

## Stewartstown School Board Meeting Minutes

<b>Date</b>	November 1, 2021						
<b>Time</b>	5:00 p.m.						
<b>Location</b>	Stewartstown Community School						
<b>Chairperson</b>	Philip Pariseau						
<b>Attendance</b>							
Attendance Legend: <b>P</b> – Present at SCS <b>A</b> – Absent <b>Z</b> – Via Zoom <b>C</b> – Cell Phone							
<b>School Board Members</b>			<b>Principals</b>		<b>SAU Members</b>		
P	Christina “Nina” Brochu	P	Philip Pariseau	P	Stephanie Humphrey	P	Debra Taylor
A	Betsy Gray (change in work schedule)					P	Cheryl Covill
<b>Public in Attendance:</b> None							

Philip opened the meeting at 5:00 pm.

**Adjustments to the Agenda:** None.

**Hearing of the Public:** None

**Reading of the Minutes:** School Board Meetings of October 4 and District Special Meeting of October 18, 2021

C. Brochu/P. Pariseau: To accept the minutes of October 4, 2021 as presented.

VOTE: AFFIRMATIVE

C. Brochu/P. Pariseau: To accept the minutes of the School District Special Meeting of October 18, 2021 as presented.

VOTE: AFFIRMATIVE

**Special Report:** None

### School Administrator’s Report – Stephanie Humphrey

1. Stephanie presented her written report.
  - A. October has been a busy month. 28 students and their families attended the Open House and Book Fair. Most of these were from the younger grades. We are working on ideas to get the older students (Grades 6-8) to attend in the future.
  - B. Book fair sales were over \$1,000, which gave \$55 to each teacher to purchase books for their classroom.
  - C. Teachers have been working diligently in the Professional Learning Communities (PLCs) on competency-based assessments.
  - D. We are working hard to follow protocols and continue to keep everyone healthy at SCS.
  - E. Eighth graders have been taking part in a virtual meeting each Tuesday with the White Mountain Weather Station. Each Tuesday, the class eats lunch in their classroom to participate in a Zoom meeting with the weather station. Mr. Kennedy hopes to bring the students to the weather station next spring.
  - F. On October 21, SCS hosted the Plymouth State University TIGER performance.

- G. Burke Mountain Ski and Snowboard Program will begin in January. 25 families are interested in participating.
- H. Grant items that we have been working on are a projector for the multipurpose room, a digital board in the lobby, instructional materials for the classrooms, RTI, keyboard for the music department, 54 pairs of snowshoes, and professional development for teachers and staff.
- I. Teachers are working on budgets for next year. I would like to include a digital system for the library in the budget. I'm looking for grant money for the initial cost and then the yearly fee to be included in the district budget.
- J. New staff are doing well. Stephanie has been working closely with the new teachers and staff. Mentors for the new teachers are greatly appreciated. Nina expressed her gratitude to Stephanie for spending time with the new teachers.

### **Superintendent's Report – Dr. Debra Taylor:**

- 1. Dr. Taylor included a written report in the packet.
  - A. Connecticut River Collaborative Committee has been on hiatus since May 2021. Next meeting will be November 4 at 6:00 pm.
  - B. SAU 7 Board meeting will be Wednesday, November 10 at 6:00 pm at the Cafeteria in CAES.
  - C. Curriculum Instruction and Assessment:
    - 1. SAU 7 School Districts and Canaan Schools are continuing our focus on collaboration and innovation to scale and deepen their implementation of personalized learning.
    - 2. Professional Learning Community work continues
    - 3. Building upon the existing collaborative committee of educators representing our three area high schools and recognizing that many of our high school students attend classes in one another's schools, we have decided to return to the discussion of high school scheduling in hopes of attaining a common schedule for all three high schools.
    - 4. Curriculum Committee, which was instituted last fall, continues to meet monthly after school.
  - D. Substitute Teachers are slowly being recruited.
  - E. Communications During These Challenging Times:
    - 1. One thing is for certain, one can never communicate enough.
    - 2. We continue to follow our safe and healthy protocols.
    - 3. We only communicate information about the effect of COVID-19 on our schools through official channels. We now have a new Testing Program approved by the Department of Health. With parental consent, school nurses can now test for COVID.
    - 4. We continue to communicate internally to ensure consistency and support through biweekly SAU office and leadership team meetings, weekly school visits and regular email and phone communications. Superintendent Office Hours are held monthly to communicate with staff and parents.
  - F. School Principal Update: This is Principal Awareness Month. Dr. Taylor thanked Mrs. Humphrey for her excellent leadership.
  - G. Fall Message of Gratitude to School Staff and Families.

### **Business Administrator's Report – Cheryl Covill:**

Cheryl is working from home until her ankle and foot have healed more. She attended the board meeting via Zoom.

1. This is budget season so she will not have a written report for the next few months
2. NHSBA has withdrawn from the National School Boards Association
3. Children's Stage Adventures will not be coming this year
4. Budget analysis not available yet. Waiting for list of students from Canaan.
5. Transportation: Would like to park the Pittsburg bus here overnight due to the residence of the new driver and the fact the bus goes to Halls Stream before going to Pittsburg village. Bus will leave usually by 6:15 am so should be gone before the snowplow comes. Pittsburg will reimburse for any electricity used. By consensus, the Board agreed.
6. We have one student on Ladd Road who lives in a turn. The Selectmen and Road Agent do not feel this is a safe place to pick up/drop off students. The parent will be asked to transport the student to another pick up/drop off site.
7. Budget quotes have gone out on lights, fire alarm system, and paving. The newspaper printer had a problem and the ad for paving was garbled. Correction will be made next week.
8. We need a new cold table for kitchen
9. We may need a ball in front of the school for safety in parking
10. It has been suggested that we research contracting for bussing rather than owning our own buses. This suggestion was made due to the workload on the new business administrator. Debra requests that a Bus Coordinator be employed to assist with transportation logistics. Cheryl felt the only change we might need to make is someone to monitor the bus radio in the morning before the SAU Office opens. Stephanie said we might need to have a bus monitor if the behavior of the students doesn't improve on the buses. Bus drivers have been writing referrals. Nina was not in favor of changing. This will be discussed more at the next meeting.

**Unfinished Business:** None

**New Business:** None

**CONNECTICUT RIVER COLLABORATIVE COMMITTEE:** Next meeting on November 4.

**Other Business:** None

**Meetings:**

- SAU 7 School Board Meeting: Wednesday, November 10, 2021 at 6:00 pm in the CAES cafeteria.
- Stewartstown School Board: Monday, December 6 at 5:00 pm.

Meeting adjourned at 5:53 pm.

Respectfully submitted,

Patricia E. Grover  
Minutes Taker

**Adopted 12/06/2021**