



HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
November 18, 2019  
STUART M. TOWNSEND ES LGI 6:30 pm

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Helen Bolton, Tiffinie Heil, Lori Therrien, Cynthia Plummer

**4. PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS**

Independent Audit Presentation – Finance Committee

Discussion on Budget Perimeters and Budget Calendar – Board Members

**5. OLD BUSINESS (ACTION)**

**A. Budget Development Calendar (PA)**

Resolution #80

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020-2021 Budget Development Calendar.

**B. NYSSBA Membership and Dues**

Resolution #81

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the membership in the New York State School Boards Association, effective for January 1, 2020 to December 31, 2020 and the dues associated for the amount of \$7,251.

**C. Board Meeting Minutes (PA)**

Resolution #82

Recommended by the Superintendent, to approve the October 21, 2019 regular meeting minutes.

**6. NEW BUSINESS (ACTION)**

**A. Independent Auditors Report & District Response**

Resolution #83

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the 2018-2019 Independent Audit Report and approves the District's response thereto. Be It Further Resolved to publish the legal notice and submit to NYS Comptroller's Office as required.

**B. Obsolete Books (PA)**

Resolution #84

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

**C. District Surplus Items**

Resolution #85

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare 21 Chromebooks and 20 iPads as surplus and authorizes district administration to properly dispose of the items in the most economic means possible.

7. **PERSONNEL (ACTION)**

A. **RETIREMENT & RESIGNATIONS**

**School Bus Driver – Helen Bolton**

Resolution #86

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from Helen Bolton, from the position of full time (10 Mo.) Bus Driver, effective November 1, 2019. (24 years of service).

Be It Further Resolved Helen will continue as a Substitute Bus Driver for the rate currently set at \$15.16 per hour.

**Teacher’s Aide – Tiffinie Heil**

Resolution #87

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Teacher’s Aide, Tiffinie Heil, effective October 28, 2019.

**Teacher’s Aide – Cynthia Plummer**

Resolution #88

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Teacher’s Aide, Cynthia Plummer, effective October 29, 2019.

**Teacher’s Aide – Lori Therrien**

Resolution #89

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Teacher’s Aide, Lori Therrien, effective October 21, 2019.

B. **APPOINTMENT– HLTA**

**Extra-Curricular**

Resolution #90

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position(s) below according to the HLTA Agreement pending all required certifications; such appointment(s) and the employment of the following individual are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Sharon O’Neil	Tutor	2019-2020 school year	\$30 per hour
Kristi-Ann Shippee	Chaperone/Scorekeeper	2019-2020 school year	\$60 per event
Kristin Saheim	Chaperone/Scorekeeper	2019-2020 school year	\$60 per event
Kristin Saheim	Shot Clock Op.	2019-2020 school year	\$45 per event

C. **APPOINTMENTS-CSEA**

**Teacher’s Aide (PT 10 mo.) — Katelyn Bovee**

Resolution #91

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that **Katelyn Bovee** be appointed to a six month probationary period as a part time Teacher’s Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 5, 2019. Katelyn’s probationary period shall begin on November 6, 2019 and end on May 5, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Robert Mark.

**Teacher’s Aide (PT 10 mo.) — Kathy Smith**

**Resolution #92**

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that **Kathy Smith** be appointed to a six month probationary period as a part time Teacher’s Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 4, 2019. Kathy’s probationary period shall begin on November 4, 2019 and end on May 3, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

**Teacher’s Aide (PT 10 mo.) — Jessika Bovee**

**Resolution #93**

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that **Jessika Bovee** be appointed to a six month probationary period as a part time Teacher’s Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 4, 2019. Jessika’s probationary period shall begin on November 4, 2019 and end on May 3, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

**Teacher’s Aide (PT 10 mo.) — Sherry Shippee**

**Resolution #94**

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that **Sherry Shippee** be appointed to a six month probationary period as a part time Teacher’s Aide, due to a new position, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 6, 2019. Sherry’s probationary period shall begin on November 6, 2019 and end on May 3, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

**D. APPOINTMENTS-OTHER**

**Resolution #95**

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below which are reportable to Warren County Civil Service, pending clearances.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Virginia Bovee	Substitute (Aide)	11/7/2019	Min Wage.

**8. RE-LEVY UNPAID TAXES TO THE COUNTIES (ACTION) (PA)**

**Resolution #96**

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to approve the list of assessments and taxes that is re-levied to Saratoga and Warren Counties effective November 18, 2019 in the amount of \$ 1,585,689.10 = (Taxes \$1,571,593.49 + Penalties \$14,095.61).

**9. SCHEDULE OF BILLS (ACTION) (PA)**

**Resolution #97**

As recommended by the Superintendent - accept warrants #18(\$139,114.54), #19(\$765,859.18).

**10. DISTRICT TREASURER’S REPORT (ACTION) (PA)**

**Resolution #98**

As recommended by the Superintendent, for the board of education to accept the September 2019 District Treasurer’s Report.

**11. CSE/CPSE RECOMMENDATIONS**

**Resolution #99**

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated 11/18/2019.

**12. PUBLIC/STUDENT COMMENTS**

*The Hadley-Luzerne Board of Education welcomes district students, residents, parents and other interested persons to its meeting. It is our goal to work together to create an environment of high expectations, high performance and constant improvement, yielding excellent results. Community involvement at board meetings is encouraged so that the board can better understand and represent the views of its constituents. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. Please reserve comments or questions for the designated time on the agenda. When recognized by the Board President, please state your name and town of residence. Statements are restricted to a maximum of two minutes and speakers will be notified by the Board President when their time has expired. The Board President reserves the right to extend the speaker's comment time, if there is no objection. The board and the district staff take public comment very seriously and careful notes of questions and concerns expressed will be taken. However, the board generally does not respond while the meeting is in public session. The board asks the public's cooperation in maintaining a safe and respectful decorum and the Board President does reserve the right to limit individual comments if it is deemed necessary. Thank you.*

**13. ADMINISTRATIVE/BOARD COMMENTS**

**14. ADJOURNMENT**

Next BOE Mtg: December 16, 2019 SMTES LGI Room 6:30 pm