



ESP QUICK GUIDE 2025-2026

Dyersburg Primary School, K - 2
1425 Frank Maynard Drive
731-286-3615

Dyersburg Intermediate School, 3 - 5
725 Tibbs Street
731-286-3620

The Extended School Program provides safe, educationally enriching, and quality care for students. At ESP, children have the opportunity to engage in activities that will benefit them emotionally, socially, physically, and educationally. The program may include instruction and a variety of other creative activities. All students enrolled in Dyersburg City Schools, grades K–5, are eligible to attend ESP.

ESP operates at Dyersburg Primary School and Dyersburg Intermediate School.

Enrollment

Children can enroll in the Extended School Program at any time during the school year. Registration forms are available in the office of DPS and DIS. Children must be appropriately registered in the ESP program before they may attend. State guidelines prohibit ESP from serving any student who is not registered. Parents may observe the ESP program before enrollment.

Hours of Operation

The Extended School Program will operate from the end of the school day until 6:00 p.m. on regular school days. On days when school is scheduled to dismiss early, such as the day before Christmas Break and the last day of school, ESP will open at the student dismissal time and close at 6:00 p.m. There is an additional fee for students to attend ESP after an abbreviated school day.

Extended School Program Fees Per Child

Annual Registration Fee	\$10.00
Afternoon - (End of school day until 6 PM)	\$15.00
Abbreviated School Day (11:30 AM - 6:00 PM)	\$30.00

Fee Payment

Fees are charged for only the days attended. Fees **MUST** be paid weekly. Late payment will result in the child being removed from the ESP program. Please put the child's name on an envelope when making a payment. DO NOT SEND PAYMENTS TO SCHOOL WITH YOUR CHILD.

Late Fees

ESP closes promptly at 6:00 PM. If you arrive later, you will be charged a late fee of \$1.00 per minute per child. If this persists, you will be asked to make other arrangements.

Returned Checks

A \$20.00 service charge will be applied to all returned checks.

Meals and Snacks

Children attending the afternoon program will receive an afternoon snack each day.

Supervision

All children are carefully supervised and released only to the authorized persons indicated on the registration form. AN AUTHORIZED PERSON MUST SIGN THE CHILD OUT EACH DAY.

Illness and Medication

ESP cannot provide services for children who are sick. Please do not send your child to the program if he/she is ill. We require that your child be picked up as soon as possible if they become ill while attending ESP. MEDICATION CANNOT BE ADMINISTERED DURING ESP.

Discipline

Our staff is committed to positive reinforcement and redirection. Corporal punishment is not used in ESP. Children will be redirected from inappropriate activities to appropriate ones. If a serious or repeated infraction occurs, children may be placed in "time out" in full view of a staff member. All children are expected to adhere to the school's discipline rules. Parents will be notified of recurring discipline problems. If the issues cannot be resolved, the children will be dismissed from ESP indefinitely.

Discipline Procedure:

- 3 written discipline notifications = 10 school-day suspension from ESP
- 6 written discipline notifications = 20 school-day suspension from ESP
- 9 written discipline notifications = Suspension from ESP for the remainder of the semester or school year

Imminent Risk Policy

Children will not be released to persons whose behavior, as deemed by a reasonable person, may place the child(ren) at imminent risk. If a person's behavior is considered potentially dangerous to the child(ren), a responsible school staff member will ask the person to leave the school premises, and the parent will be called to pick up the child(ren). In an incident where a parent and child(ren) are considered potentially dangerous, a staff member may call 911 before releasing the child to the parent.

Physical/Sexual Child Abuse & Neglect

School personnel are required by law to be alert to any evidence of child abuse or neglect and to report such information to the proper authorities. Any person having knowledge of or called upon to render aid to any child who is suffering from or has sustained any wound, injury, disability, or physical or mental condition which is of such a nature as to reasonably indicate that it has been caused by brutality, abuse, or neglect or which based on available information reasonably appears to have been caused by brutality, abuse, or neglect shall report such harm immediately by phone or otherwise. The report shall be made to the Department of Children's Services or the office of the chief law enforcement official. (TCA 37-403-411).

THE TN HOTLINE NUMBER IS 1-855-209-4226 (TOLL-FREE) OR 1-615-770-0074 (REGULAR LINE).

Movie and Game Ratings

All movies shown in ESP are rated G and have been pre-screened by the staff. Games are rated E for everyone. A list of films and games used during ESP is posted for parents. If a child does not want to watch a movie shown, they are given other play choices during that time.

Nondiscrimination Policy

It is the policy of the Dyersburg City Schools System not to discriminate on the basis of sex, race, national origin, creed, age, marital status, or disability in its educational programs, activities, or employment policies as required by Title VI and Title VII of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and Section 504 of the Federal Rehabilitation Act of 1973. Inquiries regarding compliance with Title VI and IX may be directed to the Title VI and IX Coordinator at the Dyersburg City School System's Central Office.