

MINUTES-DRAFT
GOVERNING BOARD MEETING-THATCHER UNIFIED SCHOOL DISTRICT No. 4

Thursday, September 11, 2025 5:30 p.m.
District Administrative Center, 3490 West Main Street, Thatcher, Arizona

Dr. Gary Sorensen, President
Kate McCluskey, Member

Dr. Debbie Chapman, Clerk
Susan Hancock, Member

J. Travis Smith, Member
Matt Petersen, Superintendent

The meeting was called to order by Board Clerk Dr. Debbie Chapman at 5:30 p.m. All board members are present with the exception of Dr. Gary Sorensen & J. Travis Smith. Pledge of allegiance led by Clay Bowman.

Approval of the Agenda dated September 11, 2025

Motion by Susan Hancock to approve the agenda as submitted.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of the Meeting Minutes dated August 14, 2025

Motion by Kate McCluskey to approve the meeting minutes from August 14, 2025 as submitted.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Summary of Current Events & Activities

Superintendent Petersen advises-

- District student enrollment 1805
- Talon Award Instituted, a district employee is recognized every Monday
- Grants
 - United Way-\$30,000 out of \$200,000 request for dual enrollment at THS
 - United Way-awaiting grant request of \$80,000.00 for JV track equipment
 - Blue Cross Blue Shield \$1500.00 "All-In" initiative was awarded to THS
 - AgWest \$50,000.00 awarded to THS
- TUSD Athletic Funding
 - Superintendent Petersen presented the board detailed athletic revenue and other sources. Discussion by board members Susan Hancock and Kate McCluskey.

Call to the Public

N/A

Approval/Ratification of Financial Matters

Motion by Susan Hancock to approve/ratify payroll and expense vouchers dated (August 15, 2025 thru September 11, 2025).

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of Staff Changes (*Contingent on file clearance, as applicable)

Motion by Kate McCluskey to approve staff changes as submitted.

Classified: Inclusion Aide: Sadee Skousen/JDPS

Instructional Aide: Jennifer Woods/JDPS

TUSD Substitutes: Bryn Carattini, Charley Cox, Brooke Curley, Lelia Demuth, Melissa Derry, Sara Evans, Emily Norton, Alexis Ourada, Abigail Black, Emily Lockridge

Other:	Kim Rhodes/GIFT Career Advisor, Marlin Martin/Crossing Guard, Alec Helms/Bus Driver
Transfers:	Madison Turley/transfer from JDPS Inclusion Aide to JDPS Instructional Aide, Kimberly Tellez/transfer from JDPS Inclusion Aide to TES Inclusion Aide, Aubree Foster/transfer from JDPS Inclusion Aide to TES Inclusion Aide
Certified:	Stipends: SY 25/26Teleysa Smith/TMS Choir, Leah Meehl/TMS Activities & Athletic Director, Laura Griffith/THS Choir, Ruth Young/THS Band, Dave Cluff/THS FCCLA CTSO, Maya Martinez/THS FBLA CTSO, Tracy Dodson/THS Skills USA CTSO, Jenni Bryce/GIFT Career Counselor, Pam Leavitt/THS Drama, Tye Stewart/THS Athletic Director
EOA Teacher:	SY 25/26 Spencer Lamoreaux & Aubrey Larson
Resignations:	Patricia Matagaono/JDPS Instructional Aide
Extra-Curricular:	Game Help: Dakota Casillas, Sam Gomez, Esther Romero, Angie Polley, Rebekah Pease, Melinda Terry, Randy Conrad, Jocelyn Hobbs, Nathan Smith, Kelsey Peru, Vincent Peru, Ty Stewart, Tony Vincent, Beth Green, Maddie Meehl, Laura Meehl, Brandon Udall, Alvin Summers, Jack Whiting, Phil Oliver, Stephen Walden, Leah Meehl, Jace Howard, Kyle Hull, Chris Cook, Kenny Smith, Brynzee Hansen, Spencer Lamoreaux, Nick Orr, Christian Meehl, Russton Meehl, Duane Despain, Islynne Kelliher, Michael Penrod, CJ Gonzales
Athletic Trainer:	Steve Orme, Jory Gallejos, Eliza Wilson
Security:	Jimmy Whisman, Dustyn Brown, Nick Orr, JR Maner, Brooks Knight
TMS Cross Cntry:	Daniel Dorrr/Coach

Second by Susan Hancock.

Discussion by Superintendent Petersen to clarify location of Inclusion Aide-Aubree Foster.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of THS Marching Band Fundraiser

Motion by Susan Hancock to approve the THS Marching Band fundraiser.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of THS Varsity Volleyball Fundraiser

Motion by Susan Hancock to approve the THS Varsity Volleyball fundraiser.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of Out of State Travel for THS Band to Las Cruces, NM of 9/20/25

Motion by Susan Hancock to approve the THS band to travel out of state to Las Cruces, NM on 9/20/2025.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Discussion/Information of ASBA Policy Advisories 876-905—FIRST READING—(information)

Board members to review upcoming policy advisories 876-905.

