

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, December 18, 2017
Regular Monthly Meeting
Minutes

On Monday, December 18, 2017 at 6:30 p.m., the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance: Gary Cook (Chairman), Emily T. Coltrane (Vice-Chair), Brian Biggs, Tracy Boyles, Fred Burgess, Sharon Farlow, and Matthew Lambeth. Superintendent Stephen Gainey, Leadership Team, and Jill Wilson, Board Attorney, also were present at the meeting.

Open Session

Call to Order

Chairman Cook called the meeting to order at 6:30 p.m.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

The Superintendent opened his comments by sharing that 46 individuals were being recognized.

- November 21 – Attended an awards assembly at Coleridge Elementary for students in grades 3-5 as well as an awards assembly at Level Cross Elementary for students in grades K-2.
- December 1 and December 3 – Participated in the “Asheboro Christmas Parade” and the “Archdale Christmas Parade” to distribute books provided by the Kiwanis Club.
- December 8 – Attended a breakfast sponsored by the Piedmont Triad Education Consortium to honor several schools in our region. Trinity Elementary School and Randleman Middle School were recognized as Signature Schools at this event.
- December 12 – Attended the basketball Special Olympics for elementary school students.
- December 12 – Attended the basketball Special Olympics for middle school students.

The Superintendent shared information regarding the classrooms he had visited throughout the past month as part of the “Leadership Reads” program as well as holiday events/concerts he had attended throughout the school system.

A special thanks went to Dustin Ritter, Horticulture teacher at Eastern Randolph High School, and his students, along with Caroline Sheffield, Horticulture teacher at Trinity High School, and her students for the beautiful poinsettias placed in the Board Room for tonight’s meeting.

Dr. Gainey expressed his thanks to each board member, the staff members, and the members of the community for all they do for our school system. He wished each one a happy and safe holiday season.

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Recognitions

1. 2017-2018 Holiday Card

Dakota McPherson, an 11th grade student at Southwestern Randolph High School, was recognized for the school system's 2017-2018 Holiday Card design. Dakota's Visual Arts teacher at Southwestern Randolph High School is Chrissy Neelon.

2. 2017-2018 Lighthouse School Nomination

Randolph Early College High School was recognized as the 2017-2018 Lighthouse School Nomination.

3. Chloe Mintel-2017-2018 North Carolina Art Educators Association Rookie Art Educator of the Year

Chloe Mintel, Art Educator at Archdale Elementary School, Trindale Elementary School, and Trinity Elementary School, was recognized on being selected to receive the North Carolina Art Education Association's (NCAEA's) award for Rookie Art Educator of the Year for 2017-2018.

4. Jylian Taylor-North Carolina Honors Chorus

Jylian Taylor of Uwharrie Ridge Six-Twelve was recognized on being selected for the 2017 North Carolina Honors Chorus.

5. CPR rescue at Southwestern Randolph High School

Teacher Josh Wood, student Brighton Long, and SRO Willie Duvall. were recognized in regards to a life-saving event that took place on November 1, 2017 at Southwestern Randolph High School. These individuals were commended for their quick action, composure, and teamwork in an emergency situation.

6. Endowment Teacher Grant Awards for 2017-2018

The following were recognized as recipients of the awards for 2017-2018.

- Archdale Elementary – Kristin Kennedy
- Archdale-Trinity Middle School – Hillary Ross
- Coleridge Elementary – Jamie Staley
- John Lawrence Elementary – Kathy Somero
- Level Cross Elementary – Angie Mitchell
- Liberty Elementary – Shannon Staley
- New Market Elementary – Jennifer Hicks
- Northeastern Randolph Middle – Martha Way
- Providence Grove High School – Amy Whitt
- Ramseur Elementary – John Strickland, Emily Finley, Marisa Hancock, and Kourtney Mueller
- Randleman Middle School – Morgan Cranford
- Seagrove Elementary School – Donna Dalke
- Southwestern Randolph Middle School – Kenny Butler
- Trinity High School – Ryan Spencer
- Trinity High School – Caroline Sheffield

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7. STAR³ Students

The following students were recognized.

