



6:15 pm Student Hearing

Board of Education Agenda

March 27, 2017

7:00 pm Regular Meeting

Owosso High School Media Center

765 E. North Street

Owosso, Michigan 48867

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Building Reports:**

Celebrate Kids! Central Elementary School  
 Recognition of OHS Senior MaryKate Wright – Michigan Poetry Out Loud Competition Winner  
 Recognition of Trudy Schneider – MHSAA District Competitive Cheer Coach of the Year  
 Recognition of OHS Competitive Cheer Team – Academic All-State  
 Andrew Pond and Lucy Popovitch – Board of Education Student Representative

**4. Board Correspondence:**

Superintendent's Report  
 Curriculum Director's Report

**5. Public Participation**

**6. For Action**

<b>Consent Agenda:</b>		
February 27, 2017 Minutes-----	Report 16-90	Page 1
Current Bills-----	Report 16-91	Page 10
Financials-----	Report 16-92	Page 18
Infrastructure Bids-----	Report 16-93	Page 21
Obsolete Material-----	Report 16-94	Page 23
Poetry Out Loud National Competition-Out of State Travel-----	Report 16-95	Page 24

**7. For Information**

Personnel Update-----	Report 16-96	Page 25
OHS Hallway Renovation Bids-----	Report 16-97	Page 26

**8. Public Participation**

**9. Board Reports: Board Member Comments/Updates**

**10. Upcoming Board Meeting Dates:**

April 17: Business Services/Strategic Planning & Curriculum Subcommittees, 5:00 & 6:00 pm  
 April 24: Regular Board Meeting, 7:00 pm

**Important Upcoming Dates:**

March 31: Half Day for All Students-Teacher Work Day  
 April 3-7: No School-Spring Recess  
 April 10: School Resumes  
 April 11: OMS Choir Concert, 7:30 pm  
 April 14: No School-Good Friday  
 April 18: Poetry Slam at Guido's, 6 pm  
 April 19: Blue & Gold Banquet at D'Mar Banquet & Conference Center, 6 pm  
 April 20: Bryant Elementary School Movie Night, 4-6 pm  
 April 20: OHS Band Concert, 7:30 pm  
 April 22: OHS Prom at D'Mar Banquet & Conference Center, 8 pm

**11. Adjournment:**

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore, we guarantee that:**

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.


We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc  
President



Rick Mowen  
Vice-President



Cheryl Paez  
Treasurer



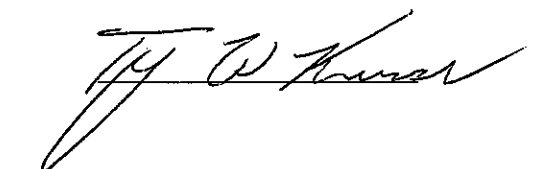
Shelly Ochodnicky  
Secretary



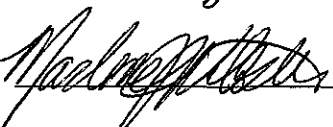
Sara Keyes  
Trustee



Ty Krauss  
Trustee



Marlene Webster  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## **Public Participation at Board Meetings**

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**February 27, 2017**  
**Report 16-90**

President Jenc called the meeting of the Board of Education to order at 7:00 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Krauss, Mowen, Ochodnicky, Paez, Webster  
 Absent: None

**Pledge of Allegiance**

President Jenc informed the Board that the agenda has been revised for an updated Personnel Update-Report, 16-89 that was at place.

**Building Reports**

As part of the Celebrate Kids! Segment of the meeting, Superintendent Tuttle introduced Lincoln Alternative High School Principal Mr. Steve Irelan to the Board of Education. Mr. Irelan stated that he appreciates the opportunity for his students to present information on a project that they are working on with their teacher, Mrs. Beth Kelley. Mrs. Kelley commented that she is very excited to speak with the Board, Superintendent Tuttle, and administrators about the business that her students have started at Lincoln High School. The students have taken an idea and turned it into a growing business in just 12 weeks. A video of the student based business called "Java the Hut" was shared during the student's presentation. The student presenters included Elizabeth Cherry, Brandi Carsten, Draven Hartman, Brad Walker, Sara Foster, Sidney White, Marialena Gonzalez, and Drew Stocker. The students reported that the goal of their business is to provide caffeine to everyone at Lincoln High School. It is their belief that the availability of caffeine will benefit students because it has been scientifically proven that caffeine can reduce stress, increase reaction time, and ease the symptoms of depression. The Mission Statement of the student based business is "To make coffee and hot chocolate in a professional business-like manner and make the school a happy, welcoming, and positive atmosphere that everyone will want to return to." Through hands on experience the students are learning the financial side of a business and how to care for their customer base. The students are also learning time management, team building, and professional character building skills. The experience will provide students with confidence when they enter into today's business society. The students are responsible for the management of their business, marketing, production, distribution, and finance. In addition, the students offer free coffee on Fridays as a way to promote their business. At the conclusion of the presentation, the students provided samples of their fresh brewed coffee to members of the Board of Education.

Trustee Marlene Webster asked the students what are the hours of operation for their business and if they are open to the public.

The students explained that the business is open to the staff and students of Lincoln High School and the Administration office staff members. The students try very hard to accommodate their customers. Hours of operation for "Java the Hut" are Monday through Friday at 9:30 and 11:30 am.

President Tim Jenc asked if there are any plans to expand the business outside of the school.

Mrs. Beth Kelley explained to Mr. Jenc that they have thought about expanding their business and they are open to all ideas. The complication is that the business was started by students during second trimester and many of these students will not have the same class during third trimester.

Secretary Ochodnicky asked if the business has made any profits yet.

Mrs. Beth Kelley replied that they have not made any profits. However, the students are attempting to work through problems that have developed since the inception of their business. Mrs. Kelley remarked that they have been very amazed by how much product they have went through since the opening of the business and Ramen Noodles have been a great addition to their product line.

President Jenc asked if they started out with a business plan and if so, he would like a copy.

Mrs. Beth Kelley informed Mr. Jenc that the students created a business name, business plan, mission statement, and a company logo.

Trustee Sara Keyes asked if any of the students had a job outside of the school and if they have realized any correlations between their school business and job.

A student stated that he works at McDonalds and his experience with "Java the Hut" has helped him to develop and improve his customer service skills in real life.

Vice President Mowen asked the students where they get their products from.

Mrs. Kelley explained that they have received donations and purchased some of their products. The students also grind their own coffee. Mrs. Kelley stated that donations are always welcomed.

Superintendent Tuttle praised the Lincoln High School students on their exceptional and very well done presentation. She stated that it was nice to see the students use their English and communication skills during their presentation while incorporating further skills that they have learned from their other courses.

Trustee Sara Keyes commented that the LHS students are representing Owosso Public Schools very well.

Dr. Kari Selleck, Curriculum Director introduced Owosso High School graduate Louise Hemond-Wilson, Lillian Harvey, OHS Junior and five-year member of the Girls in Engineering group, and OHS Junior Justice Inman who is also a member of Girls in Engineering. Dr. Selleck proudly announced that as tenth graders, Lillian and Justice completed their IB personal projects based on the Girls in Engineering program.

