

February 24, 2025

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING
MONDAY, FEBRUARY 24, 2025
6:00 P.M.**

ROUTINE MATTERS**

1. CALL TO ORDER Mr. Brown called the meeting to order at 6:00 p.m.

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

**Board Solicitor will administer the Oath of Office to the following Board Member:
Laura Stefankiewicz**

3. ROLL CALL

Present:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden
Michele Devine-Hartnett
April Howard
David C. MacDonald
Haroula Rotondi
Laura Stefankiewicz

Absent:

Scott McCracken

4. Also, in attendance:

Philip Schaffer, Superintendent
Dawn Cottrell, Board Secretary/SBA
Robert Belasco, Solicitor

February 24, 2025

5. FLAG SALUTE

6. EXECUTIVE SESSION – **None**

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

7. PUBLIC COMMENT- AGENDA ITEMS ONLY – **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

8. APPROVAL OF MINUTES: **January 27, 2025**

ADDENDUM

APPROVAL OF MINUTES: **January 9, 2025 Reorganization**

9. APPROVAL OF TRANSFER OF FUNDS: **January 2025**

10. APPROVAL OF BILLS LIST: **February 2025**

11. APPROVAL OF FINANCIAL STATEMENTS as of December 31, 2024, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF December 31, 2024,
On a motion made by **Ms. Rotondi** and seconded by **Ms. Howard**, the board unanimously approved the Secretary and Treasurer's Report for December 31, 2024, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of December 31, 2024, and after review of the Secretary's Monthly Financial Report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
David MacDonald, President
- Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of December 31, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item

February 24, 2025

account has been overexpended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of December 31, 2024.

Dawn Cottrell, Secretary _____

Motion: Ms. Rotondi

Second: Ms. Howard

Voting Yes:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

David C. MacDonald

Haroula Rotondi

Laura Stefankiewicz

Absent:

Scott McCracken

REPORTS**

12. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

13. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to approve the Spring Concert for May 22, 2025.
- B. On the recommendation of the Superintendent, to approve Brian Howard as parent chaperone for Grade 8 field trip March 21, 2025.
- C. On the recommendation of the Superintendent, to approve the following field trip

GRADE / GROUP	PLACE / SPEAKER	DATES
Grade 7	NJ and the Revolutionary War @The Crest Arts Pavilion	February 2025
PreK	Guest Speaker- Brayces	February 2025
All Grades	Guest Readers for Read Across America Week	March 7, 2025
Grade 8	Class Trip New York	March 21, 2025

February 24, 2025

Grade 7	Class Trip Washington DC	March 28, 2025
Grade 6	Class Trip Baltimore	April 4, 2025

D. Report of Drills Fire 01/28/2025 Security Lockdown 01/09/2025.

BUSINESS**

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, to approve a waiver per N.J.A.C. 6A:23A-5.3 for participation in the Special Education Medicaid Initiative (SEMI) Program due to fewer than forty Medicaid eligible classified students in the North Wildwood School District for the 2025-26 school year.
- B. On the recommendation of the Superintendent and School Business Administrator, to approve CMC Transportation Department Shared Services for NJ Division of CP&P out of home placement transportation for the 2024-2025 school year, Student ID 6814424408.

ADDENDUM

- C. On the recommendation of the Superintendent and School Business Administrator, to approve the 2024-2025 student tuition contract with Mrs. Patel in the amount of \$1,013.89. Tuition amount is prorated for two students through the end of the 2024-2025 school year.

INFORMATION

School Ethics Commission Annual Disclosure Statements for returning Board Members are due April 30, 2025. You have received an email, please complete promptly.

The following Board Members must complete the NJSBA Mandated Training for 2025:

- James Farrell - Governance IV
- Michelle Devine-Harnett - Governance III
- Haroula Rotondi - Governance II
- Laura Stefankiewicz - Governance IV

PERSONNEL

- A. On the recommendation of the Superintendent, to approve Tamara Brown as Wildwood Catholic Academy Non Public Teacher Assistant under the IDEA Grant @ \$15.49/hour for the 2024-2025 school year.
- B. On the recommendation of the Superintendent, to approve FMLA for Tonilynn Donzola commencing February 12, 2025 through May 5, 2025 to run concurrent with days used.
- C. On the recommendation of the Superintendent, to approve Michelle Shaw as Homework Club Moderator for school year 2024-2025.

February 24, 2025

- D. On the recommendation of the Superintendent, to approve Michelle Shaw as Detention Moderator for school year 2024-2025.
- E. On the recommendation of the Superintendent, to approve Michelle Shaw as Homebound Instructor for school year 2024-2025.
- F. On the recommendation of the Superintendent, to approve Dina Chernenko to attend Professional Development Day March 14, 2025.
- G. On the recommendation of the Superintendent, to approve Andrea Suchan to attend Professional Development Day March 14, 2025.
- H. On the recommendation of the Superintendent, to update the job description for the Superintendent Secretary.

POLICIES

- A. On the recommendation of the Superintendent, to approve the first reading of Policy 5111 Eligibility of Resident/Nonresident Students.
- B. On the recommendation of the Superintendent, to approve the first reading of Policy 5512 Harassment, Intimidation, or Bullying.
- C. On the recommendation of the Superintendent, to approve the first reading of Policy and Regulation 5516 Use of Electronic Communication Devices.
- D. On the recommendation of the Superintendent, to approve the first reading of Policy and Regulation 5533 Student Smoking.
- E. On the recommendation of the Superintendent, to approve the first reading of Policy 5701 Academic Integrity.
- F. On the recommendation of the Superintendent, to approve the first reading of Policy 5710 Student Grievance.
- G. On the recommendation of the Superintendent, to approve the first reading of Policy and Regulation 7441 Electronic Surveillance in School Buildings and on School Grounds.
- H. On the recommendation of the Superintendent, to approve the first reading of Policy 8500 Food Services.
- I. On the recommendation of the Superintendent, to approve the first reading of Policy a and Regulation 9320 Cooperation with Law Enforcement Agencies.

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

NAME	PLACE	SUBJECT	DATES	COSTS
Michelle Shaw	Stockton University	I&RS	March 25, 2025	\$178 plus tolls and mileage

February 24, 2025

MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. Farrell

Second: Mr. Flanagan

Voting Yes:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

David C. MacDonald

Haroula Rotondi

Laura Stefankiewicz

Absent:

Scott McCracken

14. PUBLIC COMMENTS - None

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

15. BOARD COMMENTS

16. ADMIN COMMENTS

17. HARASSMENT, INTIMIDATION, BULLYING REPORTS - None

18. SUPERINTENDENT'S REPORT

19. ADJOURNMENT at 6:21 p.m.

Motion: Ms. Rotondi

Second: Mr. Flanagan

Respectfully submitted,



Dawn Cottrell

School Business Administrator/Board Secretary

February 24, 2025

20. BOARD INFORMATION

A. Job Description-Superintendent Secretary

21. NEXT MEETING

March 10, 2025 Worksession meeting at 6:00 pm