

Happy Valley School District  
Regular Board Meeting  
December 13, 2023  
MINUTES

The meeting was called to order by the Board President at 3:32pm

BOARD MEMBERS PRESENT: Hodges, Freeman, Frandle, Willet, Trotter

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Stewart, Lynd, Vahradian

STUDENTS PRESENT: None

A. APPROVAL OF THE AGENDA

MSC FREEMAN/FRANDLE to approve the Board Meeting agenda as written. Unanimous.

B. APPROVAL OF THE MINUTES

MSC FREEMAN/WILLET to approve the minutes from the Regular Board Meeting November 8, 2023. Unanimous.

C. COMMUNITY INPUT

Nothing to report.

D. BOARD REPORT

Carly Trotter reported the following:

1. The Parent Club is sending out end of the year commitment letters this week.
2. Attended the CSBA conference which was very informative.

E. SUPERINTENDENT'S REPORT

Michelle Stewart informed the Board of the following:

1. Had one person show up to Coffee with the Superintendent/Principal. The focus was CAASPP scores, enrollment and modernization. There will be an RSVP sent out for the next one.
2. Had a roving sub for intervention and special education team to meet with all the teachers. The focus was report cards, benchmarks and the new schedule for students.
3. The parcel tax argument for statement and signatures were submitted to the elections department.
4. Attended the CSBA conference with Carly. It was a great time to network with other districts and attended breakout sessions that were helpful on the Board and Superintendent communication, and negotiations.

F. STAFF REPORT

Melinda Vahradian informed the Board of the following:

1. 4th-6th graders are working on STEAM projects for the January 31st expo.

2. 2nd grade has sent out their flat travelers for their social studies unit.
3. TK/K is doing a gingerbread boy unit.
4. Room 1 took a field trip to Neary Lagoon where they tested water quality.
5. 3rd grade finished their Foss physical science unit.

G. STUDENT REPORT

None.

H. PUBLIC HEARING

1. 2022-2023 DEVELOPER FEE CERTIFICATION

MSC FREEMAN/FRANDLE to close the meeting for a Public Hearing at 3:40pm allowing for comment on the need to continue the collection of developer fees.

Unanimous.

MSC TROTTER/FREEMAN to reopen the meeting at 3:41pm there being no public comment. Unanimous.

I. INFORMATION ITEMS

1. ENROLLMENT UPDATE

The Board received an update regarding enrollment. Enrollment is up since August. Intent to return forms will be sent out in January. IDT forms will be accepted in February.

2. REPORT CARD COMPARISON

The Board received information about student progress on report cards. It has been consistent from year to year and there are no red flags.

3. 2023/2024 CONSOLIDATED APPLICATION FOR FUNDING FEDERAL PROGRAMS (CARS)

The Board received information regarding the Winter release of the 2023/2024 Consolidated Application for Funding Federal Programs. We are no longer receiving Title I funding.

4. MODERNIZATION UPDATE

The Board received an update regarding modernization. Bids were opened. Portable changes and logistics of moving everything was discussed.

J. ACTION ITEMS

1. BOARD OF TRUSTEES ORGANIZATIONAL BUSINESS

a. MSC FREEMAN/WILLET to elect Cliff Hodges Board President. Unanimous.

b. MSC FREEMAN/HODGES to elect Jacob Willet Board Clerk. Unanimous.

c. MSC HODGES/FREEMAN to appoint Michelle Stewart Board Secretary.

Unanimous.

2. 1ST INTERIM BUDGET REPORT - DISTRICT CERTIFICATION

MSC FREEMAN/HODGES to approve Happy Valley Elementary School District's positive certification that it is able to meet its financial obligation for the remainder of 2023-2024. Unanimous.

3. 2022-2023 DEVELOPER FEE CERTIFICATION

MSC FREEMAN/WILLET to approve the 2022-2023 Developer Fee Certification and the need for continued collection of developer fees. Unanimous.

4. UPDATE OF BYLAW 9250

MSC FREEMAN/HODGES to approve the changes to Bylaw 9250.

Approval of two requests for professional development, CSBA conference for Carly Trotter and CSBA Masters in Governance for Board Presidents, session 1.

Requests for future professional development expenses must be agendaized. Unanimous.

5. CONTRACT FOR MODERNIZATION PROJECT OF ADMINISTRATION BUILDING

MSC TROTTER/WILLET to approve awarding Selway Construction for the modernization project of the Administration Building. The Board published a Request for Bid for the modernization of the existing Administration Building, including tenant improvement of existing office space and demolition of student restrooms. Bids were due on or before November 29, at 2pm, 2023 at the District Office. Four bids were received ranging in price from \$578,000 - \$950,000. The District is required to accept the lowest bid. Unanimous.

K. CONSENT AGENDA

MSC FREEMAN/FRANDLE to approve the vendor warrants paid since the last meeting. Unanimous.

L. COMMUNICATION AND ANNOUNCEMENTS

1. December 20, 2023 - Parent Club Meeting, 6:30pm, Via Zoom
2. December 21, 2023 - Winter Concert, 9:35am, MPR
3. December 22, 2023 - PeaceBuilder Assembly, 10:50am, Stage
4. December 25, 2023 - January 5, 2024 - No School, Winter Break
5. January 15, 2024 - No School, Martin Luther King Jr. Day
6. January 17, 2024 - Board Meeting, 3:30pm, MPR
7. January 24, 2024 - Parent Club Meeting, 6:30pm, Via Zoom
8. January 26, 2024 - PeaceBuilders Assembly, 11:15am, Stage

M. CLOSED SESSION

The Board adjourned into closed session at 4:23pm to discuss negotiations.

N. REPORT OUT OF CLOSED SESSION

The Board reported out of closed session, at 4:41pm, nothing to report. Unanimous.

O. ADJOURNMENT

MSC WILLET/TROTTER to adjourn the meeting, there being no further business, 4:42pm. Unanimous.

pl