

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**October 28, 2019**

The Liberty Center Local Board of Education met in regular session on Monday, October 28, 2019 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler and Mr. John Weaver were in attendance. Mrs. Andi Zacharias was absent. The Pledge of Allegiance was recited.

Ms. Postl introduced Pam Righi, Elementary Guidance Counselor, and Liz Halleck, Reading Intervention Teacher, who then presented to the Board on The Amazing Shake. The Amazing Shake focuses on teaching students about professional conduct and manners.

**#113-19 Approve Minutes**

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve the minutes of the Regular meeting held on September 23, 2019 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger reported on the regular monthly reports. She explained the new fund and special cost center, Student Wellness and Success Fund. It was created by HB166 to help schools support their students' academic achievement by supporting student wellness initiatives. The District is partnering with NWOESC to determine the best way to use the funds. Mr. Peters and Mrs. Buenger have a meeting scheduled for December 2<sup>nd</sup> to review the District's options. The numerous appropriation and amended certificate changes are due to the new fund, increased grant allocations, new budgets and amended budgets. Mrs. Buenger explained the amended Spanish Club budget is due to the anticipated trip to Puerto Rico.

Mrs. Buenger updated the Board on the October 2019 Five-Year Forecast. She met with the Finance Committee, which consists of her, Mr. Peters, Mr. Benson and Mrs. Zacharias, on October 16<sup>th</sup> to review the forecast. While the District is still projected to be deficit spending, the amount has greatly decreased due to the many changes made in the past year. The revenues are projected to remain fairly steady but the expenditures continue to increase each year. Salaries and benefits are the largest increases, with health insurance premiums increasing 8% for 2020, which will begin to be deducted in December because they are paid a month ahead. She informed the Board that she and Mr. Peters will continue to monitor the budget and make every effort to cut costs when possible.

**#114-19 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report

Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Increases:

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**New Fund and Special Cost Center**

467 9020 Student Wellness and Success Fund

**Increase Appropriations**

018 983A	MS Principal's Fund	\$8,200.00
300 968A	Tigeron Yearbook	\$14,080.00
300 952D	Girls' Soccer Camp Fund	\$3,150.00
200 967D	Class of 2023	\$3,600.00
018 981A	Elementary Principal's Fund	\$34,373.88
200 967J	Class of 2019	\$876.49
300 952M	Baseball Moms' Group	\$769.28
018 982A	HS Principal's Fund	\$9,500.00
516 9714	IDEA B Grant	\$217,095.47
019 9108	Wellness Grant	\$40.00
572 9102	Title I Neglected	\$798.42
599 9018	Title IV-A	\$4.02
300 913A	Drama	\$20,100.00
467 9020	Student Wellness and Success Fund	\$54,497.39
516 9020	6B Idea Restoration Grant	\$17,168.45
587 9020	6b Preschool Restoration Grant	\$219.50
200 925A	Spanish Club	\$84,000.00
587 9700	Preschool Grant Expenses (NWOESC)	\$5,532.29

**Increase Amended Certificate**

018 983A	MS Principal's Fund	\$8,200.00
300 968A	Tigeron Yearbook	\$15,500.00
300 952D	Girls' Soccer Camp Fund	\$2,500.00
200 967D	Class of 2023	\$5,000.00
018 981A	Elementary Principal's Fund	\$29,203.88
018 982A	HS Principal's Fund	\$9,600.00
019 9108	Wellness Grant	\$40.00
451 9501	ONE NET ODE	\$5,400.00
001 0000	General Fund	\$335,226.00
572 9102	Title I Neglected	\$798.42
599 9018	Title IV-A	\$4.02
300 913A	Drama	\$11,000.00
467 9020	Student Wellness and Success Fund	\$54,497.39
516 9020	6B Idea Restoration Grant	\$17,168.45
587 9020	6b Preschool Restoration Grant	\$219.50
200 925A	Spanish Club	\$86,000.00

Approve the following student activity budget for the 2019-20 school year:

Drama

Spanish Club (Amended)

Approve the Five-Year Forecast as presented.

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VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**Principal's Reports**

**Elementary**

Ms. Postl informed the Board the 1<sup>st</sup> and 2<sup>nd</sup> grade teams are hosting an American Reading Company informational night on October 29<sup>th</sup> from 5:00-6:00 p.m. Parents will have the opportunity to learn about grade card changes, how to help their child choose a book at their reading level, what the curriculum looks like at school, what intervention goes with the curriculum, and how to help their student with reading at home. She told them the 3<sup>rd</sup> and 4<sup>th</sup> grade teams would hold a similar informational session during parent teacher conferences.

Ms. Postl explained the second quarter PBIS assembly was held today. Students were chosen by their teachers for demonstrating one of the ROAR behaviors in each grade. The ROAR behaviors include Responsible, On Task, Always Safe and Respectful. Students receiving the award were presented with a certificate. She also told them all students who had ROAR tickets were placed into a drawing to win the opportunity to choose an adult to pie in the face.

