

REGULAR BOARD MEETING MAR. 14, 2022 (Monday, March 14, 2022)

Generated by Natasha Kotowicz on Tuesday, March 15, 2022

Opening

Information: Call to Order.

In attendance: Nikki Peterson - Chair; Sally Roller; Jeff Steer - Vice Chair; Mark Jones - Clerk; Marshall Westberg; Jordan Johnson; and Darby Boe- Treasurer.

Procedural: Pledge of Allegiance was spoken

Discussion: Open Forum no one spoke.

Approval of Minutes

Action, Minutes: Approval of Minutes February 14, 2022, Regular School Board Meeting

Recommended Action: Motion by: Roller Second by: Steer to approve the minutes of the February 14, 2022, Regular Meeting to include the following: CU

Approval of Agenda

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Steer Second by: Jones to approve the agenda as presented or amended to include the following:

1. Daby should be Darby. CU

Approval of Finances

Action, Reports: Approval of Finances

Recommended Action: Motion by: Boe Second by: Westberg to approve payment of the Bremer Credit Card in the amount of \$7,761.76; bills in the amount of \$316,478.71, checks #73623-73736; Void check amount \$4,863.75; wires in the amount of \$291,589.43; payroll in the amount of \$269,653.27; and student activity report. CU

Enrollment

Information, Reports: 2021/22 Student Enrollment K-6 277; 7-12 224; Total 501

Reports

Reports: High School Principal Report

Monday, 3.14.2022

Staffing

1. Recommending Jane Strand for hire as an Ag Teacher to begin teaching the 22/23 school year
 - a. She also has a Work Based Learning license that will enable us to work with area businesses to get students high school credit in a work environment
 - b. Would like to add FFA to Master Agreement-Similar to when FACS was added
 - c. Also would like to have a 1 time budget to bolster the program-Similar to when FACS was added
2. High School Teachers for the 22/23 school year & beyond
 - a. Art, Special Education (2)
 - b. Edpost which we use to post our openings for free is surveying administrators about the potential of charging for their services
3. 1 Paraprofessional for the remainder of the 21/22 school year
4. Need subs-Especially para subs

Events/Meetings

1. Spring Sports can start Monday, March 14
2. ICON Committee Meeting Thursday, March 17
3. WAO HS has not a COVID case since February 2
4. Started the year with 37 seniors
 - a. 34 currently
 - b. 1 dropped out in the Fall
 - c. 1 migrant student who will return
 - d. 1 has transferred
 - e. This makes our potential graduating class 35
 - i. 32 on track to graduate
 - ii. 3 have been given contracts and meet with to make sure they finish up

Great Things at WAO High School the past month

1. Basketball Seasons
 - a. Girls Basketball
 - i. Finished as Section 8A Runners-up
 - ii. As a team earned the Gold Academic level with an average 3.857 GPA
 - iii. Lily Bayne earned her 1,000th point

b. Boys Basketball

- i. Boys season finished season with 20 wins on the year
- ii. Gavin Gullikson & Tyson Mortimer earned their 1,000th point each

2. Wrestling

- a. Owen Dvorak was a member of the TRF team that won the Consolation Championship at the Class AA State Tournament

3. Esports

- a. The team of Aaron Kostrzewski, Austin Wittman, Jacob Cobb, and Kenny Johnson earned a berth to the in-person State Tournament in Grand Forks April 1-2.

Upcoming

1. Band Solo & Ensemble contest Wednesday, March 16 in TRF
2. End of Quarter 3 Friday, March 18
3. No School Monday, March 21
4. Practice ACT for 10th & 11th graders Thursday, March 24
5. 6th Grade Butter Braids delivered Thursday, March 24 at 2:45 PM
 - a. They did awesome selling
 - i. According to our vendor we broke last year's record sale by 271 pastries with 2 less sellers
 - b. Meet with Mr. Wall and Mr. Desrosier to discuss trip plans
 - i. Going back to traditional trip
 - ii. Friday, May 13-Twins game is on
6. ACT for 11th graders Tuesday, April 5
7. Meeting with staff to plan Summer School for students who will need and be asked to attend
 - a. Letters have been sent to parents inviting students in
 - b. Grades 6-8 Skill Building
 - c. Grades 9-11 Credit Recovery

Reports:Elementary Principal Report

March 14th, 2022

School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- Recommending Kia True, Gabriella Delacruz, Priscilla Berlanga for hire as paraprofessionals in the Elementary.
 - Three new 3-year-old special education students that have started within the last 3 months
 - Two 4-year-old special education students who recently qualified for services and supports
- Staffing movement 22/23
 - Ashley Vongroven - moving from 4th grade to 3rd grade
 - Sara Larson - moving from 5th grade to 4th grade
 - Open position - 5th grade
 - Interviews being held Thursday, March 17th - currently scheduled to interview 4 candidates.
- Schedule work for the 22/23 school year has begun.
 - Seeking staff input through a survey
 - Working with Mr. Miska on the availability of specialist (music/gym) teachers
 - Working with special education teachers to optimize times and services for special education students.

