

VGHS Governing Council Regular Meeting Minutes
April 17, 2023

Call to Order: Meeting called to order at 5:01 pm. The meeting took place in person and via Zoom platform: <https://zoom.us/j/416203345>
Or by telephone: +1-669-900-6833 Meeting ID 416203345#

Roll Call: Members present *in person*—Elizabeth Roth, Eleanor Romero, Harold Cordova, Julie Turner, and *by phone* --Shona Mares Bond.
Absent: Dwayne Lefthand and Mark Goldman.

Approval of Agenda 4/17/23: Motion to approve agenda moving our Finance Director after the Teacher Report by E. Romero. 2nd by H. Cordova. Vote to approve: Elizabeth Roth, Eleanor Romero, Harold Cordova, Julie Turner, and Shona Mares Bond. Against: None. Motion approved.

Approval of Minutes from 3/20/23: Motion to approve minutes as presented by J. Turner. 2nd by E Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Harold Cordova, Julie Turner, and Shona Mares Bond. Against: None. Motion approved.

Public Comment: No public comment.

Teacher Report: Mr. William Turner is our History & Government teacher here at VGHS. He reported on what classes are working on this semester.

Governing Council Training – Matt Pahl: Reviewed financial oversight and budget information for next year. He spoke about roles for the Finance and Audit committees.

Governing Council Training Hours– Matt Pahl: Mr. Pahl stated that board members have completed 5 hours of training up to this point but will have completed 8 by the end of the year.

Review of Governing Council Bylaws-Article VIII: Mr. Matt Pahl helped answer some questions regarding our annual meeting, board elections & terms, resignations, insurance, etc and also gave some recommendations and suggestions.

Report from Finance Director: Financial Update: Financials and Bank Statements were provided to all Governing Council members. She is working on the budget plan for FY2024 and applying the legislative mandates. Budget conference was held this past week April 11-13th. Our Budget is due on June 8th to the Public Education Department. Must have it approved by the Governing Council no later than June 20, 2023. Quarterly reports are being prepared. First Quarter (Payroll Reporting 941, SUTA, WC) and Third Quarter of the Fiscal Year (PED Cash Report and Actuals Reporting). The Taos Municipal School Audit has not yet been released. We will visit about the Audit once it has been released. No BARS this meeting.

Report from Finance Committee: The Finance Committee met today and visited about some bank fraud that took place last week. We detected that several transactions went through the bank that were not authorized at the school level. The school has worked with the bank to stop the payments on those unauthorized transactions. We are currently monitoring the bank very closely. The Finance Committee has requested that the school look into opening a new bank account with ratification of authorizing at the next board meeting and naming the check signers. The finance committee would like to visit with the new bank before we decide what bank to choose. Motion was made to accept the financial report by E Roth. 2nd by E Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Harold Cordova, Julie Turner, and Shona Mares Bond. Against: None. Motion approved

Nurse's Salary Schedule: Apryl DeHerrera will be shared by VGHS for 1x per week. We are recommending that we pay her the same salary as a teacher based on her hourly and daily rate. Motion was made to use the teacher salary schedule by E Roth. 2nd by E Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Harold Cordova, Julie Turner, and Shona Mares Bond. Against: None. Motion approved

Council Reports: Community Schools, Equity Council, and IEI Reports: Director, St. Onge briefed the board on the community schools report. No board report from the IEI or Equity Council.

Strategic Plan: Director St. Onge shared the strategic plan with the board.

Response to Secretary of Education Letter: Director St. Onge reviewed the Secretary of Education's response to our letter we sent NMPED and gave board members a paper copy in their board packets. The board would like a "sit down" meeting with the Secretary of Education.

Director's Report – Director St. Onge reported that we hosted Venture Vision last week to give free glasses to our students as well as students from other schools. The month of May is a busy month with passages, graduation, and prom. She included a sample Passage letter recruiting panel members. Ms. St. Onge shared the schedule for our site visit with NMPED on May 15, 2023. She is recommending that we move the regular meeting on May 15th to an earlier time. She will keep the board updated. We are on the TMS board meeting agenda this Wednesday, April 19th in their executive session to discuss the purchase of our building.

Next Meeting Agenda Items: Governing Council Bylaws-Article XI.

Next Regular Meeting: May 15th, 2023. Meeting will be held at 5:00 pm in person and via Zoom. Finance Committee will meet at 4:30 pm prior to the regular meeting.

Adjournment: Motion to adjourn by E. Roth. 2nd by E. Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Harold Cordova, Julie Turner, and Shona Mares Bond. Against: None. Motion approved.

Meeting adjourned at 7:03 pm.

Approve: Elizabeth Roth

Date: 5-15-23