## **AGENDA**

## SCHOOL BOARD WORKSHOP

# GADSDEN COUNTY SCHOOL BOARD MAX D. WALKER ADMINISTRATION BUILDING 35 MARTIN LUTHER KING, JR. BLVD. QUINCY, FLORIDA

December 20, 2022

4:30 P.M.

# This workshop is open to the public

- 1. Call To Order
- 2. Financial Information
- 3. Facilities Update
- 4. Strategic Continuous Improvement Plan
- 5. Educational Items by the Superintendent
- 6. School Board Requests and Concerns
- 7. Adjournment

# SUMMARY SHEET

# RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 4
DATE OF SCHOOL BOARD MEETING: December 20, 2022
TITLE OF AGENDA ITEM: Strategic Continuous Improvement Plan 2023-2027
DIVISION: Academic Services
This is a CONTINUATION of a current project, grant, etc.
PURPOSE AND SUMMARY OF ITEM:
Approval is requested of the 2023-2027 Strategic Continuous Improvement Plan.
Please see attached documentation.
FUND SOURCE: N/A
AMOUNT: N/A
PREPARED BY: Tammy McGriff, Ed\$
POSITION: Assistant Superintendent, Academic Services PreK-12
INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numberedCHAIRMAN'S SIGNATURE: page(s) numbered



# STRATEGIC CONTINUOUS IMPROVEMENT PLAN (2023-2027)

Gadsden County School District

Quincy, Florida

### **Abstract**

The Gadsden County School District is on a quest toward excellence. We exist solely for our students and everything we do must be focused on the things that are in their best interest. From this perspective, we have identified five (5) pillars that undergird our quest and they are, <u>Teachina and Learning, Culture and Climate.</u>

Family and Community Engagement, Human Resources and Support Systems. We will continue collaborating with all stakeholders to better prepare our students for life in a global society.

December 2022

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### **VISION**

The Gadsden County School District comprises a system of excellence that prepares ALL students to live and successfully compete in a global society.

### MISSION

The Mission of Gadsden County School District is to collaborate with all stakeholders to provide a safe, caring, rigorous and engaging instructional environment in which students can learn and succeed.

### **CORE BELIEFS**

The Gadsden County School District believes that:

- > all students will learn when instruction is engaging, rigorous, differentiated and individualized;
- learning environments must be safe and supportive;
- > schools exist to foster the development and well-being of the whole child;
- understanding and respecting diversity enriches students' lives;
- > every student has a right to a high-quality education;
- > success requires shared responsibility, collaboration and communication among all staff, families, students and the community;
- > engaged families combined with highly effective teachers and school leaders are the central components of a successful school;
- > positive character education is essential to whole child development;
- ➤ high-quality customer service is a critical component of high-quality education;
- > everyone must be held to the highest ethical standards to achieve excellence;
- > everyone must contribute to and be held accountable for student achievement; and
- > all district services must be linked to student achievement, growth and development.

# TEACHING AND LEARNING PILLAR

Goal: The Gadsden County Public School District will prepare each student for academic and job-related success by providing rigorous learning environments that are engaging and instruction that is aligned with Florida standards.

Objective:					Benc	hmarks and Timel	ines		
By the end of the 2027 school year:	Metric(s)	Baseline	Activities/Strategies	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Accountability Champion(s)
(TAL1/HR4)  Teachers who have an English Language Learner (ELL) in their classroom starting the school year 2022-2023 will have completed their requirements for ESOL endorsement by September 15, 2023 or be ESOL endorsed by September 15, 2027.	Official Documentation of completion requirements for ESOL endorsement	TBD	PAEC ESOL Blended Courses: Zoom meetings and online/follow up activities Online ESOL Courses	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete one ESOL course (60 credits) during this school year.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their second ESOL course (60 credits) during this school year for a total of 120 hours.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their third ESOL course (60 credits) during this school year for a total of 180 hours.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their fourth ESOL course (60 credits) during this school year for a total of 240 hours.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their fifth and last 60-in-service course during this school year for a total of 300 hours.	Director of Professional Learning  Director of Human Resources  Assistant Superintendent for Academic Services  School Principals
(TAL2/HR5)  All teachers will have participated in at least one professional learning opportunity per year on instructional strategies for assisting ELLs in the classroom.	PAEC Participation Records	315	Onsite/Online ESOL Professional Development Workshops	One workshop in either Fall or Spring	One workshop in either Fall or Spring	One workshop in either Fall or Spring	One workshop in either Fall or Spring	One workshop in either Fall or Spring	Director of Profesional Learning PAEC/Gadsden ELL Consultants
(TAL3)  ESOL support staff will have annually conducted non-evaluative classroom	Classroom Walk- through Documentation	Two classroom visits for schools with highest number of ELL students. (Ten	Identify teachers with ELLs in their classrooms. Conduct classroom walk- throughs purposed to	Two walk- throughs per identified teacher; one in the Fall and one	Continue walk- throughs during each semester and provide feedback to	Continue walk- throughs during each semester and provide feedback to teachers.	Continue walk- throughs during each semester and provide feedback to	Continue walk- throughs during each semester and provide feedback to	PAEC ESOL Consultant