Open Positions for 21/22 School Year

- 5th Grade Elementary Classroom Teacher
- Substitute Teachers & Paraprofessionals

Upcoming Dates of Importance

- March 18th - End of Quarter 3
- March 25th - Report Cards will be mailed out
- April 8th - Quarter 3 Elementary Recognition Assembly
- April 20th-21st - MCA Reading
- April 26th-27th - MCA Math
- April 29th - 5th Grade Poetry & Punch (Parents/Families invites) - more info coming soon
- May 3rd-4th - MCA Science
- May 3rd-17th - MAP Testing
- May 18th - Elem Track & Field Day (May 23rd as a weather backup day)
- May 19th - 5th Grade Transition Day (Mr. Miska will send info home with students)
- May 20th - EMS Day
- May 26th - 5th Grade Graduation @ 1:30 PM

Reports:Superintendent Report

March 14, 2022 Kirk Thorstenson

Calendar / Storm Days info.

1. Wednesday, January 5
2. Tuesday, January 18
3. Tuesday, February 1
4. Friday, February 11
5. Friday, March 11

21/22 WAO Calendar

180 teacher days
+ ___2___ conferences comp.
days 182 total

Teacher Contract
178 teacher days
4 Snow Days built into the 21/22 calendar

Community & Family Growth and Engagement Weekly
ICON community committee meetings
- Thursday evenings at 7PM
- posted so all board members can attend
- timeline handout

Finance & Facilities
Auditorium Seating - narrowing down design & color choices
- preliminary seat layout
- WAO Ed. Foundation donation solicitations
IDEAS for Classrooms in 2022/23
- Buffalo/Hanover unit and move
- Satellite Shelters Inc. purchase & rental
- First Lutheran Church in Warren
Purchasing procedures
- spending approval form
BB shot clocks / scoreboards in auditorium - handout
- reviewing at facilities committee

Staff Growth, Achievement & Support
IDEA - 2 school board meetings per month
a. Business meeting w/motions (regular Monday, April 11)
b. Learning session w/discussion (new Monday, April 25) financial, facilities, QET, policy, technology, curriculum, etc.
Technology position - interviews at end of month

Student Growth, Achievement & Support
Student-to-teacher ratios
"What is the appropriate number?"
current WAO Elementary.
Pre- 14 (56 students / 4 sections)
K- 14.6 (44 students / 3 sections)
1- 15 (45 / 3)
2- 16.3 (49 / 3)
3- 16.5 (33 / 2)
4- 17.5 (35 / 2)
5- 19.5 (39 / 2)
Learning & Development Revenue FY 22 = \$128,323
Minnesota Statute 126C.12
"Revenue must be used to reduce and maintain the district's average class size in Kindergarten through grade 3 to a level of 17 to 1 on average in each of the respective grades."
Voluntary Pre-K Revenue FY 22 = \$156,089.60
23.20 formula children counted as 1.0 weight formula allowance FY 22 = \$6,728
Anticipated Preschool enrollment numbers:
22/23 - 43 students
23/24 - 48 to 52 students
24/25 - (?) 31 students

Reports: Board Committees

Steer- Community Ed met on the 2nd.
Jones- Tech met on the 2nd. Overview of Tech training for custodial and para's. Presentation from FR Secure on Risk assessments.
Jones- Facilities-on the 16th, met with City of Warren looking to expand Rec Center and utilize space with school in mind. Talked about Vape Detectors for the school. Met with ICON received run through of facility assessment and master plan in regards to timeline. Upcoming ICON meeting and minutes will be published to our own website in regards to the Community Meetings.
Johnson-ED Foundation Feb 16th Teachers Needs approved. Discussion on golf outing on July 22nd. Memorials and donations approved. Thank you to all who have donated.
Peterson- QET met. Most of what they have talked about is covered in district business- snow days, calendar late starts, preschool 3 year old program.

Johnson noted school fund balance is healthy; would like to have facilities look at updating some areas sooner than later. Discussion was held.

