

Minutes of the April 24, 2023 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

1. OPENING

1.a. Call to Order

Dr. Nathan Goates called the meeting to order at 8:00 p.m.

1.b. Roll Call

On roll call, the following members were present: Dr. Nathan Goates, President; Mrs. Steph Eberly, Vice President; Mr. Jim Bard; Mr. Levi Cressler; Mr. Kirk Naugle; Mr. Fred Scott; Mrs. Becky Wolfinger; Mr. Charlie Suders; Dr. Michael Lyman; Lily Kell, Student Representative; Aryan Gaonkar, Student Representative.

Others present were: Mr. William August, Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Mrs. Lauren Zima, Director of Student Services; Dr. Troy Stevens, Technology Coordinator; Dr. Alan Moyer, Interim Administrator; parents, teachers, concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

1.c. Pledge of Allegiance

1.d. President's Charge to the Board

1.e. Moment of Silence

The Board of School Directors held a moment of silence to reflect on our thoughts, plans, and actions on behalf of the students in the Shippensburg Area School District.

(Action)

1.f. Agenda Approval

On a motion of Eberly, seconded by Wolfinger, to approve tonight's agenda.

On voice call, all present voted yes to approve tonight's agenda.

(Information)

2. CITIZENS' COMMENTS REGARDING AGENDA ITEMS

Troy Beam, resident of SASD, spoke about item 5.d. (Repository Sale Consent) and reported to the Board that they should not approve this assessment because the people that want to buy the double-wide on the land have not been approved to rent the lot, as they have been evicted from where they are living now and cannot afford to pay the back lot rent. He recommends not approving the sale and the county will notify when it is up for sale and it could possibly be sold for more and the District would be able to collect the taxes.

Carol Thornton, not a resident of SASD and from the Partnership for a Better Health, spoke on behalf of the screening and referrals to Care Solace and Terrace Metrics (items 5.n. and 5.o.) and that Partnership for Better Health is funding the grant through the Shippensburg Community Resource Coalition to

provide these services to the school district. She stated that SASD is ranked higher than the average regarding depression in our students.

Jeremy Stouffer, resident of SASD, spoke about items 5.n. and 5.o. and does not believe that the school district should implement Terrace Metrics or Care Solace. Mr. Stouffer also stated that the District needs to build a fully functional stadium.

Wendy Tomczak, resident of SASD, spoke regarding the financial stability of the District and country and is concerned about the amount of money to be spent on a sports complex on District property. She questioned if the Board considered S.U. and other options. She believes the first focus should be on the educational needs of the students.

Daren Donovan, resident of SASD, spoke about item 5.O., the Terrace Metrics program and if he were a Board member that he would vote "no" on approving this because he feels that there are too many unanswered questions and feels that there would need to be an "opt in" choice. He indicated that he has researched this company and has many concerns.

Isabella Kyle, sophomore at SASHS and resident of SASD, spoke on items 5.n. and 5.o. and shared that she struggled with mental health issues for years and she feels that screenings would help student identify if they are struggling with anxiety, depression or even suicide.

Izzy Mentzer, sophomore at SASHS and resident of SASD, spoke on items 5.n. and 5.o. and shared that she has been surrounded by addiction and has struggled with sadness, stress, anxiety, suicide and self-harm and was afraid to ask or help. She stated that some students aren't comfortable asking for help and feels that these screenings could help others get help sooner and possibly save lives.

Barbara Dickey, resident of SASD, also spoke on items 5.n. and 5.o. and had many concerns about the information that would be collected. She informed the Board that she is willing to brainstorm ideas of ways to help our students.

3. REPORTS

3.a. Student Representatives - Lily Kell and Aryan Gaonkar

Miss Lily Kell reported on the following events/issues at the Senior High School:

- The high school held a Construction Trades Exploration day on April 18th, in which students will get to go on a trip to the Lebanon Valley College to explore the construction industry.
- The varsity softball team is looking for an announcer help at all home games. The athletic office will provide a schedule for those interested in this position.
- Tuesday, April 25th students interested in careers involving the PENNDOT will be taking a trip to a PENNDOT maintenance facility in Harrisburg to explore more careers within the field.
- Today, April 24th, the Red Cross held a Blood Drive at the high school to collect blood donations from students who are 16 and over.
- The high school will be holding a Business of Baseball Career Field Trip on May 11th, where students interested in baseball will get to experience and learn about the Sports field.
- Last Friday, Seniors voted for their Senior Superlatives.
- Students at SASHS had the opportunity to join in the annual Mini-Thon Volleyball Tournament, which will be held in Big Spring on April 29th.

