# ST. EDWARD EDUCATION COMMITTEE MEETING

**Minutes**

**Tuesday, Oct. 19, 2021**

**6:00 - 8:00 pm**

I. Opening Prayer-Teresa Myhre

II. Roll Call – Shannon Gossen, Jaci Garvey, Tina Myhre, Teresa Myhre, Brad Hennen, Julie Pohlen, Sara Gorecki, Claren Novotny, Nikki Traen, Mary Coquyt,

III. Acceptance of Agenda -agenda accepted as posted

IV. Approval of Minutes from Last Meeting -minutes approved without any changes

V. Comments from Audience/Open Forum -none

VI. Review of Budget-Jaci and Trudy need to review the budget and will discuss in November

VII. Unfinished Business

1. none

VIII. Reports

1. Principal and Staff Report-Jaci said that for staffing they are off to a great start and don’t have any concerns, NWEAs still need to finish due to the number of students out; the fall NWEAs are helpful for staff to determine where teaching strategies should be focused
2. Religious Education and Adult Formation/RCIA-Tina said they have 6 more students for Wednesday night religious education
	1. Sunday FIRE-things are going well; attendance average 17-20 adults, several families attend childcare (only been needing one adult volunteer); people are enjoying the food and fellowship; this next weekend will be in the church basement due to the Knights Hall being rented out; Catechesis of the Good Shepherd has been mostly St. Edward students-hoping to continue to grow and expand this opportunity for all young children, choir practice again will be the first weekend of each month
3. PEACE Report-birthday bags, Papa Murphy’s fundraiser went well, apparel orders will be coming out before conferences, Trunk or Treat is scheduled for Saturday October 30th
4. Scrip Report - Julie said that they will be starting the Christmas kick-off’s starting in November, Julie will be at conferences to assist with the Scrip app on people’s phones, scrip for teachers as Christmas gifts will also be coming up in the future
5. Marketing Report
	1. Enrollment Plan states that in November we should start sharing information, letters, and emails with perspective families, Jaci talked about the role of families and sharing their great experiences with people within the community
	2. Community Events: Trunk or Treat-October 30th
	3. Round Table Discussion-no upcoming planned dates
	4. Fundraising
		1. Marathon Update -$25,800 raised so far, group decided to have a Thank You put in the mascot, $1500 used the GiveSmart website and utilized by 12 families
		2. Challenge Grant – Updates-Jaci believes that this if this grant is pursued it should be shared with parents but not heavily dependent on parents, there will be other avenues of funding that can be tapped into; Jaci shared some quote updates, tile floor is approximately $10,000 without labor, Jaci and Adam D. did not think that the wood floor project from RTR would be feasible, they were however interested in the bleachers, total cost of all bleachers would be $2,000, Jaci contacted a company from the cities that would assist with this project-this would cost over $9,000, Bisbee quote-Jaci shared with the group and she has some follow up questions on the total, questions proposed by group with a lot of discussion, Jaci would like to take this discussion back to Fr. Todd to get some more information from the financial side of things
		3. Calendar Fundraiser-this will start November 1st; Fr. Todd and Jaci would like to combine the Challenge grant with the Calendar fundraiser-but promotion and marketing with the letter will have to be modified; Julie mentioned using the GiveSmart website for the calendar dates, Jaci will talk with Fr. Todd and plan communication/decision making to this group via email with plan to roll out Challenge Grant with Calendar Fundraiser
		4. Flurry of Fun-first meeting tomorrow to start planning, have entertainment reserved, will send out Save the Dates, contract for GiveSmart is up at the end of December and it will cost $2395-question to the group about renewing the contract for another year, group decided to renew the contract for another year
	5. Promotional Items-nothing new
	6. Signage-no updates; Jaci would like Dan to change the sign
6. Technology Report-no major updates
7. Accreditation SY22-23
	1. Oct. 10 Mission and Philosophy Round Table 4 pm-13 parent responses via emails were included, 2 paper copies received last Friday, bulletin included the parishioner survey, and Jaci is hoping to get more results in the next month-Jaci shared some of the results and comments with the group-but as she gets more results will share more at a future meeting, Jaci also shared information about the mission statement, & philosophies; there will be a meeting on Monday afternoon with the teachers
8. Grants-no updates
9. Building Updates
	1. Painting-no updates
	2. Bathroom Project-see Challenge Grant
	3. Help Days-no updates
	4. Part-time Cleaning Help-Fr. Todd and Jaci are working on this
	5. Stage Curtains-Jaci has 2 quotes and working on receiving a 3rd quote
	6. Electronic Entry System-Jaci received a $5,000 quote (Southwest Glass) and another company at $26,000-Jaci contacted another company and will be getting a 3rd quote

IX. New Business-none

X. Prayer-Teresa Myhre

 Next Meeting – November 18, 2021