Policy Reading

Information:NA First Reading of WAO District Policies

Information:NA Second Reading of WAO District Policies

Action (Consent):Adoption of WAO District Policies
Recommended Action:

413.22.01 Harassment and Violence Policy

Motion by: Jones

Second by: Roller

to approve policy 413.22.01 - Harassment and Violence.CU

Approved 7 yes

Not Approved 0 no

522.22.01 Student Sex Nondiscrimination Policy

Motion by: Jones

Second by: Westberg

to approve policy 522.22.01 - Student Sex Non-Discrimination.CU

Approved 7 yes

Not Approved 0 no

Personnel

Action:Hire - Jane Strand - Ag. Teacher

Recommended Action: Motion by: Johnson Second by: Boe to hire Jane Strand as BA Step 1 Ag Teacher for the 2022/2023 school year. CU

Action:Hire - Priscilla Berlanga - Paraprofessional

Recommended Action: Motion by:Roller Second by: Boe to approve Priscilla Berlanga as a paraprofessional step 1 training for the remaining 2021/2022 school year. CU

Action:Hire - Gabriella Delacruz - Paraprofessional

Recommended Action: Motion by:Jones Second by: Roller to hire Gabriella Delacruz as an Elementary Paraprofessional, at Step 1 Training in the Support Staff Handbook for the 2021/2022 school year. CU

Action:Hire - Kia True - Paraprofessional

Recommended Action: Motion by:Steer Second by: Westberg to hire Kia True as Elementary Paraprofessional, at Step 4 Training of the Support Staff Handbook for the 2021/2022 school year. Cu

Action:Hire - Bob Miller Long Term Sub

Recommended Action: Motion by: Boe Second by: Steer to approve Bob Miller as Long Term Sub for Mrs. Dana Larson (4th grade) with anticipated start date of April 13, 2022 to end of the school year. CU

District Business

Presentation: Community Ed. - Summer School Age Care

Kelsey Deschene gave a presentation on the new Summer Adventures School Age Care Program. Dates, transportation, classes, activities, staffing, and cost.

Action:State FCCLA Competition - Overnight Stay

Motion by: Westberg Second by: Boe to approve the overnight stay(s) for the FCCLA State Championship April 6-9. CU

Discussion:Discussion - Certificate of Deposit

Maturity of CD is 4/13/22. At the next board meeting action to select term, rate and amount of CD.

Action:3yo. Preschool Programming 2022/23

Recommended Action: Elementary Principal Kelsey Johnson will present information recommending a change to our current Three Year Old Student's Preschool programming for the 2022/23 school year. Motion by:Jones Second by: Westberg to implement the changes to Preschool programming as presented for the 22/23 school year. CU

Discussion: Discussion - Snow Days 2021/22

Storm Days used for the 2021/22 school day is 5 used; 4 storm days were built into calendar. Will need to have a make up day.

Action: Make up storm day

Recommended Action: Motion by: Boe Second by: Westberg to use make up snow day on April 18th, 2022. CU

Discussion: Discussion - Calendar Late Starts in 22/23 & 23/24

Discussion regarding the creation of the 22/23 & 23/24 district calendar with late starts/ early outs. more opportunities to have staff training; in addition to the current training days. Staff Development.

Action: Grant child Care Leave

Recommended Action: Motion by: Steer Second by: Johnson to grant Tim Desrosier Child Care leave for the remainder of the 2021/22 school year. Leave to begin Monday, March 28, 2022 and end Friday, June 3. (approx. 10 wks.) CU

Discussion: Discussion - 2 Board Meetings per month

Ideas for discussion will be shared by Board Chair Nikki Peterson & Kirk T.

2 Board Meetings per month

Working session every 8 weeks.

Discussion on what the board would like to do.

Action: Resignation - Todd Mortimer, Activities Director

Recommended Action: Motion by: Boe Second by: Roller to approve the the resignation of Todd Mortimer as Activities Director, effective June 3, 2022. CU

Important Dates

Information: March Communication & Events

March:

14 - Softball: Girls Varsity 1st Day of Practice

15 - BBB Section Semi-Finals at REA

16 - Instrumental Solos & Ensembles in TRF

17 - ICON Community Committee mtg @ 7:00 PM

18 - BBB Section Finals at REA
End of Quarter 3

21 - No School - Conferences comp.

Adjourn

Action: Adjourn. Next Meeting will be April 11th, 2022 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: Motion to adjourn at 9:39pm: Motion by: Roller Second by: Boe Next Meeting will be April 11, 2022 at 7:00pm in the H.S. Multipurpose room. CU