3.a. Student Representatives - Aryan Gaonkar

Mr. Aryan Gaonkar reported on the following events/issues at the Senior High School and the Middle School:

- The Beistle Company has begun recruiting for summer jobs in Shippensburg. High schoolers have the opportunity to apply and join.
- The high school Drama Club held shows for the play “Puffs, or Seven Increasingly Eventful Years at a Certain School of Magic and Magic”. These shows were held last Thursday, Friday, and Saturday.
- Students will have the opportunity to view and learn from a live Robotic Hysterectomy via a high school field trip to the Whitaker Center. Students interested in the medical field can join in on the trip, which will take place on April 27.
- Seniors have nominated their prom King and Queen. The voting was done last week.
- Prom tickets are being sold for \$50 during all lunches this week.

Middle School :

- SAMS Student Council hosted a Penny Wars with 8 classes claiming the win for their team. Each winning class will have \$250 to donate to the charity of their choice.
- SAMS PBIS team had a successful 3rd marking period rewards day with options such as teacher vs student basketball games, a movie or a dance.
- SAMS Student Council is hosting Spirit Weeks for PSSAs with days such as wear bright colors
 - SAMS students are bright and silly socks
 - SAMS students are going to knock the socks off the tests!

3.b. Franklin County Career and Technology Center Report - Becky Wolfinger, Charlie Suders: Jim Bard Alternate

Mr. Suders informed the Board that there is a meeting on Thursday, April 27th.

3.c. Board Committee Reports

Athletic Committee

Mr. August noted that the Athletic Committee met on April 13th and discussed the Memorial Park Agreement.

3.d. Curriculum Report - Sheri Woodall

Sheri Woodall and Lauren Zima will present on Alternative High School and recommended program revisions for 2023-2024 school year.

3.e. Superintendent’s Report

3.e.a. Donation Report

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

Anonymous, \$1,279.90 monetary donation to the Shippensburg Area School District Food Service Department to clear designated student meal balances.

Nori Media Group, \$100.00 monetary donation to support the Shippensburg Area Senior High School PBIS Program.

Cumberland Valley Lodge #315, \$100.00 monetary donation to support the Shippensburg Area Senior High School Facility Dog Program.

Kiwanis Club of Shippensburg, \$1,000.00 monetary donation to support the Shippensburg Area Senior

High School Facility Dog Program.

Beta Sigma Phi, \$500.00 monetary donation to support the Shippensburg Area Senior High School Facility Dog Program.

3.e.b. Correspondence Borough Memorial Park Proposal

Mr. August acknowledged the receipt of correspondence from the Borough directed to all Board members and a copy was provided to each Board member.

(Action)

4. CONSENT AGENDA

On a motion of Wolfinger, seconded by Lyman to approve items 4.b. and 4.d. of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the April 11, 2023 Board meeting will be presented at the May 8, 2023 Board Meeting

4.b. Finance

Recommend approval of the bills of payment and construction bills.

The Board received copies of bills.

4.d. Policies for Approval and Deletion

The following policies are being presented for first read and discussion:

- 201 - Admission of Students - Revised
- 203 - Immunizations and Communicable Diseases - Revised
- 203.1 - HIV Infection - Revised
- 204 - Attendance - Revised
- 206 - Assignment within District - Revised
- 207 - Confidential Communications of Students - Revised
- 209 - Health Examinations/Screenings - Revised
- 815 - Acceptable Use of Internet, Computers and Technology Resources - Revised
- 828 - Fraud - New
- 830 - Breach of Computerized Personal Information - New
- 904 - Public Attendance at School Events - Revised
- 907 - School Visitors - Revised

The policies and the attachment for Policy 904 were provided to the Board.

The following policies are recommended for deletion per PSBA and the District Solicitor:

- 211 - Student Accident Insurance
- 213 - Grading of Student Progress
- 235.1 - Emancipated Minors
- 240 - Interscholastic Athletic Awards

On voice call, all present voted yes to items 4.b. and 4.d.