Lastly, Ms. Postl reported the 3<sup>rd</sup> grade students took the fall reading test last week, and there is one student who needs to make-up the test. All third grade testing will be paper-based this year.

**Middle School**

Mr. Mariano was absent due to a Title I conference in Columbus.

**High School**

Mr. Black reminded the Board the first quarter ended on October 25<sup>th</sup> and teachers will be finalizing grades and compiling a list for second quarter eligibility. He also explained the Powder Puff football games will be on October 29<sup>th</sup> starting at 7:00 p.m. at the stadium. The FFA will be attending the National Convention in Indianapolis from October 30<sup>th</sup> – November 1<sup>st</sup>.

There are several upcoming events Mr. Black informed the Board about:

October 31<sup>st</sup> – Senior Citizen Breakfast at 8:30 a.m. in the Auditoria

November 5<sup>th</sup> – College and Career Expo from 6:00-8:00 p.m.

November 6<sup>th</sup> – Picture retakes

November 11<sup>th</sup> – Veterans' Day Assembly in the Varsity Gym at 2:00 p.m.

November 22<sup>nd</sup> and December 6<sup>th</sup> – Senior Yearbook Photo Ops at 7:30 a.m.

This is an opportunity for all seniors to have their head shots taken for the yearbook and the class composite. This is for Four County and LC students.

November 26<sup>th</sup> – 27<sup>th</sup> – Parent Teacher Conferences

**Athletic Report**

Mr. Pohlman reported the fall sports' season is nearing an end. Both the boys and girls soccer teams competed well at Sectionals, but each lost by one goal. Both teams were represented on the All-League Teams. For the boys soccer team, two were named to first team, one to second team and four received honorable mention. For

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the girls soccer team, two were selected for first team, two for second team and two received honorable mention.

The football record is 8-1 and we have a likely chance of hosting a game in the first round of playoffs. This past week, 13abc chose to have their pregame show with Justin Feldkamp and Joe Nugent set-up in the parking lot for the Patrick Henry vs Liberty Center game. The cheerleaders and band both had an opportunity to perform live for the news crews.

In cross country, the girls team was Regional Runner-Up and the boys finished 7<sup>th</sup>, both earning bids to State. Hope Oelkrug was the individual champion. There will be a send-off for the cross county teams at the school Friday morning. All seven of the girls earned All-League honors and six of the boys earned All-League honors.

The volleyball team fell in the first tournament game to Fairview. Four of the girls were selected for All-League and four received honorable mention.

The golf team finished up their season a few weeks ago. There was one golfer selected to All-League and one honorable mention.

Liberty Center finished second in number of NWOAL Scholar Athletes. There is a new event this year where there will be a League wide leadership retreat for a select few student-athletes. It will take place on November 20th at Sauder's Heritage Inn. The event will include leadership activities as well as a guest speaker.

Mr. Pohlman reported the Athletic Boosters held their annual Football Drop this past Friday. He thanked everyone who purchased tickets and sponsored the event. There were 10 balls that fell into the helmet so each person won \$250. He also explained that as part of the District's solar initiative, the Varsity Gym lighting system will be replaced with LED lights to help conserve energy. This process is scheduled to be completed prior to the first basketball game, and practices will not be interrupted as the company will work around the District's schedule.

He also informed the Board that practices have started for winter sports. Girls basketball began practicing last week. There are a number of girls this year. We will be able to have an 8-10 game schedule for freshman girls. Boys basketball will start practices this week but will see some adjustments to accommodate football playoffs. Wrestling practice will start on November 15<sup>th</sup>. Bowling practices will begin this week and they anticipate having over 20 students participate this year. Gymnastics also starts this week and has a lot of talent back from last year.

**Superintendent's Report**

Mr. Peters reported on the proposed agreement with Garmann-Miller for a concession/restroom facility. The District is hoping to close out the K-12 building project by the end of the year. He explained the leftover local funds would be used along with a donation from the Athletic Boosters to construct this facility. Garmann-Miller is working with the District on the preliminary design-build project information. The goal with a design-build project is to have more options in utilizing local contractors. Garmann-Miller's role will consist of requesting bids and proposals, following our set conditions, while also following the rules set by the state.

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He also explained the change order for the K-12 project for a power quality option at a cost of \$75,347.17. The local share of the project is 36%. While this is a significant cost, it will be a long-term solution for newer technologies so they do not cause issues with power in the building.

Mr. Peters updated the Board on the LED and solar project with enTrust. The LED portion of the project is set to begin the week of November 4<sup>th</sup> and completion is expected by November 28<sup>th</sup>, prior to the first basketball game. The classrooms, hallway and lobby in the District Building will be retrofitted. The lighting in the Varsity Gym will be completely replaced. The solar portion of the project is expected to begin on November 5<sup>th</sup> with an anticipated completion date in February 2020.

