



RAMAH NAVAJO SCHOOL BOARD, INC.

NAVAJO PREFERENCE EMPLOYER

JOB VACANCY

Thursday, April 3, 2025

POSITION	PROGRAM/ DEPARTMENT	CLOSING DATE
Executive Director	Executive/ Executive Office	Open Until Filled
High School Dine Language & Culture Teacher	Education Services/ Pine Hill School	Closing Date: 4/10/25
K-6 Counselor	Education Services/ Pine Hill School	Closing Date: 4/10/25
K-12 Administrative Assistant (2)	Education Services/ Pine Hill School	Open Until Filled
Substitute Teachers (3)	Education Services/ Pine Hill School	Open Until Filled
Transportation/Safety Manager (IN HOUSE)	Education Services/ Head Start	Closing Date:4/9/25
Custodian (School) - Temporary	Education Services/ Facilities Mgmt.	Open Until Filled
Medical Director	Health & Human Services/ Pine Hill Health Center	Closing Date: 4/10/25
Dental Hygienist	Health & Human Services/ Pine Hill Health Center	Open Until Filled
Pharmacy Technician	Health & Human Services/ Pine Hill Health Center	Closing Date: 4/15/25
Staff Pharmacist	Health & Human Services/ Pine Hill Health Center	Open Until Filled
Patient Registration Technician	Health & Human Services/ Pine Hill Health Center	Open Until Filled
Purchased Referred Care Clerk	Health & Human Services/ Pine Hill Health Center	Closing Date:4/16/25
Emergency Medical Technician – Basic	Health & Human Services/ Pine Hill Health Center	Open Until Filled
Board Operator (Temporary)	Community Services/ KTDB Radio Station	Open Until Filled
Accounts Receivable Technician (IN HOUSE)	Administrative Services/ Finance	Closing Date:4/8/25

RAMAH NAVAJO SCHOOL BOARD, INC. GIVES PREFERENCE TO ELIGIBLE APPLICANTS ACCORDING TO THE NAVAJO PREFERENCE IN EMPLOYMENT ACT

Applicants must successfully complete & pass a pre-employment criminal background check, character investigation, & drug screening

Applicants are **REQUIRED** to file an application for **EACH** advertised position.

HOW TO APPLY: Submit the following required documents to: Ramah Navajo School Board, Inc. (RNSB, Inc), Human Resource Dept., PO Box 10, Pine Hill, New Mexico 87357

Website: <https://www.rnsb.k12.nm.us/humanresources>

- 1.) RNSB, Inc. Employment Application (Employment Application **MUST** be filled out **COMPLETELY**)
- 2.) Required documents: Official Transcripts, Copies of High School Diploma/GED or College Diploma, Certificates, License, etc.
 - a. Resumes are optional which **SHALL NOT** be accepted in lieu of an RNSB, Inc. Employment Application.
 - b. Credits for education **SHALL NOT** be granted **WITHOUT** verification.
- 3.) Application and all accompanying documents **MUST** be received by the closing date of the job vacancy announcement. Application submitted **AFTER** the closing date **SHALL NOT** be considered. Application **SHALL NOT** be duplicated or returned. Incomplete application **SHALL NOT** be considered.