

**Superintendent**

Lee Westrum  
218.632.2176

**Board Members**

Dan Lawson, *Chair* · Kent Schmidt, *Vice Chair*  
Melissa Seelhammer, *Treasurer* · Barb Tumberg, *Clerk*  
Julie Bushinger, *Director* · Brandon Kern, *Director*

**INDEPENDENT SCHOOL DISTRICT #2155****School Board Meeting Agenda****Monday, November 25, 2024 | 5:30 p.m.****Robertson Theatre**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF THE AGENDA
- IV. STAFF/STUDENT/COMMUNITY RECOGNITION: State Cross Country Meet  
Participants Amber Collins and Grant Nelson; State Tennis Tournament Participants  
Anna Fiemeyer and Kaylee Endres
- V. PUBLIC FORUM PERIOD
- VI. PART A
  1. Board Business
    - a. Minutes
      - i. Regular Meeting of the School Board on October 21, 2024
      - ii. Special Meeting of the School Board on November 12, 2024
    - b. Personnel Items
      - i. Hires: Logan Caron, Asst. Wrestling (Girls); Hannah Caron, Sr. High Knowledge Bowl; Terry Olson, Track Co-Head Coach; Ryan Damlo, Track Co-Head Coach; Samantha Berkness, MS/HS Paraprofessional; Chelsey Seiser, Elementary Paraprofessional
      - ii. Retirements/Resignations: Courtney Traughber, Elementary Paraprofessional
  2. Finance
    - a. Business Manager's Report
    - b. Disbursements
    - c. Donations
- VII. PART B
  1. Audit Report - Presented Remotely by Eide Bailly
  2. Approve Audit Report
  3. General Fund Transfer to Community Education Fund
  4. Memorandum of Understanding with Educational Assistants
- VII. BOARD COMMITTEE REPORTS



**Superintendent**

Lee Westrum  
218.632.2176

**Board Members**

Dan Lawson, *Chair* · Kent Schmidt, *Vice Chair*  
Melissa Seelhammer, *Treasurer* · Barb Tumberg, *Clerk*  
Julie Bushinger, *Director* · Brandon Kern, *Director*

VIII. ADMINISTRATION REPORTS

1. Elementary Principal
2. 5-12 Principal
3. Activities Director
4. Superintendent

IX. ADJOURNMENT



**INDEPENDENT SCHOOL DISTRICT #2155  
REGULAR SCHOOL BOARD MEETING MINUTES**

October 21, 2024  
Bluffton Community Center

The regular meeting of the Independent School District #2155 was called to order at 5:30 p.m. by Chair Dan Lawson. Other Board members present: Melissa Seelhammer, Barb Tumberg, Julie Bushinger, Brandon Kern, Kent Schmidt and Supt. Lee Westrum.

The Pledge of Allegiance was recited.

The Board recognized Alyssa Morlock for her work on the ADSIS Reading Intervention Program.

*A motion was made by Kern, seconded by Schmidt, to approve the October 21, 2024 Regular Board Meeting agenda. Motion approved unanimously.*

*A motion was made by Bushinger, seconded by Tumberg, to approve the September 16, 2024 Regular Board Meeting minutes. Motion approved unanimously.*

*A motion was made by Seelhammer, seconded by Kern, to approve the hires of Savannah Burrows, Elementary Paraprofessional; Daisy Ewing, Elementary Paraprofessional; Corra Rondestvedt, MS/HS Paraprofessional (part time). Motion approved unanimously.*

*A motion was made by Kern, seconded by Schmidt, to approve the resignations of Julie Taggart, Elementary Paraprofessional; Bronwynn Touchette, Bus Driver. Motion approved unanimously.*

*A motion was made by Bushinger, seconded by Seelhammer, to approve the Business Manager's report. Motion approved unanimously.*

*A motion was made by Tumberg, seconded by Schmidt, to approve the following Disbursements:*

Vendor Check #'s	46511-46679	\$506,827.42
Credit Card (BMO Harris Bank):		\$7,573.95
Student Activity Check #'s	23319-23330	\$20,743.03

*Motion approved unanimously.*

*A motion was made by Kern, seconded by Bushinger, to approve the following donations to the district:*

<b>Donor</b>	<b>Purpose</b>	<b>Amount</b>
Wadena Elks	Babysitting Clinic	\$500.00
Wadena Fire Department Relief Assoc Lawful Gambling Act	Wadena Area Youth Baseball	\$1,250.00
Deer Creek Lions Pull Tabs	FCCLA	\$250.00



**INDEPENDENT SCHOOL DISTRICT #2155  
REGULAR SCHOOL BOARD MEETING MINUTES**

October 21, 2024  
Bluffton Community Center

<i>Magnifi Financial</i>	<i>NHS</i>	<i>\$100.00</i>
<i>Lakes Community Coop</i>	<i>FFA</i>	<i>\$1,500.00</i>
<i>Deer Creek Lions Pull Tabs</i>	<i>FFA</i>	<i>\$500.00</i>

*Motion approved unanimously.*

Alyssa Morlock provided an update on the ADSIS Reading Grant.