Mr. Peters also informed the Board that on November 25<sup>th</sup> the District will be conducting a full-scale emergency test. Staff will be utilizing the “door boots” which were installed last winter.

**#115-19 Superintendent’s Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson, that the Board approve the Superintendent’s Consent Agenda items as follows:

Approve the Emergency Operations Plans for the District, Elementary School, Middle School and High School.

Approve the Spanish 3 Class, teachers and chaperones to travel to Puerto Rico for cultural and language enrichment in June of 2020.

Approve high school art students, teachers and chaperones to travel to France and Spain for an enriching, enlightening and educational experience in cultural immersion in July 2021.

Ratify the contract with US Together through the University of Toledo to provide services for a student who has been identified as Limited English Proficient. The services will be three days per week for two hours per day at a rate of \$50.00 per hour.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#116-19 Superintendent’s Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler, that the Board approve the Superintendent’s Consent Agenda items as follows:

Offer Eric Witte a two year contract as a 10-month School Custodian. His salary and benefits will be per the OAPSE Negotiated Agreement.

Accept Brett Green’s resignation from the District Leadership Team.

Approve the following certified individual to serve on the District Leadership Team for the 2019-20 school year, with pay stipulated per the LCCTA Negotiated Agreement:

High School  
Kathy Bailey

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Approve advancing Ashley Braucksieck, High School Guidance Counselor, to the Masters +30 column on the LCCTA Negotiated Agreement's Salary Schedule, retroactively, effective the beginning of the first semester.

Approve advancing Melissa Smith, Classroom Teacher, to the Masters +15 column on the LCCTA Negotiated Agreement's Salary Schedule, retroactively, effective the beginning of the first semester.

Retroactively approve Karen Burns as a tutor at the LEC beginning October 23, 2019 through the Title 1D Neglected funds. Her hourly rate will be the LCCTA Negotiated Agreement tutor rate of \$25.00 per hour.

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2019-20 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Pam Righi – Girls Head Track Coach  
Matt Bryan – Assistant Track Coach  
Kerry Homan – Assistant Track Coach

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53 and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2019-20 school year, with their salary as stipulated per the LCCTA Negotiated Agreement.

Scott Barrett – Head Softball Coach  
Peg Zientek – Assistant Softball Coach  
Dennis Spade – Assistant Track Coach  
Tom Gerberich – Assistant Track Coach  
Ryan Zeiter – Head Baseball Coach

Approve the following volunteers to the sport indicated for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

Scott Arney – Junior High Girls Basketball  
Jenny Perry – Softball  
Seth Hammontree – Softball  
Steve Pieracini – Softball  
Kristen Vollmar – Softball  
Brett Green – Softball  
Katie Fuller – Softball  
Brad Atkinson – Track

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

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**#117-19 Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson to approve the following individuals as volunteers for the sport indicated for the 2019-20 school year, contingent upon the completion of all necessary paperwork.

Andi Zacharias – Softball  
Angi Mahn – Softball  
Tom Mohler - Softball

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#118-19 Change Order PR#109 – Power Quality**

The motion was made by Mr. Spangler and seconded by Mr. Benson to approve PR#109 – Power Quality, Option #2 at a cost of \$75,374.17.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#119-19 Memorandum of Understanding**

The motion was made by Mr. Weaver and seconded by Mr. Spangler to ratify the Memorandum of Understanding with the Liberty Center Classroom Teachers' Association for a Professional Development Day.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#120-19 Agreement with Garmann-Miller & Associates, Inc.**

The motion was made by Mr. Benson and seconded by Mr. Weaver to approve the Standard Form of Agreement with Garmann-Miller & Associates, Inc. for a design-build project for a concession/restroom facility at a fixed rate of \$15,000.00. Any additional services will be performed based on their 2019 hourly rates.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**Old Business**

None

**New Business**

The Senior Citizen Breakfast is Thursday, October 31, 2019 at 8:30 a.m. in the Auditoria.

The Local College & Career Expo is November 5, 2019 from 6:00-8:00 p.m.

The next Board Meeting is November 25, 2019 at 7:00 p.m.

**Board Members' Committee Reports**

The Policy Committee will need to schedule a meeting in November.

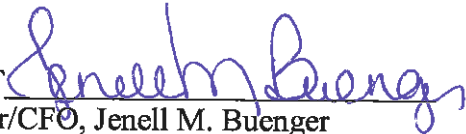
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**#121-19 Adjournment**

Mr. Benson made the motion and Mr. Spangler seconded the motion to adjourn the October 28, 2019 regular meeting of the Liberty Center Local Board of Education at 7:51 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger