

# Little Bears Preschool Houston County High School

920 Highway 96 Warner Robins, GA 31088 478-988-6340 extension 1684

Dr. Jay Jones Principal jay.jones@hcbe.net

Mrs. Karma Hayes Assistant Principal/CTAE Supervisor karma.hayes@hcbe.net

Dr. Brittany Tolleson Early Childhood Education Teacher Little Bears Preschool Director brittany.tolleson@hcbe.net

## **Registration Packet**

Schedule and Hours of Operation

- Fall Semester begins September 4, 2024
- Fall Semester ends December 5, 2024
- Spring Semester begins January 28, 2025
- Spring Semester ends May 8, 2025

Little Bears Preschool will be in operation from 8:30 a.m. until 12:30 p.m. on Tuesdays, Wednesday, and Thursdays.

#### Holidays

Little Bears Preschool follows the Houston County School System Calendar. Little Bears Preschool will be closed to observe the following holidays:

- Fall Break: October 8 10, 2024
- Thanksgiving Break: November 26 28, 2024
- Christmas Break: December 5, 2024 January 28, 2025
- Winter Break: February 18, 2025
- Spring Break: April 1- 3, 2025

#### Enrollment Information for Little Bears Preschool

Houston County High School admits preschoolers regardless of race, religion, color, national or ethnic origin whose parents will accept the policies and regulations of the school system.

- 1. Complete and submit a Little Bears Preschool Application.
- 2. The maximum number of preschoolers in the program for Fall Semester 2024 will be held at 10.
- 3. Once the program is filled for the semester, interested preschoolers' names will be kept on a waiting list according to date and offered openings as they occur.
- 4. Children with special needs shall be given equal consideration for acceptance.
- 5. Preschoolers are expected to be toilet trained when preschool begins to be admitted to the program. **Diapers and pull-ups are not permitted**.
- 6. Children must have **Health Form 3231** on file immediately after preschool begins. Parents are required to keep all information up-to-date.

### Payment of Fees

The tuition fee is \$200 per semester. The \$50 deposit is due upon receipt of registration application and will be credited to Fall Semester. Fall Semester payments may be divided into <u>2</u> \$75 installments. Installment #1 will be due the first school day of Fall Semester (September 4, 2024). Installment #2 will be due November 5, 2024. Spring Semester payments may be divided into <u>2</u> installments of \$100. Installment #1 will be due the first school day of Spring Semester (January 28, 2025). Installment #2 will be due March 25, 2025. Tuition checks should be made payable to HCHS. **PLEASE NOTE:** There will be a fee for checks that are returned because of insufficient funds <u>AND</u> a late fee of \$50 will be applied for any payment installments that are more than two weeks late.