

DRAFT – Unofficial Until Approved
Meeting Minutes 2/11/2016

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board meeting on February 11, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Dr. Peter Livingston, President

Ms. Susan Fry, Board Member

Mr. Carlos Ruiz, Board Clerk

Mr. Jeffrey Neff, Board Member (*absent*)

Mr. Steven Auslander, Board Member

Grace Gerbing, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager (*absent*)

2. APPROVAL OF AGENDA

MOTION: Ms. Fry a made motion to approve the agenda with exception; she requested Action Item C – Consider TVHS Travel Request – Adventure to Spain be heard prior to Reports. Mr. Ruiz seconded; the motion carried unanimously.

3. ACTION ITEM

C. Consider TVHS Travel Request – Adventure to Spain – Ms. Bridget Polit

Ms. Polit shared with the Governing Board the itinerary for the trip to Spain as well as the educational and character education trip goals.

- ❖ Students who travel will have an increased understanding and respect of the culture.
- ❖ Through immersion, increase their language learning and global citizenship.
- ❖ Learn to navigate new responsibilities, and adapt to challenges with integrity and confidence.
- ❖ The educational goal is to align the school curricula to bring subjects, people, places and events to life for the students.

On this trip students will visit Palacio Real (Royal Palace) in Madrid and Alhambra in Granada study architecture and see first-hand paintings of Goya, Velazquez and Picasso in the Prado. There are four students enrolled, the trip is scheduled May 27 – June 4. This trip is all inclusive with 24-hour emergency on-call service, trained and licensed local bilingual guides.

MOTION:

Ms. Fry made a motion to approve the TVHS Travel request – Adventure to Spain. Mr. Auslander seconded; the motion carried unanimously.

At 7:05 p.m. Governing Board President Dr. Peter Livingston announced to the audience those who wish to address Board, under the Call To The Public, have 5 minutes to submit their comments.

4. REPORTS

Student Board Member Report – Grace Gerbing

Current:

➤ TVHS:

NHS is collecting pop-tabs and has several gallon ziplock bags. They have also formed a pop tab committee that is working on gathering more pop tabs and is encouraging others to save theirs for the Ronald McDonald House. In NHS, students are learning leadership skills that can help them in their personal life as well as the environment around them.

Chemistry Club, Spanish Club, Art Club, and Band all continue to have regular meetings to discuss future events such as the Science Bowl competition.

Other activities such as Yearbook/SkillsUSA, Winterguard, and DECA are gearing up for regional and state events beginning in February.

DECA Regionals were January 14th and State Competition will be held in Phoenix on February 29th-March 1st.

Clubs continue to expand and prepare for upcoming spring events while sports and academics are ramping up in this transition between seasons and the new spring curriculum.

TVHS held their Senior Night for all fall/winter senior athletes on Friday February 6th.

This past week Student Council sent 10 members to Coconino High School in Flagstaff to represent Tanque Verde in the annual State Conference.

Boys and girls soccer teams finished their regular seasons last week with the Lady Hawks qualifying for State with a #7 ranking. On Tuesday night they defeated Apache Junction to move on to the quarterfinals for Division IV.

In basketball the regular season wraps up and the girls team is predicted to qualify for state as well.

The TVHS Cheer Squad will be competing in California on February 13th.

Spring Sports began February 8th for tennis, golf, softball, and baseball. The booster club is looking for volunteers to man the snack bar.

➤ EGJH:

EGJH is kicking off their Leukemia/Lymphoma fundraiser. Every class has a coin box and each student receives their own smaller coin box. As classes begin collecting, the totals are tallied weekly and whatever class has the most money at the end receives an Olive Garden lunch.

Last year they raised around \$4,000.

National Junior Honor Society is doing a Teddy Bear Drive to benefit the patients of the Banner-Diamond Children's Hospital at the University of Arizona. NJHS members will tour the facility, meet with staff, and present their gifts for Valentine's Day on February 12th.

