

West Green Elementary

Parent & Family Engagement Plan

Revised June 27, 2024

2024-2025

Principal, Amy Vining Assistant Principal, Kawana Moffett Family Engagement Coordinator, Shelly Lott

Visit our school website: <https://wgescoffeek12ga.schoolinsites.com/>

This is a plan that describes how West Green Elementary will provide opportunities to improve parent engagement to support student learning. West Green Elementary values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that West Green Elementary will support parent and family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home. The plan will be provided in English and Spanish.

What is it?

West Green Elementary School invited all parents to provide input on a survey posted through Kinvo and Facebook last spring to review and revise this school parent and family engagement policy/plan, as well as the schoolwide plan, our school-parent compact and the parental involvement budget. Additionally, parent input and comments regarding this plan are welcome during the school year. The plan is posted on our school web site for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year.

How is it revised?

This is a plan that describes how West Green Elementary will provide opportunities to improve parent engagement to support student learning. West Green Elementary values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that West Green Elementary will support parent and family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home. The plan will be provided in English and Spanish.

School Plan for Shared Student Achievement continued...

Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. West Green Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities, and parents of migratory children.

What is Title I?

West Green Elementary is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards to reform and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental involvement. All Title I schools must jointly develop with all parents a written school parent and family engagement policy/plan.

Where is it available?

At the beginning of the year, a paper copy of the plan is sent home with all students. The plan will also be posted on the school website. Parents can also retrieve a copy of the plan in the Parent Resource Center.

School-parent compacts

As part of this plan, West Green Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback gathered from parents, students, and teachers in the Spring. The school-parent compact is sent home with each student at the beginning of the school year. Each teacher has a copy of the school-parent compact to utilize when conferencing with students and parents.

Reservation of funds

Title I funds are available to engage our families. WGES reserves at least one percent of the school's total allocation to fund family and community engagement programs. No less than 90% of these reserved funds are used directly by schools to promote family and community engagement activities. The use of these funds is based on suggestions gathered at our spring input meeting from families and community members, as well as guidance from the district. Currently, West Green Elementary uses these funds for: the Parent Resource Center a designated person to support parent family events

parent resource center

The parent resource center is located in the front office and is open from 7:00-3:00 daily. Parents can check out educational materials to use at home with their children.

We are better together

Working Together to Strengthen the Academic Achievement of our Students

West Green Elementary will take the following measures to promote and support parents and families as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school website, Facebook, and Kinvo, emailed via Peachjar, and included in the monthly school newsletter for all parents.

Provide training for staff during their planning periods or faculty meetings on strategies to improve communication with parents and ideas to increase family engagement in order to build ties between home and school. Also provide training that emphasizes the value of parental involvement, how to respond to requests from parents about family engagement activities, and the importance of providing information in a format and language parents can understand.

Partner with Pre-K programs and the middle school to help prepare parents and their children for successful school transition.

Share information in English and Spanish on the school website and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.

Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, social media, and flyers.

Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.

Provide parents with a description and explanation of the Georgia Standards of Excellence.

Provide parents with individual student academic assessment results and interpretation of those results at conferences.

Provide parents with a description and explanation of the assessments used to measure student progress and the proficiency levels the students are expected to meet.

Use our School Governance Council to improve awareness of the activities and events listed in the school parent and family engagement policy.

Collect feedback from parents at all events and via email in order to respond to parents' requests for additional support for parental involvement activities.

parent involvement

At West Green Elementary School, we define Parent and Family Engagement as the participation of parents and family members in regular two-way and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

accessibility message from the family engagement coordinator

Shelly Lott 912-389-6789 [shelly.lott@coffee.k12.ga.us](mailto:shelly.lott@coffee.k12.ga.us)

In carrying out the parent and family engagement requirements established by Section 1116 of the Every Student Succeeds Act (ESSA), each school's Family Engagement Coordinator will ensure full opportunities for participation of parents with disabilities, and parents of migratory children including providing information and school reports in a language parents can understand. West Green Elementary is committed to helping our parents attend the family engagement activities listed in this plan. Please call us at 384-2032 if you need assistance with childcare or transportation in order to participate in our programs.

#### family events

West Green Elementary will present the following events online to build the capacity for strong parent and family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. A Spanish presentation will also be provided for our Spanish speaking families.

Open House – August 2024 Meet your child's teacher and our friendly and helpful school staff for the year.  
Annual Title I Meeting – August 2024 We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the schoolwide plan, the school-parent compacts, and parents' requirements.  
Fall Festival Family Night- October 2024 Enjoy a fun, interactive night engaging in activities involving math, reading, science, and social studies.  
Parent-Teacher and Student Conferences – September 2024 & February 2025 Scheduled updates on your child's progress.  
Winter Wonderland Family Night- January 2024 Students will enjoy a night of writing, character-building, learning about test-taking strategies, and computer s.study  
ESOL Family Event - October 2024 & January 2025 Families whose children speak English as a Second Language are invited to learn more about topics relevant to the ESOL and migrant programs.  
Spring Input – March & April 2025 A forum for parents and family members to participate in discussions with school staff regarding the schoolwide plan, parent, and family engagement policy, school-parent compacts, and the family engagement budget.

#### academic achievement goals for 2024-2025

##### District goals

During the 2024-2025 school year, Coffee County Schools will increase the percentage of students scoring at or above the Developing Level on all English/Language Arts and Mathematics End of Grade and End of Course Assessments by 3%.

##### school goals

During the 2024-2025 school year, West Green Elementary will increase the number of students scoring Proficient or Distinguished on the STAR Screening Assessment by 5% in grades K-5 from Spring of 2024 to Spring of 2025.

During the 2024-2025 school year, West Green Elementary will increase the number of students scoring Proficient or Distinguished on the STAR Math Enterprise Assessment by 5% in grades 1st-5th from the Spring of 2024 to Spring of 2025.

Share your thoughts fill out and send this slip back to school with your child or bring it to the Front office.

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the student's and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office. Any comments that indicate the plan is not satisfactory to parents will be sent to the Title 1 Director at the Board of Education. Name: (optional):

\_\_\_\_\_ Telephone Number: (optional)\_\_\_\_\_