Dr. Selleck read a proclamation honoring Louise Hemond-Wilson and the Districts acceptance of her generous donation with matching funds through IBM to support the ongoing efforts of the Owosso Public Schools Girls in Engineering program. The OPS Girls in Engineering program started with grant funds awarded by the Capital Area Science and Math Center beginning in 2012 and was sustained for four consecutive years. This year funds from the Capital Area Science and Math Center were pooled and targeted to different programs and as a result, the District was not a recipient of the grant funds. During a Girls in Engineering site visit to the engineering department at Michigan State University along with the IBM Innovation Center in East Lansing, Louise Hemond-Wilson learned about the Girls in Engineering programs financial needs to continue the program outside of the school day. Subsequently, Mrs. Hemond-Wilson sent the District personal donations totally \$5,000 along with matching funds in the amount of \$5,000 from IBM. These funds are being used to support projects associated with the District's new P3 Flyer's Girls in Aviation program to build a hybrid lite airplane and will continue several investigations and site visits for former and new Girls in Engineering students. Dr. Selleck excitedly announced that OHS now has a four year engineering program and the enrollment patterns for girls has steadily improved. Currently there are several girls in the third and fourth year programs in engineering and approximately one-half of the high school's bio-medical engineering students are females. Dr. Selleck explained that Louise Hemond-Wilson beat the odds and entered the engineering profession at a time when women were rarely seen in these arenas. She has not only excelled as one of the top executives at IBM, but she travels across the world helping other women in particular learn how innovation can lead to bettering themselves, their communities, and the world in which we live. Dr. Selleck reported that Owosso Public Schools is proud to thank Mrs. Hemond-Wilson for her outstanding

dedication to the advancement in education and women in general. The District is extremely appreciative of her monetary gift, which will be used to pay it forward in our own learning journeys. Louise Hemond-Wilson is indeed an OPS hidden figure. In dedication of her, a book will be placed in the OHS Library about women in engineering. A Girls in Engineering shirt containing the programs logo was presented to Mrs. Hemond-Wilson. Dr. Selleck also noted that the OHS media center is being converted into an innovation center of its own.

Louise Hemond-Wilson thanked the Board of Education and Owosso Public Schools for the recognition. She commented that she graduated from OPS in 1982 and studied in the media center as a student. Mrs. Hemond Wilson explained that the whole concept of Girls in Engineering is really important and research tell us that the poverty or prosperity of a nation, of a community, or of a family follows the poverty or prosperity of its women. This is one reason to invest in girls in general. Engineers are professional problem solvers and in general men and women take different approaches towards problem solving and when you put these two approaches together you have stronger solutions. Mrs. Hemond-Wilson remarked that she is very honored to receive the recognition and hopes that she has set an example for others.

Board of Education Student Representative Lucy Popovitch reported that the OHS Student Council recently completed work on the Winter Formal/Sadie Hawkins Dance that was held February 11<sup>th</sup> at D'Mar Banquet Center. S'mores and hot chocolate was provided and enjoyed by the students. OHS student Braxton Hay was the DJ for the dance. Lucy remarked that Student Council was very pleased with the great attendance and are planning to hold the dance again next year.

Lucy Popovitch informed the Board that elections will be held for a new Student Council E-Board. E-Board candidates will be required to complete a survey, write an essay, and participate in an interview conducted by administrators and the Student Council President.

Lucy Popovitch reported that in the past, the National Honor Society has hosted an annual Mr. Wonderful contest, which is a fun pageant event for the senior male students of OHS. For budgetary reasons, Student Council has decided that this year they will replace the Owosso Idol Contest with a Miss Magnificent Pageant. Lucy explained that Student Council is planning to coordinate with the National Honor Society and hold the Mr. Wonderful and Miss Magnificent pageants on the same day next year so the Owosso Idol contest can still take place.

Lucy Popovitch announced that Student Council has developed a new procedure where Secretary Delaney Zalecki types up minutes from Student Council meetings and keeps a record of the minutes, meeting agendas, and attendance records in a "Stuco" binder as a reference for students that have missed meetings. The binder will be kept in Ms. Aymor's classroom.

### **Board Correspondence**

Superintendent Tuttle reported that Lucy Popovitch is one of several student representatives that have been attending a series of meetings for the purpose of educating various facets of our community and to provide feedback on our community school buildings. Lucy was asked to share her viewpoint on the meetings.

Lucy Popovitch commented that the meetings have been very interesting. She previously attended the middle school as a student and now has a whole new perspective after taking a guided tour of the building. Lucy stated that it was surprising to witness everyone's reactions during the tour that included all levels of the building, auditorium, the basement where there were buckets to contain leaks from unknown sources, pillars in basement classrooms with no windows, and water flowing underneath the school. She stated that the condition of the building shocked many of the participants; however, they were also working very hard to come up with solutions to fix the problems. Lucy remarked that OPS has amazing academics, but there is a great need for infrastructure improvements.



Superintendent Tuttle praised OHS student Andrew Pond for his performance as an autistic student in the very powerful production titled "The Other Room."

Superintendent Tuttle congratulated Owosso High School for recently being recognized as Academic State Champion for Academic Excellence by Bridge Magazine. Owosso High School was one of only 54 schools out of 1,575, including public and charter schools across the state to be honored for this distinction.

Superintendent Tuttle applauded OHS Principal Jeff Phillips and his administrative team for their powerful assembly on February 24<sup>th</sup>. The assembly was an opportunity to celebrate the high school being named Academic State Champion for Academic Excellence by Bridge Magazine. In addition, students were recognized for their academic excellence, attendance, athletics, and overall successes. The competitive cheer team also performed for the student body.

Superintendent Tuttle reported that the first community meeting to discuss District facilities was held on February 23<sup>rd</sup> at Owosso Middle School. Approximately 50 community members, eight staff members, and eight OPS students attended the first in a series five meetings. The purpose of the meetings is to educate the community on our facilities, tour the different facets and maintenance issues in each building, receive feedback from the participants, and obtain ideas on how we can improve our infrastructure.

Superintendent Tuttle invited the Board to a pep assembly that is being hosted by Bryant Elementary School on March 3<sup>rd</sup>. The Trojan Marching Band, Robotics Club, Engineering Club, athletes, coaches, and cheerleaders will be in attendance to showcase the District and kick-off March is Reading Month. Superintendent Tuttle thanked Mr. John Hankerd, OHS Robotics Club Coach for dropping off two small robots that will be featured during the assembly.

Superintendent Tuttle stated that she recently received a letter of thanks and highest recommendation from a Lincoln High School substitute teacher. The teacher expressed her deepest gratitude and appreciation for the entire team at LHS and commended them for providing her with the very best education experience. The teachers and staff at LHS were commended for providing an engaging and supportive education opportunity for all students.

Superintendent Tuttle reported that each year during March is Reading Month a book is recommended to all staff members. This year's featured book is titled "The Underground Railroad" by Colson Whitehead. Board members were asked to contact Samantha Lieberman if they are interested in obtaining a copy of the book.

Superintendent Tuttle announced that was very excited to learn that the new high school Football Coach Devin Pringle has organized a sign-on day for the 2017 football season. The sign-on day is scheduled for Monday, March 6<sup>th</sup> at OHS. Coach Pringle has set some lofty goals and plans to make this a very fun event.

Superintendent Tuttle invited the Board to her annual State of the District address that will be held on March 8<sup>th</sup>. This will be an opportunity to reconnect with the entire staff as a whole and continue to focus on the *Random Acts of Kindness* theme.

Superintendent Tuttle reported that Emerson Elementary recently celebrated a *Random Acts of Kindness* week. An example of the acts included Mrs. Scherer's first grade students making cards and delivering them to our firemen, police officers, and paramedics. The students also conducted a Random Act of Kindness for their Custodian Mr. Terry Hoenshell by gathering all the breakfast garbage bins and took them downstairs, so he could empty them. A student in Mrs. Burn's class is helping to raise money for a baby that was born prematurely and needs surgery.

Superintendent Tuttle applauded Transportation Director Steve DeLong and Bus Mechanic Mike Graham on a successful inspection of our aging bus fleet by the Michigan State Transportation Department. Superintendent Tuttle reminded the Board that Owosso High School will host the annual Shiawassee County Home Expo on March 4-5. She recognized Operations Director John Klapko and the custodial department for their efforts to make this a successful event.

Superintendent Tuttle announced that Owosso Middle School students Elizabeth Tolrud, Jennifer Smith, and Alyssa Zeller all placed in the America and Me essay contest. Elizabeth Tolrud, daughter of Mike and Carol Tolrud received a first place award and will be moving on to the state level competition. The topic of the contest was "My Personal Michigan Hero". In addition to this, OHS student Braxton Hay, and OMS students Madison Kregger, Tess Passinault, Samantha Peiffer, Claire Winger, and Sarah Wittum placed in the Scholastic Art and Writing contest.

Superintendent Tuttle reported that new furniture has been purchased for the OHS and OMS media centers. She commented that the welcoming and cozy furniture provides a great meeting place for students.

Superintendent Tuttle applauded OHS freshman Colton Blaha and senior Joe Vondrasek on their qualifications for the MHSAA Individual State Wrestling Finals that will begin on March 2<sup>nd</sup> at the Palace of Auburn Hills. She also recognized the OHS Competitive Cheer Team for making school history by advancing to the MHSAA Regional Competition and finishing in the top ten. This season, the team broke each of the four school records.

Superintendent Tuttle reported that some of the most important days of the school year are coming up. Kindergarten registration will be held at the elementary buildings on March 6, 7, and 9 and Preschool Round up is scheduled for March 8. The District is working on new and innovative advertising to promote registration and increase enrollment.

Dr. Kari Selleck announced that 10th graders will be completing their IB Personal Projects and presenting them to judges in March. She acknowledged Owosso High School Teachers, Sarah Collins, and Lance Little for working very hard to help students reach their goals.

Dr. Selleck reported that the incoming freshman parent night was held on February 22<sup>nd</sup> in the OHS media center. The counselors provided great tools for parents to use to continue to be involved in the day to day lives of their children. OHS administrators discussed the wonderful instructional options available for the students, emphasized the many varied options for all students and said that there are many, many pathways equating to success.

Dr. Selleck informed the Board that the OHS Robotics Team will compete at Kettering University on March 3-4. She wished the team the best of luck.

Dr. Selleck was happy to report that every single elementary classroom teacher are doing similar rigorous assessments. Teachers are looking at deep skills and knowledge and making shifts in instruction mid-way so we can end the school year on a solid plan of support. There have been many demonstrative changes at the elementary level over the past five years and we are beginning to realize some positive benefits and gains. Current data is showing evidence of student growth in every single area

### **Public Participation**

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

Lincoln High School Principal Steve Irelan spoke on behalf of the OPS Sports Boosters Program. He stated that for the first time the Boosters will have a food service booth at the Home Expo to help benefit our athletic teams. Funds raised will support athletic event fees and the purchase of new uniforms.

Lincoln High School Principal Steve Irelan announced that their third trimester will begin on March 6<sup>th</sup>. This is also the time of year when they begin thinking about graduation plans. To help support the seniors, they are soliciting the community by asking them to adopt a Knight for their big day. A \$50 donation will cover the cost of the student's caps and gowns, a copy of their LHS Yearbook and a small picture package including an 8 x 10 class and a 5 x 7 individual photo.

#### **For Action**

- Moved by Mowen, supported by Webster to approve the January 23, 2017 regular Board meeting minutes, January 23, 2017 student hearing A and B closed session minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as their 2<sup>nd</sup> readings: Revised Bylaw 0100-Definitions, Revised Policies 7540-Technology, 7540.01-Technology Privacy and 7540.02-Web Content, Services, and Apps. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as their 2<sup>nd</sup> readings: New Policy 1619, Revised Policies 3419/4419-Group Health Plans- Administration/Professional/Support Staff, Revised Policies 1619.01/3419.01/4419.01-Privacy Protections of Self-Funded Group Health Plans- Administration/Professional/Support Staff, and Revised Policies 1619.02/3419.02/4419.02- Administration/Professional/Support Staff. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as a 2<sup>nd</sup> reading: New Policy 2628 – State Aide Incentives. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as a 2<sup>nd</sup> reading: Revised Policy 3142 – Probationary Teachers. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as a 2<sup>nd</sup> readings: Revised policy 6424 – Purchasing Card. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as their 2<sup>nd</sup> readings: New Policy 6605 – Crowdfunding, Revised Policy 5830 – Student Fund-Raising and Revised Policy 9700-Relations with Special Interest Groups. Motion carried unanimously.
- Moved by Ochodnicki, supported by Mowen to adopt as a 2<sup>nd</sup> reading: Revised Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency). Motion carried unanimously.
- Moved by Mowen, supported by Keyes to adopt the revised resolution to the appropriations for the General Fund 2016-17 fiscal year. Superintendent Tuttle explained that the budget revision more accurately depicts where the District currently is financially. The anticipated estimated fund balance as of June 30, 2017 is \$3,182,732, which equates to approximately 9.9%. The Board's goal is to minimally keep an 8% fund balance. Motion carried unanimously.
- Moved by Keyes, supported by Mowen to adopt the revised resolution to the appropriations for the School Service Fund for the 2016-17 fiscal year. Superintendent Tuttle reported that the anticipated estimated fund balance for the Food Service program as of June 30, 2017 is \$362,216. She commented that there have been discussions at the Federal level to eliminate free & reduced lunches. These funds have provided free breakfast and lunch for students over the past three years, which has proven to be very beneficial. Motion carried unanimously.

#### **For Future Action**

The Board of Education will be asked to authorize the Superintendent to sign contracts and/or enter into purchase agreements for the components of the technology infrastructure bid to move forward in order to support the one-to-one technology initiative and ultimately the E-911 requirements. Superintendent Tuttle provided in depth detail and components of the technology infrastructure bid. CFO Julie Omer, Network Coordinator Randy Miller, and Network Technicians Jeremy Wheeler and Joe Watson were applauded for putting together the requirements of the technology infrastructure bid recommendations. An evaluation of the bids was conducted to examine all of the elements that were rated for the bidders in order to determine the lowest responsible bidder. Such factors included, but were not limited to

hardware compatibility, support capability, prior experience with the vendor, meeting all elements of the request for proposal and cost. Although SPI was not the lowest bidder in the Wireless bid, their bid reflected the equipment specifications as outlined in the RFP and had the compatibility with the current hardware in the District, unlike Hi-tech who was the next lowest bidder. In addition, it was felt that it would be in the District's best interest to have the same bidder providing the infrastructure equipment as the vendor installing it and SPI was the lowest bidder for this component. Superintendent Tuttle reminded the Board that the Sinking Fund will cover the majority of the costs for the technology infrastructure with the hopes of an 85% maximum reimbursement from E-rate; however, that will not be determined for about a year and a half. She asked that the Board consider worst case scenario when making their decision, whereas the District spends the money on the project, but receives zero reimbursement. A portion of the project will come out of the General Fund. Superintendent Tuttle clarified that Sinking Fund dollars can be used to support the cost of technology infrastructure, but the funds cannot be used for devices (computers/laptops). It was noted that SPI was the only company that bid the correct equipment for the project. The bid recommendation was based on a point system with a possibility of seven points, as required by E-rate. SPI received seven points and the next lowest qualified bidder was Hi-Tech who received three points. The District will be required to appropriately justify to E-rate why we did not go with a non-lower bid.

Chief Financial Officer Julie Omer commented that the four infrastructure technology bids were specifically structured for E-rate and requires very specific rationale and documentation that must be maintained for 10 years.

President Jenc asked that we expound upon why we are making the recommendation for a higher bid and to expand upon the compatibility

In response to President Jenc's questions, Superintendent Tuttle stated that she will provide the Board with a statement from the Technology Department explaining their rationale for selecting SPI over the other bidders and additional details about the point system that was used for E-rate.

Vice President Rick Mowen remarked that he realizes the differences in the bids, but he will rely on the expertise of the staff that worked on the bid process when making his decision.

Julie Omer commented that she and Joe Watson discussed the bids in detail before making their recommendation. Several discussions took place with Hi-Tech during the bidding process and it was discovered that they omitted specific items. There were also concerns about Hi-Tech not following the specifications and omitting explicit requirements. Mrs. Omer explained that the reliability of the vendor is critical in this instance.

Trustee Ty Krauss asked who was responsible for scoring the RFP's.

Julie Omer responded to Mr. Krauss and stated that the Technology Department scored the RFP's in conjunction with Convergent Technologies, who have assisted other school districts with the same type of process.

The Board of Education will be asked to authorize the disposal or sale of books identified throughout the district as no longer being relevant to the curriculum being taught.

#### **For Information**

Superintendent Dr. Tuttle reported on the revised personnel update that was at place. Linda Chase has accepted the 7-hour Lead Cook I position at Central Elementary. Ben Smith, Owosso High School Industrial Arts teacher has submitted his letter of resignation effective at the conclusion of the 2016-2017 school year. Leslie Palmer, Monitor at Bryant Elementary has submitted her letter of resignation. She will remain an active sub monitor and sub paraprofessional at Bryant Elementary.

Superintendent Tuttle reported that the OMS/OHS Jazz Band Dinner Dance was held on February 25<sup>th</sup>. She commented that the student performances were awesome. The dinner, venue and silent auction was great. The room was filled with parents and grandparents and everyone had a wonderful time.

### **Public Participation**

There were no comments from the public.

### **Board Reports**

Trustee Marlene Webster reported that Shiawassee HOPE was the recipient of the 200 Women Who Care fund. She stated that Shiawassee HOPE is trying to establish an in-school food pantry at Lincoln High School and are working with the Food Bank's Council of Michigan. Their goal is to open a pantry that will be open to people without any questions. The Food Bank's Council has donated food for the first year and the money that they received will go towards equipment such as freezers, refrigerators, and shelving. The idea is to serve the students of LHS and the community with a pantry that is much more accessible. Shiawassee HOPE is very grateful for the money and are looking forward to another innovative initiative that OPS will be involved with. The District will be one of the first in the state to offer a food pantry and she is very excited to see how this all materializes.

Secretary Ochodnicki remarked that she does not know a lot about wrestling, but recently learned that OHS sophomore Megan Vondrasek recently qualified in the "War of the Roses" Michigan Girls State Finals and will wrestle on the Michigan Women's National Team at the USAW Girls Folkstyle National Championship Tournament in Oklahoma City.

Vice President Rick Mowen remarked that it was interesting to listen to a student's perspective on the community meetings. He stated that it is nice to hear that there is a community interest and we are receiving some good feedback.

Trustee Sara Keyes stated that her son attended the OHS pep assembly that was a celebration of the high school being named Academic State Champion for Academic Excellence by Bridge Magazine. T-shirts highlighting the recognition were randomly distributed at the assembly and her son wore his proudly. She added that it takes a village to obtain this status and it starts at the preschool level up through high school. She commented that she has received very positive feedback about the community meetings. An avid no voter that has been attending the meetings informed her that the meetings have been a real eye opener and has changed his mind along with several others. She added that it was nice to hear positive comments about the District from people that don't have children in school and don't typically get involved in school functions.

Trustee Ty Krauss commented that he knows the person that Mrs. Keyes was referring to during her comments. The gentleman contacted Mr. Krauss after the first community meeting and informed him that he was extremely impressed with the format and information shared at the meeting. Mr. Krauss stated that he feels that the District is moving in the right direction. Mr. Krauss also thanked the District for giving him the opportunity to attend the Michigan Association of School Board courses. He remarked that the courses provide a great learning opportunity and he looks forward to future classes.

President Tim Jenc reported that Tom Manke's oldest daughter who is an OHS graduate passed away from cancer on February 25<sup>th</sup>. Mr. Manke's mother also passed away about 12 hours later. He asked that everyone keep Mr. Manke and his family in their prayers.

### **Upcoming Meeting Dates**

#### **Upcoming Board Meeting Dates:**

March 13: Business Services/Strategic Planning & Curriculum Subcommittees, 5:00 & 6:00 pm  
 March 27: Regular Board Meeting, 7:00 pm

#### **Important Upcoming Dates:**

March 2: Half Day Elementary Only: Afternoon & Evening Parent/Teacher Conferences

March 3: Bryant School Pep Assembly, 2:45-3:15 pm  
March 3: LHS 2<sup>nd</sup> Trimester Ends  
March 6: LHS 3<sup>rd</sup> Trimester Begins  
March 6: Kindergarten Registration, Central Elementary, 2-3 pm and 5-8 pm  
March 7: Kindergarten Registration, Bryant Elementary, 2-3 pm and 5-8 pm  
March 7: NHS Volleybrawl, OHS, 7-9 pm  
March 8: Bentley Bright Beginnings Preschool Round Up, 9:30-11:30 am and 4:30-6:30 pm  
March 9: Kindergarten Registration, Emerson Elementary, 2-3 pm and 5-8 pm  
March 9: NHS Banquet, OHS Cafeteria 5:30-7 pm, NHS Induction Ceremony, OHS Auditorium, 7-8:30 pm  
March 11-12: Shiawassee County Home Expo, OHS  
March 16: Bryant Movie Night, 4-6 pm  
March 16: Owosso Idol Contest, OHS Auditorium, 7-9 pm  
March 20: 4<sup>th</sup>/5<sup>th</sup> Grade Recorder/Band Concert, Bryant Elementary, 7 pm  
March 24: Parent/Child Day, Bentley Bright Beginnings, 11 am-1 pm

**Adjournment**

Moved by Ochodnicki, supported by Paez to adjourn at 8:16 p.m. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnicki, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
FEBRUARY 20, 2017 - MARCH 19, 2017  
REPORT 16-91

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND	\$836,703.81
SERVICE FUND	\$71,858.08
SINKING FUND	\$30,468.25

<b>CHECK RUN TOTAL</b>	<u>\$939,030.14</u>
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**CREDIT CARD ACTIVITY BY FUND (2/05/17 - 3/04/2017)**

GENERAL FUND (FEBRUARY ACTIVITY)	\$ 20,981.72
SERVICE FUND (FEBRUARY ACTIVITY)	\$ 835.71
ORGANIZATIONAL FUND (FEBRUARY ACTIVITY)	\$ 2,999.59