EGJH bands and orchestra are sending a number of students to honor ensembles. On February 6th, five 7th and 8th grade students participated in the Southern Arizona Honor Band Festival. These students were nominated by their teachers using a set of rubrics and a selection committee reviewed and determined the top candidates.

At EGJH two 7th grade band students were selected for 7th grade All State band using a similar process to that mentioned above. Three 8th grade students were also chosen for 8th grade All State Band but the selection process is much more vigorous. Each student had to submit an audition recording to the selection committee who reviewed each and chose the highest performing auditions'. This is quite an honor to be selected for All State Band since there are hundreds of instrumental music students throughout the state.

➤ **TVES**

TVES had a spelling bee on Monday, January 11th. Aston Shoemaker came in first place with Parker Warren in second. They also participated in the District Spelling Bee on January 21st. TVES had a sports jersey day February 4th where students had the opportunity to wear their favorite team jersey's.

TVES and ACES had their Love of Reading Week the first week of February. During that week many guests read to students in the library, including 6 TVHS cheerleaders. On Wednesday, February 3rd there was a Favorite Book Parade for students in Kinder, First, and Second. These children had the option to dress up as their favorite character in a children's book.

TVES student council sold Kindness Candy Grams to send to their friends the week of Valentine's Day.

➤ **ACES:**

The Tech Trek was held on January 30th at ACES. Tanque Verde National Honor's Society had over 20 volunteers at water stations or helping pass out color packets. This Tech Trek helps support the Tanque Verde Schools Educational Enrichment Foundation which supports science, technology, engineering, art and math in our schools.

ACES 6th graders held their World Festival on January 27th. Each student chose a country to study and learned research skills such as finding reliable sources, note-taking, summarizing and writing informative essays. They presented their information in the form of an essay and on a presentation board, learned songs, dances, how to play musical instruments from various countries, and do a performance for family and the school. The day ends with a huge buffet of foods that the students and their parents prepared that represented their chosen country.

Through collaboration with an English Language Learner (ELL) teacher from Palo Verde High School, they had a visit from a group of refugee students from various countries: China, several African countries, and Iraq. These students shared information about their home countries, their experiences in coming to America and their appreciation for being in Tucson and having the educational opportunities they enjoy here.

ACES Chipotle Fundraiser 1/13 raised \$650.00

ACES had a Friday Fun Day 1/22. Student Council held an after school Movie (Minions) and the proceeds went to The Sanctuary Project.

ACES hosted POW-WOW (produce on wheels without waste), a Community Market, on 1/23 from 8:00-11:00 a.m.

ACES had their Talent Show on February 5th

Future:

➤ **TVHS:**

TVHS Student Council will have their Hawks Night and Hawks Fly-In on February 17th. Multiple clubs plan to get involved to help promote school spirit while encouraging eighth-graders to attend Tanque Verde.

TVHS Stuco is working on the Sadie Hawkins Dance and Prom which will be held April 16th at the Whistle Stop Depot. The theme this year is vintage movie night.

TVHS NHS students will be participating in the Susan G. Komen Race for the Cure on March 6th.

Student council is holding another blood drive in March.

TVHS SkillsUSA State Competition will be held in Phoenix during Spring Break and will feature many groups on campus. Some of these competitions include CAD, photography, and broadcasting news.

➤ **EGJH:**

On February 13th several string orchestra students from the middle school will be participating in the Southern Arizona Honor Orchestra Festival. Selection criteria was identical to that of the Honor Band.

➤ **TVES:**

TVES is planning a Butterfly Sanctuary Garden to help pollinators and bring beauty to the campus.

➤ **ACES:**

ACES has their Science Fair coming up on February 12th

ACES Math-a-thon will be held Friday February 19th. Students are beginning to collect pledges now.

ACES Rodeo BBQ is Friday February 19th ACES Spring Carnival is Saturday March 19th from 1:00-5:00 p.m.