walk-throughs for identified teachers with English Language Learners (ELL) to identify student needs and make suggestions for ELL strategies that the teachers can incorporate to better serve ELL students with low proficiency skills in writing, reading, listening and speaking.		schools visited during 21-22 school year)	support instructional staff on how to differentiate their practices to better assist ELL students in developing all proficiency skills,	in the Spring and provide feedback to teachers.	teachers.		teachers.	teachers.	
(TAL4)  All schools with at least 15 students speaking the same native language will have been provided one aide or teacher proficient in the same language and trained to assist in ESOL basic subject area instruction as per the Florida Consent Decree.	School enrollment demographic data Teacher/aide assignment data	Five schools in compliance	Provide support to all schools identified as out of compliance during their transition in the hiring process of qualified personnel.	50% of all schools will be in compliance.	60% of all schools will be in compliance.	70% of all schools will be in compliance.	80% of all schools will be in compliance.	100% of all schools will be in compliance	School Principals ELL Director
Will have Increased the percentage of pre-kindergarten students who demonstrate proficiency in all domains of the Florida Pre-Kindergarten Early Learning Outcome Frameworks and Florida Early Learning Development Standards.	Florida Assessment of Student Thinking (FAST): Star Early Literacy Assessment Benchmark Comprehensives Assessment (BCA)	42% proficient	All Pre-K classes will implement state and district-approved curriculum with fidelity and use the BCA progress monitoring tool to measure and record ongoing individual student gains  Make a plan using goals, set with families during parent conferences on student data form.  Utilize data to drive differentiated instruction in small groups, scaffold/adapt instruction to accommodate individual	44% proficient	46% proficient	49% proficient	52% proficient	55% proficient	Classroom teachers  PreK Education Team  School site administrator  PreK Director  Asst Supt for Academic Services

(TAL6)  The percentage of students achieving the state required kindergarten readiness score will have increased by 31 percentage points.	FAST: Star Early Literacy Assessment	50%	data after each assessment period.  Using data from the FAST: STAR Early Literacy Assessment to identify students who do not meet the state required kindergarten readiness score.  Provide standards-based instruction to improve student performance.  Implement district-wide monthly progress monitoring	61%	66%	71%	76%	81%	PreK Education Team School site administrator PreK Director Assistant Superintendent for Academic Services Classroom Teachers School Principals
(TAL7)  The percentage of students demonstrating proficiency in each of the core academic areas will have increased by 25 percentage points respectively.	FAST: Star Early Star Reading Star Math Algebra I EOC Biology EOC Civics EOC US History EOC	Florida Standards Assessment (FSA): ELA – 31% Math-31% Soc. Studies-64% Science- 27%	Annual assessment through state progress monitoring system Implement approved curricular resources with fidelity  Provide ongoing professional development on instructional practices  Provide immediate interventions when significant reading deficiencies are identified  Provide standards-based instruction in all subjects	ELA – 36% Math-36% Soc. Studies 69% Science- 32%	ELA – 41% Math-41% Soc. Studies-74% Science- 37%	ELA – 46% Math-46% Soc. Studies-79% Science- 42%	ELA – 51% Math-51% Soc. Studies-84% Science- 47%	ELA – 56% Math-56% Soc. Studies-89% Science- 52%	Instructional Specialists  Area Directors for Elementary and Secondary Education  Area Director for Exceptional Education  Assistant Superinter ent of Academics Services
	Y	Graduation Rate 83%	Conduct graduation audits each semester for	Graduation Rate - 86%	Graduation Rate 89%	Graduation Rate 92%	Graduation Rate	Graduation Rate 100%	School Principal

