



2023 St. Alphonsus Corporate Review Meeting

Sunday, November 19, 2023

Agenda

- Purpose of Meeting – Mary Sue Taft
- Overview of Corporate Structure – Mary Sue Taft
- Review Fiscal Year 2023 Financials – Alan Close
- Ministry Update – Fr. Kevin McManaman
- Census Close Out – Linda Witkowski
- School Ministry Update – Fr. Kevin McManaman
- Love One Another Campaign Update – Fr. Kevin McManaman
- Q&A – All



Purpose of the Meeting

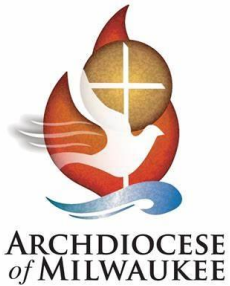
Every year, St. Alphonsus holds an Annual Corporate Review meeting that is open to all parishioners. During this meeting we;

- review the corporate structure and corporate officers,
- give an overview of the most recent fiscal year financials,
- review highlights of the year,
- and cover parishioners' questions.



Corporate Structure

The Parish Corporation



Each archdiocesan parish in the Archdiocese of Milwaukee is an independent religious corporation established according to the Civil Statutes of the State of Wisconsin.

The parish corporation is a civil body created solely for legal civil and secular matters for which it was created.

The Corporation Board of Directors

The directors of the parish corporation board are the archbishop, a vicar general of the archdiocese, the pastor and two lay members of the parish referred to as “trustees.” The pastor holds the position of the vice-president; the lay trustees serve as treasurer and secretary, and the archbishop is the president.



Board of Directors

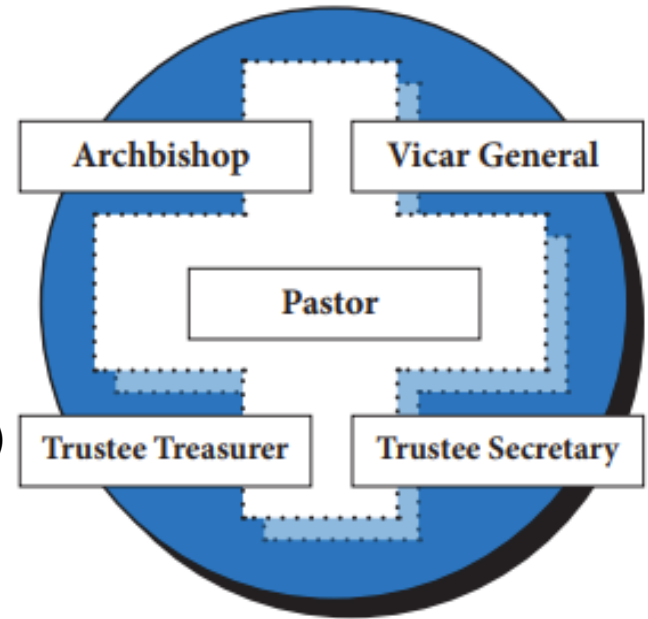
President – Archbishop Jerome Listecky

Vice-President – Pastor Fr. Kevin McManaman

Trustee-Treasurer – Parishioner Alan Close(Term 1)

Trustee-Secretary – Parishioner Mary Sue Taft (Term 4)

Member – Vicar General Very Rev. James Lobacz



Authority of the Corporate Board

The Board of Directors of the parish corporation administers all the temporal matters that are affected by civil law, such as:

