

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.

AGENDA  
9/27/21

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of August 24, 2021  
Special Meeting of August 31, 2021

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

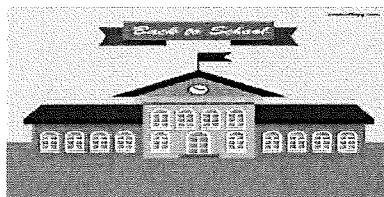
Building Report

Policy Report

Bids Report

Open Discussion

Adjournment



Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Communications Report

1. Matt Manganiello, Jr. High Wrestling Coach, submitting his letter of resignation.
2. Cheryl Charney, Paraprofessional Aide, submitting her letter of resignation.
3. Erica Campbell, Paraprofessional Aide, requesting permission to take a medical leave of absence.
4. Sharon Mazzeo, Personal Care Aide, requesting permission to take a medical leave of absence.
5. Joan Shinko, Ten Month Cleaner, requesting permission to take a personal leave of absence.
6. Annette Gentile, Cafeteria Worker, requesting permission to take a medical leave of absence.
7. Lynn Cook, Cafeteria Worker, requesting permission to take a medical leave of absence.
8. Jerry Rynkiewicz, Custodian, submitting his letter of retirement.
9. Angelo Bufalino submitting his letter of resignation as a paraprofessional aide.
10. Rachel Leandri, Broadway on the Boulevard, requesting permission to use the Secondary Center auditorium and its surrounding amenities for their 4<sup>th</sup> Annual Holiday Show.
11. Michael Whittaker, Wyoming Area Drama Parents, requesting permission to hold fundraisers.
12. Sharon Hollister, Wyoming Area Music Sponsors, requesting permission to hold fundraisers.
13. Joseph Dolfi, Ten Month Cleaner, requesting a personal leave of absence.
14. Rosemarie Hines, Custodian, requesting permission to take a medical leave of absence.
15. Katelyn Moore, School Psychologist, requesting permission to take a maternity leave.

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Communications Report

16. Kelly Bone, Tiny Learners Learning Center, requesting permission to rent the Secondary Center auditorium and lobby for a holiday show.

17. Justin Searfoss, Custodian, requesting permission to take a medical leave of absence.

**(18.) Rachele Baldwin, Level II Clerical Aide, submitting her letter of resignation.**

**(19.) Correspondence from the Department of Education approving Wyoming Area School District's submission of temporary provisions which account for at least 180 days and 900/990 hours of instruction for implementation during the period of pandemic response.**

**(20) Margaret Robbins, Kindergarten Aide, requesting permission to take a medical leave of absence.**

Summary of Applications Received

Special Education (Prek-8) – 4

Special Education (Prek-12) - 2

Kindergarten Aide - 7

Cleaner – 1

Personal Care Aide – 1

Paraprofessional - 2

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Treasurer's Report

First National Community Bank	General Fund	5,840,541.21
First National Community Bank	Payroll Account	5,933.46
First National Community Bank	Cafeteria Account	110,658.55
First National Community Bank	Student Activities Account	120,377.02
First National Community Bank	Athletic Fund Account	18,618.56
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	132,451.01
First National Community Bank	Series 2018 GON Account	256,722.96

Wyoming Area School District  
 Regular Meeting of the Wyoming Area Board of Education  
 252 Memorial Street, Exeter, PA., 18643  
 Tuesday, September 28, 2021, 7:00 p.m.  
 Finance Report

1. Received the following Checks:

Berkheimer Income Tax

Earned Income Tax	416,915.45
Local Services Tax	4,597.01
Per Capita Tax	1,998.12
Delinquent Per Capita	<u>6,471.52</u>
Total:	429,982.10

State & Federal Subsidy Payments

Social Security	200,963.14
Title I – Improving Basic Programs	47,854.43
Title II – Improving Teacher Quality	28,351.11
Title IV – Student Support & Academic Enrichment	3,095.00
Medicaid Admin Claims	13,519.66
Basic Education Funding	1,230,267.00
School District Transportation	179,936.00
PCCD Grant-COVID-19 Relief	51,805.64
COVID-19 SECIM	8,276.00
Property Tax Relief Payment	<u>233,573.00</u>
Total:	1,997,640.98

2021 Real Estate Taxes

Ann Marie Farley – Exeter Twp., Wyoming County	170,817.82
George Miller – West Pittston Borough	839,344.72
Wayman Smith – Exeter Twp., Luzerne County	513,437.75
Paul Konopka – Wyoming Borough	545,588.89
Thomas Pizano – Exeter Borough	1,163,994.89
Robert Connors – West Wyoming Borough	<u>619,537.75</u>
Total:	3,852,721.52