(Action)

4. CONSENT AGENDA

On a motion of Cressler, seconded by Suders to approve item 4.c. of the Consent Agenda.

4.c. High School Exchange Student

Per School Board Policy #239, an exchange student from Germany has met all of the qualifications to attend the Shippensburg Area High School for the fall semester of the 2023-2024 school year.

Administration recommends approval of the exchange student.

On voice call, all present voted yes to items 4.c.

Mr. Cressler asked if the District found a place to hang the exchange students' flags.

(Action)

4. CONSENT AGENDA

On a motion of Eberly, seconded by Wolfinger to approve item 4.e. of the Consent Agenda.

4.e. Personnel - Professional and Support

Professional

Administration recommends approval of the following new appointments:

1. Autumn M. Jones – Language Arts Teacher at Shippensburg Area High School at a salary of \$54,069.00 (Bachelors Step 1) effective the first in-service day of the 2023-2024 school year (replacing Melanie L. Baughman - retirement)

Ms. Jones received her Bachelor of English in Secondary Education from Shippensburg University May 2022. She currently works for ESS and recently served as a Long-Term Substitute Language Arts Teacher at Shippensburg Area High School.

2. Jared N. Shope – Eighth Grade Science at Shippensburg Area Middle School at a salary of \$54,069.00 (Bachelors Step 1) effective the first in-service day of the 2023-2024 school year (replacing Leslie M. Tritt- transfer)

Mr. Shope will be graduating from Shippensburg University May 2023 with a Bachelor of Science in Elementary/Middle Level Education. He has been a student teaching at Wilson Middle School, Carlisle PA as a Seventh Grade Life Science Teacher.

Administration recommends the following substitutes:

3. Crystal R. Minnich – Custodial

4. Caitlin Sweeney – Classroom Assistant

5. Jill M. Thompson – Custodial

Support Staff

The Administration recommends approval of the following leave request:

6. Melinda G. Hager – Part-Time Cafeteria Helper, at Shippensburg Area Intermediate School is requesting leave without pay effective retroactive March 28, 2023 through the end of the

2022-2023 School Year

Administration recommends approval of the following new appointment:

7. **Peggy S. Elsesser** – Full-Time Custodian, at James Burd Elementary school at an hourly rate of \$12.00, working 8 hours/day, 260 days/year effective approximately April 25, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Shawna N. Doyle – resignation)

8. **Administration recommends having two (2) student summer workers for the technology department to assist with projects as needed, including installation of the new wireless access points across the District and Chromebooks. Students must be enrolled during the 2022-2023 school year and be at least 16 years old. Student summer workers will work approximately June 12, 2023 through August 10, 2023 at the technology rate.**

Supplemental Staff

Administration recommends approval of the following new appointment:

9. **Todd E. Burns** – High School Girls Head Soccer Coach at a supplemental salary of \$4080.00 effective August 14, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Aaron R. Powell – resignation)

Administration recommends approval of the following Kitchen Staff for the Summer Lunch Program, effective June 6, 2023:

10. **Lael F. Bischof**
11. **Amber R. Brown**
12. **Tamara L. Clark**
13. **Alicia N. Coy**
14. **Jennifer S. Czermendy**
15. **Debra L. Goshorn**
16. **Gina L. Hedge**
17. **Leora M. Myers**
18. **Susanne Ogden**
19. **Aurek J. Pinckney**
20. **Dorothy J. Riley**
21. **Darlene R. Timmons**
22. **Denise C. Tricka**
23. **Amy C. Zimmerman**

Administration recommends approval of the following volunteer coach:

24. **Daniel Pulket** – Middle School Girls Soccer

On voice call, all present voted yes to item 4.i.

4.f. Personnel - Administration

N/A

(Action)

5. ACTION AGENDA

5.a. Ahold Delhaize USA Inc. DBA The Giant Company Donation

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

- Ahold Delhaize USA Inc. dba The Giant Company is requesting authorization to donate \$3,672.38 from their Feeding School Kids Program to provide food assistance for SASD families in need.
- Pursuant to School Board Policy #702 and the Administrative Procedure for the same, any gift over \$2,500 must be accepted by the Board of School Directors.
- The Administration recommends that the Board of School Directors accept this donation.

