

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 August, 8 2023
 Sarah Noble Intermediate School Library Media Center**

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 2023 AUG 10 P 2:45
 NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Tom O'Brien Mr. Eric Hansell Mr. Pete Helmus
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities
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1.	<p>Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 pm by Mr. McCauley, Chairperson. The Pledge of Allegiance immediately followed the Call to Order.</p>	Call to Order
2.	<p>Public Comment Craig Lyons, 52 Boxwood Ln., New Milford, CT.</p> <p>Mr. Lyons is the football commissioner for the New Milford Bulls program and has recently seen a dramatic increase in the cost to run games. To keep up with the rising costs, Mr. Lyons has had to increase registration fees. Mr. Lyons is looking into having the Bulls move 4 home games to the high school, to lower operating costs. The current policy is \$15 per player on the roster to schedule the field, as well as other fees. Mr. Lyons is asking for the Board to allow the Bulls to play for 4 Sundays, removing the per-player roster fee. By lowering the operating cost, it will make tackle football more affordable for interested families.</p> <p>Brandon Merritt, 19 Stone Tent Rd., New Milford, CT. Mr. Merritt stated he is the former commissioner of the Bulls. The Bulls field has become a financial problem. Given the current fee structure, and with the Bulls having anywhere from 70-100 players signed up, they end up paying \$1500 to</p>	Public Comment

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	<p>the district just to get scheduled on the high school field. Then there is the lighting fee, etc, leading to a \$3,000-\$4,000 bill to use the field just 4 times. The Bulls is run by volunteers, and they still have to maintain their own field, which has no irrigation, there are bald spots and is sometimes not safe. Mr. Merritt stated the Bulls are not asking for the use of the high school turf field to be totally free, but asking for 4 home games and to not have to pay a large roster fee up front. There are not 100 players playing all at once, and paying the roster fee up front is what makes it so expensive for the Bulls organization.</p>	
<p>3.</p>	<p>Items for Information and Discussion</p> <p>A. NMHS Updates:</p> <p>1.) NMHS Woodshop HVAC Update Mr. Cunningham stated he is working with Landmark Facilities Group to have a final scope of work for HVAC in the woodshop. It will then go out to an RFP and then out to contractors. The work should be completed soon and he should have a date at the next meeting.</p> <p>2.) Roof Project Mr. Cunningham stated they are working on flooding and graveling the roof. Weather permitting this should be done next week. Dr. Parlato asked if roofing equipment will be on school grounds when school begins. Mr. Cunningham stated no, when August 24th comes, the materials and machines should be gone. Mr. Helmus asked if there was a date for potential addition of fasteners and clips. Mr. Cunningham stated no, that the bonding company is doing field tests to see what will withstand the tolerances necessary. It still needs to be ascertained how many fasteners and clips may be missing, and if what is currently in place is considered sufficient. Mr. Helmus asked how they inspect the hard to inspect areas. Mr. Cunningham stated the plan is to sample 3 different areas that are most susceptible to wind shear. Mr. O'Brien asked if it involves removing panels. Mr. Cunningham stated it could. First they will look at attic space and places where the roofing is exposed through the</p>	<p>Items for Information and Discussion NMHS Updates:</p> <p>1.) NMHS Woodshop HVAC Update</p> <p>2.) Roof Project</p>

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	<p>ceiling, to help determine if what is currently in place is safe. Mr. O'Brien stated it will take a while. Mr. Helmus asked how the process will be inspected. Mr. Cunningham stated nothing is concrete. The bonding company needs to present their game plan to remedy this. Mr. Helmus stated the focus is on safety and having a warranty.</p> <p>3.) NMHS Gym Ceilings</p> <p>Mr. Cunningham stated they have finished prepping, priming and painting. Next phase is to paint the green beams in the ceiling. Mr. Cunningham is hoping it will be done soon so the gym floor can be worked on for fall and winter sports. Mr. Helmus asked when the first sports need to access the gym floor. Mr. Cunningham stated towards the end of August.</p> <p>B. Central Office Update</p> <p>Mr. Cunningham stated the classrooms have been moved around and everything is up and running. Mr. Cunningham stated he is looking at getting the doors in place between the classrooms and offices and is working with Dean Petrucelli on ADA compliance, egress, etc. Mr. O'Brien asked if the move included the teachers whose classrooms were moving. Mr. Cunningham stated yes, everyone has been moved. Dr. Parlato stated it has been a tremendous effort to have Central office moved. Mr. Cunningham agreed and thanked his team for moving 70 classrooms at the middle school and then moving all of Central Office.</p> <p>C. End-Of-Year Projects</p> <p>Mr. Cunningham stated at Sarah Noble Intermediate School, flooring tiles have been replaced, classrooms have been painted and the unit ventilators were completely cleaned. This is not typically done, but helps keep moisture out of the air. Doors have been fixed and new sheetrock has been put up at the high school. Ramp improvements have been done at the middle school and all schools have had the parking spaces numbered. Dr. Parlato stated the cars assigned to spaces will have hang tags.</p>	<p>3.) NMHS Gym Ceilings</p> <p>B. Central Office Update</p> <p>C. End-Of-Year Projects</p>
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	<p>Mr. Cunningham stated radios have been numbered and engraved to help keep track of them and for better communication. In addition there were other things such as hanging white boards, painting, etc. Mr. McCauley stated it has been a herculean effort what facilities has done. Mr. Cunningham applauded his crew and feels comfortable with well cleaned schools.</p> <p>D. NV5/ESG Update</p> <p>Mr. Cunningham stated all ECM's (Energy Conservation Measures) have been completed and hopes to soon have active solar panels for Sarah Noble Intermediate School once Eversource turns on the panels.</p>	D. NV5/ESG Update
4.	<p>Public Comment</p> <p>There was none.</p>	Public Comment
5.	<p>Adjourn</p> <p><i>Mr. Helmus moved to adjourn the meeting at 7:10 pm, seconded by Mr. Hansell and passed unanimously.</i></p>	<p>Adjourn</p> <p><i>Motion made and passed unanimously to adjourn the meeting at 7:10 pm.</i></p>

Respectfully submitted:



Brian McCauley
 Chairman, Facilities Subcommittee