

CMES Board of Directors Agenda, August 18, 2022 - 6pm

Mission: Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function ¹	Presenter	Time
Regular Business					
Call to Order	Welcome to Meeting, welcome newest member	None	I	Jean	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Jean/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> Draft Previous Month's Meeting Minutes Various policies and annual board approvals 	Distributed at least 1 week in advance of mtg	M	Jean	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items	Consent/Mtg Agenda	M	Jean	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Jean	1 min
Treasurer's Report	<ul style="list-style-type: none"> Financial Statements - review/accept previous months No donations for approval 	Pre-reading/at meeting	D, M	Joe	10 min
HOS Report	<ul style="list-style-type: none"> School Operations Approve Employee Handbook, major revisions 	Pre-reading/at meeting	I, D, M	Alyssa	10 min
Today's Meeting					
Dir of Business Operations	<ul style="list-style-type: none"> Enrollment update CMES Board Conflict of Interest Statement Lease Aid Board Member Certification form 	Pre-reading/at meeting	I, D	Chris	5 min
Board Education	<ul style="list-style-type: none"> Examples of Conflict of Interest and Open Meeting Law violations 	At Meeting	I, D	Julaine	15 min
Governance Committee	<ul style="list-style-type: none"> Approve updates to Articles of Incorporation and Bylaws Approve Policy 410 Family and Medical Leave and Rescind Policy 410.1 Extended Family and Medical Leave Approve Slate of Officers and Committee Chairs 	At meeting	I, D, M	Julaine	10 min
Equity Task Force	<ul style="list-style-type: none"> Recommended Action Plan based on review of Equity Report Family Values for Life Back to School Event 	At meeting	I, D	Sarah/Alyssa	10 min
Board Chair Report	<ul style="list-style-type: none"> Interface with greater community 	At meeting	I, D	Jean	5 min
Meeting Wrap-up					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment of board meeting, call for motion to adjourn	None	D, M	All	5 min

¹ **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.