

PICKENS COUNTY BOARD OF EDUCATION

377 Ladow Center Circle

Carrollton, AL 35447

November 27, 2023

6:00 PM

BOARD MEETING AGENDA

The Pickens County Board of Education met on Monday, September 11, 2023, at 6:00 PM at the Pickens County Board of Education. Board members John Brandon, Gene Dawkins, Annie Jackson, Frankie Spencer, and Sam Wiggins were in attendance. Superintendent Jamie Chapman conducted the meeting. Other participants were Administrator of ESSER and Instructional Technology Chan Mullenix, Associate Superintendent Vanessa D. Anthony, Board Attorney Ray Ward, Acting CSFO Jennifer Shirley, and Maintenance and Safety Administrator Ken Holder.

Elect Board Officers: Annie Jackson was re-elected Board President by a vote of 3 to 2. Gene Dawkins was unanimously elected Board Vice President.

Call to Order and Open Meeting (Board Chairperson)

1. Regular Business

A. Approve Agenda: On a motion by Frankie Spencer and seconded by Gene Dawkins, the Board unanimously approved the agenda.

B. Approve October Minutes: On a motion by Frankie Spencer and seconded by Gene Dawkins, the Board unanimously approved the minutes.

2. Community Groups: None

3. Reports: None

4. Other Business (Board Action Required)

A. Payroll: On a motion by Gene Dawkins and seconded by Frankie Spencer, the Board unanimously approved the recommendation to accept the June payroll as presented by Acting CSFO Jennifer Shirley.

B. Financials: Acting CSFO Jennifer Shirley reviewed the September financial statements below. On a motion by John Brandon and seconded by Gene Dawkins, the Board unanimously approved the Superintendent's recommendation to accept the financials as presented.

	September
General Fund	\$1,501,409.19
Bond Proceeds	\$396,728.28
QZAB	\$105,581.91
Capital	\$1,155,737.51
Capital CD	\$356,825.09
Debt Service Fund	\$883,115.01
CNP	\$169,588.40
Federal Programs	\$52,020.43
Local Schools	\$1,350,157.16

C. December Early Payroll: Bank First submitted a bid to supply funding for the district to pay the early December payroll at an interest rate of 5.740% and \$500 in process fees. West Alabama Bank and Trust submitted a bid to supply funding for the district to pay the early December payroll at an interest rate of 5.75% and \$1,000 in process fees. On a motion by Sam Wiggins and seconded by John Brandon, the Board unanimously approved the recommendation to accept the Bank First bid.

- D. Paper Bid:** Acting CSFO Jennifer Shirley explained that a new paper bid would be taken since only one bid was received. The lone bidding company had failed to provide satisfactory service in the past.
- E. HVAC Bid:** Administrator of Maintenance and Safety Ken Holder reviewed the bid presented to the Board for approval. Hughes & Mullenix, INC. submitted a bid of \$3,300,060 to complete the installation of HVAC units across the District. On a motion by Frankie Spencer and seconded by Sam Wiggins, the Board unanimously approved the recommendation to award the bid to Hughes & Mullenix, INC.
- F. Recordkeeping and Retention Policy (Table):** On a motion by Frankie Spencer and seconded by Sam Wiggins, the Board unanimously approved the recommendation.
- G. Audits Policy (Table):** On a motion by Frankie Spencer and seconded by Sam Wiggins, the Board unanimously approved the recommendation.
- H. Personnel Recommendations:** On a motion by Sam Wiggins and seconded by John Brandon, the Board unanimously approved the following personnel recommendations:

CERTIFIED: EMPLOYMENT

KaTanja Hall AHS, English Teacher, Effective 01/05/2024

CERTIFIED: CATASTROPHIC LEAVE

LaKindra Bonner RES, Teacher, Effective 12/05/2023

CERTIFIED: LONG TERM SUBSTITUTE

Kris Nicholson GES, Teacher, Effective 03/25/2023

CERTIFIED: MEDICAL/MATERNITY LEAVE

Blair Beams GES, Teacher, Effective 03/25/2023

CERTIFIED: RESIGNATION

Keara Williams AHS, Teacher, Effective 12/22/2023

CLASSIFIED: CATASTROPHIC LEAVE

Barbara Eddins AHS, Custodian, Effective 11/17/2023

CLASSIFIED: CONTRACT SERVICES

Jennifer Shirley PCS, Acting CSFO, Effective 10/01/2023

CLASSIFIED: EMPLOYMENT

Lonnie Bonner AHS, Instructional Aide, Effective 12/01/2023
 Cynthia Hughes AHS, Instructional Aide, Effective 12/01/2023
 Kelley Whitley GHS, Instructional Aide, Effective 12/01/2023
 LaShonda Spruill RES, Custodian, Effective 11/01/2023
 Chad Payne Transportation, Reform Area Bus Driver 17-08, Effective 10/23/23

CLASSIFIED: MEDICAL

Deborah Brown AHS, CNP, Effective 10/23-31/2023
 Kendalyn Darling RES, CNP, Effective 10/18/2023
 Emma Minor AES, Custodian, Effective 12/14/2023 – 01/29/2024

CLASSIFIED: RESIGNATION

Kaylee Birmingham Transportation, Bus Aide, Effective 10/31/2023
 Rita Boane GES/GHS, CNP Worker, Effective 10/24/2023
 Tymasha Clark AHS, Instructional Aide, Effective 10/30/2023

CLASSIFIED: TRANSFER

Jacqueline Synder

Transportation, Reform, From 17-08 To 22-01

5. **Salary Increases:** Gene Dawkins made the motion to give Superintendent Chapman and Associate Superintendent Anthony a 5% raise effective January 2024. Annie Jackson seconded the motion and the Board approved the motion by a vote of 4 to 1. Frankie Spencer voted no.
6. **Executive Session:** Board Attorney Ray Ward requested to convene into executive session. On a motion by Gene Dawkins and seconded by John Brandon, the Board unanimously approved the recommendation. The Board convened into Executive Session at 6:24 PM and reconvened back into regular session at 7:51 PM.
 - A. **Personnel:** See Above.
 - B. **Zone Variances:** Confidential information was discussed during the Executive Session. On a motion by Gene Dawkins and seconded by John Brandon, the Board unanimously approved to continue zone variance 28 with the understanding that it would be reviewed each year as normal.
 - C. **Adjourn:** There being no further business, the meeting concluded at 8:14 PM. The next meeting will be held at the Pickens County Board of Education on December 18, 2023, beginning at 6:00 PM.