

DRAFT – Unofficial Until Approved
Meeting Minutes 5/14/2013

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Session on May 14, 2013 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg. #1, and Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Jeffrey Neff, Board Member (absent)

Dr. Peter Livingston, Clerk (arrived @ 7:08 p.m.)

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member

Rachel Dick, Student Board Member (absent)

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Ruiz made a motion to approve the Agenda with exception. He requested the Board act on Action Item B Consideration of Climatec Energy Performance Contract and PNC Financing Agreement before adjourning into an Executive Session. Mr. Auslander seconded; the motion carried with Mrs. Place, Mr. Ruiz and Mr. Auslander voting unanimously.

3. CALL TO THE PUBLIC

There was no call to the Public

4. CONSENT AGENDA (see attached)

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mr. Ruiz seconded; the motion carried with Mrs. Place, Mr. Auslander and Mr. Ruiz voting unanimously.

5. ACTION ITEMS

B. Consideration of Climatec Energy Performance Contract and PNC Financing Agreement- Mr. Brandon Woodward from Climatec attended the meeting and answered board members questions relating to the contract.

Mr. O'Shea addressed the Board by stating the Climatec contract and PNC Financing Agreement is getting close to completion, close enough he felt Board Members could act on, if they choose to. They discussed at length the contract and finance agreement. Board members asked about the finance agreement changing from 15 years to 17 years, Mr. O'Shea said this is the result of recalculated Solar energy savings which required Climatec to extend the term by 2 years so the project self-funds as required by Statute. The interest rate is still being negotiated and reviewed as well.

Mr. O'Shea pointed out that statute ARS 15-213.01 (h) requires, at the provider's expense, (Climatec) to obtain an independent 3rd party validation of calculated cost savings for each proposed energy savings measure by a licensed, registered professional engineer with credentials from the national association of energy engineers who has demonstrated experience in energy analysis. Two such Engineers under consideration are Taylor RyMar Corporation and Test Marcx – TMCx solutions LLC.

Dr. Livingston asked specifically about the amortization scale. His understanding is that it trumps the contract. Mr. O'Shea confirmed with Dr. Livingston his understanding with clarification; his question relates to the Cash Flow Pro Forma document, and added, the utility rebate is in the contract as well.

Dr. Livingston also wanted clarification about the equipment the District would be purchasing, asking if the district would be purchasing TRANE HVAC systems that would function at a high efficiency level. Mr. Woodward confirmed that this would be the case. There was additional discussion related to the warranty period of the mechanical equipment. The question was raised in reference to which contractor/subcontractor completed the installation of the equipment and extended warranty guarantees. He felt confident that the extended warranty would apply.

The Project timeline was discussed. Mr. Woodward stated that once financing was in place, Climatec would begin the work. If financing is in place within a reasonable time, Climatec anticipates most of the mechanical and lighting work would be completed this summer. Dr. Price mentioned there will be summer school at TVES and we would need to give Climatec the schedule.

There was also discussion about the removal of the old AC units. Dr. Price asked if our maintenance staff would be allowed to access parts for future repairs on remaining AC units at other sites. Mr. Woodward conditionally affirmed this; he explained that it would be better for the district to keep whatever parts they wanted and Climatec would haul the balance of old units away. Mr. Woodward added this will need coordination between Climatec and TVUSD. Mr. O'Shea recommended the board approve the Climatec Energy Performance contract subject to securing financing, whether it be with PNC or another financial institution, and upon verification from the 3rd party engineer validation of the cost saving projections by Climatec.

MOTION: Mr. Auslander made a motion to approve the Climatec Energy Performance Contract subject to securing financing, and upon verification from the 3rd party engineer validation of the cost saving projections by Climatec. Dr. Livingston seconded; the motion carried unanimously.

MOTION: Mr. Auslander made a motion to amend the agenda. He requested the Board act on Action Item C Consideration of Agua Caliente Elementary School – Lego First Club eligible for Tax Credit Donations before adjourning into an Executive Session. Mr. Ruiz seconded; the motion carried unanimously.

C. Consideration of Agua Caliente Elementary School – Lego First Club eligible for Tax Credit donations.

MOTION: Mr. Auslander made a motion to approve Lego First Club eligible for Tax Credit Donation. Mr. Ruiz seconded; the motion carried unanimously.

6. **EXECUTIVE SESSION**

Executive session pursuant to:

A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent’s Contract, Evaluation Tool, Performance Objectives

MOTION: Dr. Livingston made a motion to adjourn to EXECUTIVE SESSION subject to A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

The Board adjourned to Executive session at 7:39 p.m. Mr. Auslander seconded; the motion carried unanimously.

Board Members reconvened at 8:15 p.m. from EXECUTIVE SESSION.

7. **ACTION ITEM**

A. Superintendent’s Contract, Evaluation Tool and Performance Objectives

MOTION: Mr. Auslander made a motion to approve the Superintendent’s Contract, Evaluation Tool, and Performance Objectives. Mr. Livingston seconded; the motion carried unanimously.

8. **ANNOUNCEMENTS**

9. **FUTUER BOARD AGENDA ITEMS**

Move the June board meeting dates to June 6 and June 18.

10. ADJOURNMENT

Mr. Auslander made a motion to adjourn. Mr. Ruiz seconded; the motion carried unanimously. The meeting adjourned at 9:47 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Claire Place, Board President

Peter Livingston, Board Clerk

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Carlos Ruiz, Board Member

Personnel Items - Board Meeting - May 14, 2013

| Administrator Contracts | Position | Reason | Site | FTE | Salary | Date |
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| Certified Contracts | Position | Reason (Replace / New) | Site | FTE | Salary | Date |
| Wendy Conger | Teacher | JH Spanish / Fed Programs Grants / HS Guidance | EGJH / TVHS | 1.00 | \$40,856.00 | 8/5/2013 |
| Kate Zinke | English Teacher | Replace Lisa Kanute (Kanute is now part-time) | TVHS | 1.00 | \$31,800.00 | 8/5/2013 |
| Alexandre DeBacker | Spanish Teacher | Replace Donna Wilson | TVHS | 1.00 | \$34,200.00 | 8/5/2013 |
| Jacqueline Epstein | Special Education Teacher | Replace Ellie Wray | TVHS | 1.00 | \$33,000.00 | 8/5/2013 |
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| Administrator Resignations | Position | Reason | Site | FTE | Salary | Date |
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| Certified Resignations | Position | Reason | Site | FTE | Salary | Date |
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| Classified Agreements | Position | Reason (Replace/New) | Site | FTE | Wage | Date |
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| Classified Resignations | Position | Reason | Site | FTE | Wage | Date |
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| Other Resignations | | | | | | |
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| OTHER | | | | | | |
| Tiffany Brock | Teacher on Special Assignment | Continuing | TVHS | 0.86 | \$28,380.00 | 8/5/2013 |
| Jennifer Snyder | Head Girls Basketball Coach | Replace Tiffany Powers | TVHS | varies | \$2,868.00 | SY 13/14 |
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