Local Realty Transfer Tax

Luzerne County	25,716.24
Wyoming County	<u>1,607.20</u>
Total:	27,323.44

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Finance Report

2. Approve the September payment of \$61,277.10 to the West Side Career & Technology Center for the 2021-2022 school year.
3. Approve the Interdistrict Agreement for Title I Services between the Pittston Area School District and Wyoming Area School District. Pittston Area will pay Wyoming Area for Title I services to eligible students at an estimated amount of \$6,484 (for 4 students) plus \$65 (Parent Involvement) total \$6,549.
4. Approve the step placement for long term substitute, Nicole Dileo, at bachelor's, step 4, \$40,883 for the 2021-2022 school year.

Wyoming Area School District  
 Regular Meeting of the Wyoming Area Board of Education  
 252 Memorial Street, Exeter, PA., 18643  
 Tuesday, September 28, 2021, 7:00 p.m.  
 Finance Report

5. Approve the Tuition Reimbursements for September 2021.

EMPLOYEE NAME		TO BE REIMBURSED
AMITIA	AMANDA	\$600.00
ANTHONY	KARA	\$600.00
ARGENIO	JEAN MARIE	\$300.00
BECKER	JOYCE	\$900.00
CECIL	PAULA	\$900.00
CONFLETTI	JENNIFER	\$1,200.00
EVANS	ASHLEY	\$900.00
EVANS	BRANDI	\$900.00
GFELLER	MARC	\$284.00
GIGLIO	ANN	\$1,200.00
GLATZ	MARJORIE	\$600.00
HAMSTRA (YEAGER)	STACEY	\$600.00
HIZYNSKI	CHRISTOPHER	\$600.00
HUGHES	ALEXANDRA	\$600.00
HULME	RIANE	\$1,200.00
JARDEN	LORRAINE	\$1,200.00
KOSCO	AMY	\$600.00
LOMBARDO (DUNN)	BRITTANY	\$900.00
LOPRESTO	DANIELLE	\$600.00
MANTA	JEANINE	\$1,500.00
MATOSKY	JULIE	\$3,300.00
MOSCATELLI	CARLA	\$600.00
PACELLI	KELLY	\$300.00
PASQUARIELLO	MICHAEL	\$800.00
PORFIRIO	DEEDRA	\$600.00
RADLE	KAYLA	\$600.00
SELTZER	MELANIE	\$1,200.00
SMITH	JANINE	\$2,400.00
STEVENS	MARIAH	\$600.00
WAGNER	COURTNEY	\$1,200.00
WEBER	AMY	\$1,200.00
WIEDL	LAUREN	\$1,200.00
		\$30,184.00

Wyoming Area School District  
 Regular Meeting of the Wyoming Area Board of Education  
 252 Memorial Street, Exeter, PA., 18643  
 Tuesday, September 28, 2021, 7:00 p.m.  
 Finance Report

6. Approve the Credit Adjustments submitted September 1, 2021.

<b>Wyoming Area School District 2021/2022 Credit Adjustments Submitted 09/01/2021</b>					
<b>Name</b>		<b>From</b>	<b>To</b>	<b>Step</b>	<b>Columnar Increase</b>
AMITIA	AMANDA	M+18	M+24	6	876.00
ANTHONY	KARA	M+06	M+12	7	876.00
ARGENIO	JEAN MARIE	M+48	M+54	6	1,481.00
BECKER	JOYCE	M+48	M+60	10	2,963.00
BRUSEO	HANNAH	B+24	M	5	4,751.00
COLLURA	KAYLA	B+18	B+24	5	1,104.00
CONFLETTI	JENNIFER	M+24	M+36	6	2,361.00
EVANS	ASHLEY	B+24	M	5	4,751.00
EVANS	BRANDI	M	M+06	6	874.00
GIGLIO	ANN	M+48	M+60	6	2,963.00
GLATZ	MARJORIE	M+36	M+42	6	2,093.00
HAMSTRA	STACEY	M+54	M+60	8	1,482.00
HIZYNSKI	CHRISTOPHER	M+18	M+24	7	876.00
HUGHES	ALEXANDRA	M	M+06	6	874.00
HULME	RIANE	M+18	M+30	6	1,750.00
JARDEN	LORRAINE	M+48	M+60	9	2,963.00
KOSCO	AMY	M+42	M+48	11	2,093.00
LOMBARDO (DUNN)	BRITTANY	M+30	M+42	6	3,580.00
LOPRESTO	DANIELLE	M+12	M+18	6	874.00
MANTA	JEANINE	B+18	B+24	5	1,104.00
MATOSKY	JULIE	B+24	M+06	6	5,148.00
MOSCATELLI	CARLA	M+24	M+30	6	874.00
PASQUARIELLO	MICHAEL	M+36	M+48	6	4,186.00
PORFIRIO	DEEDRA	M+42	M+48	10	2,093.00
RADLE	KAYLA	B	B+06	5	1,582.00
SELTZER	MELANIE	M+12	M+24	5	1,750.00
TONDORA	BOBBIE LYNN	M+42	M+54	6	3,574.00
WAGNER	COURTNEY	B+06	B+12	5	1,580.00
WEBER	AMY	M+06	M+18	5	1,750.00
WIEDL	LAUREN	M+48	M+60	6	2,963.00
				<b>Total</b>	<b>\$66,189.00</b>



Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Finance Report

7. Approve the general ledger sheet:

Bill Listing: September 2021	759,095.20	
Prepays: August 2021	<u>33,267.16</u>	792,362.36
Cafeteria Account:	11,037.89	
Athletic Account:	<u>9,622.00</u>	<u>20,659.89</u>
		Total: 813,022.25

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2021-2022 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the following teachers for tenure having completed three years of satisfactory service as a temporary professional employee:  
  
Michelle McDermott  
Julie Matosky  
Kelly Pacelli
3. Approve the appointment of Celeste Calpin as instructor for Driver's Education Theory class for the 2021-2022 school year.
4. Approve the revised professional substitute list for the 2021-2022 school year.
5. Approve the request of Katelyn Moore, School Psychologist, to take a maternity leave of absence tentatively on or about November 24, 2021 with an anticipated return the third week of March 2022.

**(6.) Approve the appointment of \_\_\_\_\_ as special education teacher.**

**(7.) Approve for the secretary to submit an electronic vote on behalf of the school board for the 2022 PSBA candidates:**

**President (choose 1) – Sabrina Backer  
David Schaap**

**Vice President – Allison Mathis**

**East Zone Representative – Edward Brown**

**PSBA Insurance Trust Trustees (choose 3)- Richard Frerichs  
William LaCoff  
Nathan Mains**

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Education Report

**Forum Steering Committee (choose 3) - Jennifer Davidson  
Deana Lancenese  
Bethanne Zeigler  
Jaime Lynn Zimerofsky**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.  
Roll Call:

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Activities Report

1. Accept, with regret, Matt Manganiello's letter of resignation as Junior High Wrestling Coach.
2. Approve the request of Michael Whittaker, Wyoming Area Drama Parents, to hold the following fundraisers:
  - Sabatini's Fundraiser – October 2021
  - Wisecrackers – February 2022
3. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to hold the following fundraisers:
  - Country Meats meat stick fundraiser – September 2021
  - Domino's Delivering the Dough Card fundraiser – September 2021
4. Approve the appointment of the following marching band staff for the 2021-2022 school year:

Theresa Staerker	Assistant Band Director
Andrew Faul	Percussion Technician
Chelsea Margallis	Color Guard Instructor
5. Approve to rescind the appointment of Zoe Prutzman as assistant Junior High Field Hockey Coach for the 2021-2022 Fall sports season.
6. Approve the appointment of Ron Foy as a volunteer Girls Basketball Coach for the 2021-2022 winter sports season.
- (7.) Approve to rescind the appointment of Devin Dougherty as assistant boys soccer coach for the 2021-2022 Fall sports season.**
- (8.) Approve the PIAA Cooperative Sponsorship between MMI Preparatory School and Wyoming Area School District. This sponsorship will allow residents of Wyoming Area that attend MMI Prep to participate in Boys Lacrosse at the Wyoming Area School District.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the athletics report.  
Roll Call:

