

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

May 24, 2011

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Judge B. Helms, Vice Chairman; Mr. Charlie D. Frost; Mr. Eric F. Hinson; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Roger P. Milton was absent.

1. CALL TO ORDER

The meeting was called to order by the Vice Chairman, Mr. Judge B. Helms, at 6:05 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

The Superintendent and Board recognized Mrs. Latisha Hutley-Figgers and George W. Munroe Elementary School Cheerleaders for winning the Tallahassee Diamond Championship – 1st Place grades K - 2 and 3 - 5; and the Cheerleading Season's Finale – 1st Place grades 3 - 5 and 2nd Place K - 2 grades. Also recognized were the following individuals from Gadsden Technical Institute: Sonja Kornejay – Small Engines Skills USA State Championship Gold Medal; Arturio Monguna – 3rd Place Small Engines Skills USA State Championship; and Eric Tobias – 1st Place Small Engines Skills USA State Championship. Mr. David McPhaul, Instructor at Gadsden Technical Institute also received was also recognized for his exemplary service at Gadsden Technical Institute and Small Engines Skills USA State Championship.

Mr. Frost thanked Dr. Kimblin Nesmith for his hard work and support with the Law Enforcement Academy.

Mr. Hinson also thanked Dr. Nesmith for his hard work and support with the Law Enforcement Academy. He recognized George W. Munroe Elementary Cheerleaders for their outstanding cheering performance. He recognized Mt. Zion A.M.E. Church in Havana and Richbay A.M.E. Church.

ITEMS FOR CONSENT

Mr. Helms entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Charlie D. Frost, seconded by Mr. Eric F. Hinson and carried unanimously.

5. REVIEW OF MINUTES

- a. April 26, 2011, 4:30 p.m. – School Board Workshop
- b. April 26, 2011, 6:00 p.m. – Regular School Board Meeting
- c. May 10, 2011, 5:00 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Approval of bills and vouchers - See back-up material

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Contracted Services

Fund Source: Capital Improvements Fund
Amount: \$14,700.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. Improvements Other Than Buildings

Fund Source: Capital Improvements Fund
Amount: \$19,290.00

ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

- a. Student Expulsion – See back-up material

Case #83-1011-0211

ACTION REQUESTED: The Superintendent recommended approval.

- b. Student Expulsion – See back-up material

Case #84-1011-0211

ACTION REQUESTED: The Superintendent recommended approval.

- c. Student Expulsion – See back-up material

Case #86-1011-0071

ACTION REQUESTED: The Superintendent recommended approval.

- d. Student Expulsion – See back-up material
Case #88 -1011-0231
ACTION REQUESTED: The Superintendent recommended approval.
- e. Student Expulsion – See back-up material
Case #89-1011-9102
ACTION REQUESTED: The Superintendent recommended approval.
- f. Student Expulsion – See back-up material
Case #90-1011-0071
ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

- a. HVAC Service Agreement with Brooks Air Systems for West Gadsden High School
Fund Source: 110
Amount: \$38,220.00
ACTION REQUESTED: The Superintendent recommended approval.
- b. Request to Delete from Capital Assets – Motor Vehicles
Fund Source: Applicable Funds
Amount: \$47,394.00
ACTION REQUESTED: The Superintendent recommended approval.
- c. Request to Delete from Capital Assets – Motor Vehicles
Fund Source: Applicable Funds
Amount: \$17,864.00
ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (*) asterisk were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

- *6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)
 - a. Personnel 2010 – 2011
ACTION REQUESTED: The Superintendent recommended approval.

b. Personnel 2011 – 2012

Mr. Frost asked for clarification of the changes with the revised version of agenda item #6b.

Dr. Hightower stated that the employees Drop Retirement effective date should be changed to the year 2012, deleted employee Albert Vealy from professional services list, corrected name spelling of Latonya Rollinson, and added employee Eileen Wade to the personnel list.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #6a & b with the noted changes. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

c. AmeriCorps Gadsden Reads

Fund Source: GCBS, State and Local Funds
Amount: \$37,201 (GCSB), State and Local Funds), \$54,514 General Funds

Mr. Helms stated that he was concerned about finding another funding source for the AmeriCorps Gadsden Reads Grant to assist with payment of the \$54,514. He asked staff to contact Volunteer Florida to seek assistance.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8c. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Approval of Memorandum of Understanding Between GCCTA and GESPA and The Gadsden County School Board for 2011-2012 SIG and Memorandum of Understanding Between GCCTA and Gadsden County School Board for 2010-2011 SIG

Fund Source: Federal
Amount: N/A

Mr. Simmons stated that he was concern whether a workshop was needed to further discuss in detail the Memorandum of Understanding Between GCCTA and GESPA and The Gadsden County School Board for 2011-2012 SIG and Memorandum of Understanding Between GCCTA and Gadsden County School Board for 2010-2011 SIG.