- Archdale Elementary School - Madison Glover
- Archdale-Trinity Middle School - Mackenzie Andrews
- Braxton Craven School - Ava Williamson
- Hopewell Elementary School - Maddox Mullinix
- John Lawrence Elementary School - Cooper Stallings
- New Market Elementary School - Alex Raymundo
- Randolph Early College High School - Brandon Rancourt
- Trindale Elementary School - Hallie Meyer
- Trinity Elementary School - Morgan Rabon
- Trinity High School - Jennifer Wagner
- Wheatmore High School - Kentarrius Fuller

8. RCSS STAR Employees

The following employees were recognized.

- Archdale Elementary School - Chris Beeson
- Archdale-Trinity Middle School - Tami Manring
- Braxton Craven School - Lisa Peeler
- Hopewell Elementary School - Chris Wagner
- John Lawrence Elementary School - Brenda McGee
- New Market Elementary School - Robyn Ahmed
- Randolph Early College High School - Angela Mroczkowski
- Trindale Elementary School - Lauren Hicks
- Trinity Elementary School - Kirsty Hughes
- Trinity High School - Jennie Cheng
- Wheatmore High School - Jessica Fountain

Board Re-organization

The Superintendent called the Annual Meeting of the Board of Education to order and opened the floor for nominations for Board Chair. Board Member Brian Biggs nominated Gary Cook. With no other nominations, the floor was closed for nominations. Brian Biggs made a motion to appoint Gary Cook as Board Chair, Tracy Boyles seconded the motion and the motion passed unanimously.

Board Chairman Cook requested nominations for Vice-Chair. Board Member Matthew Lambeth nominated Emily Coltrane. Board Member Fred Burgess nominated Tracy Boyles. With no further nominations, Brian Biggs moved to close the floor for nominations for Vice Chair, Fred Burgess seconded the motion. Motion was approved 7-0. Ballots were distributed to each Board member to vote for Vice-Chair. Attorney Jill Wilson tallied the ballots and announced Tracy Boyles as Vice-Chair.

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Approval of Minutes

Tracy Boyles moved to approve the minutes for the meeting held on 11/20/17. The motion was seconded by Brian Biggs and the motion passed unanimously.

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to adopt the meeting agenda for the 12/18/17 Board of Education meeting as presented. The motion passed unanimously.

Information Items

Superintendent's Office/Board of Education

1. Removal of Regulations and Exhibits from School Board Policies

The Superintendent made the Board aware of several regulations and exhibits that have been removed from the online policy manual. Due to the revisions to the Board Policies during the course of the policy review, these regulations and exhibits were no longer accurate.

Consent Items

Fred Burgess made a motion and the motion was seconded by Emily T. Coltrane to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education.

Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 1310/4002-Parental Involvement (First Reading)
2. Approved recommendation to revise Board Policy 1510/4200/7270-School Safety (First Reading)
3. Approved recommendation to revise Board Policy 1800-Governing Principle-Stewardship of Resources (First Reading)
4. Approved recommendation to revise Board Policy 2310-Public Participation at Board Meetings (First Reading)
5. Approved recommendation to revise Board Policy 2400-Board Policies (First Reading)
6. Approved recommendation to revise Board Policy 3000-Goals and Objectives of the Educational Program (First Reading)
7. Approved recommendation to revise Board Policy 3100-Curriculum Development (First Reading)
8. Approved recommendation to revise Board Policy 3110-Innovation in Curriculum and Instruction (First Reading)
9. Approved recommendation to revise Board Policy 3220-Technology in the Educational Program (First Reading)