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Building Report

1. Approve the request of Rachele Leandri, Broadway on the Boulevard, to rent the Secondary Center auditorium and surrounding amenities for their 4<sup>th</sup> Annual Holiday Show on Saturday, December 11, 2021, at 3:00 p.m. A closed dress rehearsal is requested for Friday, December 10<sup>th</sup> from 6:00 p.m. to 8:00 p.m., pending approval by the building principal. CDC guidelines will be followed. (Class D)
2. Approve the request of Erica Campbell, Paraprofessional, to take a medical leave of absence retroactive to September 7<sup>th</sup> through October 29, 2021.
3. Accept, with regret, Cheryl Charney's letter of resignation as a paraprofessional retroactive to September 8, 2021.
4. Approve the request of Sharon Mazzeo, Personal Care Aide, to take a medical leave of absence retroactive to September 7, 2021 to approximately October 29, 2021.
5. Approve the request of Joan Shinko, Cleaner, to take a personal leave of absence for the 2021-2022 school year.
6. Accept, with regret, Angelo Bufalino's letter of resignation as a paraprofessional.
7. Approve the request of Lynn Cook, Cafeteria Worker, to take a medical leave of absence retroactive from September 1, 2021 through approximately December 31, 2021.
8. Approve the request of Annette Gentile, Cafeteria Worker, to take a medical leave of absence retroactive to September 1, 2021 through approximately October 1, 2021.
9. Accept, with regret, Jerry Rynkiewicz, Custodian, submitting his intent to retire retroactive to September 10, 2021.
10. Approve the request of Joseph Dolfi, Ten Month Cleaner, to take a personal leave of absence beginning October 4, 2021 with a return date of April 25, 2022.
11. Approve the revised support personnel substitute list for the 2021-2022 school year.

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Building Report

12. Approve the request of Rosemarie Hines, Custodian, to take a medical leave of absence effective October 26, 2021 for approximately 6 weeks.
13. Approve the request of Kelly Bone, Tiny Learners Learning Center, to rent the auditorium and lobby for a holiday show on Wednesday, December 22, 2021, 3:30 p.m. to 8:00 p.m. (actual show time is 4:30 p.m. to 7:00 p.m.), pending approval by the building principal. (Class D) Cost to rent the auditorium is \$350 plus custodian and security fees. CDC guidelines will be followed.
14. Approve the school transportation drivers for the 2021-2022 school year.
15. Approve the request of Justin Searfoss, Custodian, to take a medical leave of absence retroactive to September 17, 2021 through approximately October 13, 2021.
- (16.) Approve the appointment of \_\_\_\_\_ as full time custodian.**
- (17.) Approve the appointment of \_\_\_\_\_ as full time custodian.**
- (18.) Approve the appointment of \_\_\_\_\_ as ten month cleaner.**
- (19.) Approve the appointment of \_\_\_\_\_ as ten month cleaner.**
- (20.) Approve the appointment of \_\_\_\_\_ as ten month cleaner.**
- (21.) Approve the appointment of \_\_\_\_\_ as ten month cleaner.**
- (22.) Approve the appointment of \_\_\_\_\_ as kindergarten aide.**
- (23.) Accept, with regret, Rachele Baldwin's letter of resignation as a Level II Clerical Aide effective on the start date of her new position.**
- (24.) Approve the request of Margaret Robbins, Kindergarten Aide, to take a medical leave of absence from November 11, 2021 through December 23, 2021.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.  
Roll Call:

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Policy Report

1. Approve the first reading of Volume II 2021 revised and new policies:

Policy 800.1 – Electronic Signature/Records (new policy)  
Policy 816 – District Social Media (new policy)  
Policy 916 – Volunteers

2. Approve the first reading of Volume III 2021 revised and new policies:

Policy 146.1 – Trauma Informed Approach (new policy)  
Policy 218.1 – Weapons  
Policy 218.2 – Terroristic Threats  
Policy 236.1 – Threat Assessment (new policy)  
Policy 247 – Hazing  
Policy 249 – Bullying/Cyberbullying  
Policy 252 – Dating Violence  
Policy 805 – Emergency Preparedness and Response  
Policy 805.2 – School Security Personnel

3. Approve the first reading of Volume IV 2021 revised policies:

Policy 006 – Meetings  
Policy 903 – Public Participation in Board Meetings

**(4.) Motion to approve the extension of Policy #335.1 Paid Covid Leave until June 30, 2022.  
This is an attachment to Policy #335 Family and Medical Leave.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the policy report.  
Roll Call:

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, September 28, 2021, 7:00 p.m.  
Bids Report

- (1.) Motion to award the dehumidification component of the Natatorium HVAC Equipment Replacement Project at the Wyoming Area Secondary Center in the amount of \$664,840.00 to Troy Mechanical, Inc. subject to final approval by the District Solicitor.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the bids report.  
Roll Call: