jr High Science Classroom, and Via Zoom.

## 1. Call to Order

Board President Gary Terrell called the meeting to order at 6:02 p.m. the 4<sup>th</sup> grade students at Mountain Vista K-8 School led the pledge of allegiance via a pre-recording.

Roll Call – Board members present:

Gary Terrell, President

Linda Lyon, Vice-President

Jeri Taylor, Member

Edie Crall, Member – via Zoom

Camilo Gotay, Member

Also present:

Crystle Nehrmeyer, Superintendent

Kathleen Ochoa, Administrative Assistant

Dawn Ruiz, Business Manager – via Zoom

Allison Hendrix, Grants & Special Programs Coordinator

Shannon Soule, Principal

Brigette Martin, HR Specialist – via Zoom

## 2. Approval of Agenda

Mr. Gotay moved and Mrs. Taylor seconded, all in favor, motion carried.

## 3. Communications and Call to the Public.

Mrs. Lyon read the call to the public. There was no person of the public wishing to address the Governing Board.

## 4. Discussion regarding the District's 2021-2022 Instructional Time Model. A second Public Hearing will be held Tuesday, December 14, 2021, 6:00 PM at Mountain Vista K-8 School in the Jr. High Science Classroom in accordance with HB 2862.

Mrs. Nehrmeyer explained to the Governing Board why this item was again on the agenda. Mrs. Dawn Ruiz joined the conversation via telephone to affirm the Board did satisfy the first public hearing of two required in accordance with HB 2862. No person of the public asked to address the Governing Board regarding the District's 2021-2022 Instructional Time Model. The Public Hearing was closed at 6:12 PM and President Gary Terrell continued with the regular agenda items.

## 5. Approval of Consent Agenda

Mrs. Nehrmeyer recommended the Governing Board approve the Consent Agenda with one addition to 5.K.f. as listed / highlighted below:

- A. Approval of Minutes
  - Regular Governing Board Meeting -- October 7, 2021
  - Special Governing Board Meeting – October 13, 2021
  - Special Governing Board Meeting – November 2, 2021
  
- B. Ratification of Vouchers
  - 1. Payroll Vouchers
    - V9 \$1,366.88 V10 \$54,761.11 V11 \$75,009.29 V12 \$7,309.65 V13 \$78,412.94
    - V14 \$54,761.11 V15 \$1,366.88 V16 \$54,761.11 V17 \$53,690.12 V18 \$27,363.52
  
  - 2. Expenditure Vouchers
    - V2212 \$5,716.60 V2213 \$507,345.43 V2214 \$3,595.36 V2215 \$34,697.55
    - V2216 \$27,437.96 V2217 \$123,499.18
- C. Prop. 301 Classroom Site Fund Plan for 2021-2022 School Year Fund Update
- D. Disposal of District Items
  - a. Football Equipment
  - b. Bus 12
  - c. Bus A2
- E. Capital Bond Spending Report
- F. Financial Reports for the month of October FY20/21 to date and FY 21/22
- G. Updated Student Fundraiser List
- H. Updated ESSER III Budget
- I. Revised Eligibility List – 4% wage increase
- J. Out of School Suspension Report – SY 21/22 Qtr 1
- K. Gifts & Donations
  - a. Pallets of Lysol Disinfectant Wipes – Impact of Southern Arizona
  - b. Lysol Disinfectant Wipes – Chris Crum
  - c. Violin – Art & Mary Lou Kopcsak
  - d. Saddlebrooke Community Outreach -- \$6,000 Gifted & Talented Education Grant
  - e. Easels and Office Supplies – Anonymous
  - f. Free public library – Sunshine Rotary (addition)

## 6. Superintendent’s Report – State of the District

Mrs. Nehrmeyer shared with the Governing Board the State of the District Report

## 7. “Fueling the Future” Presentation by Edie Crall, Governing Board Member

Mrs. Edie Crall shared with the Governing Board information regarding the “Fueling the Future” Program aimed at helping provide Mountain Vista K-8 School families in need with food baskets over Winter Break.

**8. Request for approval of Governing Board and Superintendent attendance at the ASBA 64<sup>th</sup> Annual Conference, December 15-17, 2021**

Mrs. Nehrmeyer recommended the Governing Board discuss and vote to approve the attendance of the Superintendent and any Board Member wishing to attend the ASBA 64<sup>th</sup> Annual Conference in December 2021.

Mrs. Lyon moved to approve the motion, and Mrs. Taylor seconded, all in favor and motion carried.

**9. Discussion and request for approval of Governing Board Regular Meeting Dates for January 2022 – December 2022**

Mrs. Nehrmeyer recommended the Governing Board discuss and vote to approve the proposed meeting dates and times for calendar year 2022.

Mrs. Lyon moved to approve the motion and Mrs. Crall seconded, all in favor and motion carried.

**10. Discussion and possible approval of Arizona School Boards Association Bylaws**

Mrs. Nehrmeyer recommended the Governing Board discuss and vote to approve the ASBA Bylaws. Short discussion held.