At 7:12 p.m. Governing Board President Dr. Peter Livingston announced to the audience those who wish to address the Board, under the Call To The Public, must submit their comments now.

• **Superintendent's Report – Ms. Kim Sharp presented the following reports:**

➤ **Refurbished Computers for Tutoring Program**

Ms. Sharp told Board Members the District received a donation of computers (2 possibly 3) from an attorney's office. Our IT Department is in the process of cleaning the hard drives. These computers will be donated to Desert Skies United Methodist Church for use with the tutoring program. Many of the volunteers from the Church are former teachers and are pleased to have access to these additional resources as they provide assistance to our Tutor Teachers.

➤ **IT Department Planning Initiative**

Currently our IT department is operating reactively. The IT Director agrees there should be a planning initiative to include the right 'team' of people district wide. Not only will there be planning but also documenting what is going well.

➤ Visitors to Campus

Ms. Sharp updated Board Members regarding regulation KI-R Visitors to Campus – there is no change to the policy only the regulation. The regulation will allow Principals, or their designee, to better support the practices in the classroom and at their site.

➤ Comparison of Regular Education Class Capacity

In response a Governing Board request, Ms. Sharp provided a comparison of Elementary class sizes between TVUSD, and neighboring district - Catalina Foothills and Vail.

In looking at the comparison, TVUSD is ranked as having the lowest class size compared to other districts and the comparison supports this ranking. Even if we increased class size capacity by one student (1st – 6th grade) we would still be the lowest. Any increase in class size would generate additional funding which could be considered for additional adjustments to certified salaries. Board Members thanked Ms. Sharp and asked that this be brought back as a future action item.

• **Community Liaison Report – Ms. Claire Place**

Ms. Place addressed the Board, she submitted her written report to the Board in advance of the meeting, she asked if they had any questions – they did not. Ms. Place noted a correction to her report under Community Outreach Pima County School Safety Consortium (PCSSC), it should be Southern Arizona School Safety and Preparedness consortium (SASSPC). Following is her written report that reflects the correction.

➤ **Communications**

District Logo Development- The new TVUSD Logo has been finalized and all files received. The logo is in use on social media sites, and the updates to the website are in progress, including posting of guidelines for use of the district and school logos. Research is in progress on getting the recommended trademark in place to protect against unlicensed use of the logo. The logo is being incorporated into district stationery, business cards, etc. (District Goal 4.2)

News and Views - The next print edition of the News and Views is scheduled for distribution the first week of April. Please submit board-requested topics by February 15th. Article submissions are requested by March 1st. (District Goal 4.2)

Advertising is available in the News and Views. The intent of offering advertising is to offset expenses for printing and district-wide mailing costs. Sponsorship of the publication is also available. Ad confirmations are requested by March 1st, artwork by March 8th . Please see Rate Sheet and Information posted on the District Website under the Community tab> District Publications> Advertising Rate Sheet. (District Goal 1.2, 1.4, 4.1)

Tax Credit Postcard- The tax credit postcard is under revision and will be scheduled for distribution in March. Information regarding the change to the tax credit deadline to April 15th will also be included in the News and Views. (District Goal 1.2, 4.1)

➤ **Community Outreach**

Volunteer Tutor Appreciation -

A reception is being held on Thursday, February 18th at 3:30 at Desert Skies United Methodist Church to show appreciation for the contributions of their volunteer tutors, who provide tutoring services to at-risk students in the district. Board members are invited to attend.

(District Goal 4.1, 4.3)

Southern Arizona School Safety and Preparedness Consortium (SASSPC) - Participation in the SASSPC is benefiting the district by promoting inclusion in Pima County Emergency Response planning, training and resources, including the Arizona Mutual Aid Compact information.

