

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

June 16, 2015

I. OPENING

- A. The meeting was called to order at 7:10 p.m. in the library at County Road School.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Geller, Kirtane, Verna, Woods and Holzberg were present. Molina was absent. Cantatore arrived at 7:55 p.m.
Also present: Superintendent Mr. Fox, Board Secretary Mr. Perez, Principals Dr. Codey and Mr. Mazzini Supervisor of Curriculum Mr. Regan and 3rd Grade Teacher Ms. Lerner
- E. It was moved by Woods, seconded by Geller and approved by unanimous voice vote to accept minutes of the Committee-of-the-Whole Meeting held on May 12, 2015 and the Regular Public Meeting held on May 19, 2015.
- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg welcomed the guests in the audience. She commented tonight was a special meeting as the board will be awarding tenure to Dr. Emily Codey and recognizing the service of Marianne Bolduc. She said this was a great time of the year and wished everyone a happy and healthy summer.

III. SUPERINTENDENT'S REPORT

Mr. Fox stated this is the final meeting of the school year. He thanked the board, administrative team and staff for another wonderful year. He spoke about the graduating students and what a great group they are as well as the senior service students. He discussed the STEM program and his happiness with being able to initiate it. The new STEM teacher will be approved tonight and Demarest will be the first middle school to start a full program in the county. We will also be a "STEM Partner" to the Department of Education.

Mr. Fox spoke about Dr. Codey. He explained that tenure is not taken lightly in Demarest and Dr. Codey is a true highlight in the district. He praised all the work she's done and what a delight she is to work with.

Mr. Fox explained we have several presentations this evening including Ms. Lerner, Mr. Regan, Dr. Codey and Mr. Mazzini. He wished the board a happy summer.

Dr. Codey thanked the four students who attended the meeting to congratulate her awarded tenure. She has worked with these students since she started in the District and she is so proud of them. She thanked the board for having faith in hiring her and also Mr. Fox for all of his personal and professional guidance.

Dr. Codey presented a PowerPoint and discussed the current events at the middle school. These included the Kare Club's visit to Teens & Tots; the professional development day for which she thanked the PTO and Mr. Regan; the hands-on science project of frog-dissection taught by Ms. Sydoruk; Rockin' Recess where individual student bands performed during lunch; the 8th Grade Dance and bar-be-que which were great; Recapture, Bergen Makerspace and Peer Leaders at County Road School's field day; Brainbusters competition where Demarest placed second regionally; and the end of year assemblies.

III. SUPERINTENDENT'S REPORT (Continued)

Dr. Codey also presented the semi-annual Harassment, Intimidation and Bullying (HIB) update for the district for the period January through June 2015. There were six investigations and one was found to be a HIB incident. The district will continue to develop and provide character education programs as well as hold safety team meetings. The administration has evaluated the related school policies and determined no changes were necessary. The report has been submitted to the state.

Mr. Mazzini gave a presentation of the activities and events at the County Road and Luther Lee Emerson Schools. He spoke about the William Dorney Poetry Festival winners, field days, which Mr. Stokes did a wonderful job of organizing and book clubs with Ms. Stevens and Mrs. Ryan. At County Road School, Officer Tony presented Otto the Auto for traffic safety; Mrs. Spence held the kindergarten registration and the students had a Father's Day celebration. At Luther Lee Emerson School Movie Night was held and over 100 students attended. 'Wax Museum' presentations were given where students dressed up as a historical figure and gave a speech about them. The students had field trips to Montclair Art Museum and Abma's farm and also raised money to sponsor Officer Brian to support Special Olympics. A few students were Honorary Principal for the day and performed exceedingly well. Mr. Mazzini discussed the calendar for the end of the year and thanked the board, PTO and staff for a wonderful first year.

Ms. Alexandria Lerner, 3rd Grade Teacher, presented a learning game to the board which she has been using in class. It is called Kahoot and is played by all students in class using their computers or other internet based devices. The game displays subject based trivia questions and students compete to answer the most correctly. Students' ratings are displayed after each question. Everyone present at the meeting was able to play a sample game. It is a very interactive and useful tool in Ms. Lerner's instruction.