(TAL8)  Will have increased the percentage of students who are deemed college and/or career ready as follows:  Graduation Rate - 17 percentage points.  Industry Certification - 25 percentage points.	Graduation Rate  CTE Program completion data  CTE Industry Certification Pass Rate 2022-2023 Industry Certification Pass Rate	all high school students.  Remediate students not passing US History EOC and Algebra 1 EOC.  Provide courses for students to prepare them for obtaining a qualifying score on the 10th grade ELA assessment or ACT/SAT concordant score.  Offer pathways for students to successfully complete Career and Technical Education industry certification.	Industry Certification Pass Rate 58%	Industry Certification Pass Rate 63%	Industry Certification Pass Rate 68%	95% Industry Certification Pass Rate 73%	Industry Certification Pass Rate78%	Guidance Counselors  Area Director, Secondary Education Assistant Superintendent for Academic Services  CTE Director CTE Coordinator CTE Instructors
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Goal: The Gadsden County Public School District will develop and sustain a safe, positive and healthy school environment for all stakeholders resulting in optimal scachievement.  Benchmarks and Timelines									
Objective: By the end of the 2027 School Year:	Metric(s)	Baseline	Activities/Strategies	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Accountability Champion(s)
(CC1) The percentage of students with 10 or more out-of-school suspensions will have decreased to zero.	Student Discipline Data	30 Students (7%)	Investigate all disciplinary infractions and administer discipline systems in a fair and consistent manner.  Communicate with parents and students  Implement Restorative Justice	5%	3%	2%	1%	0%	ESE/Student Services Director School Site Administrator School Psychologists

			Program (RJTP).  Train Counselors in Youth Mental Health First Aid, Trauma Informed Care, De-escalation Techniques and the Monique Burr Child Safety Program						School Social Workers Program Specialists
(CC2)  The percentage of students requiring Tier 2 and Tier 3 support will have been reduced by 25 percentage points.	FAST Data Reports Student Discipline Data District Attendance Data	1,281 Students (30%)	Review students' data (ongoing) and create list of students that will require initial MTSS meeting  Train Counselors and/or other school personnel in the function of the Student Study Team (SST)/ Multi-tiered Support Systems (MTSS) and procedures.	25%	20%	15%	10%	5%	ESE/Student Services Director School Site Administrators School Psychologists School Social Workers Program Specialists District Instructional Coach Classroom Teachers Assistant Superintendent for Academic Services
(CC3) Schools will have decreased the total number of in-school and Out-of-school suspensions.	Discipline data from Student Information System	2021-2022 OSS: 1415 ISS: 136	Thoroughly investigate all disciplinary infractions and administer discipline systems in a fair and consistent manner.  Implement Positive Behavior	OSS 28% (396)	OSS 24%% (339)	OSS 20% (283)	OSS 16% (226)	OSS 12% (170)	District Personnel School Administrators
			Interventions and Supports in all schools (PBIS)	ISS 28% (39)	ISS 24% (33)	ISS 20% (27)	ISS 16% (22)	ISS 12% (16)	School Staff

