

DRAFT – Unofficial Until Approved
Meeting Minutes 3/30/2017

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Board meeting on March 30, 2017 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, Board President

Mr. Jeffrey Neff, Board Clerk

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Member

Ms. Susan Fry, Board Member

David Morden, Student Board Member (absent)

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. CONSENT AGENDA

MOTION: Ms. Fry made a motion to approve the Consent Agenda. Mr. Neff seconded; the motion carried unanimously. Please note there is a correction to the Personnel report. Ms. Margaret Johnson is listed as a 6th grade teacher in error; she is a 2nd grade teacher.

4. INFORMATION AND DISCUSSION ITEMS

A. Student presentation – TVHS Mock Trial – Mr. Jeremy Samoy

TVHS Teacher sponsor Mr. Samoy and the Mock Trial students: Amber Higgins, Emily Kimins, Harrison Berggren, Paul Morrison, Kyle Bradshaw, Siera Ross talked to the Governing Board Members about Mock Trials. There are Mock Trial teams that consist of six to eight students, a teacher/coach, and an attorney/coach. They receive a fictional case, each team must learn both sides of the case and students must play the roles of both attorneys and witnesses. The students shared with Board Members their experience as a Mock Trial team member. Some members of the team will be participating in State Competition. The program goals are:

- To give students a better understanding of the legal system - from the rules of evidence to proper court decorum.
- Increase awareness of the importance of law in a democratic society and strengthen the understanding of fundamental rights under the U.S. Constitution.
- To promote increased confidence, poise, oral skills, critical thinking skills and teamwork skills.

B. Climatec Update – Mr. Brandon Woodward

Mr. Woodward provided a summary update for the Governing Board. Mr. Woodward

reminded Board Members that the District had just completed the Solar project when we contacted Climatec for an Energy Efficiency Audit. The audit findings revealed areas the District would benefit from energy upgrades. The scope of the work completed in August 2013 by Climatec was:

- New building Automation System (BAS)
- Interior & Exterior Lighting Upgrades
- Lighting Control System
- High Efficiency Package Units at TVES
- CO2 Based Demand Control Ventilation

Mr. Woodward cautioned the Board that there is a balance for energy efficiency combined with our Solar savings the District needs to maintain. If the District becomes too energy efficient, it could negatively impact our cost savings.

The energy savings to date the District has realized:

\$55,000 annual savings

\$238,000 actual savings to-date (17% above the guarantee)

District Energy Reduction 10%

Mr. Auslander asked if we switched to LED lights, what the cost would be and the savings. Mr. Woodward said he would run a report and provide the information.

C. Transportation Report – Ms. Claire Place

Ms. Place introduced Transportation Manager Ms. Amy Lindflott, and Mr. Ted Ramondi who is in charge of Bus Maintenance. As requested by Superintendent Sharp, Ms. Place presented a detailed and thorough Transportation Department overview and Fleet status report. The Transportation Department's top priorities are student and driver safety, and the efficient management of routes and trips for our students, our schools and our school district community. Following is a summary of the report highlights:

- 2100 students / 572 utilize bus transportation
- 20 employees / 15 drivers / 2 supervisors / 3 support staff
- 26 buses / Average age 17 years / average age 14 years route buses
- 71% increase in trip mileage over 10 years

Ms. Place noted the district's buses have been consistently maintained, and safety is never in question. However, the life of the fleet is declining due to the mileage, age and availability of part for the fleet. Ms. Place made the following recommendations:

Immediate:

- . Diagnostic software for Transportation Maintenance
- . Purchase new bus
- . A.M. and P.M. supervision of the bus loop, gate and loading zones at TVES
- . Reinstall traffic entry gate at ACES to close bus loading area during drip off and pick

- . Limit, to the extent possible, the use of dual bus service for athletics to the same destination

Short Term:

- . Replace and sell buses when parts are no longer available
- . Sell / dispose of 2 white fleet cars
- . Consider purchasing routing software to increase department efficiency
- . Approve purchase of a new 10 passenger van for student transportation
- . Complete work station and dispatch communications station
- . Restore the rotation/replacement schedule, resulting in an average fleet age that is within Industry standards (for Arizona)

Future:

- . Replace the older buses as soon we're able to do so
- . Consider all revenue options as funding resources

D. Update: Tax Credit Eligibility – Prep Test – Mr. A.J. Malis

Mr. Malis reported he is working with the high school counseling staff to find identify the Test Prep companies and extend the opportunity for testing on our campuses. Mr. Malis said he is mindful of our facility use policy and wants to ensure we follow policy. As he learns more he will report back the Governing Board.