Mr. Regan, Supervisor of Curriculum and Instruction, presented a summary of results of the Technology Survey given to the residents of Demarest. The survey, which asked 11 questions, received 149 responses. Ninety-two (92%) percent of the respondents believed technology education and effective use of computers are important to children's future. Also, eighty-two (82%) percent believed Demarest should pursue a 1:1 student to laptop learning environment. Mr. Regan further explained the trends and concerns of technology in education which included loss of hands-on learning, screen time/eye strain, device breakage, the old mindset that technology is just typing class, student distractions from the device and how to integrate the technology into the curriculum.

Mr. Fox thanked all of the presenters. He further explained and discussed the 1:1 initiative including how to pay for the devices and how it combines with the current curricula. Mr. Fox explained for 6 years the district has been using a bring-your-own-device program and two years ago instituted devices for each student in one class per grade. The district has grown into this advanced technology and the 1:1 student to laptop ratio is the next step in this transition. Several board members asked questions including if we will purchase covers for the devices, when the program would be instituted, the timing plan, estimated cost, the lifespan of the devices and whether the students would keep the devices for the four years of middle school or return them each year. Mr. Fox answered each question explaining that we will buy the covers for each device and would like to get the process started immediately in order to be ready for September when the students return. He further explained we would have full support from Northern Valley High School technology department. He spoke about the cost which is estimated to be about \$1200 per device that would be paid for with a lease from Apple. The lease would be four years at zero percent interest with the first payment costing between \$75,000 and \$100,000. Our current budget has the funds available to make this payment. President Holzberg commented she supports the idea but is concerned with devices lasting over the term of the four year lease. Mr. Perez replied we believe the units would endure the time frame but the lease would provide for \$1 buyout option. Following the discussion, the board unanimously agreed to pursue the desired program and obtain the lease from Apple.

IV. REVIEW OF AGENDA

- A. The board members reviewed the items of the agenda.
- B. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. It was moved by Geller, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONSA. Instruction – Staffing

1. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of the following substitute teachers for the remainder of the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Courtney Ross

Mary Kate Corzo

Jodi Braunstein

Carly Huff

2. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the following stipend positions and amounts for the 2015/2016 school year, as recommended by the Chief School Administrator:

STIPEND POSITION	TEACHER	AMOUNT
Athletic Programs		\$12,484
Boys Basketball	TBD (\$2,081)	
Girls Basketball	TBD (\$2,081)	
Girls Volleyball	TBD (\$2,081)	
Boys/Girls Track	A. Lefer; D. Ruberto; G. Torres (\$1,387 p.p.)	
Boys/Girls Soccer	2 positions TBD (\$1,040 p.p.)	
Band	J. Zemba	\$6,242
Beginning Band	J. Zemba	\$ 763
Chorus	A. Beckley (FMLA pro-rated)	\$2,600
Communications Coordinator	T. Sorge and C. Korines (\$948.50 p.p.)	\$1,897
Dramatics	S. Calegari; C. Conti; J. Worgul (\$632.33 p.p.)	\$1,897
Eighth Grade Advisor	A. Giaconia	\$1,897
Gifted & Talented	C. Quillen	\$1,897
Lunchroom Coordinator – CRS	D. DUBY; L. Licameli (\$3,121 p.p.)	\$6,242
Lunchroom Coordinator – LLE	D. Stokes	\$6,242
Lunchroom Coordinator – DMS	A. Giaconia; W. Gonzales; C. Sortino (\$6,242 p.p.)	\$18,726
Student Council	C. Korines; D. Ruberto (\$1,086 p.p.)	\$2,172
Teacher-in-Charge – CRS	G. Long	\$6,314
Teacher-in-Charge – LLE	J. Ench	\$6,314
Technology Team Coordinator	S. Calegari; C. Conti; J. Worgul (\$632.33 p.p.)	\$1,897
Website Coordinator	C. Korines	\$2,600
Yearbook	J. Verno	\$2,435

3. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the request of Christina Korines, Grade 5-8 World Language Teacher, for a paid maternity leave of absence (NJFLA/FMLA and Child Rearing Leave) from September 1, 2015 through November 25, 2015 and an extended unpaid leave of absence from November 26, 2015 through December 11, 2015, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of Jessica Schoepflin, BA Step 1, as Grade 6 Resource Room (one year leave replacement S. DiUbaldo) for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

5. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the creation of and job description for Reading Specialist, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

6. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of Victor DeMaio, BA Step 1, as Grade 5-8 Physical Education/Health Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

7. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of Brianna Charles, BA Step 1, as Grade 5-8 STEM Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

8. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of Shannon Liik, BA Step 2, as Grade 2-4 Resource Room Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

9. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the transfer of assignment for Amanda Kroff, Resource Room Teacher at Luther Lee Emerson School to Grades K-4 Basic Skills/ELA Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator.

10. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of Patrick Rochford, BA Step 1, as Grade 5 Social Studies Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective e upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

11. It was moved by Woods, seconded by Kirtane and approved by unanimous roll call vote to approve the provisional employment of Tatianna Altamirano, MA+45 Step 6, as Grade K-4 Reading Specialist, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

B. Instruction – Pupils/Programs

1. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to accept notification of the 2015/2016 IDEA Basic (\$151,922) and Preschool (\$10,333) Grants, as recommended by the Chief School Administrator.

<u>Account Number</u>	<u>Description</u>	<u>Amount (\$)</u>
20-251-100-562-0-0000-00	Tuition – IDEA Basic	151,922
20-252-100-562-0-0000-00	Tuition – IDEA Pre-school	10,333
	TOTAL APPROPRIATION	\$ 162,255
20-4421-000	IDEA Basic	151,922
20-4423-000	IDEA Pre-School	10,333
	TOTAL REVENUE	\$ 162,255

2. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to appoint Dr. Emily Codey as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2015/2016 school year at an annual stipend of \$10,000, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

3. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve the Gifted & Talented/Multiple Intelligences criteria for the 2015/2016 school year (as on file in the Superintendent’s office), as recommended by the Chief School Administrator.

4. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve an Extended Year Tuition Contract with the Matheny Medical and Educational Center for Student ID #5508096366 (Local ID 200003) in the amount of \$96,800 (\$440 per diem) for the 2015/2016 school year, as recommended by the Child Study Team.

5. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to acknowledge the following high school senior students who participated in the School Community Services Program for the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>Demarest Middle School</u>	<u>Demarest Middle School</u>	<u>Luther Lee Emerson School</u>
Alison Bernstein	Ali Verp	Jenna Karlitz
James Choi	Conor Wilson	Alexa Moss
Nicole Dermksian	Hannah Woods-Bannon	Arman Moussavi
Elisabeth Lobel	Tiffany Wong	
Madeline Merritts		

6. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to adopt the following revised Curriculums for the 2015/2016 school year, as recommended by the Chief School Administrator:

English Language Arts Curriculum	Science Curriculum
ESL Curriculum	Social Studies Curriculum
Health & Physical Education Curriculum	Visual Arts Curriculum
Library Media Curriculum	Technology Curriculum
Mathematics Curriculum	World Language Curriculum
Music Curriculum	

C. Support Services – Staffing

1. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to award contracts to the following tenured secretaries according to their step on Level II of the Secretarial Salary Schedule for the 2015/2016 school year, as recommended by the Chief School Administrator:

Sally Marsich (CST), Step 17	Nancy Niemira (DMS), Step 13	Cheryl Sullivan (CRS), Step 14
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2. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to award non-tenure contracts to the following secretaries, according to the Level II Secretarial Salary Guide, for the 2015/2016 school year, as recommended by the by the Chief School Administrator:

Miriam Koopaethes, Step 6 (LLE)	Jeanne Torre, Step 1, (.75) (DMS)
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3. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to appoint Dawn Delasandro as Assistant School Business Administrator/Assistant Board Secretary for the 2015/2016 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

4. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve a Memorandum of Agreement with Debra Rinaldi, Executive Secretary to the Superintendent, for the 2015/2016 school year, as recommended by the Chief School Administrator.

5. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the employment of the following substitute Secretaries at a rate of \$16.56/hour for the 2015/2016 school year, as recommended by the Chief School Administrator:

Eva Flanagan MaryAnn Lucia

6. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the amended job description for Lunch Program Coordinator/Food Service Manager, as recommended by the Chief School Administrator.

7. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2015/2016 school year at an hourly rate of \$30, not to exceed 29 hours per week, as recommended by the Chief School Administrator.

8. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve Arlene Cabrera, Step 3, as a Teachers' Assistant at Luther Lee Emerson School for the 2015/2016 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator.

9. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to award contracts to the following Lunch/Playground Aides according to the Aides Hourly Guide for the 2015/2016 school year, as recommended by the Chief School Administrator:

<u>County Road School</u>	<u>Luther Lee Emerson School</u>	<u>Demarest Middle School</u>
Marcy Aziledes, Step 2	Mary Ellen Portera, Step 10	Michelle Andreasen, Step 2
Mary Carter, Step 2		Catherine Ciccimarra, Step 10
Anna Martin, Step 13		Mary Jean Dresher, Step 24
Rosejean Peter, Step 2		Jo Anna Martin, Step 16

10. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the employment of the following Instructional Aides according to their step on the Aides Salary Guide for the 2015/2016 school year, not to exceed 29 hours weekly (location/student assignment TBD), as recommended by the Chief School Administrator:

Lauren Agresta, Step 2 Stephanie Ceccon, Step 2 Brenda Gensone, Step 12 Debra Rosenstock, Step 3 Ashley Villegas, Step 2	Colleen Allmers, Step 4 Jodi Braunstein, Step 3 Crystal Cooke, Step 2 Lara Dominianni, Step 1 Amber Eichler, Step 1 Moumita Gammel, Step 2 Stefanie Hios, Step 1 Gunjan Mehta, Step 7 Hyewon Mohanram, Step 4 Dena Monopoli, Step 2 Maureen Panagi, Step 2 Sandra Pepe, Step 9 Michele Whitney, Step 5	Kimberly Alicea, Step 2 Leslie Berkman, Step 10 Theresa Flannery, Step 9 Therese Fortunato, Step 17 Jeong Mi Lee, Step 2 Aleen Santana, Step 3 Rochelle Weiss, Step 24 Brittney DeCotiis, Step 2
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V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

11. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

<u>Staff Member</u>	<u>Years of Service</u>
Kelly Stevens	15
Mary Tierney	15
Rochelle Weiss	30

12. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the payment of accumulated sick time for the following employee per the DEA/Demarest Board of Education Agreement for retiring staff during the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>Employee</u>	<u>Days</u>	<u>Payment</u>
Marianne Bolduc	150	\$4,500

13. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to award contracts to the following custodians according to their step on the Custodial Salary Schedule for the 2015/2016 school year (building and shift will be determined in August 2015), as recommended by the Chief School Administrator:

<u>12 Month Employees</u>		<u>10 Month Employees</u>
Hayes, James (Step 14)	Redzepi, Fitri (Step 5)	Breakfield, William, .625 (Step 1)
Mekhesian, Hrant (Step 5)	Rosero, Eddie (Step 12)	Bolt, Michael, .5 (Step 16)
Morales, Yordanis (step 10)	Vogel, Louis (Step 11)	Scandiffio, Gerald, .5 (Step 11)
Reboiro, Santiago (Step 10)		Yakoubian, Aram, .5 (Step 4)

14. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote the appoint Resat Cazimoski as Educational Facilities Manager, pending certification, effective July 1, 2015 for the 2015/2016 school year, as recommended by the Chief School Administrator.

15. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the following temporary summer custodians, as recommended by the Chief School Administrator:

<u>Name:</u>	<u>Dates:</u>	<u>Rate/Hour:</u>
Andrew Buck	July 6, 2015 – August 28, 2015	\$10.25
Alex Bulmer	June 17, 2015 – August 21, 2015	\$10.25
Remington Coscarello	July 6, 2015 – August 21, 2015	\$11.25
Joshua Landsman	June 17, 2014 – August 28, 2014	\$10.25

16. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the salary of Philip Nisonoff, Treasurer of School Monies, in the amount of \$4,000 for the 2015/2016 school year, as recommended by the Chief School Administrator.

17. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the employment of Jeong Mi Lee, Step 3, as a Bi-Lingual Special Education Interpreter for an additional \$4 per hour, as needed by the Child Study Team, for the 2015/2016 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)C. Support Services – Staffing (Continued)

18. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the employment of Hyewon Mohanram, Step 4, as a Braille Specialist for Student ID #3421005687 at an additional \$12.27 per hour, not to exceed 35 hours per week, for the 2015/2016 school year, as recommended by the Child Study Team.

19. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Denise Morrissey as an Instructional Aide/Braille Specialist (for Student J.L.) for the 2015/2016 school year, at Step 7 plus an additional \$4.00 per hour, not to exceed 29 hours per week, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

20. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve a summer technology workshop for Victoria Zimmerman and Denise Karrenberg, technology teachers, to update district computers (not to exceed 30 hours), as recommended by the Chief School Administrator.

21. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve additional hours for staff members (TBD) of the Child Study Team during the months of July and August not to exceed 10 days or \$2,900 in total, as recommended by the Chief School Administrator.

22. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve staff members (TBD) of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 each, as recommended by the Chief School Administrator.

23. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve a Memorandum of Agreement with Jonathan Regan, Supervisor of Curriculum, Instruction and Assessment, for the 2015/2016 school year, as recommended by the Chief School Administrator.

24. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the Memorandum of Agreement with Frank Mazzini, Elementary School Principal, for the 2015/2016 school year, as recommended by the Chief School Administrator.

25. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve a Memorandum of Agreement with Thomas Perez, School Business Administrator/Board Secretary for the 2015/2016 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.

26. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to award tenure to Dr. Emily Codey, Middle School Principal, effective August 1, 2015 as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2015/2016 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

2. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$.31, for the 2015/2016 school year, as recommended by the Chief School Administrator.

3. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to table the following resolution until a later date:

Move to approve the PTO Wish Lists for the 2015/2016 school year (as distributed), as recommended by the Chief School Administrator.

4. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the District Mentoring Plan and Statement of Assurance (SOA) (as on file in the Superintendent's Office) for the 2015/2016 school year, as recommended by the Chief School Administrator.

5. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the Professional Development Plan (as on file in the Superintendent's Office) for the 2015/2016 school year, as recommended by the Chief School Administrator.

6. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's Office) for the 2014/2015 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

7. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each kindergarten classroom, as recommended by the Chief School Administrator.

8. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2015/2016 school year, as recommended by the Chief School Administrator.

9. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to confirm the Borough of Demarest use of County Road School All Purpose Room from 5:00 a.m. to 9:00 p.m. for Primary Elections on June 2, 2015 and approve use for the General Elections on November 3, 2015, as recommended by the Chief School Administrator.

10. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to adopt the following resolution to acknowledge the service of Marianne Bolduc, as recommended by the Chief School Administrator:

WHEREAS, Marianne Bolduc dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Marianne Bolduc in recognition of her twenty-eight and one half (28.5) years of dedicated service as a Lunch Program Coordinator for the Demarest Board of Education.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

11. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2015/2016 school year, as recommended by the Chief School Administrator.

12. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the second reading and adoption of the following new Policy and Regulation, as recommended by the Chief School Administrator:

6171.6 Policy	Independent and District Special Education Evaluations
6171.6 Regulation	Independent and District Special Education Evaluations

13. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the payment of merit bonus to the Superintendent, as approved by the Executive County Superintendent and as recommended by the Chief School Administrator.

14. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the Equivalency Waiver for the Marshall Plan for the 2015/2016 school year, as recommended by the Chief School Administrator.

15. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the updated District Mission Statement, as recommended by the Chief School Administrator.

16. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Tyco Integrated Security LLC to install security card reader systems in each school at a cost not to exceed \$7,306 for County Road School, \$11,536 for Luther Lee Emerson School and \$9,463 for Demarest Middle School under NJPA Bid # 031913-TIS, as recommended by the Chief School Administrator.

17. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Hertz Furniture of NJ, LLC to provide and install classroom furniture in County Road School at cost not to exceed \$42,482 under MRESB Bid # 12/13-44, as recommended by the Chief School Administrator.

18. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to acknowledge board receipt of a list prior to July 1, 2015 of all contracts it intends to renew, award or permit to expire, pursuant to PL 2015, Chapter 47, as recommended by the Chief School Administrator. The contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJACV Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200.

19. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the attendance of Michelle Terzini-Hollar, Child Study Team Supervisor, at the American Psychological Association Annual Convention held on August 5-9, 2015 in Toronto, Ontario at a cost of \$940 for registration, with reimbursement for travel, meals and lodging at International GSA rates, as recommended by the Chief School Administrator.

20. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve continuation of the technology shared service agreement with Northern Valley Regional High School for the 2015/2016 school year at the revised cost of \$58,000 (previously adopted on May 19, 2015, Resolution D-8 at a cost of \$67,320), as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

E. Support Services –Fiscal Management

1. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the May 16 – 31, 2015 payroll in the amount of \$349,512.01.
2. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the June 1 – 15, 2015 payroll in the amount of \$366,002.21.
3. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the May 2015 bills in the amount of \$543,223.40.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$502,876.09
12 Capital Outlay	18,436.61
20 Special Revenue	<u>21,910.70</u>
Total	<u>\$543,223.40</u>

4. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas Perez certify that as of May 31, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2015, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to acknowledge receipt of the April 30, 2015 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following budget transfers for May 2015:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-401-100-890	Co-Curricular Other Objects	85
11-000-218-320	Guidance Purchased Ed Svcs.	5,000
11-000-230-895	General Admin BOE Dues	40
12-000-400-450	Capital Outlay Construction	<u>16,530</u>
	\$	<u>21,655</u>

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-402-100-890	Athletics Other Objects	85
11-000-213-330	Health Purch Professional Svcs.	5,000
11-000-230-890	General Admin Miscellaneous	40
11-000-213-330	Health Services	<u>16,530</u>
	\$	<u>21,655</u>

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

8. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the Tax Levy Schedule for the 2015/2016 school year as follows:

Month / Year	Current Expense	Debt Service	Total Overall
July 2015	\$ 1,020,068	\$ 119,238	\$ 1,139,306
August 2015	1,020,068		1,020,068
September 2015	1,020,068		1,020,068
October 2015	1,020,068		1,020,068
November 2015	1,020,068		1,020,068
December 2015	1,020,068		1,020,068
January 2016	1,020,068	534,237	1,554,305
February 2016	1,020,068		1,020,068
March 2016	1,020,068		1,020,068
April 2016	1,020,068		1,020,068
May 2016	1,020,068		1,020,068
June 2016	1,020,070		1,020,070
Totals	\$ 12,240,818	\$ 653,475	\$ 12,894,293

F. Other

1. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 21, 2014 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

Buildings & Grounds: Committee Chairperson Kristie Woods discussed the conclusions of the Buildings & Grounds Committee Meeting held on June 9, 2015. The Facilities Use Policy will remain the same as it has been. The project to replace trees on Stewart Street has been tabled until the fall, when the committee will reevaluate. Progress on current district projects were discussed including the upgrades to the kitchen at Luther Lee Emerson School, parking lot paving at County Road School and security card readers at each school.

Curriculum: Committee Chairperson Ammu Kirtane spoke about the Curriculum Committee discussions from June 8, 2015. She explained all curriculums are being revised based on state mandates but the changes are not significant. The committee recommended revising the Gifted and Talented criteria to be based on teachers college reading assessments. The committee had also recommended moving forward with the 1:1 student to laptop program.

VII. PUBLIC DISCUSSION

A. It was moved by Woods, seconded by Geller and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion this evening.

B. It was moved by Verna, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

VIII EXECUTIVE SESSION (IF NEEDED)

There was no additional time needed.

IX. ADJOURNMENT

A. It was moved by Woods, seconded by Geller and approved by unanimous voice vote to adjourn at 8:35 p.m.

Respectfully submitted,



Thomas J. Perez
School Business Administrator/Board Secretary