

Division
Student Accident/Injury Report Form
EBBA-F

Instructions:

Serious accidents or injuries that require immediate medical attention should be reported to the Chief Financial Officer or the Director of Administrative Services by telephone (540-389-0130) immediately. Submit the written report using this form as quickly as possible.

Accidents or injuries that can be reasonably expected to require further medical attention but do not require immediate medical attention should be reported to the Chief Financial Officer on the next school day using this form. A copy should be placed in the students' scholastic record.

School Name _____

Name of Student _____

Date and Time of Accident/Injury _____

Witnesses _____

Description of Accident/Injury _____

Were Parents Contacted _____ If so, When/How _____

Was the Rescue Squad Called _____ Were the Police called _____

Signature of Teacher

Date of Phone Report (if applicable)

Signature of Principal

Date of This Report