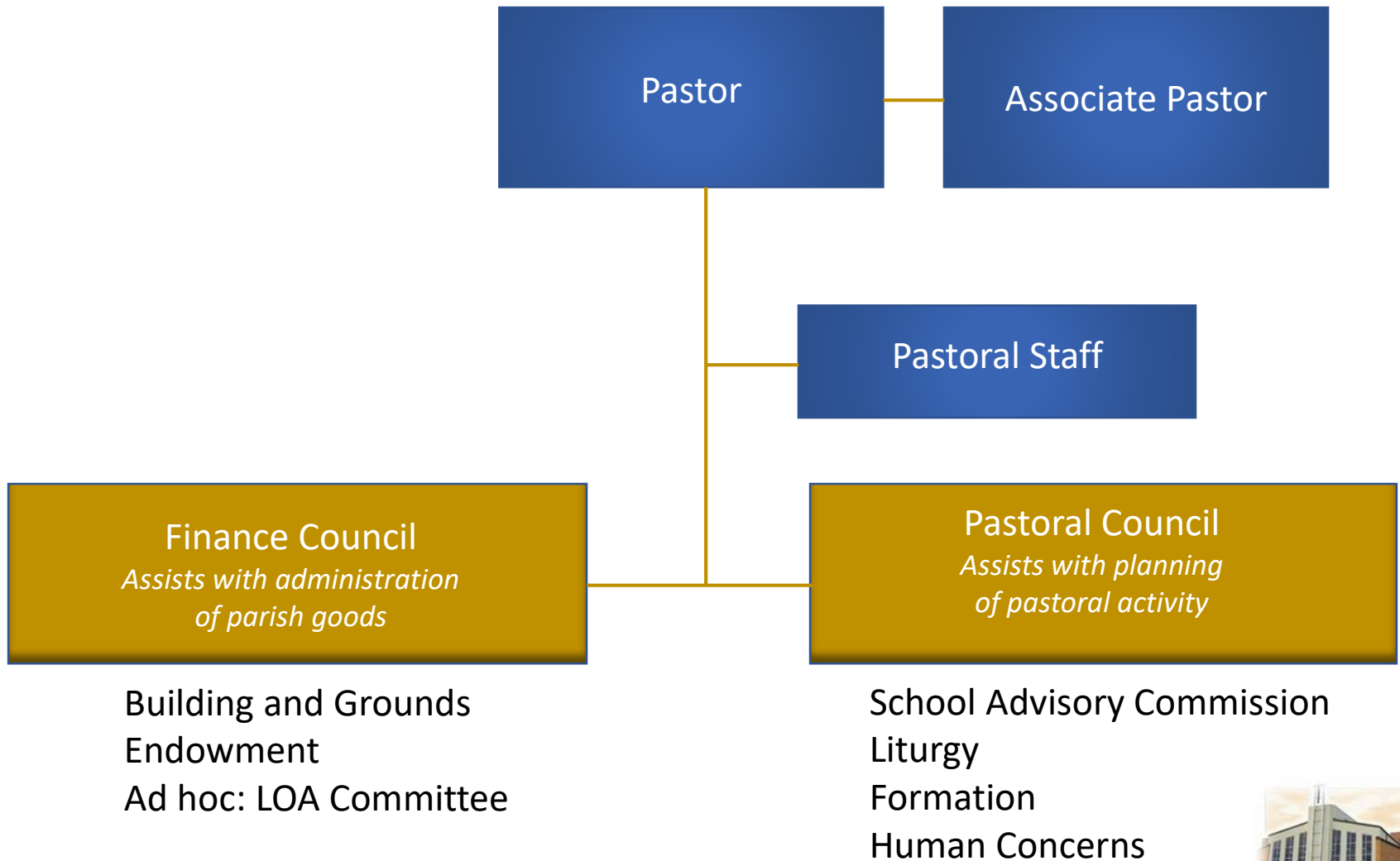
- The acquisition, lease or sale of property
- Execution of construction or major remodeling contracts
- Investment management
- Lending or borrowing money
- Establishment of endowed or restricted funds
- Similar transactions

Generally, the Board of Directors convene as required by such actions. There is no stipulated number of annual parish corporation meetings. According to the corporate bylaws, meetings are usually held at the discretion of the pastor, the vice-president of the corporation Board of Directors.

Proxy requests must be submitted if the project costs will exceed \$30,000 or 4% of parish revenue (whichever is lower).



