



**BOARD OF DIRECTORS MEETING**  
*for*  
**Crossroad Academy Charter School**

**February 12, 2024**

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# CROSSROAD ACADEMY CHARTER SCHOOL BOARD (CACCS)

## ----- AGENDA -----

February 12, 2024 – 6:00 P.M.

**Presiding: Rev. Tony Hannah, Board Chairperson**

CALL TO ORDER .....	Chairperson
PRAYER	
ROLL CALL .....	Ms. Johnson
PUBLIC COMMENTS ( <i>3-minute limit</i> ) .....	Guests
APPROVAL OF BOARD MINUTES .....	Chairperson
January 8, 2024 – Board Meeting	
AUDITOR’S REPORT .....	James Moore & Company
PRINCIPAL’S REPORT .....	CACCS Principal
OLD BUSINESS / NEW BUSINESS .....	Executive Director
CACCS FINANCIAL STATEMENTS .....	Executive Director
BOARD COMMENTS.....	Board
ADJOURNMENT .....	Chairperson

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### **Mission Statement**

The mission of Crossroad Academy Charter School is to provide a rigorous educational program that fosters students into the twenty-first century by preparing them academically, socially, and culturally to become competitive and responsible members of society.

### **Vision**

The vision of Crossroad Academy Charter School is to exist as an innovative educational institution that develops its' entire learning community into positive and productive citizens.

**CROSSROAD ACADEMY CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES**  
**January 8, 2024**

**Call to Order**

The meeting was called to order at 6:23 pm by Rev. Daniel Wells. Ms. Geraldine Smith led the group in prayer.

**Roll Call**

Board members present were: Mrs. Brenda Banks, Ms. Beatrice Hopkins, Dr. Alicia Jackson, Mr. Octavius Jackson, Major Willie Jackson, Ms. Monica Proctor, Ms. Geraldine Smith, Ms. Ida Thompson, and Rev. Daniel Wells.

Board Members Ms. Audria Flowers, Rev. Tony Hannah, Mrs. Jasmine Sanders, and Mrs. Kerwyn Wilson were absent.

Also present were: Mr. Al Gunn (Executive Director) and Ms. Tiresia Galloway (CAS Principal).

**Citizens Requesting to be Heard on Non-Agenda Items**

No one was in attendance to address the Board.

**Meeting Minutes**

Mrs. Brenda Banks offered a motion, seconded by Ms. Geraldine Smith, to approve the minutes of the November 6, 2023 Board Meeting with necessary corrections. The motion carried.

**Agenda**

Dr. Willie Jackson offered a motion, seconded by Mr. Octavius Jackson, to amend the agenda, removing the Action Items from the Crossroad Advisory Committee report and inserting a report from The Knowledge Firm. The motion carried.

**Crossroad Academy Charter School Principal's Report**

Principal Galloway was in attendance and presented her monthly report which highlighted:

- Enrollment
- Teacher Demographics – two new teachers were hired.
  - A Math teacher for Jr. High
  - A 3<sup>rd</sup> Grade teacher
- December STAR Data for Grade K-2
- PM2 for Grades 3-10 showed gains in Math and Reading proficiency school wide
- Final PM3 will be the data used to calculate the school accountability grade.
- Math deficit – hoping the new Math teacher will help the students get caught up.
- Graduation Readiness – 28 out of 34 Seniors have met all requirements.
  - Those lacking in ELA will be pulled out daily for intensive instruction
  - There is still 1 student needing algebra 1
- Facility Updates
  - Working on AC unit for the Gym
  - Ongoing plumbing issues begin addressed
- Concerns
  - Permanent subs working towards certification

Dr. Alicia Jackson asked questions about the way school grades are derived. Principal Galloway explained that part of the grade is based on the student proficiency in PM3 but it also includes learning gains per student based on their prior year PM3 to their this year PM3. She added that there are additional items used to determine the school grade.

### **The Knowledge Firm**

Dr. Kevin Forehand was in attendance to report to the board on their activities thus far. He reported that they conducted a needs assessment which identified 5 themes, 8 standards, 64 needs/findings/ and 72 recommendations. He outlined the five themes which are:

1. Clear and current policies so that you don't have ambiguity in your leadership.
2. Vision and mission aligned leadership.
3. High Quality Instruction
4. Operational Procedures and Internal Controls
5. Centralized Systems

Dr. Forehand stated that the next step is to prioritize the recommendations. He noted that the identified items were a mix of things due to a knowledge gap; some that were lacking when he was there, things that he or his staff knew to do but are not being done, and things that some employees are doing on their own, but the Board should make sure it becomes part of policy. He reported that the team used the Florida Educational Leadership Standards as their basis for the assessment.

Dr. Forehand stated that the Board needs to know these things so they can hold Mr. Gunn somewhat accountable to make sure that the School Leader has accountability measures and also to make sure that vision, mission and policies are clear and consistent.

Mr. Gunn stated that a Board Member, Mrs. Jasmine Sanders has been asked to work with The Knowledge Firm and she wanted to disclose the fact that she would be working with them.

Mr. Octavius Jackson asked if Mr. Gunn sought legal advice regarding whether a conflict of interest exists, and to make sure that we are handling this correctly.

### **Executive Director's Report**

Mr. Gunn reported that we are still in litigation with the former principal who sued the organization. He added that the attorneys who are representing CEDO (through our Directors & Officers Liability Insurance) are keeping us informed. He stated that the claims have grown from her initial one claim to 3 claims, one of which has been dismissed. He stated that one of the claims included the Board of Directors, so he would let them know if they needed to be deposed and if they were to reach some type of settlement, he would keep them abreast.

Mr. Gunn reported that noticeable activity has begun on the gymnasium - the bulldozers have started grading the land, the contract for the steel building contract has been signed. He added that initially it is just the gym and the framework for the classrooms is there with them completed over time.

### **Financial Reports**

Mr. Gunn shared the Balance Sheet for Crossroad Academy Charter School as of January 8, 2024 and the Budget versus Actual from July 1, 2023 to January 8, 2024.

He explained why some of the revenue numbers appeared to be less than expected due to how and when deposits are recorded, i.e. when the bank statements are received in the month after it happens.

**Old Business.**

None.

**New Business**

None.

**Board Member Concerns**

None.

**Adjournment**

With no further business, the meeting adjourned at 7:46 p.m.

I, \_\_\_\_\_, do hereby certify these minutes to be the original minutes of Board of Directors meeting of CACS dated this \_\_\_\_ day of \_\_\_\_\_ 2023.

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Board Secretary

# Meeting Notes

**COMMITTEE REPORT NOTES:**

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**EXECUTIVE DIRECTOR’S REPORT**

**NOTES:**

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**GENERAL NOTES:**

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**MISCELLANEOUS COMMENTS/CONCERNS**

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