5. CALL TO THE PUBLIC

The Governing Board did not hold a call to the public during the meeting.

6. EXECUTIVE SESSION

A. Executive session pursuant to A.R.S. § 38-431.03(A) (1) personnel - discussion or consideration of employment, appointment and salary of a District appointee/employee – discussion of contract terms for Dr. Scott Hagerman.

B. Executive session pursuant to A.R.S. § 38-431.03 (A) (3) - legal advice – discussion or receipt of legal advice from the attorney for the District, including legal advice relating to:

- (i) a legal matter concerning two students who no longer attend the District, and
- (ii) superintendent employment contract issues as referenced in VIII(A).

MOTION: Mr. Neff made a motion to adjourn into executive sessions pursuant to A.R.S. 38-431.03(A)(1) personnel –discussion or consideration of employment, appointment and salary of a District appointee/employee-discussion of contract terms for Dr. Scott Hagerman, and Executive session pursuant to A.R.S. § 38-431.03 (A) (3) - legal advice – discussion or receipt of legal advice from the attorney for the District, including legal advice relating to:

- (i) a legal matter concerning two students who no longer attend the District, and
- (ii) superintendent employment contract issues as referenced in VIII(A).

Ms. Fry seconded; the motion carried unanimously.

The Governing Board, attorney for the District, Mr. John Richardson, Ms. Kimberly Sharp and Dr. Scott Hagerman adjourned into executive session at 8:23 p.m.

The Governing Board, attorney for the District, Mr. John Richardson, Ms. Kimberly Sharp and Dr. Scott Hagerman reconvened from executive session at 8:55 p.m.

7. **ACTION ITEMS**

A. Discussion and possible action – Superintendent Contract – Mr. Carlos Ruiz

MOTION: Mr. Neff made a motion to approve the Superintendent Contract for Dr. Scott Hagerman. Mr. Schalk seconded; the motion carried unanimously.

B. TVHS DECA out of state travel request – Ms. Kelly Christman

Ms. Christman was unable to attend the meeting; however, Mr. Malis was available to answer Governing Board questions regarding the DECA trip.

MOTION: Mr. Neff made a motion to approve the TVHS DECA out of state travel request. Mr. Auslander seconded; the motion carried unanimously.

C. TVHS Schedule Adjustment for the 2017-18 SY - Mr. Malis

Mr. Malis requested the Student Discipline Matter be heard prior to the TVHS Schedule Adjustment for the 2017-18 SY presentation. Board members agreed to the change.

D. 403 (b) Resolution –Ms. Kimberly Sharp

MOTION: Mr. Neff made a motion to approve the 403(b) Resolution. Ms. Fry seconded; the motion carried unanimously.

8. **STUDENT DISCIPLINE MATTER**

A. Executive session pursuant to A.R.S. §15-843 - student disciplinary matter – decision concerning suspension.

B. Executive session pursuant to A.R.S. § 38-431.03 (A) (3) - legal advice - student disciplinary matter as referenced in X (A) of the agenda.

MOTION: Mr. Neff made a motion to adjourn into executive session pursuant to A.R.S. §15-843 - student disciplinary matter – decision concerning suspension and executive session pursuant to A.R.S. § 38-431.03 (A) (3) - legal advice - student disciplinary matter as referenced in X (A) of the agenda. Ms. Fry seconded; the motion carried unanimously.

The Governing Board, attorney for the District, Mr. John Richardson, Superintendent Ms. Kimberly Sharp and TVHS Principal Mr. A.J. Malis adjourned into executive session with Counsel representing the student and family in question at 9:03 p.m.