*A motion was made by Tumberg, seconded by Seelhammer, to approve the recommendation of the district health insurance committee to accept the proposal to join the Better Health Collective through Sourcewell as the health insurance carrier beginning January 1, 2025. Motion approved unanimously.*

*A motion was made by Kern, seconded by Schmidt, to approve the Memorandum of Understanding with the Educational Assistants. Motion approved unanimously.*

*A motion was made by Kern, seconded by Schmidt, to approve the quote from Upper Midwest Athletic Construction to resurface the tennis courts. Motion approved unanimously.*

*A motion was made by Seelhammer, seconded by Bushinger, to approve opening a new checking account at Wadena State Bank. Motion approved unanimously.*

*A motion was made by Tumberg, seconded by Bushinger, to approve the Dance Team trip to Orlando for the Reliaquest Bowl on December 31, 2024. Motion approved unanimously.*

*A motion was made by Seelhammer, seconded by Schmidt, to adjourn the meeting at 6:51 p.m. Motion approved unanimously.*

The next regular meeting of the WDC School Board is Monday, November 25, 2024 at 5:30 p.m. in the Robertson Theatre.

Respectfully submitted by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Barb Tumberg, Board Clerk

\_\_\_\_\_ Date: \_\_\_\_\_  
Dan Lawson, Board Chair



**INDEPENDENT SCHOOL DISTRICT #2155  
SPECIAL SCHOOL BOARD MEETING MINUTES**

November 12, 2024  
District Office

The special meeting of the Independent School District #2155 was called to order at 12:00 p.m. by Chair Dan Lawson. Other Board members present: Melissa Seelhammer, Julie Bushinger, Brandon Kern, Kent Schmidt and Supt. Lee Westrum. Absent: Barb Tumberg

*A motion was made by Schmidt, seconded by Seelhammer, to approve the November 12, 2024 Special Board Meeting agenda. Motion approved unanimously.*

*A motion was made by Kern, seconded by Bushinger, to certify canvass of the returns of the State General Election held on Tuesday, November 5, 2024. Motion approved unanimously.*

*A motion was made by Seelhammer, seconded by Bushinger, to pass a resolution to issue election certificates to Dan Lawson, Barb Tumberg and Amanda Schmidt. Motion approved unanimously.*

*A motion was made by Kern, seconded by Schmidt, to adjourn the meeting at 12:14 p.m. Motion approved unanimously.*

Respectfully submitted by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Barb Tumberg, Board Clerk