(District Goal 5.1, 5.2)

Stronger Together Program -

Deputy Keith Barnes presented this youth drug prevention program. His efforts toward student safety are much appreciated. Attendance was low, but feedback received has been positive. Deputy Barnes is considering changing the program for a targeted presentation to 5th grade families only next year. (District Goal 2.6, 4.4, 5.0)

• **Enrollment update – Ms. Kim Sharp**

Ms. Sharp reported enrollment is up this month – in large part due to an increase in student enrollment from some of the group homes.

• **District Report Card – Ms. Kim Sharp**

The Board reviewed the report and did not have any questions.

• **Legislative Update –**

There was nothing to report.

• **Facilities Update – Ms. Kim Sharp**

Ms. Sharp made the Facilities report in Mr. Hamm's absence.

➤ On the ACES campus the portable classroom roof has been fixed, the roof has new shingles, and new drip guards have been installed. Upon inspection, no moisture was detected in the walls. Air quality samples have been submitted for testing – we are waiting for the results. We hope to receive the results by the next board meeting. Flooring is the next step which will be handled by our Maintenance staff.

➤ At TVHS preparation for the stadium are underway. Trees have been trimmed in preparation for the new structure. Slabs will be poured within the next two weeks. This project is progressing as expected.

➤ Transportation: Ms. Sharp reported the bus purchased earlier this year is still undergoing some repairs and once inspections are complete the bus will be delivered.

Mr. Auslander asked about the Hawk Light – when will it be activated? Ms. Sharp explained parts are on back order – we expect it to be completed by late March or early April.

- **Board Comments – Dr. Livingston**

Dr. Livingston said the retreat went well.

5. CALL TO THE PUBLIC

Dr. Livingston read into the record: *“Each speaker will be timed, three (3) minute for individuals who speak, and five (5) minutes for any person representing a group.”* *Board members may not discuss the matter with the speaker or among themselves. However, at the conclusion of the Call To The Public, an individual member may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter is put on a future agenda.”*

There were two comments from the public:

Ms. Sandy Stribling addressed the Governing Board. Ms. Stribling talked about being a former employee in the district. She has children attending our schools. She raised concerns with Educational practices and leadership in TVUSD. In 2014 she indicated she asked for assistance regarding falsification of documents relating to IEP goals and raised concerns about student observations.

Ms. Kelly Delforge addressed the Governing Board. Ms. Delforge is Ms. Stribling’s sister. She shared her observations and perspective about an IEP meeting she attended last year in May. She felt the IEP meeting was not well managed, key members of the team were missing, teachers were unprofessional leaving the meeting early to the conclusion of the meeting and indicated documents were falsified.

6. CONSENT AGENDA *(see attached)*

MOTION: Mr. Auslander made a motion to approve the consent agenda. Ms. Fry seconded; the motion carried unanimously.

7. INFORMATION AND DISCUSSION ITEMS

A. Special Education Report – Ms. Sally Glennon

Ms. Glennon presented a Special Education last month and Board Members requested more information; specifically relating to the impact Open Enrollment students have on our programs. There are currently 96 Open Enrollment students receiving Special Education services (32%). Of this number 22 were admitted with an IEP, 62 were identified after being admitted, 12 are former District residents who moved out of the District but the students stayed in our schools. Additionally, 27 students were admitted with a 504, four (4) of these students eventually required an IEP. Reports indicate that TVUSD provides services well above and beyond what is provided in other Districts.

B. Policy IKF Graduation Requirements - Mr. A.J. Malis

Mr. Malis was asked to bring this policy back so Board Members could have more time to study the recommended changes to the policy. There are really two issues to consider: the first is graduation requirement credits and the second is class period enrollment.