On voice call, all present voted yes to item 5.a.

5.b. Disposal of Obsolete Textbooks

On a motion of Wolfinger, seconded by Cressler to approve the following Action Agenda item:

Administration recommends approval to dispose of the following secondary textbooks at the Middle School:

- Unused Go Math student books which are being replaced by the approval of Ready Math to be utilized starting in 2023-2024
- Harcourt Brace Social Studies: Ancient Civilizations (Copyright 2002). These books were replaced in August with updated resources and are no longer used.

On voice call, all present voted yes to item 5.b.

5.c. Read Naturally, Inc. Subscription

On a motion of Lyman, seconded by Wolfinger to approve the following Action Agenda item:

Administration recommends approval of a one year subscription with Read Naturally for K-3 students at a cost of \$1,610.00 for 70 licenses. The cost will come from the Curriculum Budget.

On voice call, all present voted yes to item 5.c.

5.d. Repository Sale Consent

No motion or second; item does not pass.

The Tax Claim Bureau of Franklin County has notified the District of a property that is no longer in a tax generating status because the parcel has been placed in the county Repository. The property had been offered for Upset Sale and Judicial Sale but did not receive any bids to satisfy the municipal and/or school tax obligations that were owed on the property. In order to bring the parcel back to tax generating status the parcel must be sold. Therefore, the Tax Claim Bureau is requesting that the Board of School Directors provide their consent to the sale of the property for the repository bid price of \$105.00.

5.e. Memorandum of Understanding Between SASD and Shippensburg Area Education Support Professional Association

On a motion of Suders, seconded by Eberly to approve the following Action Agenda item:

Administration recommends approval of the Memorandum of Understanding (MOU) between the District and the Shippensburg Area Education Support Professional Association to approve the Secretary to the Supervisor of Special Education (this position will be retitled to "Secretary to the Student Services") for the additional time and responsibilities of the Assistant Director of Student Services. This amount will be paid in addition to her regular hourly and overtime rates. The appointment will be retroactive to February 13, 2023, which is the date the position of Assistant Director of Student Services

became vacant, through the employment of a new Assistant Director of Student Services.

A copy of the MOU was provided to the Board.

On voice call, all present voted yes to item 5.e.

5.f. Memorandum of Understanding Between The Boys and Girls Club and SSD

On a motion of Lyman, seconded by Scott to approve the following Action Agenda item:

Administration recommends approval of the Memorandum of Understanding (MOU) between The Boys and Girls Club of Chambersburg and Shippensburg and the District regarding their before and after school program, which is in operation at James Burd and Nancy Grayson Elementary Schools, the Intermediate School, and the Middle School and their 8 week summer program.

A copy of the MOU was provided to the Board.

On voice call, all present voted yes to item 5.f.

5.g. Memorandum of Understanding Between the District and the Shippensburg Area Education Association

On a motion of Suders, seconded by Bard to approve the following Action Agenda item:

Administration recommends approval of the Memorandum of Understanding between the District and the Shippensburg Area Education Association regarding new hires and placement on the salary scale.

A copy of the MOU was provided to the Board.

On voice call, all present voted yes to item 5.g.

5.h. Memorandum of Understanding for Scissor Lift Partnership

On a motion of Suders, seconded by Scott to approve the following Action Agenda item:

Administration recommends partnering with the Shippensburg Area Senior High School Band Boosters for use of their scissor lift by the SASD Maintenance Department. SASD has to rent a scissor lift when needed so this partnership will allow both parties to have use of the lift and share expenses creating a cost savings for both parties. Additional details are defined in the MOU as attached.

A copy of the agreement was provided to the Board.

On voice call, all present voted yes to item 5.h.

5.i. Fuel Escalation Clause in Transportation Contract w/Boyo FY 22/23

On a motion of Scott, seconded by Naugle to approve the following Action Agenda item:

Administration, along with Board representation from the Transportation Committee, recommends the District cover the entire overage in fuel cost above \$300,000. Amount to be determined for fiscal year 22/23 and will be paid for from fund balance. As of March 2023, fuel costs totaled \$282,866.99. In 2021/2022, fuel costs totaled \$359,891.75 and the District paid the entire amount over \$300,000.

A copy of the contract was provided to the Board.