The Governing Board, attorney for the District, Mr. John Richardson, Superintendent Ms. Kimberly Sharp and TVHS Principal Mr. A.J. Malis reconvened from executive session with Counsel representing the student and family in question at 10:00 p.m.

9. ACTION ITEMS**C. TVHS Schedule Adjustment for the 2017-18 SY – Mr. A.J. Malis**

Mr. Malis requested Governing Board consideration for a proposed TVHS schedule adjustment for the 2017-18 SY. One reason for this proposed change is to improve working conditions for teachers and to be aligned similarly to neighboring high schools. Currently TVUSD is staffing for students to take 26 credits even though students are only required 24 credits for graduation. It is the only way the district can meet the required number of hours in the classroom. This proposed change will align the required number of credits for graduation with State funding and could actually save the District money over time (reducing FTE).

Mr. Malis provided context, by outlining our current schedule with a comparison to bordering district schedules. TVUSD full time high school teachers are expected to teach 6 of 7 periods.

- Most comparable public schools in Tucson offer a 6 period day and full time teachers are expected to teach 5 of 6 periods.
- The perception is that TVHS teachers have to work more for less compensation. This is due to the fact that they are “on” for an additional hour per day.
- Our current JTED teachers on campus teach 5 periods and are considered full time by JTED.

Mr. Malis asked Board Members to consider:

- The expectation of teaching an additional class per day affects teacher job satisfaction and morale.
- This increased work load has become a factor for TVHS in terms of teacher satisfaction and teacher retention.
- The change in sections per day a teacher is expected to teach will help with teacher retention, job satisfaction, and overall morale.
- The number of students teachers work with on a daily basis will not change. It will be the daily load that will be leveled over the sections that are already offered.

In conclusion, Mr. Malis requested the Governing Board support/adopt a 5-period teacher “teaching” work day that is comparable to most teaching environments. He also requested that the Board adjust the minimum graduation credits by eliminating the Foreign Language requirement. This will benefit students and staff at TVHS as well as help tighten the FTE budget for TVUSD.

There was discussion among Board members, confirming with Mr. Malis that Foreign Language will still be offered as an elective; however, it will no longer be a requirement for graduation, he said yes. They requested the elective credits be increased from 4.5 to 5.5. All agreed the graduation requirements (credits) will be changed to 23 and staffed according.

MOTION: Mr. Schalk made a motion to approve the TVHS schedule adjustment for the 2017-18 SY - eliminating Foreign Language as a graduation requirement and confirming Elective credits will change from 4.5 to 5.5 and graduation requirements will change from 24 to 23. Ms. Fry seconded; the motion carried unanimously.

10. ANNOUNCEMENTS

Tucson Hispanic Chamber's State of Hispanic Education Luncheon on April 20th
Taste of Tanque Verde is on Saturday, April 22

11. FUTURE BOARD AGENDA ITEMS

12. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 10:45 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Jeffrey Neff, Board Clerk

Steven Auslander, Board Member

Jeremy Schalk, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - March 30, 2017

Administrator Contracts	Position	Reason	Site	FTE	Date
See Attached List					
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Terry Lantz	Assistant Principal/Athletic Director	Personal	TVHS	1.0	6/30/2017
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Jeff Threlkeld	Special Education Teacher	Obtained Certification	TVES	1.0	3/9/2017
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Margaret Johnson	2nd Grade Teacher (corrected)	Retirement	ACES	1.0	5/25/2017
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Leticia Madrid	Instructional Aide II/III	New	ACES	0.375	3/9/2017
Classified Resignations	Position	Reason	Site	FTE	Date
C. Paul MacKinney	Groundskeeper	Personal	EGJH	0.40	3/27/2017
Thomas "TJ" Fisher	Paraprofessional I	Focus on school	TVES	0.80	5/24/2017
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other	Position	Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Other New Hires	Position	Reason	Site	FTE	Date
Adam Shingler	Substitute Teacher	New	Varies	Varies	3/1/2017
Sherri Cox	Substitute Bus Driver	New	Varies	Varies	3/14/2017
Kristen Flocco	Classified Sub	New	Varies	Varies	3/30/2017

