

**Escambia County School System
Out-of-District Agreement**

Parents or legal guardians who reside outside the attendance zones of the Escambia County (AI) School System and who wish to enroll their child in an Escambia County school must complete a registration form, the Out-of-District Attendance Agreement, and provide an official current student transcript from their child's previous school. Within seven (7) calendar days after attendance acceptance notification by the school's principal, the parents or legal guardian of the child must provide all required enrollment documentation to the appropriate school official before the child will be enrolled as a student. If the parents or legal guardians fail to meet the above criteria, their child will not be allowed to enroll or attend the Escambia County School System.

For out-of-district enrollment and attendance to continue during the school year in the Escambia County School System, parents or guardians and their children must agree and adhere to the following attendance stipulations:

- The Superintendent of the student's current school system may need to write a letter of release before the student will be considered for enrollment in Escambia County.
- Parents or legal guardians must provide transportation for their child to and from school.
- Parents or legal guardians and their child must cooperate with the school's principal and faculty/staff and they must abide by the district's Code of Student Conduct and all school board policies.
- Enrollment of an out-of-district student may be terminated at any time during the school year by the principal for good cause including, but not limited to, violations of the Code of Student Conduct or falsifying residency or other information.

If terminated, the termination shall be reviewed by the Superintendent or the Superintendent's designee if requested in writing by the parent or guardian within five (5) calendar days of the date of the principal's notification to the student, parent or guardian.

Out-of-district students shall be subject to the same disciplinary and other actions as in-district students and should not expect to be treated more favorable because of their out-of-district status.

I understand that my child resides out of district and will be allowed to enroll as a student in the Escambia County School System at the school system's discretion. I also understand that my child's continued enrollment will be based upon, but not limited to, the above stipulations which have been presented and explained to me and my child. Failure to comply with any of the above may lead to immediate dismissal of my child from the Escambia County School System. My child and I hereby agree to abide by the above out-of-district agreement as written.

Parent or legal guardian's signature

Date of signature

Student signature (grades 3-12)

Date of signature

Escambia County School System

Out-of-District Request Form

(To be completed by Parent or Guardian)

Parent: Please list all siblings and the school requested on one form. A letter explaining your reasons for this request must accompany this request form.

I am requesting approval for my son/daughter authorizing him/her to attend the school(s) listed below.

Student Name	Grade Level 2017-2018	Current School District	School Requested
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand that after my request has been considered, I will be notified of the status of my application.

Parent/Guardian (Print) _____

Mailing Address _____

Home Phone _____ Cell _____ Work _____

Parent's Signature _____

After the parent completes the top portion of this form, the principal will complete the section below and submit this form, parent letter and the Out-of District Agreement to the Central Office for consideration. The requesting school principal must agree to accept any out-of-district students.

After reviewing the parent's letter and request, I recommend this request be:

_____ Approved _____ Denied

I have based my decision on the following reason

Principal's signature _____ Date _____

Completion of this form in no way guarantees permission for the Out-of-District request. Out-of-District requests will be accepted for consideration beginning March 1, 2018 through May 10, 2018. The committee will review all applications and inform parents of decisions by the end of May 2018.