Mr. Cressler asked if the District is planning to increase the regular transportation budget and Mr. August confirmed by answering yes.

On roll call, all present voted yes, except **Suders who abstained** to item 5.i.

5.j. Eastern Elevator Repair - SAIS Elevator of UPS Unit

On a motion of Suders, seconded by Bard to approve the following Action Agenda item:

Administration recommends approval of the agreement with Eastern Elevator to remove the defective UPS unit and install a new one in the elevator at the Shippensburg Area Intermediate School in the amount of \$2,220.83. The price includes all labor and materials and will be paid for out of the 2022-2023 Regular Maintenance Budget. This repair needs to occur as soon as possible.

A copy of the agreement was provided to the Board.

On voice call, all present voted yes, to item 5.j.

5.k. Appointment of Financial Advisor and Bond Counsel

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

The Board of School Directors of the Shippensburg Area School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, Eckert, Seamens, Cherin, & Mellott LLP as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2023 in the approximate amount of \$9,995,000.00 for the purpose of funding the new money needs of the District via a competitive internet auction.

On voice call, all present voted yes, to item 5.k.

5.l. Agreement with EI Associates - Amendment (REVISED)

On a motion of Scott, seconded by Cressler to approve the following Action Agenda item:

NOTE: This revised motion is based upon discussions and concerns related to maximizing the program against available funds for the project. This revised motion outlines that EI Associates will design options for the entire scope presented as part of the February 27, 2023 Board Meeting.

Administration recommends a motion to approve Amendment #2 to the EI Associates Agreement dated December 1, 2021 to provide design services for the Shippensburg Area Senior High School and Shippensburg Area Middle School at a fee of seven percent (7%) of the cost of construction as outlined in the amendment. The design of the Shippensburg Area Senior High School shall include additional options for music/choral space, FCS labs, and dining/large group instruction space and shall also include renovation options for the auxiliary gymnasium, locker rooms, main gymnasium, kitchen, and guidance/career center. The design of the Shippensburg Area Middle School shall include design of the pupil services and secure entry additions and renovation of the administration/pupil services suite.

A copy of the amendment was provided to the Board.

A discussion occurred between the Board and the Superintendent regarding the attachment and design and the Superintendent reminded the Board that the map is only a concept. Dr. Goates stated that this design is not final and has not been approved.

On voice call, all present voted yes, to item 5.l.

5.m. Motion for K&W Athletic Improvements Design Direction (REVISED)

On a motion of Scott, seconded by Cressler to approve the following Action Agenda item:

Administration recommends a motion for the Board to validate design direction to allow K&W to proceed with design and permitting of work related to the Athletic Improvements at the High School Site. Improvements to be designed include the following: new synthetic turf field, new six (6) lane running track, new grandstands (home side 1,000 Seats/visitor side 1,000 seats) with ADA access, new press box, new field events paving and related equipment/site appurtenances, new football goalposts and soccer goals, new scoreboard, new fence at track perimeter, accommodations for future utilities/future buildings/program (utilities will not be installed), and other related items required by code including but not limited to storm water, erosion control, and parking requirements. The anticipated Cost for Construction is \$5,101,163 with Project Cost under \$5,600,000.

A discussion occurred between the Board and the Superintendent regarding adding more seating and lights to the design and fundraising to be able to expand the project.

Further discussion occurred regarding exploring the Borough and Memorial Park and partnering with them to use the field for practices but not for games. Many members of the Board agreed that the District will continue to have a relationship with the Borough.

On a motion of Naugle to **table the item, no second, motion dies.**

Motion reverts back to the original motion and on roll call, all present voted yes, except **Naugle who voted no** to item 5.m.

5.n. Care Solace Service Agreement

On a motion of Lyman, seconded by Scott to approve the following Action Agenda item:

Shippensburg Area School District and Shippensburg Community Resource Coalition (SCRC) are partnering together regarding the rising behavioral and mental health needs within the District. SCRC applied for a grant and was awarded monies to purchase Care Solace for SASD to utilize in the 23-24 school year. Based on the results, school staff and Care Solace will link students to continued care and mental health supports.

Administration recommends approval of the Care Solace Service agreement, which was the original agreement dated for the 22/23 school year.* If approved, the Administration will update the agreement for the 23-24 school year.