The first, we require 24 credits for all students to Graduate; which does not match our policy. Students transferring in through open enrollment, or otherwise, who've taken a foreign language other than Spanish must satisfy their second credit by taking an online class or attend class through Pima CC. Our requirements state - 2 Foreign Language credits – yet we only offer Spanish. The majority of high schools are requiring a Health credit for graduation, we don't. The Board is being asked to consider the following:

- Consider adding 0.5 Health Credit requirement and reducing PE from 1.5 to 1.0 credits
- Eliminating the foreign language requirement for graduation – this reduces the school's flexibility when working with transfer students, reduces school's ability to accept 11th and 12th grade open enrollment applicants and puts additional burden on our SPED/504 students. (If we keep foreign language, we need to commit, as a district, to paying for any and all online language requests.)

The second issue is the class period enrollment. Mr. Malis noted under the current schedule we require 7 periods for grades 9th – 11th, with a class period credit expectation of 7 credits per period, a total of 21 at the conclusion of the junior year. As seniors, under the current schedule we require 5 periods; resulting in 5 credits per period. TVHS students graduate with 26 credits; however, our graduation requirements states they need 24.

C. Certified new placement schedule under review contingent upon passage of Proposition 123 – Ms. Kim Sharp

Ms. Sharp talked about the contingency plan if Proposition 123 passes. There is a step placement schedule under review that may allow an increase in salary for many of our Certified staff if Prop 123 passes. The proposition won't be voted on until May 2016, after contracts are issued. We were concerned with how to adjust salaries after contracts have been issued, we learned there is language in the Proposition that will allow school district to make these salary adjustments.

Another issue to consider is the change to Current Year Funding – this is a big change, districts typically receive funding based on the previous year. Educational experts are recommending to districts to be conservative in planning their budgets.

Dr. Livingston stated the Governing Board is firmly committed to increasing teacher salaries - "our intent is to support our teachers, we won't know until after the session ends – our hands are tied until the vote is in."

7. ACTION ITEMS

A. Consider Arizona Mutual Aid compact, FEMA Fee Schedule and District appointed Designee

Board members all agreed this is a good thing. Ms. Place confirmed Pima County is also a signer of the compact.

MOTION: Mr. Auslander made a motion to approve the Compact as submitted . Mr. Ruiz seconded; the motion carried unanimously.

B. Policy Adoption Proposals:

JFB- Open Enrollment

Ms. Sharp briefly talked about the evolution of our open enrollment policy and that it should be considered a privilege it is to attend our schools. The recommended changes being considered tonight will ensure there is a clear understanding of our admission standards relating to attendance, tardiness, student behavior and capacity limits.

MOTION: Mr. Auslander made a motion to approve policy JFB – Open Enrollment as submitted. Ms. Fry seconded; the motion carried unanimously.

BGB – Policy Adoption

This policy did not have a first reading, therefore Board members decided to table this action.

MOTION: Ms. Fry made a motion to approve policy BGB – Policy Adoption. Mr. Auslander seconded. Mr. Ruiz amended the motion to table the policy until there is a first reading. Mr. Auslander seconded; the motion carried unanimously.

IKF – Graduation Requirements

Board Members discussed at length.

MOTION: Mr. Auslander made a motion to approve this policy with exception; he recommended we change the Foreign Language wording to Spanish. Mr. Ruiz seconded.

Board Members continued to discuss this policy.

MOTION: Mr. Ruiz amended the motion. He made a motion to approve the policy as originally submitted – Foreign Language. Mr. Auslander seconded the motion carried unanimously.

The policy was approved; however, added language to the policy will include *Starting with the graduating class of 2020.*

D. Consider a \$1000 Salary Adjustment for Certified and Administrative Staff for the 2016-17 SY

MOTION: Mr. Auslander made a motion to approve the \$1000 Salary Adjustment for Certified and Administrative Staff for the 2016-17 SY. Ms. Fry seconded; the motion carried unanimously.

E. Consider 2016-17 SY New Hire Schedule

MOTION: Mr. Auslander made a motion to approve the 2016-17 SY New Hire Schedule as submitted. Ms. Fry seconded; the motion carried unanimously.

