

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: February 15, 2023

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Kevin Bell
Joe Bossie
Jasmine Weeden
Tamra Ham
Brian Angelone
Ashley Youngheim

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Mark Pribbenow, Principal
Debbie O'Connor, Financial Manager
Sharon Holt, Assistant to the Superintendent
Bart King, Technology Support

PUBLIC PRESENT:

Sally Nicoll
Megan Woods

Judy Boyle

PUBLIC PRESENT REMOTELY:

None

The School Board meeting was held in the Elementary School Multipurpose Room.

Meeting Call to Order:

School Board Chairperson, Jay Duguay called the School Board meeting to order at 6:55 PM.

Minutes:

Tamra Ham made a motion to approve the February 8, 2023 School Board meeting minutes. Joe Bossie seconded the motion. Discussion: Tamra mentioned a typo in the Principal's report section, the name Halligan was spelled with the number 11 in place of the letters ll. **Jay Duguay called a vote to approve the meeting minutes with correction. All Board members were in favor and the motion carried.**

Correspondence: None

Business Administrator's Report:

- Debbie O'Connor mentioned there were manifests needing Board member review and signatures. There will also be payroll manifests next week that will require Board approval and signatures. If unable to come in and sign please approve the manifest by email to not delay the sending of payroll checks.
- Debbie O'Connor noted the School District Warrant and MS-26 (budget) will also need to be signed next week. In past years, the Warrant has been created in Word. This year, the Warrant will look a little different as it will be printed directly from the NH DRA system. The goal is to have the Warrant posted prior to vacation week.

Superintendent's Report:

- Superintendent McGann mentioned there will be additional items to discuss under Board Action and Continuing Business that do not appear on the agenda.
- Superintendent McGann noted there were Risk Management and Professional Development meeting minutes included in the Board packets.

Principal's Report:

- Mark Pribbenow thanked Mary Steady and Erin Bell for their work on the Suicide Prevention presentation and training during the staff in-service day as well as their work in arranging John Halligan's two presentations of Ryan's Story. These presentations will be held on Thursday, February 16th, first to the students in the afternoon and later to parents and other adult community members in the evening.

- Mark Pribbernow congratulated the Boys and Girls ski teams on their season and the State meet.
- Mark Pribbernow expressed his appreciation to the Lin-Wood Rec Department for again hosting Lin-Wood students during winter carnival next week. The Middle and High School students are looking forward to returning to the Kanc Rec center after a few years off.

Committees:

Policy Committee:

- Tamra Ham mentioned the Policy Committee met prior to the Board meeting and there will be two policies up for first reading at the March 8th Board meeting. Policy DN-School Properties Disposal Procedure relative to the discussion at the February 8th Board meeting and IHBAAA-Child Find relating to an age change to make the policy coincide with current law.
- Tamra Ham asked if there were any timing issues with the disbursement of the *Chromebooks* while the changes to policy DN go through the approval process? Debbie O'Connor answered no as nothing would happen until after vacation week at this point.

Business Requiring Board Action:

Staff Nominations, Recommendations, and Resignations: None

Sargent Family Pemi Historical Society and Kinsman Scholarships:

- Superintendent McGann noted the Sargent Family Pemi Historical Society and Kinsman Scholarships need to be expended from the trust funds.
- Debbie O'Connor mentioned these scholarships were awarded at graduation this past June.

Tamra Ham made a motion to expend the Sargent Family Pemi Historical Society Scholarship of two hundred fifty dollars (\$250) to Mihalis Sourgiadakis who is attending Plymouth State University. Joe Bossie seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried.**

Tamra Ham made a motion to expend the Kinsman Scholarship of one thousand dollars (\$1,000) to Ethan Wargo who is attending Plymouth State University. Joe Bossie seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried.**

- Jay Duguay offered congratulations to Mihalis Sourgiadakis and Ethan Wargo.

2023/2024 Budget/Warrant Articles Final Board Recommendations/Vote:

- Debbie O'Connor mentioned the Board would need to make final recommendations on the Warrant with any changes noted based on comments received during the Budget Hearing.

Tamra Ham made a motion to approve Warrant articles 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, and 14 as presented. Jasmine Weeden seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried.**

Tamra Ham made a motion to approve Warrant article 6, the budget, for the amount of eight million, eight hundred twenty-nine thousand, four hundred ninety dollars (\$8,829,490) which includes the addition of one dollar (\$1) to be added to the enrichment line item. Jasmine Weeden seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried.**

Fundraising Request from the Girls and Boys of Summer:

- Superintendent McGann mentioned the Board received copies of two fundraising policies JJE-K-12 Student Fundraising and DFGA-Crowd Funding noting a request was received from the Girls and Boys of Summer regarding a fundraiser. The Girls and Boys of summer would like to stay at an AMC hut this summer which costs \$150 per person. As there will be a great influx of people to the area next week, Marcus and Heidi Corey offered to hold a Pizza for the People fundraiser on Monday, February 20th to support the program.
- Debbie O'Connor mentioned fundraising is generally not done for programs included in the District budget. The fundraising policy JJE focuses on clubs and high school classes. Policy DFGA is the policy for fundraising through systems such as Go Fund Me. The policies are in place to keep fundraising under control and to make sure the Board is aware of fundraising activities.

- The Board expressed concerns regarding setting precedents and about what happens to monies received through fundraising that exceed the fundraising goal or, if not enough money is made to support the outing.

Tamra Ham made a motion to approve the Girls and Boys of Summer fundraising request. Jasmine Weeden seconded the motion. Discussion: The Board discussed the two policies presented. As the fundraiser would not be an online (electronic) fundraiser, policy DFGA would not apply. The Board determined policy JJE would most fit the situation. Under policy JJE, the Fundraising Committee, made up of individuals from administration, the faculty, the student body, and a School Board member reviews and approves fundraising request. Tamra Ham volunteered to be the Board member representative on the Fundraising Committee and it was determined a Fundraising Committee meeting would be held.
Tamra Ham withdrew the motion.

New Business: None

Continuing Business:
COVID-19: None

ESSER Funds: None

Strategic Plan: None

Emergency Maintenance Days and Snow Days:

- Superintendent McGann mentioned the emergency maintenance and snow days had been discussed at the last Board meeting. The emergency maintenance days will be waived for the students and the proposal is that the teachers will do additional professional development (PD) to make up these two days. Additionally, the latest suggestion to recover the snow days is to have a full school day on Friday, June 16th and to make up the other snow day by extending the school day for 1 ½ hours on three Mondays in March (13th, 20th and 27th.)
 - The Board was in favor of teachers participating in extra PD to make up the emergency maintenance days.
 - The Board discussed the suggestion regarding the snow days and were not in favor of extending the school day particularly for the younger students. The Board asked that Superintendent McGann check to see if the second snow day could be waived based on student hours.

Recognition of Visitors/Public Participation:

Staff: None present

Student: None present

Community:

- Regarding making up the emergency maintenance and snow days, Sally Nicoll mentioned the teachers' days are set by their master contract and snow days are built into the school year calendar. Those documents are already in place and should be followed. As the snow days are built into the school year calendar, parents should have planned for the potential of the school year being extended. Teachers should work their contracted number of days. It was nice to have a couple of days without students at the end of last school year to work on grades and other curriculum projects.

Jasmine Weeden made a motion to adjourn the School Board meeting. Tamra Ham seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members present were in favor and the meeting adjourned at 7:27 PM.**

Respectfully submitted,
 Sharon Holt, Assistant to the Superintendent, SAU#68