A copy of the original agreement, dated for the 22-23 school year, was provided to the Board with the intention to get an updated agreement after Board approval.

After the April 24th Board meeting, Administration received the updated and final copy of the agreement for the 23-24 school year and attached it to the agenda.

A discussion occurred between the Board and the Superintendent regarding using Care Solace without Terrace Metrics and the grant being used to fund Care Solace. Developing an Ad Hoc Committee between the District, Board, and the community and inviting parents and educating them as to the resources the District already has available could be another way to support students.

On roll call, all present voted yes, except **Bard, Suders, Wofinger and Naugle who voted no** to item 5.n. **Five (5) yes, motion carried.**

5.o. Terrace Metrics Agreement

On a motion of Lyman, seconded by Scott to approve the following Action Agenda item:

Shippensburg Area School District and SCRC are partnering together to measure and monitor the rising behavioral and mental health needs within the District. SCRC applied for a grant and was awarded

monies to purchase Terrace Metrics to utilize in the 23-24 school year. Terrace Metrics is the program that will measure and monitor mental health through a universal mental health screener. For the first year, students in grade 4, 7, and 9 would participate or parents/guardians can choose to "opt out". Based on the results, school staff and if Board approved, Care Solace will link students to continued care and mental health supports.

Administration recommends approval of the Terrace Metrics agreement*.

*This is the original agreement which is dated for the 22-23 school year. If approved, the Administration will update the agreement for the 23-24 school year.

A discussion occurred between the Board and Superintendent regarding the "opt in" or "opt out" choice for parents. Mr. August informed the Board that the agreement could be amended to read, "opt in". Board members questioned if this could be done in-house and Mr. August stated that the District doesn't have the capacity or knowledge to create these tools.

On roll call, all present voted yes, except **Bard, Eberly, Suders, Wofinger and Naugle who voted no** to item 5.o. **Four (4) yes, five (5) no, motion failed.**

(Information)

6. DISCUSSION AGENDA

6.a. District Camera Project

Administration recommends approving Siemens to install cameras, Network Video Recorders, and associated cabling in school buildings in the District and the District office.

The information from Siemens is from their 2021 proposal and to update the cost, the District would need to add 30% to the quote due to the cost of inflation and type of cameras. Entire school district camera project not to exceed \$320,000.

The Board was provided with a copy of the original agreement which is dated for the 21-22 school year. If approved, the Administration will update the agreement for the 23-24 school year.

6.b. New Debt (2023) - Maximum Parameters Resolution

The Administration recommends approval to adopt the Maximum Parameters Resolution, authorizing SASD to borrow for the following Ship Taking Shape: Step 2 projects:

- New Synthetic Turf Field
- New Six (6) Lane Running Track
- New Grandstands (home side 1,000 Seats/visitor side 1,000 seats) with ADA Access
- New Press Box
- New Field Events Paving and Related Equipment/Site Appurtenances
- New Football Goal Posts and Soccer Goals
- New Scoreboard
- New Fence at Track Perimeter
- Accommodations for Future Utilities/Future Buildings/Program (utilities will not be installed)
- Other related items required by code including but not limited to storm water, erosion control, and parking requirements
- High School and Middle School Designs for step 3 borrowing
- Middle School Parent Loop, Vestibule, and Pupil Services/Admin Area

The Board was provided with a copy of the Resolution.

6.c. Change in Support Staff Status

Administration recommends approval of the following change in hours:

Part-time Classroom Assistant at Shippensburg Area High School working 5.75 hours/day, 182 days per year TO Full-time Classroom Assistant at Shippensburg Area High School working 7 hours/day, 182 days per year (Fannett Metal School District will be responsible for the salary and benefits).

6.d. Creation of District Registrar Position

Administration recommends the Board approve removing the District Registrar responsibilities from the District Receptionist/Business Office Assistant position and creating a new school year, part-time District Registrar position and a short-term part-time summer District Registrar. If approved, the Administration will work to revise the current job description for the District Receptionist/Business Office Assistant and create a new job description for the part-time District Registrar positions to be presented to the Board at a later date.

6.e. District Solicitor - Stock and Leader

Consider and approve a motion to appoint Christopher L. Harris, Esquire, from Stock and Leader, as the District Solicitor for the 2023-2024 fiscal year.