\_\_\_\_\_ Date: \_\_\_\_\_  
Dan Lawson, Board Chair

## Wadena-Deer Creek ISD 2155 Budget Summary for 2025AD Initial Budget Proposed for board action on 6.10.2024

General Fund		Expenses & OFU	Revenues & OFS	projected fund balance increase/(decrease)	ADM's
<b>FD 01</b>	<b>Proposed budget "2025AD" presented 6.10.24</b>	<b>16,555,581</b>	<b>16,925,499</b>	<b>369,918</b>	<b>1,120</b>
	Projected Actual 2024	16,897,041	17,590,293	693,252	
	Revised budget "2024R1a" approved 4.15.24	16,901,760	17,959,700	1,057,940	1,135
	Original budget "2024AD" adopted 6.12.23	15,568,355	17,183,273	1,614,918	1,135
	Actual 2023	15,116,934	14,654,963	(461,971)	
	Adopted revised budget "2023R2"	16,224,905	15,011,116	(1,213,789)	1,120
	Adopted budget "2023AD"	15,116,934	14,654,963	(461,971)	1,069
	Actual 2022	15,423,602	15,001,366	(422,236)	1,090
	Actual 2021	14,022,164	13,959,135	(63,029)	1,048
	Actual 2020	13,062,426	13,172,006	109,580	1,083
	Actual 2019	12,660,795	13,001,941	341,146	1,043
	Actual 2018	11,923,676	11,901,820	(21,856)	1,050
	Actual 2017	11,800,960	11,583,380	(217,580)	1,016
	Actual 2016	11,518,264	11,083,491	(434,773)	1,007
	Actual 2015	11,058,522	10,686,728	(371,794)	996
	Actual 2014	10,694,722	10,270,868	(423,854)	1,009
<b>Food Service Fund</b>					
Food Service Fund		Expenses & OFU	Revenues & OFS	projected fund balance increase/(decrease)	
<b>Fund 02</b>	<b>Proposed budget "2025AD" presented 6.10.24</b>	<b>1,111,607</b>	<b>992,732</b>	<b>(118,875)</b>	
	Projected Actual 2024	1,163,943	1,053,666	(110,277)	
	Revised budget "2024R1a" approved 4.15.24	1,079,230	963,817	(115,413)	
	Original budget "2024AD" adopted 6.12.23	1,031,558	975,485	(56,073)	
	Actual 2023	1,080,134	968,665	(111,469)	
	Adopted revised budget "2023R2"	1,031,558	925,485	(106,073)	
	Adopted budget "2023AD"	1,132,964	1,065,618	(67,346)	
	Actual 2022	1,148,095	1,138,540	(9,555)	
	Actual 2021	762,817	839,399	76,582	
	Actual 2020	825,784	886,805	61,021	
	Actual 2019	880,631	822,133	(58,498)	
	Actual 2018	771,262	830,425	59,163	
	Actual 2017	781,431	823,047	41,616	
	Actual 2016	855,982	854,653	(1,329)	
	Actual 2015	815,579	778,407	(37,172)	
	Actual 2014	776,043	777,588	1,545	
<b>Community Service Fund</b>					
Community Service Fund		Expenses & OFU	Revenues & OFS	projected fund balance increase/(decrease)	
<b>FD 04</b>	<b>Proposed budget "2025AD" presented 6.10.24</b>	<b>873,165</b>	<b>900,441</b>	<b>27,276</b>	
	Projected Actual 2024	898,058	939,381	41,323	
	Revised budget "2024R1a" approved 4.15.24	847,733	874,215	26,482	
	Original budget "2024AD" adopted 6.12.23	808,302	801,582	(6,720)	
	Actual 2023	850,550	663,895	(186,655)	
	Adopted revised budget "2023R2"	742,931	828,899	85,968	
	Adopted budget "2023AD"	808,302	817,255	8,953	
	Actual 2022	970,773	920,745	(50,028)	
	Revised 2022 "22R1"	750,000	757,255	7,255	
	Actual 2021	798,604	849,918	51,314	
	Actual 2020	735,044	760,989	25,945	
	Actual 2019	1,042,474	1,037,459	(5,015)	
	Actual 2018	994,856	1,335,985	341,129	trnsfr in
	Actual 2017	967,792	970,190	2,398	\$436,187
	Actual 2016	942,762	898,662	(44,100)	
	Actual 2015	938,616	852,652	(85,964)	
	Actual 2014	919,880	884,822	(35,058)	
<b>Building Construction Fund</b>					
Building Construction Fund		Expenses & OFU	Revenues & OFS	projected fund balance increase/(decrease)	
<b>FD 06</b>	<b>Proposed budget "2025AD" presented 6.10.24</b>	<b>26,000</b>	<b>9,000</b>	<b>(17,000)</b>	
	Projected Actual 2024	26,000	8,395	(17,605)	
	Revised budget "2024R1a" approved 4.15.24	26,000	9,000	(17,000)	
	Original budget "2024AD" adopted 6.12.23	-	8,000	8,000	
	Actual 2023	5,000	6,834	1,834	
	Adopted revised budget "2023R2"	20,000	7,800	(12,200)	
	Adopted budget "2023AD"	10,000	500	(9,500)	
	Actual 2022	-	343	343	
	Actual 2021	-	409	409	
	Actual 2020	4,062,707	38,007	(4,024,700)	
	Actual 2019	12,350,000	100,000	(12,250,000)	
	Actual 2018	4,103,947	14,551,063	10,447,116	
	Actual 2017	263,674	28,754	(234,920)	
	Actual 2016	4,539	13,681	9,142	
	Actual 2015	281,097	25,384	(255,713)	
	Actual 2014	393,239	12,387	(380,852)	
<b>Debt Service Fund</b>					
Debt Service Fund		Expenses & OFU	Revenues & OFS	projected fund balance increase/(decrease)	
<b>FD 07</b>	<b>Proposed budget "2025AD" presented 6.10.24</b>	<b>1,031,050</b>	<b>1,184,772</b>	<b>153,722</b>	
	Projected Actual 2024	1,034,200	1,087,305	53,105	
	Revised budget "2024R1a" approved 4.15.24	1,033,850	1,216,763	182,913	
	Original budget "2024AD" adopted 6.12.23	1,033,850	1,158,387	124,537	
	Actual 2023	1,030,451	1,057,818	27,367	
	Adopted revised budget "2023R2"	1,031,050	1,031,461	411	
	Adopted budget "2023AD"	1,031,050	1,031,461	411	
	Actual 2022	1,025,747	1,068,428	42,681	
	Actual 2021	1,011,350	1,069,038	57,688	
	Actual 2020	1,014,139	1,049,379	35,240	
	Actual 2019	1,228,585	994,727	(233,858)	
	Actual 2018	523,496	704,116	180,620	
	Actual 2017	1,791,976	1,782,399	(9,577)	
	Actual 2016	556,851	521,729	(35,122)	
	Actual 2015	654,174	638,666	(15,508)	
	Actual 2014	608,853	558,520	(50,334)	

