

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
July 31, 2017, 6:30 p.m., CES Library

MINUTES

Board Members Present: Megan Evenson – Board Chair, Monty Akin – Vice Chair, Judy Skirving, Walt Lovegren, Valerie Williams
Admin Team Present: Dr. Lloyd Hartley – Superintendent, Amy McNeil CMHS Principal, Brad Thorud – CES Principal, Jim Helmen – CMHS Assistant Principal.
Guests: Rebecca Jacobson – District Attorney

- I. CALL TO ORDER Megan Evenson – Board Chair, called the meeting to order at 6:30 pm
 - A. Flag Salute
 - B. Agenda Review

- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment - None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
 - B. Student Body Report - None

- III. NEW BUSINESS
 - A. Elect 2017-18 Chair – Motion was made to elect Walt Lovegren as Board Chair – ME/JS - Unanimous
 - B. Elect 2017-18 Vice-Chair – Motion was made to elect Monty Akin as Vice Chair – ME/JS - Unanimous

- IV. SUPERINTENDENT'S REPORT
 - A. K-6 Principal Report: Mr. Thorud discussed upcoming KinderKamp on August 21 with the numbers in the 54-56 range
 - B. 7-12 Principal Report: Mr. Helmen discussed the attendance for the previous year and provided the board with handouts comparing local and like districts. Ms. McNeil shared her plans for the use of Measure 98 money including hiring a school secretary for college and career readiness, hiring an educational assistant for an alternative education program starting 2nd period and going after school, and summer school. The school will be using Odysseyware for the curriculum. The remainder of the money will be used to purchase mobile labs for the online and college center and to fund the high schools Programs of Study including Health, Natural Resources and CTE. With the loss of the school counselor Ms. McNeil has prepared herself by going through every transcript, learning more about the Synergy program. Roxanne Wilcoxon has also moved her office to CMHS. Ms. McNeil also discussed the law class she took this summer. Enrollment projections are up for the high school, and down for the middle school.
 - C. Superintendent Report – Dr. Hartley submitted his board report

- V. BOARD MEMBERS REPORTS
 - A. Goal Suggestions for the 2017-18 school year – moved to August meeting
All board members thanked and congratulated Megan on being board chair for over four years. Walt also mentioned how good the kids are in town.

- VI. CONSENT AGENDA
 - A. Financial Report
 - B. Hire Temporary CES teacher Kyla Van Voorst
 - C. Cafeteria Prices – Breakfast K-6 (Free), Breakfast 7-12 (\$1.60), Lunch K-6 (\$2.35) Lunch 7-12 (\$2.90), Adults (\$4.00)
 - D. Approve Proctor Sales Inc. Bid for CES Boiler – Declares Emergency
 - E. Organization of the Clatskanie School District

1. Determine amounts of coverage of persons who shall be bonded (ORS 332.525.) The Superintendent recommends the following: \$10,000-\$500,000 broad crime coverage that satisfies State of Oregon public official bond requirements through Brown and Brown Northwest, covering all employees.
 2. Designate officers and Agents of Record. The Superintendent recommends the following:
 - a. Dr. Lloyd Hartley as Superintendent/Clerk
 - b. Janice Essenberg as Custodian of Funds
 - c. Janice Essenberg as Budget Officer
 - d. Paul Simmons as AHERA designated person
 - e. Authorize the facsimile signature of the Custodian of Funds
 - f. Official auditors for the school year (ORS 297.405, ORS 327.137, and ORS 328.465) – Pauly Rogers and CO PC
 - g. Depository for school funds – local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
 - h. The Clatskanie Chief as the Newspaper of Record
 - i. Brown & Brown Northwest as Insurance Agent of Record
 - j. Garret, Hemann, Robertson, P.C. as Legal Counsel
 - k. Attorney General Model Public Contract Rules as the adopted District Contract Regulations
- F. Approve Minutes of June 19, 2017 board meeting

A motion was made to approve the Consent agenda – ME/VW - Unanimous

Walt Lovegren read reasons for Executive Session –

- Executive Session:
- To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. (ORS 192.660(2)(b))
 - To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))
 - To consult with counsel concerning current or possible litigation. (ORS 192.660(2)(h))

VII Action taken on Executive Session (if any)

Board went to open session at 7:30
Motion made to affirm Superintendent Hartley's decision on complaint – ME/VW – Discussion: Judy Skirvin said the policy was followed. Motion passed 4-1 with Judy Skirvin abstaining
Board went back to executive session at 7:32 to continue executive session agenda
Motion made to give board chair the authority to negotiate the Superintendent's contract – ME/MA - Unanimous

ADJOURNMENT
NEXT BOARD MEETING: August 28, 2017



Walt Lovegren, Board Chair



Dr. Lloyd Hartley, Superintendent