Mr. James stated that both union groups and staff have worked extensively on the Memorandum of Understanding Between GCCTA and GESPA and The Gadsden County School Board for 2011-2012 SIG and Memorandum of Understanding Between GCCTA and Gadsden County School Board for 2010-2011 SIG.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #8d. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*10. SCHOOL FACILITY/PROPERTY

d. Educational Plant Five Year Survey Report

Fund Source: N/A
Amount: N/A

Mr. Simmons asked for an update on the Educational Plant Five Year Survey Report.

Mr. James stated that there were no major changes to the Educational Plant Five Year Survey Report. He stated that the Educational Plant Five Year Survey Report can be amended at anytime. He stated that the Educational Plant Five Year Survey Report was a state requirement.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #10d. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*11. EDUCATIONAL ISSUES

a. Procedures for Safety Program

Fund Source: N/A
Amount: N/A

In response to Mr. Simmons request for clarification on the Procedures for Safety Program, Mrs. Wood stated that the Procedures for Safety Program was a process for governing. She stated that the program provide vendors with a process for safety measures. She stated that the Procedures for Safety Program verify that governing agencies have or has procedures for safety. She stated that it is a way to enhance the safety of the district.

Mr. Shepard stated that the Procedures for Safety Program gives the district a model and serves as an enhancement to provide safety. He stated that the program reduces insurance premiums and injuries.

Mr. Hinson requested the Board defer action on agenda item #11a to discuss in further detail the Procedures for Safety Program.

Mrs. Wood introduced Mr. Craig McMillan with Pat Thomas Insurance Agency.

Mr. McMillan stated that the Florida Municipal Insurance Trust adopted a formal program for district's to receive the credit for Worker's Compensation. He stated that the Procedures for Safety Program serve as a tool of compliance with the law.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #11a. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

12. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Approval of School Board Policy 2.90 (Tobacco Use in District Facilities) -

Fund Source: N/A
Amount: N/A

Following discussion Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #12a. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that the school year was winding down. He stated that the district is still waiting for FCAT test scores. He commended staff for working very hard to find ways to reduce the district's budget. He stated that he has been able to maintain the district's mission. He stated that the Board needed to schedule multiple meetings in June to discuss the district's budget.

Board members scheduled a special meeting on Tuesday, June 14th at 5:00 p.m.

14. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost stated that he appreciated the Superintendent and staff for their hard work in this critical time.

Mr. Hinson stated that both East and West Gadsden High Schools are graduating more students this year. He complimented the Superintendent and graduation committee staff for their hard work.

Mr. Simmons thanked the Superintendent and staff for doing an outstanding job. He also thanked Mr. Shepard for his dedication. He stated that he worked closely with Mr. Shepard on the air conditioning system.

Mr. Helms stated that school principals needed to be reminded of the way they present work to the district. He stated that proofreading was needed in order to limit typographical and grammatical errors. He announced that graduation for West Gadsden High School was scheduled for Friday, May 27th at 7:00 p.m.; and East Gadsden High School graduation was scheduled for Saturday, May 28th at 9:00 a.m.

Mrs. Minnis requested the Board have an attorney-client session on June 14th at 5:00 p.m. to discuss a pending litigation matter.

Mr. Hinson thanked the Board for their support. He announced that the Gadsden Leadership and Law Academy Graduation was scheduled for Thursday, 6:00 p.m.

Mr. James stated that positions have been identified for cuts. He stated that individuals will be notified by the end of this week of their non-rehiring status for the next school year.

Mr. Hinson announced that he was the keynote speaker for Havana Elementary School 5th Grade Progression on Friday, June 3rd at 9:30 a.m.

15. The meeting adjourned at 7:15 p.m.