



REQUEST FOR PROPOSALS

ATHLETIC APPAREL AND ASSOCIATED PRODUCTS

The Christian County Board of Education (District) will receive sealed bids for Athletic Apparel and Associated Products. Bids must be mailed or delivered to Jessica Darnell, Director of Business, Christian County Board of Education, PO Box 609, 200 Glass Avenue, Hopkinsville, KY 42241, in an envelope marked **"ATHLETIC APPAREL" by 9:15 a.m. June 1, 2022** at which time the bids will be publicly opened. After review of the submitted proposals, a recommendation will be made to the Board at their next regular meeting. The District reserves the right to accept any bid, to reject any or all bids, to waive any irregularities or informalities in bids received where such acceptance, rejection or waiver is considered to be in the best interest of the District. The District reserves the right to award the agreement to other than the low bidder if it is in the best interest of the District.

The period of contract will be from July 1, 2022 until June 30, 2027 (5 years) with review at the end of each year to determine satisfaction of the District. Any questions may be addressed to Kerry Stovall, District Athletic Director, at kerry.stovall2@christian.kyschools.us or 270-839-7020.

Scope of Services

All proposals must be submitted in writing and in accordance with instructions provided by the District. Proposals received after the time stated in the notice to bidders will not be considered. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the District. Whether sent by mail or by means of personal delivery, the Bidder assumes responsibility for having their proposal deposited on time at the place specified.

Proposals must designate pricing that will be available.

Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of sixty (60) days. Failure of the successful vendor to accept the obligation of the contract may result in the cancellation of any award.

Athletics Contract Specifications

Manufacturer Name/Brand: _____

Footwear: _____ % off apparel

Other apparel: _____ % off apparel

Promotional Product Allotment: _____

Flexibility to use promotional dollars for student support purposes YES NO

Rebates available on purchases, please describe:

Campus Branding Allotment _____ (Please provide details)

Flexibility to service band and cheer accounts _____

Flexibility in uniform purchase from other brands/companies for bowling, swimming, bass fishing and archery: YES NO

Opportunity for sports programs to select less expensive t-shirt material: YES NO

Miscellaneous Offers: _____ (Please provide details)

Company Name: _____

Company Address: _____

Authorized Signer to Bind Proposal (Please Print): _____

Signature of Authorized Signer: _____

Authentication of Bid Proposal and Statement of Non-Collusion and Non-Conflict of Interest

By signing below the vendor swears or affirms, under the penalty of false swearing as provided by KRS 523.040, that he/she is in compliance with all of the following:

That I am the bidder (if bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority on its behalf (if the bidder is a corporation);

That the cost quoted in the attached bid or bids responding to the Athletic Apparel and Associated Products Request for Proposal are correct and have been arrived at by the bidder independently and have been submitted without collusion and without agreement, understanding, or planned common course of action, with any vendor of materials, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition;

That the content of the bid or bids have not been communicated by the bidder, or its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

That the bidder is legally entitled to enter into the contracts with the Commonwealth of Kentucky and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of the Model Procurement Code (KRS Chapter 45A);

That I have fully informed myself regarding the accuracy of the statements made above and that I have read the entire contents of this bid invitation and accept all the terms and conditions as part of my proposal and will be bound by the same. I am not relying on any statement, verbal or otherwise, not contained herein.

It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract, and any solicitation or proposal therefore, in which to his/her knowledge:

A. He/She, or any member of his/her immediate family, has a financial interest herein: or

B. a business or organization which he/she or any member of his/her immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or

C. Any other person, business, or organization with whom he/she or any member of his/her immediate family is negotiating or has an arrangement concerning prospective employment is a party. Direct or indirect participation shall include, but not be limited to, involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of a specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.

It is a violation of Kentucky Law for any board member or employee with financial decision making authority, or a member of their immediate family, to have pecuniary interest either directly or indirectly in an amount exceeding \$25.00 per year in any purchase of goods or services by the Board of Education or any school thereof. Violation of this provision subjects the board member or employee to forfeiture of their position and/or employment with the school system.

I, hereby, certify that no member of my immediate family with financial decision making authority is an employee or board member of the Christian County Board of Education.

Signature

Date