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10. Approved recommendation to revise Board Policy 3300-School Calendar and Time for Learning (First Reading)
11. Approved recommendation to revise Board Policy 3460-Graduation Requirements (First Reading)
12. Approved recommendation to revise Board Policy 3530-Citizenship and Character Education (First Reading)
13. Approved recommendation to revise Board Policy 3540-Comprehensive Health Education Program (First Reading)
14. Approved recommendation to revise Board Policy 4600-Student Fees (First Reading)
15. Approved recommendation to revise Board Policy 6321-Bus Routes (First Reading)
16. Approved recommendation to revise Board Policy 6340-Transportation Service/Vehicle Contracts (First Reading)
17. Approved recommendation to revise Board Policy 6420-Contracts with the Board (First Reading)
18. Approved recommendation to revise Board Policy 6430-Purchasing Requirements for Equipment, Materials, and Supplies (First Reading)
19. Approved recommendation to delete Board Policy 6440-Local Purchasing Requirements for Equipment, Materials, and Supplies (First Reading)
20. Approved recommendation to revise Board Policy 6442-Vendor Lists (First Reading)
21. Approved recommendation to revise Board Policy 6450-Purchase of Services (First Reading)
22. Approved recommendation to revise Board Policy 6520-Use of Equipment, Materials, and Supplies (First Reading)
23. Approved recommendation to revise Board Policy 6560-Disposal of Surplus Property (First Reading)
24. Approved recommendation to revise Board Policy 7130-Licensure (First Reading)
25. Approved recommendation to revise Board Policy 7530-Military Leave (First Reading)
26. Approved recommendation to revise Board Policy 7810-Evaluation of Licensed Employees (First Reading)
27. Approved recommendation to revise Board Policy 7900-Resignation (First Reading)
28. Approved recommendation to revise Board Policy 7930-Professional Employees: Demotion and Dismissal (First Reading)
29. Approved recommendation to revise Board Policy 7940-Classified Personnel: Suspension and Dismissal (First Reading)
30. Approved recommendation to revise Board Policy 8210-Grants and Funding for Special Projects (First Reading)
31. Approved recommendation to revise Board Policy 8510-School Finance Officer (First Reading)
32. Approved recommendation to revise Board Policy 9110-Use and Selection of Architects, Engineers, Surveyors, and Construction Managers at Risk (First Reading)
33. Approved recommendation to revise Board Policy 9115-Prequalification of Bidders for Construction Projects (First Reading)
34. Approved recommendation to revise Board Policy 9120-Bidding for Construction Work (First Reading)

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35. Approved recommendation to revise Board Policy 9400-Sale, Disposal, and Lease of Board-Owned Real Property (First Reading)

Curriculum and Instruction

1. Approved Title V Abstinence Education Federal Grant Assurance Form

Finance and Budget

1. Approved budget amendment #4

Action Items

Superintendent's Office/Board of Education

1. Technical Corrections to School Board Policies

Dr. Gainey shared that 22 school board policies only required technical changes to the reference section, references to general statutes, and/or references to State Board of Education (SBE) policies. These revisions are due to action during the Summer 2017 Legislative Session. Brian Biggs made a motion and the motion was seconded by Sharon Farlow to authorize the Superintendent to make these necessary technical changes as needed to these school board policies for our school system. Motion passed unanimously.

Curriculum and Instruction

1. Career and Technical Education Business Advisory Council

Catherine Berry, Assistant Superintendent, shared that in addition to our current program area advisory groups, North Carolina General Statute 115C-170 mandates the formation of a Business Advisory Council for the purpose of "identifying economic and workforce development trends related to the training and educational needs of the community and advocating for strong, local career and technical education programs." A list of individuals was presented as a recommendation for the Randolph County School System CTE Business Advisory Council members and the length of individual terms. After review, Brian Biggs made a motion to approve the CTE Business Advisory Council members as presented. Matthew Lambeth seconded the motion and the motion passed unanimously.

2. Proposal for services for 2017-2019 at Southeastern Randolph Middle School

Catherine Berry, Assistant Superintendent, presented a proposal submitted for professional services by Research Triangle Institute, under the name of RTI International. Ms. Berry reviewed the process along with the key pieces. She shared that the primary focus will be math and will provide comprehensive math professional development specifically designed for Southeastern Randolph Middle School beginning on or about January 1, 2018, through June 30, 2019. The newly allocated Title IV funds will be used to support this work. After review, Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the proposal for services for 2017-2019 at Southeastern Randolph Middle School. Motion passed unanimously.

