**Coffee County Schools**
**400 Reddoch Hill Road**
**Elba, Alabama 36323**
**Phone 334-897-5016 Fax 334-897-6207**

## Interdistrict Transfer Form 2025-2026 School Year

I would like to request an interdistrict transfer for my child/children to attend a Coffee County School for the 2025-2026 school year. I understand that my child/children's school data will be reviewed at the end of each semester, and if a student is determined to no longer be in good standing, they will be withdrawn and will need to enroll in the school system in which I reside. I understand that this form must be submitted each spring if I plan to request approval for the following school year.

| | |
|---|---|
| **Date:** | |
| **School:** | |
| **Have you submitted a request in prior years?** | □ Yes<br>□ No |
| **Name of school you child currently attends** | |
| **Reason for request (do not attach additional pages)** | |

Names of all school-age children within your family and the grade he/she will be entering (Please print legibly)

| | |
|---|---|
| **Student Name:** | **Grade:** |
| **Student Name:** | **Grade:** |
| **Student Name:** | **Grade:** |
| **Student Name:** | **Grade:** |
| **Printed Name of Parent** | **Address:** |
| **Email Address** | **Phone Number** |
| **Parent Signature:** | |

The following documentation is required for all out-of-zone students seeking enrollment in the Coffee County School System. (Out-of-zone students who completed the 2024-2025 school year at a Coffee County School do not need to provide the information requested below.)

Copy of Final Report Card  Discipline Report (signed by Principal)  Standardized Test Scores

Official Attendance Report

*Coffee County Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provide equal access to the Boy Scouts and other designated youth groups.*

Notification will be made by email, USPS, or the request school will contact you via phone.

For Office Use Only

Request: _____Approved _____Denied

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Kelly Cobb, Superintendent, Coffee County Schools