<b>CREDIT CARD TOTAL</b>	<u>\$ 24,817.02</u>
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**GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)**

PAYMENT 2/21/17	\$ 11,095.46
PAYMENT 2/27/17	\$ 13,835.28
PAYMENT 3/01/17	\$ 8,743.17
PAYMENT 3/08/17	\$ 15,198.32
PAYMENT 3/20/17	\$ 10,076.33

<b>DIRECT DRAW FROM BANK ACCOUNT</b>	<u>\$ 58,948.56</u>
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PAYROLL (#18) 3/03/2017	\$ 781,105.28
PAYROLL (#19) 3/17/2017	\$ 878,459.06
STABILIZATION PAYMENT - 3/01/2017	\$ 187,841.08

<b>PAYROLL TOTAL</b>	<u>\$ 1,847,405.42</u>
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<b>GRAND TOTAL</b>	<u>\$ 2,870,201.14</u>
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## Check Register for Bank Account ID CHEM1

From 02/20/2017 to 03/19/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
095481	02/23/2017	1	Comp Open	101548 AGNEW GRAPHICS SIGNS & PROMO.	OPER/KLAPKO/TRUCK DECAL	125.00
095482	02/23/2017	1	Comp Open	100918 BRANDON HIGH SCHOOL	MS/DWYER/LEAGUE MEET	100.00
095483	02/23/2017	1	Comp Open	101239 CANNON, MAUREEN	MS/CANNON/SUPPLIES	38.79
095484	02/23/2017	1	Comp Open	003302 CDW GOVERNMENT, INC.	MS/LIEBERMAN/CHROMEBOOKS/C	840.00
095485	02/23/2017	1	Comp Open	006077 CHERYL LYNN BARTON	COMM ED INSTRUCTOR PAYMENT	690.00
095486	02/23/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	117.00
095487	02/23/2017	1	Comp Cleared 02/28/2017	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPP	45.00
095488	02/23/2017	1	Comp Open	006861 GRAHAM, ANGELA	EM/GRAHAM/SUPPLIES	64.46
095489	02/23/2017	1	Comp Open	100109 HOWARD, JULIE	BR/HOWARD/SUPPLIES	19.00
095490	02/23/2017	1	Comp Cleared 02/28/2017	004144 KLAPKO, JEFFREY	ATH/KLAPKO/DUES	30.00
095491	02/23/2017	1	Comp Cleared 02/28/2017	100685 LITTLE, LANCE	HS/LITTLE/SUPPLIES	41.20
095492	02/23/2017	1	Comp Open	003780 MESSA	MARCH 2017 BILL/TEACHERS	217,735.91
095493	02/23/2017	1	Comp Open	003780 MESSA	MARCH 2017 BILL/OESPA STAF	50,596.09
095494	02/23/2017	1	Comp Open	003780 MESSA	MARCH 2017 BILL/ADMIN	26,207.15
095495	02/23/2017	1	Comp Open	003780 MESSA	MARCH 2017 BILL/NON-UNION	21,372.70
095496	02/23/2017	1	Comp Open	007066 MICHALANGELO ENTERPRISES LLC	ADM/SELLECK/5.5 DAYS PD	9,625.00
095497	02/23/2017	1	Comp Cleared 02/28/2017	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	215.03
095498	02/23/2017	1	Comp Open	100984 MSBOA	HS/SCHLEGEL/ENTRY FEE	84.00
095499	02/23/2017	1	Comp Open	004121 NAPA AUTO PARTS	OPER/KLAPKO/REPAIR PARTS	86.85
095500	02/23/2017	1	Comp Cleared 02/28/2017	100001 OFFICE DEPOT INC.	OMS/DIGNAN/TONER	784.95
095501	02/23/2017	1	Comp Open	004600 OPS FOOD SERVICE FUND	BR/BROOKS/STEM ACTIVITY	150.00
095502	02/23/2017	1	Comp Cleared 02/28/2017	007853 PIONEER VALLEY BOOKS	EM/GRAHAM/ABC 6 PACK	1,091.20
095503	02/23/2017	1	Comp Cleared 02/28/2017	100283 PRO-ED	OHS/PERKINS/PLANNING INVEN	295.90
095504	02/23/2017	1	Comp Open	100135 QUILL CORPORATION	OHS/KRAJCOVIC/INK	243.40
095505	02/23/2017	1	Comp Cleared 02/28/2017	100397 R. L. DEPPMANN COMPANY	OPER/KLAPKO/HVAC REPAIR HS	582.75
095506	02/23/2017	1	Comp Open	101669 REALLY GOOD STUFF	EM/VERLINDE/BUILD WORDS/PO	307.70
095507	02/23/2017	1	Comp Open	005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/PAINT	28.98
095508	02/23/2017	1	Comp Cleared 02/28/2017	005625 SHIAWASSEE RESD	1/29-2/11/17 SUB REIMBURSE	17,552.50
095509	02/23/2017	1	Comp Cleared 02/28/2017	005900 STECHSCHULTE GAS & OIL COMPANY	OPER/KLAPKO/FUEL	369.32
095510	02/23/2017	1	Comp Open	000608 SUMMERLAND, LORI	MS/SUMMERLAND/SUPPLIES	28.46
095511	02/23/2017	1	Comp Open	003806 TOLEDO PHYSICAL EDUCATION	OMS/HOLTSCLOW/SUPPLIES	1,026.80
095512	02/23/2017	1	Comp Open	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SU	10.46
095513	02/24/2017	2	Comp Open	007034 EASTERN MICHIGAN UNIVERSITY	HS/GREGORY/CONF REG	738.00
095514	03/02/2017	1	Comp Open	003483 ABECEDARIAN	EM/GRAHAM/LOWER CASE LETTE	303.60
095515	03/02/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	58.50
095516	03/02/2017	1	Comp Open	002201 COE, PAM	HS/COE/MILEAGE	104.86
095517	03/02/2017	1	Comp Open	004065 CONRAD, CHRIS	OPER/CONRAD/MILEAGE	61.78
095518	03/02/2017	1	Comp Open	000124 CONTROL SOLUTIONS INC.	OPER/KLAPKO/HVAC REPAIR	3,888.44
095519	03/02/2017	1	Comp Open	008016 CRANSHAW, PAULINE	OPER/CRANSHAW/MILEAGE	22.26
095520	03/02/2017	1	Comp Open	007794 DNA DESIGN CO., LLC	ADM/SELLECK/TRAINING VIDEO	1,500.00
095521	03/02/2017	1	Comp Open	000558 ENERGY MANAGEMENT SOLUTIONS LLC	MONTHLY GAS MANAGEMENT	315.00
095522	03/02/2017	1	Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	666.40
095523	03/02/2017	1	Comp Open	004253 GOETZINGER, ALLAN	ATH/SMITH/TRAINER COVERAGE	300.00
095524	03/02/2017	1	Comp Open	000070 H. K. ALLEN PAPER COMPANY	OMS/CREGO/SUPPLIES	1,698.15
095525	03/02/2017	1	Comp Open	002810 HI-QUALITY GLASS	HS/POYNER/LEXAN	585.00
095526	03/02/2017	1	Comp Open	004730 J. W. PEPPER & SON INC.	MS/SCHAFFERT/MUSIC	399.96
095527	03/02/2017	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/CUSTODIAL SUP	178.08
095528	03/02/2017	1	Comp Open	001841 LINTNER, DALLAS	ATH/LINTNER/MILEAGE	1,212.96
095529	03/02/2017	1	Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	60.14
095530	03/02/2017	1	Comp Open	002869 MUSICAL RESOURCES	HS/NIEUWKOOP/MUSIC	266.99
095531	03/02/2017	1	Comp Open	008203 OAKLAND UNIVERSITY	HS/COUNSELOR CONF REG	150.00
095532	03/02/2017	1	Comp Open	100001 OFFICE DEPOT INC.	TRANS/GRAHAM/INK	219.02
095533	03/02/2017	1	Comp Open	004600 OPS FOOD SERVICE FUND	ADM/BOARD BEVERAGES	358.00
095534	03/02/2017	1	Comp Open	004590 OWOSSO PUB. SCH. ATHLETIC FUND	ATH/SMITH/OFFICIALS	5,000.00



