

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 14, 2024  
7:00 p.m. Library**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:00 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

**IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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**V. APPROVAL OF MINUTES**

Motion by Mr. Keiser and seconded by Mr. Reaves to approve the January 17, 2024 regular session minutes.

Motion approved on all call vote

**VI. WRITTEN COMMUNICATIONS**

None.

**VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- Enrollment 83
- HIB - 0
- Suspension
- Updates: - 0
  - Service Learning
  - Global Day of Play on Feb 7, 2024
  - International SEL Day - Multiple activities scheduled for March 8, 2024
  - Girl's Basketball Championships - Lost to Tewksbury
  - Trep\$ was a huge hit and featured in the Crier
  - Students baked goods for pet adoption day
  - 9 Students registered for Grade K, roundup on March 20, 2024

**VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: The ARP grant will be used to pay for a poet in residence, an author visit, literacy infused activities, staff development and field trips.

Policy & Legislation Committee: Mandated policies regarding anti-hazing, pregnant students and facility use were discussed.

Finance, Facilities, & Transportation Committee: Future facility use fees and Work Family Connection to offer before care were discussed.

Personnel Committee: The committee discussed substitute staffing and staffing for world language.

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Negotiations Committee: None.

**IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Reaves and seconded by Mrs. Lemley to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

**Finance:**

1. Motion to approve the bill list dated 2/14/2024 in the amount of \$201,147.37
2. Motion to approve and file the Treasurer's and Board Secretary report for January 2024 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for January 2024
4. Motion to approve the Revised Use & Occupancy Agreement with Work Family Connection.

**Facilities:**

1. Motion to approve documentation of mandated Security/Fire/Emergency and

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Evacuation Drills

Date of Drill	Type of Drill
January 30, 2024	Fire
February 8, 2024	Security
February 12, 2024	Fire

2. Motion to approve the use of the Califon School Facilities:

Sponsor of Event	Date(s)	Event

\*adhering to COVID related restrictions. \*\*Based on Custodial availability

**Transportation:**

**Personnel:**

1. Motion to approve visiting graduate student, Celia Turello to shadow Mrs. Kooger during the spring of 2024. Dates to be determined.
2. Motion to approve Caleb Dean as a substitute teacher for the 2023-2024 school year.
3. Motion to approve Maria Buniva, pending background check, as a substitute teacher for the 2023-2024 school year.

**Curriculum and Instruction:**

1. Motion to accept the Health Report for January 2024.
2. Motion to approve author, Loren Spiotta DiMare, visitation/presentation at a cost of \$600.00 funded via the ARP grant.
3. Motion to approve Responsive Classroom Training at a cost of \$5200.00 to be funded via ARP grant.

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4. Motion to approve the following staff to attend a 4-day Responsive Classroom Summer Session virtual training at the stipend rate of \$40.00 per hour for 30 hours total to be funded via the ARP grant.

Kelly Baker	Tracy Denkovic	MaryJane Medea
Kelly Mitzak	Amanda Swimmer	Alison DeMarco

5. Motion to approve the following field trips:

<b>Destination</b>	<b>Cost</b>	<b>Class/Club/Activity</b>
Grounds For Sculpture	Transportation \$506 Admission 286.00 ARP Grant funded	Grades 6-8
Band Trip Voorhees High School	\$230 ARP Grant funded	Band
Columbia Trail Walking Trp	No Cost	Grades K-2
NY Theater Trip	Paid by Students	Grade 7

**Policy:**

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

P 5541	Anti-Hazing (M)
P 2416	Programs for Pregnant Students (M)
R 4240	Employee Training (M)
P 7510	Use of School Facilities - <i>Revised</i>

2. Motion to approve Califon Public School District second reading for the following Policies:

P&R 5111	Eligibility Of Resident/Nonresident Students (M)
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**X. OLD BUSINESS**

None.

**XI. NEW BUSINESS**

None.

**XII. PUBLIC COMMENT** (all school-related topics; time limits: 3 min. /person)

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None.

**XIII. BOARD COMMENT**

None.

**XVI. ADJOURNMENT**

Motion made by Mr. Keiser and seconded by Mr. Reaves to adjourn the meeting at 7:35 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

Matthew Herzer  
Board Secretary