



PEMBROKE ELEMENTARY SCHOOL
PEMBROKE, KENTUCKY

MINUTES OF SBDM COUNCIL MEETING
Monday August 21, 2023

The Pembroke Elementary School Council met at Pembroke Elementary at 3:00 p.m. The meeting was called to order by Chairman, Dana Gary.

COUNCIL MEMBERS PRESENT

Dana Gary, Chairman
Jami Gagnon
Jaclyn Guier
Andrew Stahl
Cody Stewart
Veronica Russell

COUNCIL MEMBERS ABSENT

OTHERS PRESENT

Jason Russell

Actions/Items

1. Opening Business

- a. Call meeting to order- Mrs. Gary called the meeting to order.
- b. Approval of Agenda the agenda was approved by Ms. Russell and second was made by Ms. Gagnon.
- c. Approval of [July Minutes](#) - The motion was made by Mr. Stahl to approved the July minutes and was second by Mr. Stewart.
- d. Public Comments - There were no public comments.
- e. Good News Report-
 - i. BooHoo YaHoo Breakfast - this was a success for the Kindergarten parents.
 - ii. Butler's class to rodeo - first field trip of the year was a success.

2. Achievement Data-

- a. [2023-24 Scorecard](#) - Mrs. Gary explained the scorecard with the SBDM committee. Mr. Stahl suggested that to increase parent participation to bring a parent to school day.

3. Budget- I'll have paper copies

- a. Title I - 310I was last year's money and 310J is this year's money. Ms. Gary explained that she pays for two kindergarten teachers and two aides. 310I has been zeroed out for the previous year. Parent involvement- teachers can be paid to work these nights. 310J has 324,847.64 in the account. Ms. Gary explained that she has purchased science kits since the report was run.
- b. SBDM - Mrs. Gary explained that she does not have a report for SBDM yet but that she would be bringing that in the future.

4. Policies

- a. School Space - A motion was made made to approve the policy by Mrs. Guier and a second was made by Mr. Stahl
- b. Selection and Implementation of Discipline - A motion was made to approve the policy by Ms. Russell and a second was made by Mr. Stewart.

5. Principal Report- Personnel and Emergency Plan- Closed Session- Approval to discuss personnel and emergency plan a motion was made by Ms. Russell and second by Ms. Gagnon.

- a. Emergency Plan- Mr. Russell
- b. Personnel Update
 - i. Special Ed
 - ii. Full Time Subs
 - iii. Safe Room Monitor
 - iv. Additional Special Ed Instructional Assistant
 - v. Tutors- WK Grant

A motion was made by Mr. Stahl to come out of closed session and a second was made by Ms. Russell.

6. Next Regular Meeting, Monday, Sept. 25, 2023 @ 4:00

7. Reminder we all have training on Aug. 28th

- a. Experienced member are 4:30 to 7:30 at Bluegrass
- b. New members are Aug. 28th and 29th 4:30 to 7:30 at the CCPS Board Room

Adjournment

There being no further business, the meeting was adjourned at 4:03 p.m. upon a motion by Mr. Stewart with a second by Mrs. Guier.. The motion was approved by consensus.