

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 20, 2021

The Liberty Center Local Board of Education met in regular session on Monday, December 20, 2021 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

Mr. Pohlman commended the fall athletes.

The EnTrust Presentation was rescheduled due to COVID.

#127-21 Approve Minutes

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve the minutes of the Regular Meeting held on November 22, 2021 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger reported on the regular monthly reports. She also highlighted the many generous donations. Mrs. Buenger informed the Board there is a CD coming due this month, but rates are still very low. She also emphasized the Budget vs Actual Report, noting the District is on track for the year.

Mrs. Buenger also explained other consent agenda items. The amended student activity budgets are due to the Daddy Daughter Dance for the High School Principal Fund and a donation for team meals for Boys Basketball. The new fund and special cost center are for a new grant. The appropriation and amended certificate increases are for the amended budgets and carryover money in existing grants.

#128-21 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs Actual Report

Approve the following amended student activity budgets for the 2021-22 school year:

- HS Principal Fund
- Boys Basketball Camp Fund

Approve the following donations to Football Moms for team meals

The Gerken Company	Meyer Badenhop Insurance Agency
Richard and Paula Beasley	Red Barn Sales
Swanton Welding	LC Fire Department
Davis Farm Services	Automatic Feed Company
Fessenden Hardware	Dick and Pam Leatherman

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Accept the following donation:

Kirk Chambers and Chambers Controls Boys Basketball Team Meals \$2,500.00

Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Modifications:

New Fund and Special Cost Center
507 9222 ARP Homeless Round II

Increase Appropriations

300 951C	Boys Basketball Camp Fund	\$2,500.00
018 982A	HS Principals Fund	\$4,000.00
019 9108	Wellness Grant Even Year	\$2,560.00
590 9204	Title II-A	\$2,915.94
584 9022	Title IV-A	\$2,033.67
572 9104	Title I	\$7,145.00
572 9102	Title I-D Neglected	\$11,506.48
507 9222	ARP Homeless Round II	\$5,713.49

Increase Amended Certificate

300 951C	Boys Basketball Camp Fund	\$2,500.00
018 982A	HS Principals Fund	\$2,000.00
590 9204	Title II-A	\$2,915.94
584 9022	Title IV-A	\$2,033.67
572 9104	Title I	\$7,145.00
572 9102	Title I-D Neglected	\$11,506.48
507 9222	ARP Homeless Round II	\$5,713.49

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Athletic Director's Report

Mr. Pohlman informed the Board winter sports are well underway for basketball, bowling and wrestling. He also highlighted a leadership conference select high school athletes were chosen to attend.

Superintendent's Report

Mr. Peters updated the Board on the new substitute teacher license, which is on the agenda for approval. While the resolution will allow for non-bachelor's degree substitutes, the District has plans in place to review each applicant and make a recommendation for approval. This will allow the District opportunities to obtain additional substitutes, which is needed especially in the current labor shortage climate.

Mr. Weaver asked who the contact person is for those interested in subbing under the non-bachelor's degree licensure. Mr. Peters said they contact either his secretary or the Northwest Ohio Educational Service Center.

#129-21 Superintendent's Consent Items

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Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver, that the Board approve the Superintendent's Consent Agenda items as follows:

Commend the Girls Cross Country Team for placed 2nd at State.

Commend Hope Oelkrug (4th Place), Gracie Miller (14th Place) and Makayla Meller (15th Place) for achieving All-State in Cross Country

Commend Owen Johnson for earning First Team All-State in Football.

Commend Owen Box for earning Second Team All-State in Football.

Commend Owen Long and Camren Foster for earning Honorable Mention in Football.

Commend Cross Country Coach Tim Atkinson for his success as the Liberty Center Cross Country Coach.

Approve the Wrestling team and coaches for an overnight trip to attend the Marion Harding Classic on December 28-29, 2021.

Approve the Wrestling team and coaches for an overnight trip to attend the Coldwater Wrestling Tournament on January 14-15, 2022.

Approve the Wrestling team and coaches for an overnight trip to attend the Marion Pleasant Wrestling Tournament on January 28-29, 2022.