Policy Advisory No. 876	Policy DA	Fiscal Management Goals/Priority Objectives
Policy Advisory No. 877	Policy DB	Annual Budget
	NEW Regulation DB-R	Annual Budget: Schedule, Preparation/Planning, Format, and Posting/Submission
Policy Advisory No. 878	DELETED Policy DBC	Budget Planning, Preparation, and Schedules DELETED
	Regulation DBC-R	Budget Planning, Preparation, and Schedules

Policy Advisory No. 879	Policy DBF	Budget Hearings and Reviews/Adoption Process
Policy Advisory No. 880	DELETED Policy DBI	Budget Implementation
Policy Advisory No. 881	Policy DBJ	Budget Transfers
Policy Advisory No. 882	Policy DD	Funding Proposals, Grants, and Special Projects
	Exhibit DD-E	Funding Proposals, Grants, and Special Projects
Policy Advisory No. 883	DELETED Policy DDA	Funding Sources Outside the School System
Policy Advisory No. 884	DELETED Policy DEC	Funding from Federal Tax Sources
Policy Advisory No. 885	Policy DFA	Revenues from Investments
Policy Advisory No. 886	DELETED Policy DFB	Revenues from School-Owned Real
Policy Advisory No. 887	DELETED Policy DFD	Gate Receipts and Admissions
Policy Advisory No. 888	DELETED Policy DFF	Income from School Sales and Services
Policy Advisory No. 889	Policy DG	Banking Services
Policy Advisory No. 890	DELETED Policy DGA	Authorized Signatures
Policy Advisory No. 891	Policy DGD	Credit Cards
Policy Advisory No. 892	Policy DI	Fiscal Accounting and Reporting
Policy Advisory No. 893	DELETED Policy DIA	Accounting System
Policy Advisory No. 894	Policy DIB	Types of Funds/Revolving Funds
Policy Advisory No. 895	Policy DIC	Financial Reports and Statements
Policy Advisory No. 896	DELETED Policy DICA	Budget Format
Policy Advisory No. 897	Policy DID	Inventories
	Regulation DID-R	Inventories
Policy Advisory No. 889	Policy DIE	Audits/Financial Monitoring
	Regulation DIE-R	Audits/Financial Monitoring
Policy Advisory No. 899	Policy DJ	Purchasing
Policy Advisory No. 900	Policy DJE	Bidding/Purchasing Procedures
	Regulation DJE-R	Bidding/Purchasing Procedures
Policy Advisory No. 901	Policy DJG	Vendor/Contractor Relations
	Regulation DJG-R	Vendor/Contractor Relations
Policy Advisory No. 902	DELETED Policy DJGA	Sales Calls and Demonstrations
	DELETED Regulation DJGA-R	Sales Calls and Demonstrations
Policy Advisory No. 903	Policy DK	Payment Procedures
	Exhibit DK-EA	Payment Procedures
	NEW Exhibit DK-EB	Payment and Payroll Procedures Policy Advisory
Policy Advisory No. 904	DELETED Policy DKA	Payroll Procedures/Schedules
	DELETED Exhibit DKA-E	Payroll Procedures/Schedules
Policy Advisory No. 905	Policy DN	School Properties Disposition

Discussion/Information of ASBA Policy Advisories 906-908---FIRST READING---(information)

Policy Advisory No. 906	Policy IJNDB	Use of Technology Resources in Instruction
	Regulation IJNDB-R	Use of Technology Resources in Instruction
Policy Advisory No. 907	Policy JLF	Reporting Child Abuse/Child Protection
Policy Advisory No. 908	Policy JR	Student Records
	Regulation JR-R	Student Records

Approval of the Evaluation of Superintendent for Awarding Performance Pay

(Pursuant to A.R.S. 38-431-03(A)(1) to discuss or consider the employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of Superintendent)

Motion by Kate McCluskey to adjourn into executive session.

Second by Susan Hancock.

Dismissed into executive session at 6:08 p.m.

EXECUTIVE SESSION

Motion by Susan Hancock to reconvene regular session at 6:43 p.m.

Second by Kate McCluskey.

Motion by Susan Hancock to award performance pay to Superintendent Petersen.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

UPCOMING EVENTS/CALENDAR REVIEW/FUTURE AGENDA ITEMS

Next regularly scheduled board meeting:

October 9, 2025 @ 5:30 p.m.
District Administrative Center
3490 West Main Street
Thatcher, Arizona 85552

ASBA Graham County Workshop:

September 25, 2025 @ 4:40 p.m. (check-in)
David M. Player Center for the Arts Building
980 South 14th Avenue
Safford, AZ 85546

ADJOURNMENT

There being no further business to discuss, motion by Susan Hancock to adjourn at 6:45 p.m.

Second by Kate McCluskey.

Voted, passed, unanimous.

Dr. Gary Sorensen, President

Dr. Debbie Chapman, Clerk