Mrs. Lyon moved for a yes vote from the Oracle School District #2, with the Governing Board Secretary Kathleen Ochoa directed to enter the vote on behalf of the Board, Mr. Terrell seconded the motion, all in favor, motion carried.

**11. Request to change the date of the December Regular Meeting of the Governing Board from Thursday, December 9 to Tuesday, December 14.**

Mrs. Nehrmeyer recommended the Governing Board vote to conduct the December Regular Meeting on Tuesday, December 14 instead of Thursday, December 9. Discussion held.

Mrs. Taylor moved the Regular Meeting in December be held on Tuesday, December 14 at 6:00 PM, Mr. Gotay seconded, all in favor and motion carried.

**12. Possible action to schedule a study session and discuss the Oracle Ridge campus and attainable housing on December 14, 2021 at 4:00 PM**

Mrs. Nehrmeyer recommended the Governing Board discuss and consider holding a special study session on Tuesday, December 14 at 4:00 PM to discuss the Oracle Ridge campus and attainable housing. Discussion held.

Mrs. Taylor moved to table the scheduling of a special study session regarding Oracle Ridge campus and attainable housing for a few months, Mrs. Lyon seconded, all in favor and motion carried, tabling this item to another agenda in 2022.

### **13. Discussion and distribution of Superintendent's Evaluation Instrument**

Mrs. Nehrmeyer provided each Governing Board member a copy of the Superintendent's Evaluation to be used at next month's regular meeting.

### **14. Discussion/possible action regarding personnel matters since the October Governing Board Meeting.**

Mrs. Nehrmeyer recommended the Governing Board approve the personnel matters below:

New Hire:

Christopher Carbone, Substitute Teacher

Resignation:

Lou Ann Angel, Special Education Teacher Contract Service with Therapy Travelers

New Position:

Bus Aide 1:1

Bus Driver Trainee, Route #9 Substitute

Additional Hours:

Ratify Extended School Day Programming, please see attached spreadsheet

-Mary Hurtado, Bus Aide 1:1 (new position)

Funding and Position Clarification

Amelia "Molly" Martinez, Part Time Custodian

Rosalia Sanchez, Food Service Substitute (in addition to Bus Aide and Custodian)

Termination:

Mark Fontaine, Bus Driver

Mrs. Lyon moved and Mr. Gotay seconded the approval of all personnel matters, all in favor and motion carried.

### **15. Upcoming Events**

November 19 – Oracle Schools Foundation Fundraiser, Dave Stamey in Concert at 7:00 PM, Desert View Performing Arts Center in Saddlebrooke

November 20 – COVID-19 and Flu Vaccine Clinic with Sun Life Family Health Center

November 24-26 – Thanksgiving Holiday (no school, all offices closed)

December 2 – School Science Fair at 5:00 PM, School Gym

December 11 – COVID-19 and Flu Vaccine Clinic with Sun Life Family Health Center

December 15 – Staff Holiday Luncheon at 1:00 PM, School Library

December 15-17 – ASBA 64th Annual Conference at JW Marriott Desert Ridge Resort

December 17 – Last Day of Quarter 2

December 20-31 – Winter Break (no school, school office closed)

January 3 – First Day of Quarter 3

January 10-14 – Winter STAR Benchmark Testing

January 12 – Semester 1 Honors Assembly for Grades 5-8 at 8:30 AM and for Grades K-4 at 10:00 AM, School Cafeteria

January 14 – PTO Winter Wonderland from 5:00 PM to 7:00 PM, School Gym

January 17 – Dr. Martin Luther King Jr. Day (no school, all offices closed)

January 22 – Spay and Neuter Clinic in the School Gym

January 27 – “Create Your Own Kitchen” Site Visit by Arizona Department of Education

#### 16. Future Meeting Dates and Topics

December 14 at 4:00 PM- Tentative Study Session to explore options regarding the Oracle Ridge campus and attainable housing. If approved by the Governing Board, to be held at Mountain Vista K-8 School in the Science Room. Tabled for scheduling in 2022.

December 14 at 6:00 PM - Regular Meeting of the Governing Board to include a possible Revised Annual Expenditure Budget for 2021-2022 as well as the Superintendent’s Evaluation to be held at Mountain Vista K-8 School in the Science Room.

January 13 at 6:00 PM – Annual Organizational Meeting of the Governing Board to be held at Mountain Vista K-8 School in the Science Room.

#### 17. Request for Executive Session according to A.R.S. 38-451.03 (A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The employee was provided written notice of the executive session with not less than twenty-four hours for the employee to determine whether the discussion or consideration should occur at a public meeting.

Mr. Terrell called the Executive Session to order at 6:51 PM, discussion held, and Executive Session was complete at 7:08 PM, at which time the Regular Governing Board meeting resumed.

**18. Adjournment**

Mrs. Lyon moved and Mrs. Taylor seconded to adjourn the meeting at 7:08 p.m., all in favor, meeting adjourned.

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Board President

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Board Member

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Board Vice President

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Board Member

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Board Member

Minutes approved \_\_\_\_\_