									Parents
(CC4/HR6)  Ninety-five percent (95%) of all teachers, counselors and school administrators will have been trained in the implementation of structures that support a whole child approach to meet the varied needs of students.	Percentage of school site employees trained in MTSS/RTI  Percentage of district employees receiving mental health awareness training	TBD Percentage of district employees with training as of October 2022 369 teachers, counselors and administrators in the district.	On-going training for counselors and other school personnel in Student Study Team (SST) and Multi-Tier Systems of Supports (MTSS) procedures  Provide mental health awareness training to all district employees  Train counselors in Youth Mental Health First Aid, Trauma Informed Care and De-escalation Techniques	25% Trained	45% Trained	65% Trained	85% Trained	95% Trained	Superintendent School Board District Level Personnel School Administrators Guidance Counselors Psychologists Social Workers Teachers/Staff Parents
(CCS) The district will have improved safe and secure learning environments for all students and staff at all sites.	School Climate Survey Data Safety Drills Logs Data DOE SESSIR results for Gadsden	% Who felt safe at School  GR 3-4: 70% GR 5-8: 75% GR 9-12: 72% Staff: 91%  SESSIR results for Gadsden	Ensure all school sites have either an armed guardian or resource officer on campus at all times when students are present.  Conduct State required monthly safety drills.  Administer Climate Surveys to stakeholders.  Install metal detectors at all secondary schools.  Implement the Intrado Safety Shield management platform throughout the district.  Monthly threat assessment meetings.  Develop district-wide Reunification plan.	GR 3-4: 75% GR 5-8: 80% GR 9-12: 77% Staff: 92%	GR 3-4: 80% GR 5-8: 85% GR 9-12: 82% Staff: 94%	GR 3-4: 85% GR 5-8: 80% GR 9-12: 87% Staff: 95%	GR 3-4: 90% GR 5-8: 85% GR 9-12: 92% Staff: 96%	GR 3-4: 95% GR 5-8: 90% GR 9-12: 97% Staff: 97%	School and District Site Administrators

			Continue to conduct safety site visits.						
(CC6)  The district will have implemented a system whereby schools and the district recognize and celebrate the accomplishments of students and staff.	Data collected relative to the number and type of recognition activities	TBD	Monthly recognition of students and staff at school board meetings Recognition of staff at meetings Publish positive accomplishments of students, teachers and staff in individual school publications and on school and district websites.	Full implementati on at all sites	Continued implementation at all sites	Continued implementation at all sites	Continued implementation at all sites	Continued implementatio n at all sites	Superintendent School Board District Personnel All School Staff Students Parents

## FAMILY AND COMMUNITY ENGAGEMENT PILLAR

Goal: To provide a comprehensive family and community engagement program that provides meaningful experiences to families in an effort to help them increase their involvement in their child's education.

Objectives:		ALC: N			Ben	chmarks and Ti	melines		BACING SERVICE
By the end of the 2027 school year:	Metric(s)	Baseline	Activities/Strategies	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Accountability Champion(s)
(FACE1)  The participation of parents attending district and school activities or meeting will have increased by 20 percentage points.	Number of parents attending activities or meetings at each school and the district office	To be established at the end of the 2022-2023 school year	Send out Skylert Messages from the Office of Family and Community Engagement and each school to inform parents of activities and meetings.  Distribute and post flyers to advertise activities and meeting.  Advertise activities and meetings on the schools' marquee.  Advertise activities and meetings on social media platforms.  Conduct activities and meetings in various platforms to maximize parents' participation (Google Meet, Zoom, Hybrid, Drivethroughs and In Person).  Provide calendar of upcoming events and meetings to the ELL Department and work with the department to provide translated materials are available in the language of the non-English speaking parents.  Work with the ELL Department to ensure materials are	TBD	5-percentage point increase from baseline	10-percentage point increase from baseline	15-percentage point increase from baseline	20-percentage point increase from baseline	Family And Community Engagement Staff All District Staff School Administrators School Staff Parent Liaisons Migrant (ELL/ESOL) Department

			translated into languages of non-English speaking parents.  Utilize translation machines for non-English speaking parents;  Offer training opportunities for parents in areas they feel they need help in order to assist their child.						
(FACE2)  Contact with Families in Transition or Homeless Families will have increased to better provide support services.	Student Resident Questionnaire Data Official State of Florida Families and Homeless Data	Baseline will be established during the 2022- 2023 school year	The Student Resident Questionnaire will be provided in English and Spanish.  Parents will be asked to complete the questionnaire at the beginning of the first and second semesters each school year.  Parents will be asked to complete the Student Resident Questionnaire when students transfer to a different school.  Students and families will be provided resources donated to the Family and Community Engagement Office.  Seek and apply for grant funding to provide additional support for students and their families.	TBD	Increase by to 20 families from baseline	Increase to 40 families from baseline	Increase to 60 families from baseline	Increase to 80 families from baseline	Family And Community Engagement Staff School Administrators School Staff District Staff Parent Liaisons
(FACE3)  The number of Agency/Business Partnerships will have increased by five.	Agency/Business Partnerships with each school and the School District	Currently 15 Agency/Business Partnerships	Continue to conduct Collaborative Business Partners' Meetings to engage partners.  Continue to foster established and on-going relationships with partners by keeping them abreast of how the resources	Increase at least one	Increase at least two	Increase at least three	Increase at least four	Increase at least five	School Administrators  District Staff  Family And Community Engagement Staff

