



Job Title:	Career Technical Education Teacher – Modern Manufacturing Program	Job Category:	Certified
Department/Group:	Teaching & Learning	Term of Contract:	9 months
Location:	LeCroy Career Technical Center	Travel Required:	No
Level/Salary Range:	See Alabama Teacher Salary Matrix	Position Type:	Full Time

Reports to:	Career Technical Director, Superintendent, or person designated by the Board
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Job Description: To implement an educational program for the designated grade level and career technical subject area using the current designated course of study.

EDUCATION/CERTIFICATION

- Valid Alabama Teacher Certificate
- Such alternatives to the above as the Board may find appropriate and acceptable.

MINIMUM QUALIFICATIONS:

1. Ability to meet suitability criteria for employment and/or certification/licensure under the Alabama Child Protection Act of 1999 and Act No. 2002-457.
2. Ability to implement curriculum and programming specific to the needs of students at the designated grade level(s) and in the designated content area(s)/subject(s).
3. Proficiency in oral and written communication skills.
4. Effective interpersonal skills, with an emphasis on communication and collaboration with a wide variety of people and groups.
5. Ability to solve problems as a productive team member.
6. Ability to use technology to communicate, plan and provide instruction, facilitate student learning, manage data, and produce/submit required reports, correspondence, and/or financial information.
7. Physical strength, mobility, dexterity, stamina, and acuity to perform job responsibilities.
8. Ability to be punctual and in regular attendance.
9. Such alternatives to the above qualifications as the Board may require.

PERFORMANCE RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:

1. Demonstrates support for the school system and its vision, goals, and priorities.



2. Demonstrates knowledge and understanding of career technical education in the subject/field/cluster assigned.
3. Instruct students in the use, care, maintenance, and safe operation of program equipment, which includes all hand and power tools in the assigned field of instruction.
4. Demonstrates and models regular and predictable attendance.
5. Utilizes technology to plan and provide instruction and facilitate student learning.
6. Models appropriate and innovative use of technology for students.
7. Facilitates and monitors the integration of technology in the classroom.
8. Sequences content and activities appropriately; paces lessons and instruction to encourage student achievement.
9. Maintains contact with business/industry community to keep abreast of job entry requirements, current technology and practices in the designated content field, and for student referrals and placements.
10. Establishes and maintains a learning environment in which students are actively engaged in the learning process.
11. Provides instruction in workplace skills (e.g. punctuality, interpersonal relationships, leadership, problem-solving, ethics, and good work habits).
12. Interprets and uses data (including but not limited to standardized and other test results) for instructional planning and program evaluation.
13. Uses ongoing assessment, traditional and alternative, to monitor student progress, to verify that learning is occurring, and adjust curriculum and instruction.
14. Provides feedback to students about the appropriateness of responses and quality of work with a focus on improving student performance.
15. Administers standardized tests in accordance with directions provided, including proctoring and secure handling of materials.
16. Engages in continuing improvement of professional knowledge and skills.
17. Supports school improvement initiatives by active participation in school activities, events, ceremonies, services, and programs.
18. Attends local, state, and national staff development programs, workshops, and conferences to improve professional performance and knowledge as requested.
19. Maintains confidentiality regarding school/workplace matters in accordance with state and federal law.
20. Demonstrates initiative in identifying potential problems and/or opportunities for improvement in areas of responsibility.
21. Responds to inquiries and requests in a timely and positive manner.
22. Maintains and submits required reports, records, and correspondence promptly and accurately.



23. Adheres to school system rules, administrative procedures, local Board policies, and state, federal, and local laws.
24. Prepares annual budgets, and orders supplies, instructional materials, and equipment according to local and state procedures.
25. Maintains inventory records of purchased consumables as required.
26. Reports absences and takes leave in accordance with Board policies and procedures.
27. Performs any other job-related duties as assigned by Supervisor(s).

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Possess physical and emotional ability to lift up to 50 pounds, to move about, and climb ladders as required to perform tasks associated with job requirements. This job is performed in a generally clean and healthy environment.

APPROVED
CHILTON COUNTY BOARD OF EDUCATION
DATE 3-17-2025