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Operations

1. Architect contract for the new middle school in the Archdale-Trinity zone

Marty Trotter, Assistant Superintendent, presented a contract from Smith, Sinnett Architecture for architectural services for the new middle school in the Archdale-Trinity zone. The agreed amount is 6.75% of the construction amount with a cap of \$1,687,500. The Board discussed the capacity of the facility and shared information regarding the building being placed on the property where the building wings could be expanded in the future, if needed. Mr. Trotter shared that the core of the facility would be at a capacity for 1000 and the classrooms at 800. After review, Emily T. Coltrane made a motion to approved the contract from Smith, Sinnett Architecture as presented. Tracy Boyles seconded the motion and the motion passed unanimously.

2. Utility easement at Franklinville Elementary

Mr. Trotter presented a request from Mike Allen Dewitt and Lora Nicole Dewitt for a utility easement. He shared the Dewitt's own the adjacent property to Franklinville Elementary School. The easement is needed to connect to the town of Franklinville sewer line. He shared the request has been reviewed by maintenance staff and the Town of Franklinville. Mr. Trotter requested for the Board's approval of the request. Brian Biggs made a motion and Fred Burgess seconded the motion to approve the utility easement at Franklinville Elementary School as requested. The motion passed unanimously.

Closed Session

Tracy Boyles moved for the Randolph County Board of Education to enter into closed session to preserve the attorney-client privilege and to discuss confidential matters protected by state law as provided in North Carolina General Statute §143-318.11. The motion was seconded by Brian Biggs and the motion passed unanimously.

Return to Open Session

The Board returned to open session at 8:27p.m.

Human Resources

1. Action items

Certified Personnel Report

Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the following certified personnel employment actions. The motion passed unanimously.

Employment: The Board of Education approve the following employment actions.

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Benjamin Abee	Grade 5 Teacher	Liberty	12/04/2017
Marlin Schlein Jr.	EC Teacher - Resource	RES	12/06/2017

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Bryson Michael	Grade 4 Teacher	TES	01/02/2018
Melodyanne Wolos	English Teacher	THS	12/11/2017

Temporary Employment

Meredith Ridge	50% EC Teacher - Resource	JLE	12/11/17-TBD
David Brown	70% EC Teacher - Resource	NERMS	01/02/18-05/08/18
Lorraine Kidd	Tutor	Ramseur	11/27/17-05/31/18
Angela Hawks	Interventionist	Trindale	12/13/17-06/08/18

Information Items

Name	Position	Work Location	Date Effective
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Resignation

Katelyn Craven	EC Teacher - Resource	SERMS	12/01/2017
Robin McNeill	Grade 4 Teacher	TES	12/20/2017
Melissa Brown	EC Teacher - OCS	THS	01/02/2018

Classified Personnel Report

Emily T. Coltrane made a motion and the motion was seconded by Tracy Boyles to approve the following classified personnel employment actions. The motion passed unanimously.

Employment: The Board of Education approve the following employment actions.

Name	Position	Work Location	Date Effective
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Employment

Dakota Byrd	Custodian	ATMS	12/06/17
Ralph Davis	Technology Technician II	Central Services	12/18/17
Heather Williams	Payroll Specialist	Central Services	01/02/18
Susan Zimmerman	School Nutrition Assistant Manager	Hopewell	12/04/17
Anna Lucy	After School Care Director	New Market	12/08/17
Heather Chavis	School Nutrition Assistant	NERMS	01/03/18
Tammy Kinney	Custodian	Randleman High	11/13/17
David Johnson	Bus Driver	Randleman Middle	12/08/17
Joseph Luther	Custodian	Southmont	11/27/17
Krystal Reece	School Nutrition Assistant	Southmont	12/01/17
Victor Molina	School Nutrition Assistant Manager	Trinity High	11/14/17
Stephanie West	Custodian	Wheatmore	12/01/17

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Temporary
Employment

Brittany Whitley	Teacher Assistant	Franklinville	12/11/17-06/08/18
Kayla Holcomb	Teacher Assistant	Southmont	12/04/17-06/08/18
Angela Moore	Teacher Assistant	Trinity Elementary	11/07/17-TBD
Andreau Burgess	EC Teacher Assistant	Wheatmore	12/11/17-06/08/18