Parish Organization Chart





Financial Updates

Fiscal Year 2023 Financials

	Actual To Date 2021-22	Actual To Date 2022-23	Budget To Date 2022-23	Variance		June 2023	June 2022
INCOME:					ASSETS:		
Weekly Envelopes	\$ 1,433,985	\$ 1,432,255	\$ 1,450,200	(\$17,945)	Cash in bank	\$52,631	\$55,464
Offertory	28,170	37,319	40,000	(\$2,681)	Savings account	302,347	368,005
Sacramental Offerings	34,323	36,921	32,400	4,521	Investments	938,087	934,258
Christian Formation	64,957	56,258	61,270	(5,012)	Prepaid Expenses	15,704	1,224
School	1,145,064	887,527	794,232	93,295	Accounts Receivable-Tuition & Fees	41,959	17,697
Socials (Special Events)	61,248	34,075	50,000	(15,925)	Accounts Receivable-Other	39,907	74,488
Interest	26,883	28,988	27,000	1,988	TOTAL CURRENT ASSETS	\$1,390,634	\$1,451,136
Miscellaneous	39,912	41,141	39,370	1,771	Fixed assets (net of depreciation)	4,901,600	5,213,295
TOTAL INCOME	\$ 2,834,542	\$ 2,554,484	\$ 2,494,472	\$60,012	Segregated accounts	1,638,904	1,677,141
EXPENSES:					TOTAL ASSETS	\$7,931,138	\$8,341,571
Operational (Bldg & Grnds)	\$868,762	\$795,498	\$823,278	(\$27,780)	LIABILITIES:		
Liturgy	131,178	113,673	123,113	(9,440)	Accounts payable	\$205,210	\$191,181
Office	220,032*	324,359	311,300	13,059	Prepaid tuition/fees	10,645	55,530
Clergy	188,781	194,332	196,200	(1,868)	Segregated accounts	1,638,904	1,677,141
Pastoral Council	15,507	10,687	9,800	887	TOTAL LIABILITIES	\$1,854,759	\$1,923,852
Christian Formation	252,189	234,028	269,065	(35,037)	TOTAL NET ASSETS	\$6,076,380	\$6,417,719
School	1,443,873	1,197,527	1,104,232	93,295			
TOTAL EXPENSES	\$ 3,120,322	\$ 2,870,104	\$ 2,836,988	\$33,116			
Net Gain/(Loss)	\$ (285,779)	\$ (315,620)	\$ (342,516)	\$ 26,896			
Less: Depreciation-Bldgs	288,511	# 288,511	288,512	-1			
NET CASH FLOW	\$ 2,732	\$ (27,108)	\$ (54,004)	\$ 26,896			

* Included Covid Relief through Employee Retention Credit



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Ministry Updates

Ministry Updates


- Office Manager/Communications Coord
 - Libby Rasp
- Director, Music/Liturgy
 - Francis Zelinka
- Director, Child & Family Ministry
 - Emily Comfort



Enrollment

	FY2022	FY2023
School	210	167
Christian Formation	402	369
1st Communion	65	44
Confirmation	70	52
Adult Formation		
Non-Catholic Candidates		
Catechumens	0	0
Candidates	1	5
RC Candidates	0	4
Confirmation	0	9
First Communion	0	6
Sacraments/Funerals		
Baptisms	34	33
First Communions	65	50
Confirmations	70	61
Weddings	13	9
Funerals	62	56
New Parishioners	61	128
Current Households as of 11.7.2023	2337 (6540 members)	2317 (6518 members)





Census Update

Census Update

Goal of census was to increase accuracy of counts and communication information

- Concluding the Census

- Created record tag for those that did not respond. This included 593 household records out of currently 2,317 or 25%

- Record maintenance continues

- Impact of Census

- All mailings have more concise list and saves mailing costs

- Began use of emails for Annual Appeal and subsequent electronic pledges. Saves mailing costs and staff and volunteer time.



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School Update

School Update

- Staff Changes
- General Educational Environment
 - Demographics



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Love One Another Campaign Update

Campaign Statistics

Launched:	January 2023
Closed:	June 2023
*Parish Goal:	\$2,069,734
Total Pledged to-date:	\$1,767,286 (85% of goal)
Funds received (as of 8.2023)	\$174,000
Distribution of pledges:	Quarterly
Donors:	324 (14% of parish members)
Five Year Campaign	2023 – 2027

* 1.4 times the 2019 collections



Approved Projects

- Mission and Ministry
 - Outreach to poor
 - Christian formation needs
 - Update community room and church
- Capital Improvements
 - Resurface/reseal parking lots
 - Replace/restore terrazzo flooring in school
 - New dishwasher for school
- Parish Finances
 - Capital improvement fund



Current Spend of Funds

- Outreach to the Poor
 - \$25,000
- Refresh Our Parish and School Campus
 - Community Room, update A/V Equipment - \$48,000
 - Community Room, replace carpeting - \$33,000





Q&A