## **Enrollment Guidelines**

Parents/Guardians seeking to enroll students into the Autauga County School System must provide the following information:

- 1. Proof of Residence (must provide 2 of the following):
  - Home ownership title consisting of either a warranty deed, quit-claim deed, or security deed
  - Current Residential (apartment or home) lease with physical address, signed by tenant and landlord
  - Current Utility Bill dated within the last 30 days power, water, or gas (only one will be accepted)
  - Current Autauga County property tax statement
  - Current W-2 Statement of the parent/guardian for the location of the legal residence
- 2. Parent's Picture ID
- 3. Student's Birth Certificate
- 4. Student's Alabama Immunization Record
- 5. Student's Report Card/Withdrawal Form
- 6. Student's Social Security Card (Optional)
- 7. Custody Papers (If applicable)
  - In the event the required documents are in the spouse's name, a marriage certificate must be provided with the proofs of residence.
  - In the event you move during the school year, you must provide new documentation to the school office.

NOTE: When determining moving or buying a home in the Autauga County School district, it is important to know which schools in the district your child will be ZONED. Zoning can be tricky, as some areas appear to be located in Autauga County, but in fact may be located in Elmore, Chilton, or other counties close in proximity. To determine which SCHOOL ZONE your child will be enrolled, it is advised that you contact our school system's Department of Transportation at 334-361-3897, to verify the exact zoning for an address.