Approve membership in the Ohio School Boards Association at a cost of \$4,535.00 for calendar year 2022.

Approve participation in the OSBA Legal Assistance Fund Consultant Service at a cost of \$250.00 for calendar year 2022.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#130-21 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias, that the Board approve the Superintendent's personnel items as follows:

Approve Taylor Snyder as a volunteer for girls bowling for the 2021-22 school year, contingent upon the completion of all necessary paperwork.

Approve stipends to Liberty Center Classroom Teachers for the 2021-22 school year to serve as mentor teachers. Each stipend amount will be determined by and received from the college or university of the student teacher.

Accept Andrea Panning's resignation from the Middle School Building Leadership Team for the 2021-22 school year.

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Approve Jill Evans to serve on the Middle School Building Leadership Team for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement.

Accept Tracy Krueger's resignation from the Middle School PBIS Committee for the 2021-22 school year.

Offer the following certified individual a pro-rated supplemental contract, beginning the second semester, for the position indicated for the 2021-22 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Mary Bentancur – Spanish Club

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#131-21 Approve Resolution for Employment of Substitute Teachers

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver to approve the Resolution for Employment of Substitute Teachers.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#132-21 Approve LCCTA Collective Bargaining Agreement Addendum

The motion was made by Mr. Spangler and seconded by Mr. Benson to approve the LCCTA Collective Bargaining Agreement Addendum and Grievance Settlement.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#133-21 Election of President Pro Tempore

Mrs. Zacharias made the motion and Mr. Weaver seconded the motion to appoint Todd Spangler as the President Pro Tempore for the January 10, 2022 Organizational Meeting.

VOTE: Ayes: Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

New Business

The Organizational Meeting date is January 10, 2022 at 6:45 p.m., with the Regular Board Meeting immediately following.

Board Member's Committee Reports

The Records Committee met prior to tonight's meeting and reviewed the records to be disposed.

Mr. Peters provided information on the Facility Committee's recent meeting. He informed the Board GMP 3 is estimated to cost \$840,000.00 and will include renovations to the Varsity Gymnasium, commons area, hallways

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and restrooms. The goal is to start in early March, with completion before the fall sports season begins. Graduation will be held at the football stadium this year due to the project, with a 'Plan B' being developed in the case of inclement weather. Between all three projects – the football stadium upgrades, athletic building and gymnasium renovations – the total cost of facility project updates is \$3.7 million, with no impact to the General Fund. Mr. Peters commented this will put the facilities in the District in very good shape for the foreseeable future.

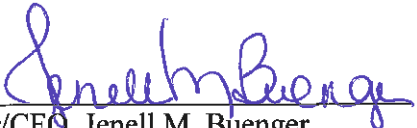
#134-21 Adjournment

Mr. Benson made the motion and Mr. Weaver seconded the motion to adjourn the December 20, 2021 regular meeting of the Liberty Center Local Board of Education at 7:20 p.m.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 

Treasurer/CFO, Jenell M. Buenger

Records Commission Meeting

The Records Commission consisting of Treasurer, Jenell Buenger, Superintendent, Richie Peters and Board President, Neal Carter met at 6:37 p.m. on December 20, 2021 before the Regular Board Meeting. They reviewed the list of disposed items. The members discuss Bottom Line Archive Systems for shredding of documents. There are containers in each office that the company picks up as needed. The cost was \$290 this calendar year, which is \$225.50 less than last year. They also discussed SC View and scanned records that are searchable. We scan current records (such as Board Minutes, student records and personnel records.) Purchase orders, invoices and processed checks are also scanned, which has made our audit much easier because we do not have to pull all the voucher packages. Auditors are given “read only” access and they can see everything they need in order to complete our audit. This year we began scanning receipts into SC View, which will allow our auditors more flexibility during the audit and means less items to dispose of in the future.

Mr. Peters made a motion to adjourn the Records Committee Meeting and Mr. Carter seconded the motion. The meeting adjourned at 6:42 p.m.