

Frazier School District

Board of School Directors Regular Monthly Board Meeting Held On: **Monday, June 23rd, 2025**

The Regular Monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, June 23rd, 2025, and was called to order at 6:07 p.m. by Board Treasurer, Thomas Shetterly, the meeting was held in the Administrative Offices, Board Room, Perryopolis, PA.

Present: Rick Adams (phone), Douglas Clingan (phone), Jill Devine, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Michael Tretinik, Vicki Olexa
Others: Superintendent: Mr. Michael V. Turek
High School Principal: Dr. Jason Pappas
Elementary Principal: Dr. Anne Stillwagon
Middle School Principal: Mrs. Amanda Law
District Business Manager: Mrs. Rebecca Rodriguez
Director, Technology: Mr. Scott Hazelbaker
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni
FEA President: Ms. Rachel Petyk
Solicitor: Attorney Sam Davis / Davis & Davis

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board Treasurer, Thomas Shetterly.

Comments by the Public on Agenda Items: None

Motion by Devine, second by Olexa, to approve the agenda, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to approve the regular monthly meeting minutes held on Monday, May 19th, 2025, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to approve the three (3) year agreement with Rebecca Rodriguez, Business Manager, effective July 1, 2025, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to approve the Resolution authorizing a tax Anticipation Note (TAN) as proposed by Somerset Trust Company in the amount of \$2,500,000.00, at an interest rate of 5.275%. [Last year's rate was 5.975%.]

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to accept the settlement agreement between the legal Guardian of Student A and the Frazier School District, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

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It was decided to take 6a – 6e Financial Reports, as one, with one motion and one second.
(Financial Report, Cafeteria Report, Middle School/High School Activity Fund Report, Capital Reserve Fund Report, Treasurer's Report.)

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to approve payment of bills due and payable, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Olexa, second by Clingan, to approve the Budget Resolution for the 2025-2026 school year
"Be It Resolved, that the Board of Directors of the Frazier School District adopt the General Fund budget for the Frazier School District for the fiscal year beginning July 1, 2025 and ending June 30, 2026, in the amount of **\$22,665,612.00** and the necessary taxes levied and appropriated as set forth in the 2025-2026 General Fund Budget."

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Tretinik, Olexa
No - Shetterly
Absent - Hoff

(Summary: Seven Yes. One No. One absent. Motion carried).

Motion by Olexa, second by Devine, to approve the Real Estate Property Tax Resolution

"And It Is Resolved, that the Frazier School Board of School Directors does hereby levy for the school fiscal year July 1, 2025 – June 30, 2026, on each dollar of the total assessment of all real estate property in the Frazier School District comprised of Perry Township, Jefferson Township, Perry Borough, Newell Borough, and Lower-Tyrone Township, as assessed and certified for taxation by the County, a Real Estate Tax in the amount of **25.2096** under the new 100% Assessment of each one dollar of assessed valuation of taxable property, for general purposes and the payment of teacher salaries and rentals of state authorities.

[Roll Call Vote]

Vote: Yes – Clingan, Devine, Patitucci, Puskar, Tretinik, Olexa
No – Adams, Shetterly
Absent - Hoff

(Summary: Six Yes. Two No. One absent. Motion carried).

It was decided to take 6i – 6m, as one with one motion and one second:

6i - Motion by Devine, second by Olexa, to approve the Per Capita – Section 679 S.C. "Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public School Code of 1949 (Section 679) as amended, beginning July 1, 2025 and ending June 30, 2026."

6j - Per Capita - Act 511 S.C. "Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as Local Tax Enabling Act, beginning July 1, 2025 and ending June 30, 2026.

6k - Earned Income Tax – Act 511 S.C. "Resolved, that the Frazier School Board of Directors hereby reenacts and continues an earned income tax to be levied in the amount of one percent (1%) on salaries, wages, commissions, and other compensations, earned during the period beginning July 1, 2025 and ending June 30, 2026,

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on all residents of the Frazier School District who have attained the age of eighteen (18) years and older, and on the net profit earned during said period from businesses, professions, or other activities conducted by residents and non-residents of the said District in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as a Local Tax Enabling Act."

6l - Realty Transfer Tax – Act 511 S.C. "Resolved, that the Frazier Board of School Directors hereby reenacts a Realty Transfer Tax, to be levied in the amount of one percent (1%) on transfers beginning July 1, 2025 and ending July 1, 2026 of real property or any interest in real property, situated within the School District of Frazier in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as the Local Tax Enabling Act."

6m - Local Service Tax "Be It Resolved, by the Frazier Board of School Directors to participate with the district townships and boroughs, in the imposition of Local Service Tax as adopted by the ordinances of the townships and boroughs. Further, to authorize Southwest Regional Tax Bureau to remit that portion of this tax, the "Local Service Tax" to the Frazier School District pursuant to Act 7, P.C. 13, as enacted June 21, 2007. This remittance shall replace the previous Act 511 Tax known as the Occupational Privilege Tax. Said collections and remittances to the District shall run concurrent with the collections by the boroughs and townships.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to name Somerset Trust Bank, Perryopolis Office, as the school districts' depository for the 2025-2026 school year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to approve the Investment Resolution for the following banks/institutions for the 2025-2026 school year:

Somerset Trust Bank
US Bank
State Treasurer's INVEST Program for Local Governments

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Olexa, to approve the Act 1 Resolution - Homestead/Farmstead Exemption in the amount of **\$212.26**.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Olexa, second by Devine, to approve the request submitted by Becky Rodriguez, Business Manager, to hire OSG Connect at an estimated cost of \$8,000, to print tax bills and includes postage.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