A summarized copy of the proposed fee arrangement was provided to the Board.

6.f. GBLUES Summer Zone Camp

Administration recommends approval of GBLUES Summer Zone Camp, a yearly camp held on the campus of Shippensburg University that is open to all District students in grades 1 through 5.

6.g. Agreement with Government Software Services for 2023-2024

Administration will recommend approval of the attached agreement with Government Software Services, Inc. (GSS) to print and mail the District's Real Estate Property and Per Capita tax bills and preparation of the duplicates for the 2023-2024 fiscal year. Pricing for this service is as follows:

-\$0.2095 for each tax statement (bill) prepared (an increase of \$0.0200 from the 22/23 school year)

-\$0.075 each, per name printed for two copies of the Real Estate and Per Capita Duplicate (flat from 22/23 school year)

-\$12.00 for each bound duplicate (an increase of \$0.50 from the 22/23 school year)

The above price increase is the only the second price increase the district has received from GSS the entire time we have been utilizing their services mainly due to the rise in postage rates.

6.h. Agreement with CAIU English Language Development (ELD) and English as a Second Language (ESL) Services

Administration recommends approval of the agreement with the Capital Area Intermediate Unit (CAIU) for English Language Development (ELD) and English as a Second Language (ESL) services for students limited in English proficiency for the 2023/2024 school year.

The Board was provided with a copy of the agreement.

Mrs. Woodall commented that she is requesting a third staff member in the 23-24 budget to help fulfill the need for additional services as this population can be transient.

6.i. L & L Party Rentals Contract

Administration recommends approval to contract with L & L Party Rentals to provide inflatables for the Shippensburg Area Intermediate School Field Day on May 30, 2023 (rain date of May 31, 2023). The SAIS PTO will fund this activity.

6.j. Proposed Revisions to Shippensburg Soccer Booster Club By-Laws

Administration recommends approval of the proposed revisions to the Shippensburg Soccer Booster Club By-Laws.

A copy of the summary of changes and the revised by-laws were provided to the Board..

6.k. SchoolStream Renewal Contract

Administration recommends approval of the renewal subscription to SchoolStream beginning September 15, 2023 through September 14, 2024 at a cost of \$8,196.00, which will come out of the Technology Budget.

6.l. Operations and Maintenance Agreements

Administration recommends approval of the following renewal service agreements, which are attached:

- 1. Modernfold** - 3 year renewal agreement with Modernfold for inspections, and preventative maintenance on the dividing walls in the main gyms at the high school and middle school. The contract will run from July 1, 2023 through June 30, 2026.
- 2. Berkshire Systems Group, Inc. (BSGI)** - 3 year renewal agreement with Berkshire Systems Group, Inc. for inspections, testing, and maintenance of the fire alarm systems at James Burd and Nancy Grayson Elementary Schools. The contract will run from July 1, 2023 through June 30, 2026.
- 3. Johnson Controls** - 5 year renewal service agreement with Johnson Controls to inspect the fire alarm system at the Intermediate School. The contract will run from July 1, 2023 through June 30, 2028.
- 4. Eastern Time, Inc.** - 5 year renewal service agreement with Eastern Time, Inc. for fire alarm monitoring services at the Middle School and High School. The contract will run from July 1, 2023 through June 30, 2028.
- 5. Velocity EHS (MSDS Online)** - 3 year renewal service contract with Velocity EHS to provide the mandatory tracking, updating, and public accessibility of our material safety data sheets for all chemicals used in the District. The contract will run from July 1, 2023 through June 30, 2026.
- 6. Ash Enterprises** - 2 year renewal service agreement with Ash Enterprises to conduct annual preventative maintenance to the high school planetarium. The contract will run from October 1, 2022 through September 30, 2024.

6.m. Change Orders - East Coast Contracting

Administration recommends approval of the following change orders for the Middle School additions:

Change Issue #GC01 - (item 1 from the April 11th Board presentation)

Actual Cost: \$12,691.56

Change Issue #GC02 - (item 2 from the April 11th Board presentation)

Actual Cost: \$3,378.84

Change Issue #GC03 - (item 3 from the April 11th Board presentation)

Actual Cost: \$17,740.25

Change Issue #GC04 - (item 6 from the April 11th Board presentation)

Actual Cost: \$1,937.69

Change Issue #GC05 - (item 7 from the April 11th Board presentation)

Actual Cost: \$16,007.02

Change Issue #GC06 - (item 8 from the April 11th Board presentation)

Actual Cost: \$19,805.78

Change Issue #GC07 - (item 4 from the April 11th Board presentation)

Actual Cost: \$3,648.64

All of the above changes have been reviewed by William August, Cristy Lentz, and Chad Kreitz.

6.n. S. U. Field Usage Agreement

Administration recommends approval of the attached field usage agreement with Shippensburg University for the District to be able to play one JV football game and one varsity football game at Seth Grove Stadium on the campus of the University.

The Board was provided with a copy of the agreement and cost sheet.

6.o. Senior High School Back Entrance Sculpture

Administration recommends approval of the preliminary concept drawings fee from sculptor Steve Dolbin to design a sculpture for the back entrance of the Senior High School. Mr. Dolbin is the sculptor who designed the greyhound that is currently at the front of the building. The cost for the design/drawing fee is \$100.00 and will be paid by the Class of 2023.

7. CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS

John Stought, resident of SASD, spoke on behalf of the Shippensburg Basketball Booster Club and their proposal to name the high school gym floor after Coach Ray Staver. He informed the Board of Ray's career achievements and 35 years of dedication as an educator in the District. Mr. Stought stated that the Booster Club will pay for addition of Coach Ray Staver's name on the court.

Jeremy Stouffer, resident of SASD, thanked all the children who showed up to support what they believe in and for supporting athletics. He thanked the Board for moving forward with the stadium.

Amanda McNair, resident of SASD, thanked the Board for their time. She is concerned about how much time kids are spending on Chromebooks and feels that kids need to get outside and that we have to find ways to help.

Barbara Dickey, resident of SASD, thanked the Board for moving the meetings to the library. In light of Amanda McNair's comment, Barbara expressed her concern about students getting their hands on pornography and encouraged the Board to do whatever they can to keep this out of the schools.

8. BOARD COMMENTS

Dr. Lyman stated that the "Puffs" play was amazing and Mr. August agreed.

Mr. Scott commended Mrs. Eberly for her knowledge on policies.

Mrs. Wolfinger thanked the students for coming to express their support for athletics and who spoke on mental health. She stated that she is willing to start an Ad Hoc Committee to address the issue of mental health and our students.

Mr. Cressler informed the Board of the accomplishments of the girls track & field team. He announced school records that were broken. He spoke about the softball and baseball teams and how their season is going so far. He thanked Mr. Stought for speaking on behalf of the Booster Club and encouraged him to submit the necessary paperwork.

Mr. Bard stated that he is glad to see the District moving on the stadium.

Mrs. Eberly shared that she is looking forward to the momentum the District is making and is excited to keep it going.

Dr. Goates stated that he is also excited about the stadium and hopes to work with the Borough and Park Authority to upgrade Memorial Park and improve the stadium. He shared that field hockey will benefit most from the new stadium.

9. INFORMATION

9.a. Date Saver

April 25: Community Outreach Committee Meeting, 6 p.m. in the SASHS Library

April 27: Transportation Committee Meeting, 4 p.m. in the conference room at the Administration Building

May 1: Budget & Finance Committee Meeting, 7 p.m. in the SASHS Library

May 3: Policy Committee Meeting, 4 p.m. in the conference room at the Administration Building

May 6: SASHS Prom at the Beistle Company in Shippensburg at 7 p.m.

May 16: Safety and Security Committee Meeting, 4 p.m. in the conference room at the Administration Building

May 24: SASD Special Education Track & Field Event, 9 a.m. at the Senior High School Track

May 25: Athletics Committee Meeting, 4 p.m. in the conference room at the Administration Building

June 1: Commencement Ceremony for the Class of 2023 at the Luhrs Performing Arts Center at 7 p.m.

June 2: Last Day of School - Early Dismissal

June 12: Committee of the Whole Meeting/School Board Meeting

June 26: Committee of the Whole Meeting/School Board Meeting

10. ADJOURNMENT

On motion of Suders, seconded by Eberly to adjourn at 10:06 p.m.



Cristy Lentz, Board Secretary