WADENA-DEER CREEK PUBLIC SCHOOL: BILLS FOR NOVEMBER 25, 2024

<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
46680	FIEMEYER, JILENE	260.00
46681	MESPA	175.00
46682	NASCO	2,556.90
46683	NEWSELA	3,116.41
46684	NORTH CENTRAL BUS & EQUIPMENT	1,108.15
46685	NORTH CENTRAL INTERNATIONAL, LLC	2,874.77
46686	OLSON, TERRY	257.51
46687	OXYGEN SERVICE COMPANY	2,467.16
46688	PARK REGION CONFERENCE	1,350.00
46689	PEPSICO BEVERAGE SALES LLC	1,606.86
46690	POPPLERS MUSIC INC.	1,574.47
46691	RANGE	827.58
46692	REGION 6A	120.00
46693	ROERS, WANDA	17.00
46694	ROSS SEELHAMMER PLUMBING, LLC	1,124.00
46695	SCAN AIR FILTER, INC.	2,028.38
46696	SCHOLASTIC INC.	171.88
46697	SCHOLASTIC INC.	800.00
46698	SCHOOL HEALTH CORPORATION	87.18
46699	SNYDER, DAVID	135.00
46700	STORYBOOK THEATRE LLC	500.00
46701	SUMMIT FIRE PROTECTION	394.00
46702	SUPER ONE FOODS- RETAIL ACCOUNTING	114.44
46703	TEACHER DIRECT	262.32
46704	TEN FINNS CREAMERY, LLC	6,199.50
46705	TEXTBOOK WAREHOUSE	590.00
46706	THRYV	18.50
46707	T-MOBILE	3,045.40
46708	TRAINING ROOM INC.	1,094.58
46709	UPPER LAKES FOODS, INC.	52,308.83
46710	WEBER'S WADENA HARDWARE	2,084.31
46711	HOFF, BRIAN	173.70
46712	CHUBB	7,076.04
46713	SCHMITZ PORTABLE RENTALS	3,000.00
46714	WADENA AUTO VALUE	3,682.54
46715	WADENA COUNTY RECORDER	15.00
46716	WADENA CTY. PUBLIC HEALTH DEPT	894.03
46717	WADENA IRON & METAL INC.	333.40
46718	WRIGHT SPECIALTY PREMIUM TRUST	6,876.00
46719	YOUNGBAUER'S LANDSCAPING	38.95
46720	NORTH CENTRAL BUS & EQUIPMENT	257.00
46721	WADENA LICENSE BUREAU	22.50
46722	REGION 6A	3,915.00
46723	ASTERA HEALTH	145.00
46724	BECKER TRANSPORT & AGGREGATE	3,950.00
46725	BLUFFTON LIONS CLUB	50.00
46726	BRUNSBURG, MICHAEL	260.00
46727	CDW GOVERNMENT, INC.	6,908.11
46728	DANIELLE THEIS CONSULTING, LLC	3,120.86
46729	FRESHWATER ED. DISTRICT	574.16
46730	GRAHAM REFRIGERATION, INC.	557.54
46731	GRAINGER	89.48
46732	GRAND FORKS PUB. SCHOOL	300.00
46733	HOUCHEN BINDERY, LTD.	37.65
46734	INNOVATIVE OFFICE SOLUTIONS	196.66
46735	MINN. ENERGY RESOURCES CORP.	705.38
46736	MINNESOTA DEPT. OF HEALTH	700.00
46737	MINNESOTA DEPT. OF HEALTH	590.00
46738	MINNESOTA DEPT. OF HEALTH	700.00
46739	PAN-O-GOLD BAKING CO.	959.60

