



## Management Council Regular Meeting Minutes

---

Date: February 7, 2024  
Time: 8:30 a.m.  
Meeting called to order by: Dale Olinger, Board Chair

---

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option at the MAEC Conference Room located at 2825 Stockyard Rd, Suite i-2, Missoula, MT. All motions carried unanimously unless otherwise stated.

### ATTENDEES

Stacia Vaughn, Cooperative Director  
Dale Olinger, Superintendent, Lolo Schools  
Erin Lipkind, Missoula County Superintendent of Schools  
Jason Sargent, Superintendent, St. Ignatius School  
Jim Howard, Superintendent, Bonner School  
Rhonda Decker, Cooperative Business Manager

### ABSENT

Logan Labbe, Superintendent, Superior School

### APPROVAL OF MINUTES

1. Erin Lipkind moved to accept the Minutes of the January 3, 2024 Management Council meeting. Jason Sargent- Second.

### PUBLIC COMMENT

2. None

### CORRESPONDENCE

3. None

### OLD BUSINESS

4. None

**NEW BUSINESS**

5. BUSINESS MANAGER'S REPORT: Information & Action
  - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. Year to date expenditures through January were \$729,722.00
  - B. Treasurer's Financial Statement Fund Balance for December was \$424,741.36. Jason Sargent moved to approve the Business Manager's report. Erin Lipkind- Second.
  - C. The Board approved the Business Manager to pay March claims and payroll.

**PERSONNEL REPORT**

6. None

**GRANTS/CONTRACTS**

7. None

**POLICY UPDATES**

8. None

**DIRECTOR'S REPORT**

9. Ms. Vaughn reviewed her Director's report that was submitted with the full Management Council board packet.
  - A. MANDT training opportunities through WMPLC are offered in Missoula in February and April.
  - B. Cooperative special education preschool teacher is currently serving preschool students at three member districts: Clinton, DeSmet and Lolo Schools.
  - C. The Cooperative special education teacher continues to support and provide consultation services to sped staff at Arlee, Charlo, Clinton, DeSmet, Dixon, Lolo, Potomac and St. Ignatius Schools.
  - D. To date, Stacia has completed in person site visits to 10 Cooperative member districts (some multiple times) and will travel to the remaining five member districts in February 2024.
  - E. On January 11<sup>th</sup>, the Cooperative Administrative Team hosted a meeting with the Director and Business Manager of the Bitterroot Valley Education Cooperative to continue professional collaboration. Stacia attended the monthly OPI Sped Director's meeting on January 10<sup>th</sup> where they discussed the special education processes for Part C through Part B. Finally, on February 29<sup>th</sup>, the Cooperative will host its second Regional Sped Director meeting of the 23-24 school year.

**NEXT BOARD MEETING**

10. NEXT MANAGEMENT COUNCIL MEETING DATE: 3/6/2024, 8:30 a.m.

**OTHER**

11. None

**ADJOURN**

12. ADJOURN: Dale Olinger called the meeting adjourned at 8:40 a.m.

Rundall

Business Manager, Attest

3/6/2024

Date

3/6/2024

Date Copies sent to JAB

J. Lee

Chairman

3/6/24

Date