8. ANNOUNCEMENTS

None

9. FUTURE BOARD AGENDA ITEMS

Preschool Feasibility Committee report

Class size

Science Fair

Art Presentation

Lady Hawks - Soccer Team
Policy BGB- Policy Adoption

10. ADJOURNMENT

Dr. Livingston adjourned the meeting at 8:45 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Peter Livingston, Board President

Susan Fry, Board Member

Carlos Ruiz, Board Clerk

ABSENT

Jeffrey Neff, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - February 11, 2016

| Administrator Contracts | Position | Reason | Site | FTE | Salary | Date |
|--------------------------------|---------------------------|---------------------------------------|-------|----------|----------------|-----------|
| | | | | | | |
| Certified Contracts | Position | Reason (Replace / New) | Site | FTE | Salary | Date |
| | | | | | | |
| | | | | | | |
| Certified Resignations | | | | | | |
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| Classified Contracts | Position | Reason (Replace / New) | Site | FTE | Wage | Date |
| | | | | | | |
| Classified Agreements | Position | Reason (Replace / New) | Site | FTE | Wage | Date |
| Terrence Jones | Bus Driver/Monitor | Replace A Jay Moore | TRANS | .375/.25 | \$11.11/\$8.95 | 1/12/2016 |
| Michele Picou | Paraprofessional II/III | Replace Jenny Cain | EGJH | 0.80 | \$9.58 | 1/18/2016 |
| Emeline Maddern | Paraprofessional I | Replace Laura Gonzales | ACES | 0.73 | \$9.56 | 1/20/2016 |
| Heather Hanna | Paraprofessional I | Replace Sarah Barker | ACES | 0.70 | \$9.56 | 1/19/2016 |
| Vickie Gibson | Food Service | Replace Misty Olson | TVES | 0.56 | \$8.39 | 1/25/2016 |
| Heather Gores | Playground Monitor | New (adding hours/added duties) | TVES | 0.15 | \$9.75 | 1/19/2016 |
| Jeanne Stewart | Playground Monitor | New (adding hours/added duties) | TVES | 0.05 | \$9.56 | 1/19/2016 |
| Other Continuations | Position | Reason (Replace / New) | Site | FTE | Wage | Date |
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| | | | | | | |
| Classified Resignations | Position | Reason | Site | FTE | Wage | Date |
| Rich Wilson | Food Service Assistant | Opportunities in TVUSD Transportation | TVHS | 0.25 | \$8.39 | 3/1/2016 |
| | | | | | | |
| Other | Position | Reason | Site | FTE | Wage | Date |
| | | | | | | |
| Other Discontinuations | Position | Reason | Site | FTE | Wage | Date |
| | | | | | | |
| Other New Hires | Position | Reason | Site | FTE | Wage | Date |
| Curt Griffiths | Volunteer Softball Coach | New | TVHS | Varies | \$0.00 | 2/11/2016 |
| Kari Lovering | Assistant Softball Coach | Replace Bruce Novak | TVHS | Varies | \$2,008.00 | 2/11/2016 |
| Garrett Novinski | Assistant Baseball Coach | New | EGJH | Varies | \$717.00 | 3/1/2016 |
| Jerry Camp | Volunteer Softball Coach | New | TVHS | Varies | \$0.00 | 2/11/2016 |
| Nick Cudaback | Volunteer Baseball Coach | New | TVHS | Varies | \$0.00 | 2/11/2016 |
| Michelle O'Donnell | Odyssey of the Mind Coach | New - Extra Duty Assignment | TVES | Varies | \$300.00 | 1/4/2016 |
| Carolyn Katami | Odyssey of the Mind Coach | New - Extra Duty Assignment | TVES | Varies | \$300.00 | 1/4/2016 |
| Svea Anderson | Odyssey of the Mind Coach | New - Extra Duty Assignment | ACES | Varies | \$300.00 | 1/4/2016 |