WADENA-DEER CREEK PUBLIC SCHOOL: BILLS FOR NOVEMBER 25, 2024

46740	QUADIENT FINANCE USA, INC.	1,000.00
46741	REGION II MAAE	225.00
46742	SCHOOL HEALTH CORPORATION	236.44
46743	SIGN GYPSIES OF WADENA	400.00
46744	SITEONE LANDSCAPE SUPPLY, LLC	806.55
46745	SOUTHPAW	159.00
46746	SUREFOOT DATABASE CONSULTING, INC	2,000.00
46747	THRYV	18.59
46748	ZIEGLER INC.	849.89
46749	CARDENAS-NUNEZ, BRANDY	185.00
46750	SOURCEWELL	334.00
46751	AMAZON CAPITAL SERVICES	7,430.14
46752	MARCO TECHNOLOGIES LLC	3,689.07
46753	WADENA STATE BANK	70.00
46754	AFLAC	926.23
46755	AFSCME COUNCIL 65	1,116.11
46756	AMERITAS LIFE INSURANCE CORP.	987.96
46757	DELTA DENTAL OF MINNESOTA	2,410.68
46758	ED MN	124.62
46759	INTERNATIONAL UNION OF OPER.	125.44
46760	MADISON NATIONAL LIFE	1,101.70
46761	NATIONAL INSURANCE SERVICES OF WI	991.25
46762	NCPERS GROUP LIFE INS.	96.00
46763	WDC ED MN	4,400.44
46764	WDC PTO	292.50
46765	WI CHILD SUPPORT	205.50
46766	WADENA STATE BANK	200.00
46767	AFSCME COUNCIL 65	1,100.95
46768	ED MN	114.38
46769	INTERNATIONAL UNION OF OPER.	107.52
46770	WDC ED MN	4,349.04
46771	WDC PTO	292.50
46772	WI CHILD SUPPORT	205.50
46773	GEISER, DONNA	385.00
46774	MINN. ENERGY RESOURCES CORP.	747.00
46775	PAN-O-GOLD BAKING CO.	965.62
46776	PENMAC STAFFING SERVICES, INC	16,520.60
46777	PEPSICO BEVERAGE SALES LLC	1,787.55
46778	REGION 6A	210.00
46779	T-MOBILE	1,840.00
46780	CAPITAL ONE	2,545.83
46781	OVER THE RAINBOW FLORAL	487.88
46782	IXL LEARNING	8,800.00
46783	ACME TOOLS	3,559.96
46784	ALBIN ACQUISITION CORP	50.00
46785	ALDRICH TRACTOR	19.27
46786	ARVIG COMMUNICATIONS SYSTEMS	1,549.08
46787	ASTERA HEALTH	1,310.00
46788	AVIBEN	138.40



WADENA-DEER CREEK PUBLIC SCHOOL: BILLS FOR NOVEMBER 25, 2024

46789	BEMIDJI STATE UNIVERSITY	2,563.30
46790	BENNING PRINTING & PUBLISHING	45.00
46791	BRICKMAN, JACKI, INC.	4,650.00
46792	BUCHANAN, LAUREL	94.15
46793	CENTRAL MN FOSTER GRANDPARENT	285.00
46794	CENTURY LINK	71.00
46795	CHROMEBOOKPARTS.COM	3,322.70
46796	CHUBB	7,076.04
46797	CITY OF WADENA	26,030.41
46798	CLIMATE MAKERS INC.	5,279.50
46799	COLLEGE BOARD	220.32
46800	CULLIGAN	571.89
46801	DACOTAH PAPER CO.	4,462.41
46802	DANIELLE THEIS CONSULTING, LLC	3,000.00
46803	DRUG TESTING SOLUTIONS	66.00
46804	DVS RENEWAL	24.25
46805	ECKROTH MUSIC CO.	364.85
46806	FIRST DAKOTA INDEMNITY COMPANY	9,836.00
46807	FLEET SUPPLY	20.98
46808	FLINN SCIENTIFIC INC.	404.36
46809	FRESHWATER ED. DISTRICT	76,698.91
46810	G & T SANITATION	3,461.94
46811	GOPHER SPORT	814.98
46812	GRAINGER	503.73
46813	HBI RADIO WADENA	1,075.00
46814	HEARTLAND TIRE INC.	5,957.91
46815	HILLYARD/HUTCHINSON	5,081.50
46816	HINMAN ELECTRIC	1,864.85
46817	HINOJOS, VINCE	200.00
46818	HOMETOWN CRAFTS	4.78
46819	HOUGHTON MIFFLIN HARCOURT	46,395.97
46820	INSTRUCTIONAL EMPOWERMENT	2,295.00
46821	I-STATE TRUCK CENTER	1,513.98
46822	JACOBSON, JANET	59.00
46823	JOHN DEERE FINANCIAL	3,136.91
46824	JOHN'S CAR CARE CENTER INC.	9,967.04
46825	KEP'S ELECTRIC LLC	250.00
46826	KROMER CO.	234.27
46827	LAKES COUNTRY SERVICE COOP.	10,142.00
46828	LEIGHTON BROADCASTING	444.00
46829	MEI TOTAL ELEVATOR SOLUTIONS	186.32
46830	MERICKEL'S	169.50
46831	MIDWEST BUS PARTS INC.	1,007.40
46832	MINN. ENERGY RESOURCES CORP.	55.12
46833	MINNESOTA DEPT. OF LABOR & IND	40.00
46834	MOE, DORENE	208.50
46835	MSCTC	19,249.00
46836	NAPA CENTRAL MN	31.22
46837	NASCO	236.34
46838	NAVIGATE360, LLC	2,526.30
46839	NORTH CENTRAL INTERNATIONAL, LLC	2,575.55
46840	OXYGEN SERVICE COMPANY	1,570.41
46841	PENMAC STAFFING SERVICES, INC	4,337.17
46842	PEPPER, J.W. & SON INC.	2.30
46843	PEPSICO BEVERAGE SALES LLC	563.55
46844	PRO-ED	392.70
46845	QUADIENT LEASING USA, INC	574.89
46846	RUM RIVER SPECIAL ED COOP	1,040.03

