

AGENDA
ORGANIZATIONAL AND REGULAR MEETING
LIBERTY CENTER BOARD OF EDUCATION
WEDNESDAY, JANUARY 10, 2024
6:45 P.M.
BOARD ROOM

ORGANIZATIONAL MEETING AGENDA

1. Call To Order

2. Administer Oath of Office

The Treasurer administers the Oath of Office to re-elected Liberty Center School Board of Education member Mr. Todd Spangler and newly elected member Ryan Zeiter.

3. Pledge Of Allegiance

4. Roll Call

Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___

5. Election of President

President Pro Tempore, Mr. Todd Spangler, declares that nominations are open for the office of President of the Board of Education for the calendar year 2024.

_____ nominates _____ for the position of President of the Board of Education.

_____ nominates _____ for the position of President of the Board of Education.

Mr. Spangler, President Pro Tempore, asks for a motion to close the nominations.

_____ makes the motion to close nominations and _____ seconds the motion.

Mr. Spangler, President Pro Tempore, declares the nominations closed.

Mr. Spangler, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for President.

VOTE:

Mr. Carter _____
Mr. Spangler _____
Mr. Weaver _____
Mrs. Zacharias _____
Mr. Zeiter _____

6. Election of Vice-President

President Pro Tempore, Mr. Spangler, declares that nominations are open for the office of Vice-President of the Board of Education for the calendar year 2024.

_____ nominates _____ for the position of Vice-President of the Board of Education.

_____ nominates _____ for the position of Vice-President of the Board of Education.

Mr. Spangler, President Pro Tempore, asks for a motion to close the nominations.

_____ makes the motion to close nominations and _____ seconds the motion.

Mr. Spangler, President Pro Tempore, declares the nominations closed.

Mr. Spangler, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for Vice-President.

VOTE:

Mr. Carter _____
Mr. Spangler _____
Mr. Weaver _____
Mrs. Zacharias _____
Mr. Zeiter _____

7. President and Vice-President Oath of Offices

The Treasurer administers the oath of office to the newly elected President and Vice-President.

The newly elected President now assumes the chair.

8. Proposal to Establish Meeting Date and Time

_____ makes the motion and _____ seconds the motion to establish the regular meeting date as the fourth Monday of each month at 7:00 p.m., except for May, July, November and December, in the Board Room. Below is a schedule of the meeting dates for 2024:

February 26th
March 25th
April 22nd
May 20th
June 24th
July 15th
August 26th
September 23rd
October 28th
November 18th
December 16th

VOTE: Mr. Carter___ Mr. Spangler___ Mr. Weaver___ Mrs. Zacharias___ Mr. Zeiter___

9. Establish District Records Commission

_____ makes the motion and _____ seconds the motion that the Board of Education’s District Records Commission shall be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Mr. Spangler___ Mr. Weaver___ Mrs. Zacharias___ Mr. Zeiter___ Mr. Carter___

10. Authorize the Treasurer to Request an Advance Tax Draw

_____ makes the motion and _____ seconds the motion that the Treasurer is hereby authorized to request from the Henry County Auditor and Fulton County Auditor an advance draw of taxes during calendar year 2024 if and/or when necessary funds are available.

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___

11. Establish Board Service Fund

_____ makes the motion and _____ seconds the motion that the board establishes a Service Fund for the Board of Education in the amount of \$8,000.00 for calendar year 2024.

VOTE: Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___

12. Approve Legal Firms

_____ makes the motion and _____ seconds the motion that the board approves the following legal firms for district legal services during calendar year 2024:

- Ennis Britton Co. L.P. A.
- Squire Patton Boggs (US) L.L.P.
- O’Toole, McLaughlin, Dooley & Pecora Co., LLC

VOTE: Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___

13. Appoint Superintendent as Purchasing Agent

_____ makes the motion and _____ seconds the motion to appoint Superintendent, Richie Peters, as the purchasing agent for the Liberty Center School District for calendar year 2024.

VOTE: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___

14. Authorize Superintendent to Enter Into Agreements

_____ makes the motion and _____ seconds the motion that the Superintendent, Richie Peters, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program.

VOTE: Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___

15. Authorize the Superintendent to Accept Resignations

_____ makes the motion and _____ seconds the motion that the Board authorizes the Superintendent, Richie Peters, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___

16. Authorize the Superintendent to Offer Employment

_____ makes the motion and _____ seconds the motion that the Board authorizes the Superintendent, Richie Peters, during periods when this Board is not in session, to make offers of

employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization shall remain in effect until withdrawn by formal action of this Board.