			they provide assist students and their families.  Formally express appreciation to Agency/Business Partners each year.  Establish a Memorandum of Understanding (MOU) with each partner.						
(FACE4)  The number of Volunteers will have increased to 220.	Raptor System Data List of approved volunteers Logs of volunteer activities (flyers, pictures, social media posts). Data from Volunteer Tracking Forms	110 Volunteers	Establish a campaign to increase school volunteering. Conduct annual volunteer campaign to increase school volunteering Focus on building deeper relationships through planned activities which include all stakeholders. Engage working parents in active participation through planned activities during and after school.  Recognize volunteers at each school and the district annually.	Increase To 121	Increase To 154	Increase To 165	Increase To 201	Increase To 220	School Administrators School-Based Volunteer Coordinators District Staff Family And Community Engagement Staff

			HUMAN RESOURCES PIL	LLAR				للحاياء	
Goal: To recruit, retain, and maintain	n a highly quali	fied professiona	l staff.	40					
Objective: By the end of the 2027 School Year:	I STEEL I				Benchm	arks and Tim	nelines		
	Metric(s) Baseline	Baseline	Activities/Strategies	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Accountability Champion(s)
(HR1)  The number of highly qualified recruited and hired teachers will have increased by 25%.	Professional I the number and types of feachers and		260	273	285	298	310	Director of Human Resources Director of Professional Learning Principals	
(HR2)  Teachers, administrators, supervisors, and classified staff will have been provided professional learning opportunities to enhance their excellence and growth in their respective job assignments.	Number and kind of training and learning activities conducted	The program currently exists and working to expand its scope.	Conduct an annual needs assessment to determine priority professional learning opportunities for staff.  Provide staff with training that will increase their knowledge and skills in their respective area as well as an overview of expectations and Board policies.	Offerings will be based on the current year's needs assessment	Offerings will be based on the current year's needs assessment	Offerings will be based on the current year's needs assessment	Offerings will be based on the current year's needs assessment	Offerings will be based on the current year's needs assessment	Director of Humar Resources Director of Professional Learning
(HR3)  The Professional Learning Department will have implemented a leadership development program for teacher leaders, assistant principals, and principals.	Records of program participation and completion	The district currently utilizes PAEC's leadership training program	Involve leaders in district-developed leadership activities and utilize the services of PAEC for teacher leadership, and Level I and Level II training for administrators.  Mentoring Program (on-going)	Structure District Level Program	Establish and begin Cohort 1	Cohort 1 Completion	Establish and begin cohort 2	Cohort 2 Completion	Director of Human Resources  Director of Professional Learning  Assistant Superintendent of Academic Services

									Principals Assistant Principals Teacher Leaders
(TAL1/HR4)  Teachers, who have an English Language Learner (ELL) in their classroom starting the school year 2022-2023 will have completed their requirements for ESOL endorsement by September 15, 2023 or be ESOL endorsed by September 15, 2027.	Official Documentation of completion requirements for ESOL endorsement	How many teachers fall into this category?	PAEC ESOL Blended Courses: Zoom meetings and online/follow up activities Online ESOL Courses	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete one ESOL course (60 credits) during this school year.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their second ESOL course (60 credits) during this school year for a total of 120 hours.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their third ESOL course (60 credits) during this school year for a total of 180 hours.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their fourth ESOL course (60 credits) during this school year for a total of 240 hours.	Teachers who were identified as out of compliance in ESOL during the school year 2022-2023 will complete their fifth and last 60-inservice course during this school year for a total of 300 hours.	Director of Professional Learning Director of Human Resources Assistant Superintendent for Academic Services School Principals
(TAL2/HR5)  All teachers will have participated in at least one professional learning opportunity per year on instructional strategies for assisting ELLs in the classroom.	PAEC Participation Records	315 Teachers in the district	Onsite/ Online ESOL Professional  Development Workshops	One workshop in either Fall or Spring	One workshop in either Fall or Spring	One workshop in either Fall or Spring	One workshop in either Fall or Spring	One workshop in either Fall or Spring	Director of Profesional Learning PAEC/Gadsden ELL Consultants
(CC4/HR6  Ninety-five percent (95%) of all teachers, counselors and school administrators will have been trained in the implementation	Percentage of school site employees trained in MTSS/RTI Percentage of	TBD Percentage of district employees with training as of October 2022 369 teachers,	On-going training for counselors and other school personnel in Student Study Team (SST) and Multi Systems of Supports (MTSS) procedures  Provide mental health awareness training to all district employees	25% Trained	45% Trained	65% Trained	85% Trained	95% Trained	School Board District Level Personnel

