**LSAT Committee Meeting**

**Date**: September 7, 2021

**Scheduled Time**: 5:00pm

**Meeting Start Time**: 5:03pm

**Facilitator:** Kassekert (Chair)

**Attendance**: Bradley, Craig, Crumlin, Hurt, Kassekert, Little, Venzant (Secretary)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Points of Discussion**

* **Membership Expansion**
  + Kassekert met with the Office of Community Engagement for guidelines regarding membership. We have a waiver regarding our membership so long as Craig, Kassekert, and Little agree regarding how the committee expands LSAT membership (see pg. 6 of the LSAT Toolkit/handbook)
  + Office of Community Engagement will allow us to modify our committee to include parents without an election.
  + Additional Committee Member Suggestions:
    - Derrick Alston (current student)
    - Morgan Hicks (alumna)
    - EDP Student (re: Bradley)
    - Parent (Kassekert will reach out to Edelin for flyer, Hurt will reach out to parents individually)
    - Community Member (Craig will reach out to Ward 4 Mutual Aid)
    - CTE teacher and/or community partner (re: Student Resource Coordinators)
    - *Note: LSAT can have up to 15 people. If LSAT wishes to have more than 15 people, the committee will have to apply for a waiver.*
  + Office of Community Engagement wants the committee to publicly publish available spaces for parents.
    - Suggestions to reach parents: Robo call, Mail, Student handouts
  + Selection Process:
    - Elections occur if there is a lot of interest
    - LSAT can appoint individuals to remaining spots
  + Committee members have until **COB Monday, September 13th** to email any additional names. A vote will occur on Monday, September 13th if there are new/additional names. If there are no new names, the committee will continue with the names listed above.
* **New Business** 
  + Reviewing and signing the CSP (Little)
    - CSP signature page is due Friday, September 10th
    - Sign-in sheet will be available in Little’s office beginning Wednesday, September 8th
    - LSAT committee will review CSP and determine whether a meeting is necessary to discuss the CSP within the next 2 weeks
    - *Note: It is a living document that can be changed.*
  + Eskolta Network (Little)
    - Stipend available for participating teacher teams
    - Share thoughts via email regarding the group to Little by Friday, September 10th
    - Application is due, Friday, September 17th
  + Partnership will be continued with the AFC Foundation (Little)
    - Opportunity will be made available to teachers
  + Esser 3 Funds (Little)
    - $19,474 is left in the fund. A request for spending must be submitted by Friday, September 10th
    - Suggestions for spending:
      * Full-time Teacher (with funding pulled from elsewhere – 1st Priority)
      * Instructional Aide Position (2nd Priority)
      * Admin Premium (Note: $146,000 is currently available in Admin Premium - 3rd Priority)
      * WAE Positions
      * Part-time Teaching Position
      * Note: Hiring more staff is possible after the count day in October. It is a possibility that additional teachers could be added if our numbers increase. However, this is on a first-come, first- basis.
      * Little follow up with an email with rationale after determining numbers needed to meet committee priorities regarding Esser funds
* Next Steps
  + Brainstorm additional members for LSAT by Monday, September 13th
  + Provide feedback for CSP
  + Sign CSP by deadline

**Meeting Ended**: 6:01pm

*Note:* Acknowledgment was made that all WTU members were not invited to the meeting. Members will receive an invitation to the next meeting.