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From 02/20/2017 to 03/19/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
095535	03/02/2017	1	Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	12,661.81
095536	03/02/2017	1	Comp Open	004860 POSTMASTER	HS/COBB/POSTAGE	34.91
095537	03/02/2017	1	Comp Open	100803 RAFFAELLI, DANIELE	CE/RAFFAELLI/SUPPLIES	99.89
095538	03/02/2017	1	Comp Open	101669 REALLY GOOD STUFF	EM/BURNS/CHAIR FOOT COVERS	132.59
095539	03/02/2017	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/PETERSEN/SUPPLIES	3,208.61
095540	03/02/2017	1	Comp Open	006634 SCREENVISION DIRECT	ADM/THOMPSON/ADVERTISING	188.00
095541	03/02/2017	1	Comp Open	000693 SEHI COMPUTER PRODUCTS	ADM/MILLER/INK	213.31
095542	03/02/2017	1	Comp Open	100017 SET-SBG	MARCH 2017 BILL/GF STAFF	5,889.43
095543	03/02/2017	1	Comp Open	008204 SHIA CO. COMMUNITY MENTAL HEALTH	HS/PERKINS/CONFERENCE	20.00
095544	03/02/2017	1	Comp Open	005625 SHIAWASSEE RESD	START TRAINING/PERCEPTION	450.00
095545	03/02/2017	1	Comp Open	002623 TASC-CLIENT INVOICES	4/1-4/30/17 ADMIN FEES	325.36
095546	03/02/2017	1	Comp Open	008202 THE GRAND HOTEL	HS/POYNER/LODGING DEPOSIT	600.00
095547	03/02/2017	1	Comp Open	006230 THRUN LAW FIRM, P.C.	JAN LEGAL SERVICES	269.50
095548	03/02/2017	1	Comp Open	007985 WATSON, JOE	ADM/WHEELER/MILEAGE	71.29
095549	03/02/2017	1	Comp Open	006882 WHEELER, JEREMY	ADM/WHEELER/MILEAGE	71.86
095550	03/09/2017	1	Comp Open	006502 ACCO BRANDS USA	BR/HARTNAGLE/LAMINATING FI	145.20
095551	03/09/2017	1	Comp Open	000278 APPLEBEE OIL COMPANY	TRANS/DELONG/PROPANE	1,469.33
095552	03/09/2017	1	Comp Open	005458 ARDELEAN, JEFF	ATH/SMITH/GAME MANAGEMENT	195.00
095553	03/09/2017	1	Comp Open	000300 ARGUS-PRESS CO.	ADM/THOMPSON/ADVERTISING	3,361.55
095554	03/09/2017	1	Comp Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/GAS&ELEC/NATURAL GAS	18,642.96
095555	03/09/2017	1	Comp Open	102354 BRUDER, NOLA KAY	EM/BRUDER/SUPPLIES	46.19
095556	03/09/2017	1	Comp Open	003794 BRYANT ELEMENTARY	COCA-COLA REIMBURSEMENT	14.36
095557	03/09/2017	1	Comp Open	007228 CENTRAL SCHOOL	COCA-COLA REIMBURSEMENT	9.30
095558	03/09/2017	1	Comp Open	001020 CREST SUPPLY COMPANY	OPER/KLAPKO/PLUMBING SUPPL	1,425.97
095559	03/09/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	117.00
095560	03/09/2017	1	Comp Open	100576 CLEVINGER, RYAN	HS/CLEVINGER/MILEAGE	369.15
095561	03/09/2017	1	Comp Open	008216 CUSTOM VINYL SIGNS & DESING INC	ATH/PRINGLE/BANNERS	170.00
095562	03/09/2017	1	Comp Open	007034 EASTERN MICHIGAN UNIVERSITY	HS/KRUEGER/CONF REG FEE	150.00
095563	03/09/2017	1	Comp Open	000008 EMERSON ELEMENTARY SCHOOL	COCA-COLA REIMBURSEMENT	10.36
095564	03/09/2017	1	Comp Open	006197 FRONTIER	UTIL/PHONE SVC/FEB 2017	1,200.72
095565	03/09/2017	1	Comp Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/CUSTODIAL SUPP	263.00
095566	03/09/2017	1	Comp Open	002973 HANKERD SPORTSWEAR	ALT/PARSONS/SHIRTS	152.00
095567	03/09/2017	1	Comp Open	005183 HASSELBRING CLARK	ADM/COPIER RENTAL	42.92
095568	03/09/2017	1	Comp Open	008213 HUFNAGLE, JOSE	ATH/SMITH/GAME MANAGEMENT	205.00
095569	03/09/2017	1	Comp Open	006696 I60 MEDIA	ADM/THOMPSON/MAILING	1,297.70
095570	03/09/2017	1	Comp Open	002959 INDEPENDENT AD-VISOR INC.	ADM/THOMPSON/INDEPENDENT	920.00
095571	03/09/2017	1	Comp Open	008212 JONES, TRAVIS	ATH/SMITH/GAME MANAGEMENT	60.00
095572	03/09/2017	1	Comp Open	006244 JUNIOR LIBRARY GUILD	OMS/LIEBERMAN/SUPPLIES	2,824.40
095573	03/09/2017	1	Comp Open	004702 KIMBLE, DAVE	ATH/SMITH/GAME MANAGEMENT	1,265.00
095574	03/09/2017	1	Comp Open	003479 KRUEGER, NICK	HS/KRUEGER/SUPPLIES	55.62
095575	03/09/2017	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	44.90
095576	03/09/2017	1	Comp Open	002109 LUDINGTON ELECTRIC INC.	OPER/KLAPKO/ELECTRICAL WOR	269.31
095577	03/09/2017	1	Comp Open	008215 MACKINAW BEACH & BAY INN & SUITE	HS/POYNER/STUDENT LODGING	139.00
095578	03/09/2017	1	Comp Open	008126 MANLEY, KAYLA	ATH/SMITH/GAME MANAGEMENT	340.00
095579	03/09/2017	1	Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	471.61
095580	03/09/2017	1	Comp Open	004351 MICHIGAN FCCLA	HS/SCHNEIDER/STATE LEADERS	665.00
095581	03/09/2017	1	Comp Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER PROTECT	290.00
095582	03/09/2017	1	Comp Open	100001 OFFICE DEPOT INC.	BR/MALATINSKY/INK	87.56
095583	03/09/2017	1	Comp Open	007851 OREILLY AUTO PARTS	OPER/KLAPKO/COUPLER	4.49
095584	03/09/2017	1	Comp Open	004480 OWOSSO BOLT & BRASS COMPANY	OPER/KLAPKO/PLUMBING SUPP	575.91
095585	03/09/2017	1	Comp Open	004570 OWOSSO H.S. ORGANIZATION ACCT.	COCA-COLA REIMBURSEMENT	71.25
095586	03/09/2017	1	Comp Open	000013 OWOSSO MIDDLE SCHOOL	COCA-COLA REIMBURSEMENT	13.71
095587	03/09/2017	1	Comp Open	008217 PASTULA, DAVID	HS/PASTULA/SUPPLIES	33.00
095588	03/09/2017	1	Comp Open	001705 PHILLIPS, JEFF	HS/PHILLIPS/MILEAGE	75.33