of structures that support a whole child approach to meet the varied needs of students.  district employees receiving mental health awareness training  counselors a administrato the district.		School Administrators  Guidance Counselors Psychologists Social Workers  Teachers/Staff
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			SUPPORT S	YSTEMS PILLA	R				
Goal: To improve and maintain	the efficacy of	systems, process	es and overall operation	ns of the distric		marks and Timelin			
Objective: By the end of the 2027 School	Metric(s)	Baseline	Activities	2022 2022	Accountability				
Year:				2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Champion(s)
(SS1)  All physical doors and door locks will have met the current building security requirements.	Percentage of doors meeting security requirements	75% of doors meeting requirements as of October 2022	GBES-Replace all "Total Doors"  HMS-Phase I Replace exterior "Total Doors"  HMS-Phase II Replace all interior "Total Doors"  WGMS-Bid classroom locks WGMS-Install new locks GCHS-Install new locks	75% of all doors meet new building security requirements	85% of all doors meet new building security requirements	90% of all doors meet new building security requirements	95% of all doors meet new building security requirements	100% of all doors meet new building security requirements	Superintendent Assistant Superintendents Facilities Director School Board
(SS2)  The district will have provided an upgraded and improved educational environment for selected Quincy city schools.	New K-8 school in Quincy by the fall of 2024	SSES, GWM, JASM, and GEMS schools are 50 or more years old, and are substandard facilities.	Facilitate New School Construction meetings  Obtain Board approval to build a new school  Obtain State funding to build a new school  Contract with architect to design and construction manager to build the new school  Complete construction phases	Facilitate New School Construction meetings Obtain Board approval to build new school Obtain State funding to build a new school Contract with construction company to design and build new school Complete	Complete Phase III (Develop construction documents)  Break ground to build new school	Complete Construction Prepare for student occupancy	Close out construction Raze old buildings	All new school construction activities completed	Superintendent Assistant Superintendents Facilities Director School Board

				Construction Phases I (Schematic Development)  Complete Construction Phases II (Design Development)					
(SS3)  The school district will have cycled old vehicles and buses out of the district's fleet and replaced them with new vehicles.	Replace all vehicles that have been in service for ten years or longer.	Currently 64% of the school bus fleet is ten years old or older.	Continue to budget yearly replacement funds for school bus replacement.  Continue to apply for other funding sources for alternative fuel school buses.	64% of the school bus fleet is ten years old or older	60% of the school bus fleet is ten years old or older	50% of the school bus fleet is ten years old or older	40% of the school bus fleet is ten years old or older	30% of the school bus fleet is ten years old or older	Superintendent Assistant Superintendents Transportation Director School Board
The district will have transitioned to the FOCUS Student Data System with 100% of the end users being beyond basic proficiency in the use of the system.	End-users' ability to complete task without receiving additional assistance.	Student data migrated to FOCUS Student Data System and end- users have basic proficiency usage	On-going training of all end-users of the FOCUS Student Data System	50% of end-users able to complete tasks without assistance.	70% of end-users are able to complete tasks without assistance.	80% of end-users are able to complete tasks without assistance.	90% of end- users are able to complete task without assistance.	100% of end- users are able to complete tasks without assistance.	Superintendent Assistant Superintendents MIS Coordinator
(SSS)	1:1 digital device to student ratio.	90% of district school sites have a 1:1 ratio	Ensure State allocated technology funds are used to purchase and repair electronic devices.  Purchase additional devices to meet the target ratio.	90% of schools with 1:1 device to student ratio	95% of schools with 1:1 device to student ratio	96% of schools with 1:1 device to student ratio	97% of schools with 1:1 device to student ratio	98% of schools with 1:1 device to student ratio	Superintendent Assistant Superintendents Technology Director School Board
(SS6)  The district will have ensured that teachers' salaries are at or above the State of Florida recommended teacher salary threshold of \$47,500.	Adopted Teacher Salary Schedule	Eleven percent (11%) of all full- time qualified teachers earn \$47,500 or higher	Apply all state allocated funding for teacher salaries toward teacher salaries that are not at \$47,500 until all qualified teachers are at or above the \$47,500 threshold.	of all full-time qualified teachers earn \$47,500 or higher	50% of all full-time qualified teachers earn \$47,500 or higher	100% of all full-time qualified teachers earn \$47,500 or higher	Maintain all full-time qualified teachers earning \$47,500 or higher	Maintain all full-time qualified teachers earning \$47,500 or higher	Assistant Superintendents Human Resource Director

