

Parent Association Board Meeting Minutes

Thursday February 24, 2022

5:30 pm ZOOM meeting

Zoom Attendees (9): Pam Bourque, Janet Pellegrino, Dr. Russell, Melanie Sturgis, Sharon Patterson, Jen Marx, Stephanie Good, Colleen Caruso, Michelle Goebel

1. Call to order: 5:31 pm
2. Welcome and Opening Prayer – Dr. Russell
3. Review of Past Minutes – Pam Bourque
 - a. February 24 Meeting Minutes sent out for review. No changes needed.
4. Treasurer's Report – P. Bourque and Jennifer Geist
 - a. Balance: \$ 9040.00
 - b. Income: \$ 13824.56
 - i. Membership Income: \$3060.00 Total memberships: 153
 - ii. Other Income: \$5 donation
 - iii. Interest: \$10.66 from Jun - Dec 2021
 - iv. Received \$5000 from JP11 Fundraising event
 - c. Expenses: \$ 4,207.27
 - i. BOY Luncheon: \$489.42
 - ii. Christmas Luncheon: \$531.84
 - iii. Christmas Appreciation Gifts: \$2800 (\$50 gift cards for 56 JP11 Teachers/Staff)
 - iv. Catholic Schools Week lunch: \$194.66
 - v. Junior Ring Blessing: \$91.44
 - vi. 25th Festival Refreshments: \$87.03
 - vii. PA Closet: \$12.88
5. JP11 Administration – Dr. Russell
 - a. Discussed past and upcoming events.
 - i. Dr. Russell reviewed Drug Testing Policy. 15 people attended meeting/forum at school. Was to be implemented 3 years ago. Covid halted introduction. Follicle Testing method used. Can detect up to 3 months back (urine is just 15 days back). 2022-23 school year, every student will be tested, then 25% per year, approximately 80 students a year. Confidential and Nurse Andrzejewski performs test. Sent to lab with number, no student names are used. Use number generator to select random students. Only Dr. Russell sees results. If positive meet with parents and Dr. Russell to address issue. Student retested in 3 months. If positive again, student will be asked to leave JP2. Transfer students will be tested. Incoming Freshmen after 2022-23 year will only be randomly tested as the part of the student body. Dr. Russell to send out another email to parents explaining this program. Can also be discussed at Wine & Cheese. All inquiries to be referred to Administration. Lastly, schedule parent forums at different times, not just mornings, to allow parents to attend.
 - ii. Discussed Background Checks and Youth Protection. Need to bring this to the parent's attention again since was lax during Covid. Dr. Russell to check on WHY a credit background is necessary for YP. Many Parents hesitant to get certified if financial check is needed.

- iii. Sharon Patterson discussed the reaction of founders and benefactors of the JP2 Anniversary Dinner/Demonstration. They feel school is in good hands moving forward. Thank you to Sharon Patterson, Matt Smith, Melanie Sturgis, Knight of Columbus, Founders and all volunteers.
 - iv. May 4. Closeout 25th Anniversary at Wine & Cheese – recognize volunteers
- b. Discussed possible future events
 - i. Possible 5K fundraiser for Fall 2022 – Use St. Anne’s model
 - ii. March courtyard cleanup - status unknown
 - iii. Mass on the Grass - none scheduled

6. PA Committee Reports

- a. Hospitality Update- Melanie Sturgis
 - i. Feb 1-2 – CSW Luncheon & Ring Blessing. Both were well received. Was a group effort regarding serving, cleaning and food donations. Ring Ceremony after Mass worked better than previous years of having ceremony in afternoon.
 - ii. Upcoming events:
 - 1. April 5: 6th Grade Visit.
 - 2. April 6: NHS Induction Ceremony
 - 3. May 4: Wine & Cheese with State of the School combined. Sr. Tonette to attend.
- b. Parent Ambassador - Kim Murdzek
 - i. No report. Kim Murdzek Stepped down. Conflict with work. Need replacement.
- c. 25th Anniversary Update - Sharon Patterson
 - i. Thoughts for next year
 - 1. Run event - Fun Run/5K. Recommend to develop a run committee ASAP
Reminder that PA fundraising is in the Fall and Falcon Booster is in the Spring. Move away from small fundraisers.
 - 2. Deferred to Janet Pellegrino & Sharon Patterson for her PA presidency term.

7. Class Liaison Reports

- a. 9th Grade – Jennifer Marx: None
- b. 10th Grade – Stephanie Good: None
- c. 11th Grade – Colleen Caruso: None
- d. 12th Grade – Michelle Goebel: None

8. PA Calendar (X indicates hospitality needed)

January

20 PA Board Meeting

February

1	Catholic Schools Week Luncheon	X
2	Junior Class Ring Blessing	X
15	6th Grade Visit Day	X
17	PA Board Meeting	
18	School in session	
19	25th Anniversary Dinner	

TBD PA Board Meeting

March

24 PA Board Meeting

April

5 Middle School Visit Day X

6 NHS Induction Ceremony X

21 PA Board Meeting

May

4 Wine and Cheese/State of School Meeting/PA Meeting X

? Senior Awards/Cap and Gown X

? End of Year Faculty Luncheon

9. New Topics/Question

a. 2022-23 Slate of Officers/Leads

b. Revision of Bylaws to raise dues

c. 5K next school year

10. Meeting Adjourned 6:33 pm