VOTE: Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___

17. Committee Appointments Made by the Board President for Calendar Year 2024 as Follows:

Board Facilities Committee: _____ and _____

Board Policy Review Committee: _____ and _____

Board Student Achievement Liaisons: _____ and _____

Board Legislative Liaison: _____

Board Representative to L.C. Schools Education Foundation Board: _____

Board Finance Committee: _____ and _____

Board Representative to Board Bargaining Team: _____

VOTE: Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___

18. Henry County Enterprise Zone Tax Incentive Review Council

_____ makes the motion and _____ seconds the motion to approve Richie Peters, Superintendent, as the district's representative to the Henry County Enterprise Zone Tax Incentive Review Council (TIRC).

VOTE: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___

19. Treasurer Pro Tempore in the Absence of the Treasurer

_____ makes the motion and _____ seconds the motion to appoint the Board Vice President as the Treasurer Pro Tempore in the absence of the Treasurer.

VOTE: Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___

20. Public Records Designee

_____ makes the motion and _____ seconds the motion to appoint the Superintendent and/or Treasurer as a designee to attend public record access training required for Board members for each term of office.

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___

REGULAR MEETING AGENDA

21. Approve Minutes

_____ made the motion to accept the minutes of the regular meeting held on December 18, 2023 of the Liberty Center Board of Education. _____ seconded the motion. **(Exhibit A)**

VOTE: Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

22. Recognition of Visitors/ Public Participation

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or the viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
 - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

**23. CFO/Treasurer’s Report/Recommendations
Treasurer’s Report-Mrs. Jenell Buenger**

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
 Monthly Bank Reconciliation
 Cash Summary Report
 Disbursement Summary Report
 Investment Report
 Budget vs. Actual
- b. Approve the 2024 mileage rate at the current IRS rate of \$0.67 per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of \$0.67 per mile. The Athletic mileage rate is set per the LCCTA Contract at \$0.32 per mile.
- c. Adopt the Alternative Tax Budget Packet for Fiscal Year 2025 (July 1, 2024 through June 30, 2025) as shown and that this packet be submitted to the Henry County Budget Commission. **(Exhibit C)**
- d. Approve the following donations:

Rupp Rosebrock, Inc.	Meals for Students in Need	\$765.50
Anonymous Donor	Transportation Department	\$300.00
Liberty Center High School (Guidance), Liberty Center Middle School Student Council, LC FFA and staff members collection of gifts donated to trauma victims treated by the Center for Child and Family Advocacy as part of our companion service project for healthy relationships (Dating Violence Prevention) initiative.		

Move to approve the above consent items:
Moved by: _____ Seconded by: _____

VOTE: Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___

24. Principals’ Reports

25. Athletic Director’s Report

**26. Superintendent’s Report/Recommendations
Superintendent’s Report – Mr. Richie Peters**

- a. School Board Recognition Month

Consent Items

- a. Approve participation in the OSBA Legal Assistance Fund Consultant Service at a cost of \$250.00 for calendar year 2024.
- b. Approve membership in the Ohio School Boards Association (OSBA) at a cost of \$5,419.00 for calendar year 2024.

Move to approve the above consent items:
Moved by: _____ Seconded by: _____

VOTE: Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___

27. Superintendent’s Personnel Recommendations

Consent Items

- a. Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2023-24 school year, to obtain substitute teachers and paraprofessionals. **(Exhibit D)**

- b. Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individual as Substitute Teacher for the 2023-24 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license:

Kenneth Williams

- c. Approve advancing Alexandra Geahlen, Middle School Guidance Counselor, to the Masters column on the LCCTA Negotiated Agreement’s salary schedule, effective at the beginning of the second semester of the 2023-24 school year.

- d. Approve the following volunteers for the activity indicated for the 2023-24 school year, pending completion of all necessary trainings and paperwork:

Kristen Shepherd – Swimming
Jeremiah Fleischman – Swimming

Move to approve the above consent items:
Moved by: _____ Seconded by: _____

VOTE: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Zeiter ___

28. Old Business

29. New Business

30. Board Members’ Committee Reports

31. Adjournment

_____ made the motion and _____ seconded the motion to adjourn the January 10, 2024 organizational and regular meeting of the Liberty Center Local Board of Education at _____ p.m.

VOTE: Mrs. Zacharias ___ Mr. Zeiter ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___