

MINUTES

Boulder Elementary School District No. 7
Regular Meeting

March 20, 2023
Boulder Elementary School

Board members present:

Carrie Harris – Chair Matt Strozewski – Vice Chair Andrea Dolezal – Trustee
Cheryl Hecht – Trustee Kyle Simons - Trustee

Administrators present:

Jeff Elliott, Superintendent/Principal
Britton Mann, Business Manager

Staff: Devyn Ottman – Go Meet, Facebook Live Meeting Operator

Visitors: Matthew Henry, Kale Strozewski

CALL The Elementary Board was called to order at 5:30 p.m. by Carrie, who led the Pledge of Allegiance.
ELEMENTARY
BOARD TO ORDER

AGENDA REVIEW Will move New Business #6 after Public Comment.

APPROVAL OF There were no questions regarding the March 2023 claims. Cheryl motioned to
CLAIMS approve claims and warrants for March 2023 with the prior month ending with
warrant #10447 and the current warrant numbers #10448-10513 in the amount of
\$120,285.66, noted that warrant number 10461 and 10490-10492 were voided due to
a printer malfunction. Andrea seconded, all present approved. Claims were present
for review.

REVIEW OF There were no questions or comments regarding the February 2023 payroll. Kyle
PREVIOUS MONTH motioned to approve the February 2023 payroll, Cheryl seconded, all present
PAYROLL approved.

APPROVAL OF Andrea motioned to approve the regular meeting minutes for February 2023 and the
PREVIOUS MONTH special meeting on February 21st, Matt seconded, all approved.
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APPROVAL OF There were no questions regarding student activities. Matt motioned to approve the
STUDENT Student Activities ledger as presented. Cheryl seconded, all present approved.
ACTIVITIES

PUBLIC COMMENT Carrie read the public comment.

COMMUNICATIONS **LETTERS:** A confidential letter was sent to the board. The board entered closed
session at 5:55 pm due to the right of privacy from the author of the letter
outweighed the right for the public to know. Board came out of executive session at
6:08 pm.
STUDENT ISSUES: None

COMMENDATIONS Mr. Elliott wanted to recognize one of our 5th graders, Jae Lea Two Moons. She
/RECOGNITIONS competed in the Miss Amazing pageant in Billings and won the title for her Irish
Dancing. She has been invited to continue on to Chicago for a national pageant.
There will be fundraisers to help the family with costs.

UNFINISHED **1st Reading of 2023-2024 Calendar** – The calendar committee worked to try and
BUSINESS align dates with Jefferson High School. The major change from this school year to
next will be all students getting dismissed at 3:18. The Christmas program will be in
the morning and the school will make sure that it is advertised advanced so families
have options to attend. Mr. Elliott stated it is important that all Boulder Elementary
students are a part of the program. The board had no comments or questions.
Andrea voted to approve the 1st reading of the 2023-2024 calendar. Matt seconded,
all present approved.

COMMITTEE **Leadership** – Chair and Vice chair: Carrie Harris & Matt Strozewski: This

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committee did not meet.

Handbook/Policy – Cheryl Hecht & Kyle Simons: This committee will try and meet after spring break. The goal is to hammer out the attendance policy and also release all Emergency Policies. Mr. Elliott will send out the policies to be reviewed to Kyle and Cheryl. Carrie mentioned Cheryl being on the Negotiations/Personnel committee and a potential conflict of interest due to the fact that her daughter is a teacher. She wondered if that was ok. After a brief discussion it was decided to move Andrea to the negotiations committee and Cheryl, will be alone on the transportation committee.

Budget/Finance and Negotiations/Personnel – Carrie Harris & Cheryl Hecht: This committee did not meet. Carrie stated that they still need to meet with the union reps for salary and insurance increases.

Facilities – Matt Strozewski & Andrea Dolezal: The committee did not meet.

Transportation – Andrea Dolezal & Kyle Simons: This committee did not meet.

ADMINISTRATORS REPORT

Mr. Elliott provided notes for the official minutes.

1. Student Centered:

- a. RBHI – Rural Behavior Health Institute (rbhi.org) – Mental Wellness
- b. Missoula Children’s Theatre – March 27-31 Red Riding Hood.
- c. Kindergarten and KinderCub Roundup – March 31st at the Senior Center.

2. Creating and Maintaining a positive school culture:

- a. Celebrating St. Patrick’s Day
- b. Dr. Suess’s Week

3. Improving Instruction based on best practices:

- a. GLT – Grade Level Team meetings.
- b. Instructional Summit – week of June 12th. Mrs. Breker will facilitate. Originally was going to be a para summit, however Mr. Elliott thought the newer teachers would also benefit from this training. Mr. Elliott and Ms. Breker also discussed inviting member from neighboring schools.

4. Community Engagement and Communication:

- a. ESSA Letter for OPI – There are 3 levels: 1. Comprehensive, 2. Targeted and 3. Universal. Boulder Elementary is right at #2 – Targeted.

NEW BUSINESS

1. Personnel –

1. Personnel – Two sub applications were received, Debra Biegel for a kitchen sub and Cammy Glidewell for custodian. Cheryl motioned to approve both sub applications pending background checks, Andrea seconded, all present approved.

2. Non Resident Student Acceptance – *Standing Agenda Item* – None

3. Liquidation of School Property – *Standing Agenda Item* – None

4. **Permissive Levy Resolution** – Matt motioned to approve the Permissive Levy Resolution as presented. Kyle seconded, all present approved.

5. **Student Council** – Kale Strozewski was present to represent the Student Council. He stated that their group finished an anti-vaping collaboration with the Health Department. They are currently doing fundraisers for a Spring Event Day. Britton stated that she met with Kale regarding a potential donation from the school for their event. Kale asked the board for a \$50 donation towards decorations and other supplies for their event. Andrea motioned to approved the \$50 donation, Cheryl seconded, all present approved.

6. **Update on Principal Search** – Mr. Henry who is a former Superintendent from Gallatin County Schools was hired to help with our Superintendent /Principal Search. He was in attendance and presented his proposal. He also stated that parents, community and staff members can reach out to him with any questions. A deadline was set for March 31st for applicants to apply. Mr. Henry will create a position profile. Mr. Henry asked if the board wanted to screen all the applicants or have a group of staff. Matt wanted the staff to have a say and be involved. Mr. Elliott suggested that a teacher from each grade level to participate and Mr. Henry will create a scoring matrix. Cheryl motioned to approve the proposal/contract

presented by Mr. Henry, Matt seconded, all present approved.

7. Teacher Evaluations – Mr. Elliott is finishing up with the younger/newer teachers and then wants to start on the classified employees. to the special meeting. All members agreed.

The board discussed moving the April meeting to April 17th, all agreed to that date.

TOPICS FOR
FUTURE AGENDAS

Coaching Positions
Legislative Changes
Update on Principal Search
Board Evaluation
Election
Clerk Evaluation
2nd Reading 2023-2024 Calendar
1st Reading Policies
Release COVID Policies

ADJOURNMENT

Carrie adjourned the meeting at 6:54 pm.


Chair, Elementary Board


Clerk, Elementary Board