**TOTAL 486,123.15**

WADENA-DEER CREEK PUBLIC SCHOOL  
CREDIT CARDS- EFT PAYMENT THROUGH BMO ON 10/07/2024 FOR PURCHASES IN SEPTEMBER 2024

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ANTHEM SPORTS	SALES TAX REFUND- WATERSTATION	(141.84)
APPLE, INC.	APP PURCHASE	42.94
APPLE, INC.	APP PURCHASE	(42.94)
APPLE, INC.	RECLASS- TEACHERKIT CLASSROOM MGR APP PURCHASE	42.94
CENTRAL LAKES COLLEGE	MEAL- FFA STUDENTS	100.14
DOLLAR TREE STORES, INC.	CALENDARS/CRAFT SUPPLIES	9.25
DOLLAR TREE STORES, INC.	CALENDARS/CRAFT SUPPLIES	9.25
OFFICE DEPOT	Item # 154247 Carpets Circles Rug, Rectangle, 7' 6" x 12', Gray/White	312.99
ANDERSON'S	Royal Metallic Crown with gold Item #: 35GBLU	46.29
ANDERSON'S	Freight	22.85
SCRIPPS SPELLING BEE	SPELLING BEE ENROLLMENT FEE	185.00
NORTHLAND ARBORETUM	USAGE FEE- CC PRACTICE	50.00
MAT BOSS, LLC	MATBOSS SUBSCRIPTION	599.00
PAYPAL	TRAINING REGISTRATIONS	40.00
STEFFEL PEST CONTROL INC.	MONTHLY PEST CONTROL SERVICES	380.00
Zygoatian LLC	SENIOR SHIRTS	680.00
MSCTC	PSEO BOOKS-RETURN	(85.50)
MINNESOTA STATE HS COACHES ASSOC.	WRESTLING COACHES DUES	79.75
BOOM LEARNING	ESSENTIAL SUBSCRIPTION	37.49
ZOOM VIDEO COMMUNICATIONS INC	ZOOM ACCESS- MONTHLY CHARGE	209.90
PROCARE	PROCARE TUITION EXPRESS SOFTWARE	44.50
PROCARE	PROCARE TUITION EXPRESS SOFTWARE	44.50
HOMELAND SECURITY AND EMER MGT	EPCRA TIER II ANNUAL FEES	25.54
GENERATION GENIUS	SCHOOL PLAN (SCIENCE ONLY)	1,295.00
PIRATE'S COVE	MINI GOLF ADMISSION	349.65
XTRA MATH	Xtra Math online practice	50.00
XTRA MATH	xtra math subscription	50.00
XTRA MATH	Xtra Math Premium Teacher Edition	50.00
XTRA MATH	12 Month Xtramath Premium License	50.00
BLOOKET.COM	BLOOKET PLUS 8/29/24-8/29/25	35.88
HERO'S TIMING	TIMING SYSTEM FOR CC MEET	1,502.00
ART TEACHERIN W/CASSIE STEPHENS	Alfred the Ape Knows His Shapes Book	19.98
ART TEACHERIN W/CASSIE STEPHENS	Freight	5.38
ART TEACHERIN W/CASSIE STEPHENS	Larry the Line Book	19.99
ART TEACHERIN W/CASSIE STEPHENS	Freight	5.38
NEARPOD	NearPod Subscription for 1 year	159.00
SMOKE EFFECT	Smoke Bomb with shipping	163.44
MANEUVERING THE MIDDLE	"All Access" option that is \$225/grade (both 7 & 8)	450.00
OPEN DRONE MAP	WEBODM INSTALLER FOR WINDOWS	64.00
DOCUMENTATION WIZARD	DOCUMENTATION TEMPLATES- THERAPY SERVICES	299.20
LSCI.ORG	LSCI LEVEL 1 CERTIFICATION COURSE REGISTRATION	235.00
SUBWAY	SUBS	216.84
TEACHERS PAY TEACHERS CO	Edmark Task cards level 2	10.00
TEACHERS PAY TEACHERS CO	Speech Therapy Learning Targets (I can statements)	10.00
TEACHERS PAY TEACHERS CO	Reading Response Choice Boards & Sheets with Journal Notebook & Menus	7.95