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From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
095589	03/09/2017	1	Comp Open	007853 PIONEER VALLEY BOOKS	EM/GRAHAM/ABC BOARD SET	138.60
095590	03/09/2017	1	Comp Open	004790 PITNEY BOWES	ADM/PITT/POSTAGE	400.00
095591	03/09/2017	1	Comp Open	007843 PORTER, FRED	ATH/SMITH/GAME MANAGEMENT	755.00
095592	03/09/2017	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	2,602.40
095593	03/09/2017	1	Comp Open	005520 SECURITY ALARM COMPANY INC.	OPER/KLAPKO/FIRE ALARM MON	476.00
095594	03/09/2017	1	Comp Open	100017 SET-SEG	APRIL 2017 BILL/GF STAFF	5,988.71
095595	03/09/2017	1	Comp Open	005625 SHIawassee RESD	TRANS/DELONG/BUS DRIVER	62.20
095596	03/09/2017	1	Comp Open	007137 SNYDER, ANDREW	ATH/SMITH/GAME MANAGEMENT	30.00
095597	03/09/2017	1	Comp Open	008210 STANFIELD, KATIE	ATH/SMITH/GAME MANAGEMENT	20.00
095598	03/09/2017	1	Comp Open	008211 THEWS-AGUIRRE, NOLAN	ATH/SMITH/GAME MANAGEMENT	625.00
095599	03/09/2017	1	Comp Open	004604 TUTTLE, ANDREA	ADM/TUTTLE/MILEAGE	42.02
095600	03/09/2017	1	Comp Open	007457 US BANK EQUIPMENT FINANCE	LEASE PAYMENT MARCH 2017	2,132.95
095601	03/09/2017	1	Comp Open	005014 VALLEY PLAZA RESORT	HS/SCHNEIDER/CONF LODGING	335.96
095602	03/09/2017	1	Comp Open	101062 VENNE, DAVE	ATH/SMITH/GAME MANAGEMENT	415.00
095603	03/09/2017	1	Comp Open	007836 VONDRASEK, MATT	ATH/VONDRASEK/MILEAGE	334.38
095604	03/09/2017	1	Comp Open	008209 VOSS, SIDNEY	ATH/SMITH/GAME MANAGEMENT	100.00
095605	03/09/2017	1	Comp Open	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/MARCH 2017	1,882.92
095606	03/09/2017	1	Comp Open	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUP	42.40
095607	03/09/2017	1	Comp Open	008003 YOHO, CARRIE	ADM/YOHO/CONF REIMBURSEMEN	32.10
095608	03/16/2017	1	Comp Open	101548 AGNEW GRAPHICS SIGNS & PROMO.	OPER/KLAPKO/FLAGS	475.00
095609	03/16/2017	1	Comp Open	003864 BINGER, MARCY	BR/BINGER/CONF REIMB	161.12
095610	03/16/2017	1	Comp Open	006123 CDI COMPUTERS INC.	OHS/DORMAN/TIMER	181.00
095611	03/16/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	58.50
095612	03/16/2017	1	Comp Open	100794 COLLINS, RICHARD	MS/COLLINS/CABLES	29.96
095613	03/16/2017	1	Comp Open	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC/MARCH 2017	41,922.35
095614	03/16/2017	1	Comp Open	008189 CONVERGENT TECHNOLOGY PARTNERS	ADM/E-RATE APPLICATION	380.00
095615	03/16/2017	1	Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPP	45.00
095616	03/16/2017	1	Comp Open	008221 FLOORSOURCE WHOLESALE & SUPPLY	ATH/LINTNER/FLOORING (1/3)	3,096.52
095617	03/16/2017	1	Comp Open	006861 GRAHAM, ANGELA	EM/GRAHAM/CONF REIMBURSEME	126.80
095618	03/16/2017	1	Comp Open	005183 HASSELBRING CLARK	COPIER MAINT PAYMENT	30.29
095619	03/16/2017	1	Comp Open	100069 HEINEMANN	EM/CICALO/BOOKS	734.80
095620	03/16/2017	1	Comp Open	003051 HUMPHRIES ENT.	TRANS/DELONG/ROAD TEST	175.00
095621	03/16/2017	1	Comp Open	004013 IMAGELINE PRODUCTIONS	BR/BROOKS/POST CARDS/SHIRT	252.00
095622	03/16/2017	1	Comp Open	008220 J & H OIL CO.	OPER/KLAPKO/FUEL	239.52
095623	03/16/2017	1	Comp Open	003080 JOHNNY MAC'S SPORTING GOODS	ATH/SMITH/FOOTBALL SHIRTS	883.42
095624	03/16/2017	1	Comp Open	007104 KLAPKO, JOHN	OPER/KLAPKO/MILEAGE	83.09
095625	03/16/2017	1	Comp Open	003600 MARSHALL MUSIC COMPANY INC.	OHS/SCHLEGEL/REPAIRS	466.00
095626	03/16/2017	1	Comp Open	003780 MESSA	APRIL 2017 BILL/TEACHERS	216,088.82
095627	03/16/2017	1	Comp Open	003780 MESSA	APRIL 2017 BILL/ADMIN STAF	26,207.13
095628	03/16/2017	1	Comp Open	003780 MESSA	APRIL 2017 BILL/NON-UNION	21,372.68
095629	03/16/2017	1	Comp Open	003780 MESSA	APRIL 2017 BILL/OESPA STAF	50,596.04
095630	03/16/2017	1	Comp Open	007971 MID AMERICA	OCT-NOV-DEC 16 ADMIN FEB	527.92
095631	03/16/2017	1	Comp Open	004050 MORRIS MECHAN. CONTRACTING INC.	OPER/KLAPKO/HVAC REPAIR	2,067.00
095632	03/16/2017	1	Comp Open	100001 OFFICE DEPOT INC.	EM/NIDEFSKI/SUPPLIES	316.68
095633	03/16/2017	1	Comp Open	001018 OMER, JULIE	ADM/OMER/CONF MILEAGE	158.96
095634	03/16/2017	1	Comp Open	004600 OPS FOOD SERVICE FUND	BB/ROWELL/4-WINGS LUNCHES	452.55
095635	03/16/2017	1	Comp Open	004652 PCMI - WEST	OMS COACHES/GAME MGT	15,607.99
095636	03/16/2017	1	Comp Open	001153 PEARSON EDUCATION INC.	REIMBURSE REFUND ERROR	1,794.90
095637	03/16/2017	1	Comp Open	100135 QUILL CORPORATION	OHS/NEWELL/INK	116.42
095638	03/16/2017	1	Comp Open	005420 SCHOOL SPECIALTY INC.	CE/KLAPKO/ENVELOPES, MARKER	195.52
095639	03/16/2017	1	Comp Open	005520 SECURITY ALARM COMPANY INC.	OPER/KLAPKO/ALARM TO INTER	1,474.95
095640	03/16/2017	1	Comp Open	000693 SEHI COMPUTER PRODUCTS	ADM/MILLER/INK PRINTHEADS	107.58
095641	03/16/2017	1	Comp Open	005363 SHATTUCK SPECIALTY ADVERTISING	CE/SPIELMAN/WATER BOTTLES	290.40
095642	03/16/2017	1	Comp Open	101582 TRECHA ENTERPRISES AB, LLC	BB/ROWELL/FIELD TRIP	80.80