									Finance Director
									School Board
(SS7)  The district will have updated the Administrative Procedures Manual to complement current School Board policies.	Bound district administrative procedure manual that is closely correlated to Board Policies requiring procedures	The current district procedure manual is outdated and in need of an update.	Update procedures in current manual to reflect current Board policies  Develop concurrent procedures for all newly established Board policies requiring administrative procedures	Review and revise current Procedural Manual Review Board Policies to determine which policies require written administrative procedures Ensure all new Board polices requiring administrative procedures have procedures that are developed concurrently with the new policy	Review Board Policies to determine which policies require written administrative procedures  Ensure all new Board polices requiring administrative procedures have procedures that are developed concurrently with the new policy	Ensure all new Board polices requiring administrative procedures have procedures that are developed concurrently with the new policy	Ensure all new Board polices requiring administrative procedures have procedures that are developed concurrently with the new policy	Ensure all new Board polices requiring administrativ e procedures have procedures that are developed concurrently with the new policy	Superintendent Assistant Superintendents Human Resource Director Finance Director School Board
(SS8)  The Finance Department will have improved the efficacy of operation in all areas of the department.	Percent of account clerks who timely and accurately complete their processes without errors.  Number of account clerks trained in other account clerical processes.	All account clerks are new or have less than 3 years of experience in their current position.  Too many errors have been made which effects the overall efficacy of the department.  Currently there are 5 account clerk positions.	Each account clerk will be assigned a primary work area.  In addition to their assigned work area, each account clerk will be crosstrained to learn and serve as back up to any of the other clerks.  On-going monitoring of work with feedback being provided as needed	All account clerks will be deemed proficient in their primary job responsibility and begin training fellow account clerks as backups.	All account clerks can proficiently serve as a backup for two different clerks as needed.	All account clerks can proficiently serve as a backup for 4 different clerks as needed.	Maintain operational efficacy in an on-going manner.	Maintain operational efficacy in an on-going manner.	Superintendent Assistant Superintendents Finance Director School Board
(SS9)	Board approved	Written policies	Review financial policies to	Review and	Financial Policies	Financial Policies	Financial	Financial	Superintendent

The Finance Department will have	new and/or updated financial	and procedures for	determine which policies	revise current	and Procedures	and Procedures are	Policies and Procedures are	Policies and Procedures	Assistant
la company and the company and	'	key financial	require written	financial policies	are current and	current and			Superintendents
created current written policies and	policies and	applications and	administrative procedures	and procedures.	maintained.	maintained.	current and	are current	Juperintendents
procedures in the areas of bid	procedures	routine operations					maintained.	and	Finance Director
processing, insurance services,	covering the	are in need of	Review and/or revise					maintained.	Fillance Director
invoice processing, grants	operations of the	revisions.	current financial policies as				ľ		School Board
management, payroll and	department.		required by Statute				Į)		School Board
purchasing.			Update financial procedures in current manual to reflect current Board policies						
			Develop concurrent procedures for all newly established Board policies	,					
			requiring administrative procedures						