



GREENWOOD LEFLORE
CONSOLIDATED SCHOOL DISTRICT
1901 HIGHWAY 82, WEST
GREENWOOD, MISSISSIPPI 38930

JAMES JOHNSON-WALDINGTON, SUPERINTENDENT
Email: jdjwaldington@glcsd.org
Phone: 662-453-4231

REQUEST FOR PROPOSAL Student Intervention Services

Overview

Introduction: The Greenwood Leflore Consolidated School District is located in Greenwood, Mississippi. School facilities consist of twelve (12) schools and one central office. The district has approximately 3900 students.

Purpose of RFP: The district is requesting for sealed bid proposals for student intervention for ELA, Math, Science, English I, Algebra I, US History, and Biology I.

Tentative schedule of Request for Proposal events are as follows:

- A. Advertisement – **February 9th and February 16th 2024**
- B. Proposal Due Date – **February 23, 2024 at 3:00 pm**
- C. Bid Opening – **February 26, 2024**
- D. Board Approval Date: **March 5, 2024**
- E. External Provider Notification Date: **March 6, 2024**
- F. External Provider Contract Negotiation and Authorization to Commence Services
– To Be Determined

These services shall be provided to the Greenwood Leflore Consolidated School District during the 2023-2024 school term.

These services can be bided on separately.

The Superintendent and school board reserves the right to reject any and all bids.

Quotes are requested for full day rates for services. Daily rates should be all inclusive and include all fees and costs.

General Specifications and Instructions to Bidders

A paper copy or an email copy of this document, including any addendums, can be obtained by request below:

Mr. James Johnson - Waldington, Superintendent
Greenwood Leflore Consolidated School District
1901 Hwy 82 West
Greenwood, Mississippi 38930
(662) 459-7231 (voice)
(662) 459-7265 (fax)
E-Mail: jdjwaldington@glcsd.org



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RFP Submission requirements: Submit three (3) copies of the RFP response in one sealed package with Student Intervention for ELA, Math, Science, English II, Biology I, Algebra I, and US History indicated on the outside of the package by **February 23, 2024 at 3:00 PM** to the following address:

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COMMUNICATIONS REGARDING THE RFP

All questions regarding the RFP are to be submitted, in writing to Mr. James Johnson-Waldington, Superintendent at:

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The deadline for submission of written questions is **February 16, 2024 at 3:00 PM**. All responses to written questions and changes to specification requirements will be communicated via email to person submitting questions.

All questions, comments and requests for clarifications must be in writing. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communications shall be considered official and binding upon the School District. The School District reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions and requests for clarification.

All addendums and/or any other correspondence (general information, question and responses) to this RFP will be made available **exclusively** through the Greenwood Leflore Consolidated School District.



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Minimum Eligibility Requirements for Contract Award

Applicants must provide documentation of a minimum of five (5) years of experience providing educational consulting, training services and materials.

Applicants must address and provide (if applicable) a list of any pending/past litigation or investigations that have occurred within the past five (5) years.

Applicants must have financial stability and adequate staff to manage the program.

Applicants must, at all times during the contract term and at their own expense, keep in full force and effect comprehensive general liability insurance with "personal injury" coverage; commercial or business auto liability insurance; physical and contractual liability coverage, with minimum limits of ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00)

Greenwood Leflore Consolidated School District and **Greenwood Leflore Consolidated School District's Superintendent** shall be named additional insured on the said policy. The insurance policies required under this Section shall not be modified or canceled except upon 30 days' written notice to **Greenwood Leflore Consolidated School District**. Proof of insurance must be submitted to the **Greenwood Leflore Consolidated School District** at the time the contract is executed.

Applicants must, at all times during the contract term and at their own expense, keep in full force and effect a policy of workers' compensation insurance for coverage in Mississippi with an employer's liability limit of:

- A. Bodily Injury by accident - \$500,000.00 each employee Bodily Injury by disease - \$500,000.00 policy limit
- B. Bodily Injury by disease - \$500,000.00 each employee

The **Greenwood Leflore Consolidated School District School Board** shall be named additional insured on the said policy. The insurance policies required under the Section shall not be modified or cancelled except upon 30 days' written notice. Proof of insurance must be submitted to the **Greenwood Leflore Consolidated School District** at the time the contract is executed.

Contractors' staff involved in this project may be required to participate in a criminal background check process as prescribed by the school district.

Applicants must comply with all applicable licensing and certification requirements specific to the proposed services.



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Applicants must follow all applicable City, County, State and Federal laws, regulation codes and ordinances. The vendor must reference in its contract if awarded the bid that the vendor has read, understood, agreed, signed and submitted an original copy of the contractual Services Providers' Assurances to the LEA - Exhibit I.