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Motion by Devine, second by Puskar, to approve the service agreement with Clelian Heights to provide educational services for the 2025-2026 school year, as presented. [Yearly tuition is \$34,245.00/per student.]
[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to accept the affiliation agreement with St. Francis University to provide dual enrollment courses for the high school students to earn college credits for the 2025-2026 school year. No charge to the district. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to accept the agreement with Fuller Synthesis to provide a leadership and needs analysis for the district to be implemented during the 2025-2026 school year. Project charges not to exceed \$3,000.00.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to accept the proposal from Cypher & Cypher to provide auditing services for the years ending, June 30, 2025, 2026, and 2027. Fees of \$12,965, \$15,610, \$16,290, respectfully.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to accept the student agreement with The Day School at The Children's Institute to provide appropriate educational services for the 2025-2026 school year in the amount of \$73,141.00.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Olexa, second by Puskar, to accept the agreement between New Story Schools and Frazier School District to provide educational and related services to identified pupils of the district from August 2025 through July 31, 2026. Tuition varies based on services provided and range from \$350 to \$520/day per student. [The fee will be discounted, if more than one student enrolls, additional fees apply, if students attend the extended school year program.]

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Olexa, second by Puskar, to accept the new 60 month lease agreement with Pitney Bowes for the District postage machines at a savings of \$1,292.16 per year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

It was decided to take 7i, 7j, and 7k as one with one motion and second.
Motion by Devine, second by Puskar, to approve the following:

7i. **Caring Commodores**

Approval to accept the Caring Commodores fund as a fiduciary fund in trust of The Frazier School District. The fund will be managed by a committee made up of the Elementary

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Principal, Middle School Principal, Elementary Secretary, and Middle School Secretary. All funds including interest earned may be used to support the mission of the Caring Commodores Fund as deemed appropriate by the committee.

7j. **Use of Facilities**

Approve the request submitted by PSERS Foundation for your Future to hold two meetings (Tuesday, October 7th, 2025 and Tuesday, March 31st, 2026) in our auditorium for any interested PSERS members. The use of facilities will be from 4:15 pm to 6:15 pm.

Estimated costs associated with the use of facilities:

- Auditorium Rental Fee – Group II - \$100.00
- Security - \$107.00
- Custodial - \$120.00
- Sound System Technician - \$107.00

7k. **Discard Old Warm-ups**

Approval to discard old dry-rotted cross country warm-ups (including the tops and sweatpants.)

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Tretinik, to approve the purchase of a championship wrestling ring for a student in the amount of \$339.00.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Tretinik, to discard various old series textbooks copyrighted from 1999 through 2024 from the elementary and middle school.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Tretinik, to adopt the following Resolution – Be it Resolved that the Frazier School District release any right, title, claim or interest in the property previously deeded to the Grindstone Community Volunteer Fire Department.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to renew Mandy Hartman, as the Athletic Director for the 2025-2026 school year (effective July 1, 2025), at a salary of \$6,834.00.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to renew Nic Hixenbaugh as the Assistant Athletic Director for the 2025-2026 school year (effective July 1, 2025,) at a salary of \$2,500.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

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Motion by Devine, second by Puskar, to approve the salary increases for the support staff for the 2025-2026 school year based on a satisfactory employee evaluation. [Increases budgeted.]

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to retroactively accept the letter of resignation from David Columbus, Physics Teacher, effective Friday, June 6th, 2025

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to accept the letter of resignation from Todd Thompson, Custodian, effective Thursday, June 26th, 2025. Also, requesting approval to post the position.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to give approval for the following coaches to transport students for sporting events:

- Anthony Battaglini, Jr.
- Nicolas Hixenbaugh
- Jeffrey Ogrodowski, Jr.
- Ryan Keebler

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to approve Megan Watson to transport students during the summer months.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to elect Dustin Wilttrout as the Head Coach, Wrestling, for the 2025-2026 school year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Devine, second by Puskar, to elect Ashley Zocco to the Kindergarten Readiness program to help transition students.

[Roll Call Vote]

Vote: Yes – Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Abstain – Adams, Clingan
Absent - Hoff

(Summary: Six Yes. Two abstain. One absent. Motion carried).

Motion by Devine, second by Puskar, to elect Barb Miller to the Extended School Year program as a Paraprofessional.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

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Motion by Devine, second by Puskar, to renew Christie Mansberry as the Food Service Manager for the 2025-2026 school year. Position will work 260 days at a salary of \$49,000, and benefits in accordance with the non-professional staff of the district.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Olexa, second by Devine, to elect Eric Armstrong as the High School Physics Teacher, Step 12 Bachelors, and benefits in accordance with the Collective Bargaining Agreement, effective Monday, August 18th, 2025.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

Motion by Olexa, second by Devine, to elect Elise Stewart as the High School Chemistry Teacher, Step 1 Masters, and benefits in accordance with the Collective Bargaining Agreement, effective Monday, August 18th, 2025.

[Roll Call Vote]

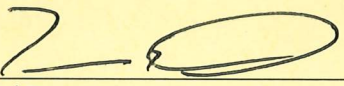
Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa
Absent - Hoff

(Summary: Eight Yes. One absent. Motion carried).

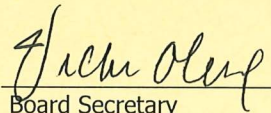
Comments from the Public: None

Motion by Olexa, second by Tretinik, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held Monday, June 23rd, 2025, adjourned at 6:22 pm.



Board Treasurer



Board Secretary

VO:dts