Substitute Teachers

Name	Grades	Schools	Pay Level
Briana Carter	K-12	All Schools	Certified
Keisha Perrin	K-5 and 9-12	All Schools	Non Certified
Mary Garcia	K-12	AT area	Non Certified
Tesla Chapman	K-12	Eastern/Randleman area	Non Certified
Logan Rodriguez	6-8	NERMS	Non Certified
Jenny Parker	K-5	Southwestern area	STET
Michele Thompson	K-5 and 9-12	Southwestern area	Non Certified
Susan York	K-5	Southwestern area	Non Certified
Tammy Jones	K-5	Southwestern/Eastern area	Non Certified
Michelle King	K-5	Southwestern/Eastern area	Non Certified
Kristen Small	K-12	Southwestern/Eastern	Non Certified
Heather Long	K-5	Tabernacle	Non Certified
Mary Brady	K-5	Trinity Elementary	STET

Information Items

Name	Position	Work Location	Date Effective
Transfer			
Candace Baker	School Nutrition to School Nutrition/BD	ATMS	11/27/17
Janet Brown	Custodian/BD to Bus Driver only	ERHS	01/01/18
Janssen Mason	Bus Driver to Custodian	ERHS	12/01/17
Sherry Norton	School Nutrition to School Nutrition/BD	Farmer	11/27/17
Pamela Hopkins	School Nutrition to School Nutrition/BD	Grays Chapel	12/04/17
Lorrie Gaster	Office Assistant to Data Manager	Randleman Elementary	01/02/18

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Phyllis Robinson	School Nutrition to School Nutrition/BD	SWRHS	12/04/17
Lora Sierra	School Nutrition to School Nutrition/BD	SWRHS	12/04/17
Kelly Coleman	School Nutrition to School Nutrition/BD	Southmont	12/05/17
Sharon Hazel	Custodian to Custodian/BD	Uwharrie Ridge	11/01/17

Change of Service

Janssen Mason	Custodian 7 hours to 8 hours	ERHS	1/1/2018
Bernice Brown	School Nutrition/BD 3 hours to 3.5 hours SN	Seagrove	12/01/17
Rick Townsend	Bus Driver 3.78 hours to 4.68 hours	SERMS	12/01/17

Resignation

Kristin Lawlor	School Nutrition Manager	Braxton	12/30/17
Brittany Smith	After School Care Director	New Market	11/27/17
Taylor Gray	Custodian	Randleman High	12/01/17
Howard Hammett	Bus Driver	Randleman Middle	11/21/17
Helen King	School Nutrition Assistant	Southmont	11/30/17
Donald Wright, II	EC Safety Assistant	Transportation	01/05/18
Michael Cutts	Custodian	Wheatmore	10/31/17

Retirement

Sharon Spencer	Payroll Specialist	Central Services	01/01/18
Shelby Spinks	Teacher Assistant	Coleridge	05/01/18
Sheila York	School Nutrition/BD	Coleridge	04/01/18
Joanne Bostic	Secretary/Treasurer	Tabernacle	04/01/18
Barbara Key	EC Teacher Assistant PreK	Trindale	04/01/18

Administrative Appointments

Emily T. Coltrane made a motion and the motion was seconded by Tracy Boyles to approve the administrative appointments as presented. The motion passed unanimously. The following are the administrative appointments approved by the Board.

- Wanda Anders–Retiree to Interim Assistant Principal at John Lawrence Elementary School (50%) effective 1/3/18-6/13/18
- Sherri Hall – Retiree to Interim Assistant Principal at Archdale Elementary School (50%) effective 1/3/18-6/13/18

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- Anthony Warden–Assistant Principal at Archdale Elementary School (50%)/John Lawrence Elementary School (50%) to Interim Principal at John Lawrence Elementary School effective 1/3/18-6/30/18

Administrative Transfers

Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the administrative transfers as presented. The motion passed unanimously. The following are the administrative transfers approved by the Board.

- Kim Bowie–Principal at Trinity Elementary School to Principal at New Market Elementary School effective 1/3/18
- Ginger Crites–Principal at John Lawrence Elementary School to Principal at Trinity Elementary School effective 1/3/18

Adjournment

Brian Biggs made a motion to adjourn the meeting. Emily T. Coltrane seconded the motion and the motion passed unanimously. The Board adjourned at approximately 8:30 p.m.

Board Chair

Board Secretary