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Purpose of RFP

To solicit requests from qualified vendors to bid on Student Intervention in the
Greenwood Leflore Consolidated School District

Proposal Requirements and Project Scope:

Leflore County Elementary School located in Itta Bena, Mississippi
Leflore County High School located in Itta Bena, Mississippi
Amanda Elzy High School located in Greenwood, Mississippi
Amanda Elzy Junior High School located in Greenwood, Mississippi
Claudine Brown Elementary School located in Greenwood, Mississippi
East Elementary School located in Greenwood, Mississippi
Threadgill Elementary School located in Greenwood, Mississippi
Bankston Elementary School located in Greenwood, Mississippi
Greenwood Middle School located in Greenwood, Mississippi
Greenwood High School located in Greenwood, Mississippi
Davis Elementary School located in Greenwood, Mississippi
Threadgill Primary School located in Greenwood, Mississippi

Scope of Work

The Greenwood Leflore Consolidated School District is requesting bids for the following:

The scope of the project shall be teacher focused in the areas identified by the needs assessment to include but not limited to:

1. Student Interventions for ELA, Math, Science, English II, Biology I, Algebra I, and US History

Additional services required shall be as follows:

1. Develop and submit reports to the school administration and/or district contact not later than the following Monday of the week that the services are provided.
2. Analyze data and use multiple data points to develop a plan of action for student intervention.
3. Assist the school's leadership team in assessing students' learning strengths and gaps using assessment data from a variety of sources to include state, school, district data, or other sources.



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4. Provide any other training as identified by observation or upon the district's request that will improve student achievement.



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Project Goals/Service Evaluation Metric

State Assessment Data Points – Spring 2024:

1. 10% or more increase in the number of GLCSD students passing SATP2 in Biology I and US History MAAP assessment in the Spring of 2024 over the percentage of Spring 2023.
2. 10% or more increase in the number of GLCSD students scoring proficient on the Biology I and US History MAAP assessment in the Spring of 2024 over the percentage of Spring 2023.
3. 10% or more increase in the number of GLCSD students scoring Level 3 or above on the SATP2 in Algebra I and English II MAAP assessment in the Spring of 2024 over the percentage of Spring 2023.
4. 10% or more increase (combined) in the number of GLCSD students scoring Level 4 and Level 5 on the Algebra I and English II MAAP assessment in the Spring of 2024 over the percentage of Spring 2023.
5. 10% or more increase in the number of GLCSD students scoring Level 3 or above in 3rd through 8th grade ELA MAAP assessment in the Spring of 2024 over the percentage of Spring 2023.
6. 10% or more increase in the number of GLCSD students scoring Level 3 or above in 3rd through 8th grade Math MAAP assessment in the Spring of 2024 over the percentage of Spring 2023.
7. 10% or more increase in the number of GLCSD students scoring Level 4 or above the 5th and 8th grade science state assessment in the Spring of 2024 over the percentage of Spring 2023

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SCORING METHODOLOGY

Greenwood Leflore Consolidated School District will use any or all of the following categories in developing a scoring mechanism for this bid prior to the receipt of proposals. All information provided by the Vendors, as well as any other information available to Greenwood Leflore Consolidated School District staff, will be used to evaluate the proposals.

Organizational Experience (20 points)

- Variables considered in evaluating this category will include, but not be limited to the following:
- Applicant's experience and success in conducting similar work;
- Experience in fulfilling contract of similar nature;
- Quality and completeness of proposal;
- Number of years in business.

Program Design (35 points)

- Variables considered in evaluating this category will include, but not be limited to the following: overall approach and the Applicant's grasp of the project as shown by the depth, breath, and clarity of the proposal;
- Innovative and creative approach;
- Connection, representation and sensitivity to cultural and ethnic diversity;
- Demonstration of capacity to integrate the Greenwood Leflore Consolidated School District technology equipment into the intervention methods with students.

Cost Efficiency (20 points)

- Total cost of proposed services;
- Service and support cost.

Program Operations (25 points)

- Adequacy of resources, including personnel, equipment, financial stability and other related factors;
- Management and planning: The quality of procedures and organizational structures proposed for completion of the work;
- Timeliness of services.



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Total Possible Score: (100 Points)

The Applicants should propose its best and final cost offer in the proposal. The district, at its sole discretion, may open negotiations with responsible applicants after submission of proposals and prior to award. The district specifically reserves the right to award without negotiations based upon written proposals only. The evaluation process will include contact with individuals or organizations identified by the Applicant as a current/former customer or reference. The evaluation process also includes a status check with the Mississippi State Comptroller to ensure that the Applicant is in good standing.