TEACHERS PAY TEACHERS CO	Math Menus - 3rd Grade   Choice Boards   Printable & Digital Math Worksheets	5.25
TEACHERS PAY TEACHERS CO	Into Reading HMH 3rd Grade Module 3 Week 1 The U.S. Constitution • GOOGLE	5.00
TEACHERS PAY TEACHERS CO	Into Reading HMH 3rd Grade Module 4 Week 1 Saga of Pecos Bill Supplement •GOOGLE	5.00
TEACHERS PAY TEACHERS CO	Into Reading HMH 3rd Grade Module 5 Week 3 Brothers At Bat Supplement • GOOGLE	5.00
TEACHERS PAY TEACHERS CO	Into Reading HMH 3rd Grade Module 6 Week 1 Your Life Cycle Supplement • GOOGLE	5.00
TEACHERS PAY TEACHERS CO	Into Reading HMH 3rd Grade Module 7 Week 2 Energy Island Supplement • GOOGLE	5.00
TEACHERS PAY TEACHERS CO	Into Reading HMH 3rd Grade Module 8 Week 2 Rosie Revere, Engineer • GOOGLE	5.00
TEACHERS PAY TEACHERS CO	BACK TO SCHOOL Sidekick Bundle Reading, K-3 Reading, 3rd Grade Math, 3-5 Writing	13.25
TEACHERS PAY TEACHERS CO	3rd Grade Math Centers 3rd Grade Math Curriculum Multiplication Games Task Cards	17.00
TEACHERS PAY TEACHERS CO	3rd Grade Reading Centers and Games	20.00
TEACHERS PAY TEACHERS CO	Math and ELA Word Wall Bundle 3rd Grade - Vocabulary Cards	13.50
TEACHERS PAY TEACHERS CO	6th Grade Grammar Curriculum - Daily Grammar Practice, Worksheets, Doodle Notes	57.75
TEACHERS PAY TEACHERS CO	Stuttering Activities: Interactive Fluency Binder for Speech Therapy	15.00
UPS - WEST STORE #417	UPS RETURN- POSTAGE	79.31
VERIZON WIRELESS	BUS GARAGE - Communications Serv	35.01
VERIZON WIRELESS	KID KREW - Communications Serv	73.15
VERIZON WIRELESS	KIDS CLUB- Communications Serv	93.13
WALMART	SNACK/LUNCH/SUPPLIES	251.61
WALMART	KLEENEX/SNACKS	97.80
WALMART	KLEENEX/SNACKS	97.80
WALMART	GZHJMY American Map Non Slip Area Rug	79.99
WALMART	BATTERIES/WIPES/CLOTHS/MOP PADS	40.32
WALMART	BATTERIES/WIPES/CLOTHS/MOP PADS	40.31
WALMART	popcorn	6.78
WALMART	Pumpkin Pie	5.87
WALMART	Cheddar Cheese Sandwich Crackers	6.84
WALMART	GV Nacho Cheese Chips	2.24
WALMART	Scotch Laminating pouches	16.86
WALMART	Ziploc Freezer Bags	3.98
WALMART	GV Pretzel sticks	4.48
WALMART	Iodized Salt	3.12
WALMART	GV Vegetable Oil	7.94
WALMART	AA Bateriaes	14.97
WALMART	BEAN BAG CHAIRS	77.96

**TOTAL 8,951.96**

WADENA-DEER CREEK STUDENT ACTIVITY BILLS FOR NOVEMBER 25, 2024

<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
23331	WADENA STATE BANK	100.00
23332	GERRELLS SPORT CENTER, INC.	1,540.00
23333	GOEDEN, JOAN	22.50
23334	GREIMAN'S	575.60
23335	HOCKERT'S	49.50
23336	JOSTENS, INC.	1,611.79
23337	JUST FOR KIX	12,960.00
23338	LARRY'S FAMILY PIZZA	966.09
23339	MASON BROS.	1,861.00
23340	TIMBERLAKE RESTAURANT & EVENT CENTER	1,614.14
23341	Zygoatian LLC	344.00
	<b>TOTAL</b>	<b>21,644.62</b>

# **WADENA/DEER CREEK PUBLIC SCHOOLS**

## **A RESOLUTION ACCEPTING DONATIONS TO THE DISTRICT**

**WHEREAS**, State Statute 465.03, Gifts to Municipalities, states, in part, that “Any city, county, school district, or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.”; and;

**WHEREAS**, Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full, and;

**WHEREAS**, The Wadena/Deer Creek Public School has received and accepted donations as disclosed in the attached Donation listing, and,

**THEREFORE, LET IT BE RESOLVED** that the Wadena/Deer Creek Public School gratefully accepts these donations.

Whereupon the Resolution was declared duly passed and adopted by the Wadena/Deer Creek Public School Board this 25th day of November, 2024.

## WDC 2024 November Donations (received in October 2024)

District			
<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>	<u>Total</u>
HBI Radio	Golf Scrambe - support activities	500.00	
Wadena Lions Club	Golf Scrambe - support activities	972.70	1,472.70
Misc ECFE Donations	Support ECFE		103.00
Wadena Lions Club	2nd grade scholastic News	350.00	
	Nurses Hearing testing Machine	500.00	850.00
Five Wings Arts Council	Wadena Area Community Band Grant		3,500.00
Anonymous Donation	WDC Elementary		2,500.00
WDC Parent Teacher Organization	4th grade field trip		1,000.00
VFW Charitable Gambling Account	Veterans Day Americanism		270.00
	Total Donations to District		\$ 9,695.70
<hr/>			
District Student Activities			
Donor	Purpose	Amount	Total
	Total Donations to District Student Activities		\$ -

**RESOLUTION #2024-11-25-01**  
**WADENA/DEER CREEK PUBLIC SCHOOLS**

**A RESOLUTION FOR THE PERMANENT TRANSFER OF \$224,241.16 FROM GENERAL FUND TO COMMUNITY SERVICE FUND**

**WHEREAS**, State Statute 123B.79, Permanent Fund Transfers, states, in part, that “Permanent transfers may be made from the general fund to any other operating funds if the resources of the other fund are not adequate to finance approved expenditures from that other fund”, and;

**WHEREAS**, The School Board has determined the importance of funding certain programs of the Community Service Fund for the benefit of the District, its residents, and students, and;

**WHEREAS**, The following Community Service Programs have the following deficits for FY24:

	<u>FY24 Deficit</u>	<u>FY24 Budget</u>
WIN Program	\$ 5,631.07	\$
School Age Care – Kids Krew	\$ 28,881.50	\$ 50,000.00
School Age Care – Little Kids Club	\$ 45,179.71	\$ 50,000.00
<u>School Readiness (Pre-School)</u>	<u>\$ 144,548.88</u>	<u>\$ 50,000.00</u>
For a total transfer of:	\$ 224,241.16	\$ 150,000.00

**THEREFORE, LET IT BE RESOLVED** that the Wadena/Deer Creek Public School Board approves the Permanent Transfer of \$224,241.16, to eliminate the deficits, from the General Fund to the Community Service Fund, in the aforementioned programs to be applied in FY24.

Where upon the Resolution was declared duly passed and adopted by the Wadena/Deer Creek Public School Board this 25<sup>th</sup> day of November, 2024.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Clerk

**MEMORANDUM OF UNDERSTANDING**  
**Educational Assistants Collective Bargaining Agreement**  
**Pay Differential for Software Support Specialists**

The District and the Exclusive Representative agree to the following:

Software Support Specialists will receive a \$2 per hour pay differential for the 2024-2025 school year due to the Media Specialist position being eliminated for the 2024-2025 school year due to budget reductions.

Signed: \_\_\_\_\_  
Educational Assistants

Date: \_\_\_\_\_

\_\_\_\_\_  
Educational Assistants

Date: \_\_\_\_\_

\_\_\_\_\_  
School Board Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
School Board Clerk

Date: \_\_\_\_\_

# WDC Enrollment Report

<u>Grade</u>	<u>May 2024</u>	<u>Sept. 2024</u>	<u>Oct. 2024</u>	<u>Nov. 2024</u>	<u>Dec. 2024</u>	<u>Jan. 2025</u>	<u>Feb. 2025</u>	<u>March 2025</u>	<u>April 2025</u>	<u>May 2025</u>
K	91	81	82	83						
1	85	86	86	85						
2	90	79	79	79						
3	78	87	86	86						
4	87	76	77	76						
5	71	85	86	84						
6	91	73	73	73						
7	73	94	93	93						
8	72	76	73	71						
9	73	72	68	68						
10	73	72	71	70						
11	80	75	73	72						
12	75	79	74	74						
K-12 Total	1039	1035	1021	1014						