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Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
095643	03/16/2017	1 Comp	Open	100267 UNUM LIFE INSURANCE	APRIL 2017 BILL/ADMIN STAF	1,129.65
095644	03/16/2017	1 Comp	Open	100267 UNUM LIFE INSURANCE	APRIL 2017 BILL/GF STAFF	1,288.71
095645	03/16/2017	2 Comp	Open	007794 DNA DESIGN CO., LLC	ADM/SELLECK/TRAINING VIDEO	750.00
CHECK TOTAL						836,703.81
LESS VOIDS						0.00
GRAND TOTAL						836,703.81

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	155	815,695.96	Computer	165	836,703.81
Cleared	10	21,007.85	Prepaid		
Void					
Scratch					
TOTAL		165	836,703.81	TOTAL 165 836,703.81	

Check Register for Bank Account ID SERVIC

From 02/20/2017 to 03/19/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
006917	02/23/2017	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	295.63
006918	02/23/2017	1 Comp	Cleared 02/28/2017	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	7,528.10
006919	02/23/2017	1 Comp	Open	001995 CENTRAL RESTAURANT PRODUCTS	OHS/PRINCE/EQUIPMENT	1,427.67
006920	02/23/2017	1 Comp	Cleared 02/28/2017	005058 FD HAYES ELECTRIC CO.	FS/PRINCE/EQUIP REPAIR	810.40
006921	02/23/2017	1 Comp	Open	003780 MESSA	MARCH 2017 BILL/FS STAFF	962.66
006922	02/23/2017	1 Comp	Cleared 02/28/2017	004354 MILLS REFRIGERATION, INC.	FS/PRINCE/FOOD PURCHASE	185.00
006923	02/23/2017	1 Comp	Cleared 02/28/2017	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	4,189.56
006924	02/23/2017	1 Comp	Cleared 02/28/2017	005900 STECHSCHULTE GAS & OIL COMPANY	FS/KALPKO/FUEL	108.24
006925	03/02/2017	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	367.69
006926	03/02/2017	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	4,842.50
006927	03/02/2017	1 Comp	Open	007965 BELLINGAR SPECIALTY MEATS	FS/PRINCE/FOOD PURCHASE	250.81
006928	03/02/2017	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	439.92
006929	03/02/2017	1 Comp	Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	3,661.39
006930	03/02/2017	1 Comp	Open	005420 SCHOOL SPECIALTY INC.	OHS/PRINCE/OFF SUPPLIES	75.65
006931	03/02/2017	1 Comp	Open	100017 SET-SEG	MARCH 2017 BILL/FS STAFF	327.86
006932	03/09/2017	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	707.04
006933	03/09/2017	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	16,728.60
006934	03/09/2017	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	1,796.16
006935	03/09/2017	1 Comp	Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	4,417.22
006936	03/09/2017	1 Comp	Open	006782 ROBINSON, KAREN	FS/ROBINSON/MILEAGE	50.10
006937	03/09/2017	1 Comp	Open	100017 SEG WORKERS COMPENSATION FUND	4TH QUARTER INVOICE	6,072.00
006938	03/09/2017	1 Comp	Open	100017 SET-SEG	MARCH 2017 BILL/GF STAFF	173.40
006939	03/16/2017	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	207.82
006940	03/16/2017	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	8,593.70
006941	03/16/2017	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	1,180.80
006942	03/16/2017	1 Comp	Open	008220 J & H OIL CO.	FS/KLAPRO/FUEL	86.38
006943	03/16/2017	1 Comp	Open	007104 KLAPKO, JOHN	FS/KLAPRO/MILEAGE	83.09
006944	03/16/2017	1 Comp	Open	003780 MESSA	APRIL 2017 BILL/FS STAFF	962.65
006945	03/16/2017	1 Comp	Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	3,723.79
006946	03/16/2017	1 Comp	Open	005090 REEVES WHEEL ALIGNMENT	FS/PRINCE/VEHICLE REPAIR	1,463.50
006947	03/16/2017	1 Comp	Open	004679 TOBEY, CHRISTINE	FS/TOBEY/MILEAGE	88.33
006948	03/16/2017	1 Comp	Open	100267 UNUM LIFE INSURANCE	APRIL 2017 BILL/FS STAFF	50.42
CHECK TOTAL						71,858.08
LESS VOIDS						0.00
GRAND TOTAL						71,858.08

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	27	59,036.78	Computer	32	71,858.08
Cleared	5	12,821.30	Prepaid		
Void					
Scratch					
TOTAL	32	71,858.08	TOTAL	32	71,858.08

Check Register for Bank Account ID SF#1

From 02/20/2017 to 03/19/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600865	02/23/2017	1 Comp	Cleared	02/28/2017 001274 SPICER GROUP INC.	SINKING FUND PROJECT MGT	9,538.25
600866	03/16/2017	1 Comp	Open	001274 SPICER GROUP INC.	SINKING FUND MGT	20,930.00
CHECK TOTAL						30,468.25
LESS VOIDS						0.00
GRAND TOTAL						30,468.25

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	1	20,930.00	Computer	2	30,468.25
Cleared	1	9,538.25	Prepaid		
Void					
Scratch					
TOTAL		2	30,468.25	TOTAL 2 30,468.25	

Date Range: From:  To:   
 Date Type:   
 Data available starting: 03/21/2014 Search

SEARCH RESULTS

Search Total: 5,492.8:

Page 1 of 1 Page  Go

Account Name	Account Number	Transaction Amount	Adjustment Amount	Total Transaction Amount
EMERSON ELEMENTARY	XXXX-XXXX-0517-2354	116.77	0.00	116.7
MIKE GRAHAM	XXXX-XXXX-0530-1557	1,459.20	0.00	1,459.2
FRED LAB	XXXX-XXXX-0532-9202	463.63	0.00	463.6
ED VAN STRATE	XXXX-XXXX-0532-9277	456.67	0.00	456.6
LINCOLN HIGH SCHOOL	XXXX-XXXX-0593-9232	147.90	0.00	147.9
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	379.27	0.00	379.2
OWOSSO SCHOOLS	XXXX-XXXX-1253-3820	835.71	0.00	835.7
CTE CULINARY ARTS	XXXX-XXXX-1311-0891	739.16	0.00	739.1
CTE CONSTRUCTION TRADES	XXXX-XXXX-1311-0933	23.23	0.00	23.2
AL HUYCK	XXXX-XXXX-1323-6431	449.47	0.00	449.4
OWOSSO PUBLIC SCHOOLS	XXXX-XXXX-0002-6361	0.00	(19,324.15)	(19,324.15)
SWIM PROGRAM	XXXX-XXXX-0173-5686	117.98	0.00	117.9
BRYANT ELEMENTARY	XXXX-XXXX-0177-1509	800.78	0.00	800.7
DAN CLARK	XXXX-XXXX-0188-5846	271.04	0.00	271.0
BEN COBB	XXXX-XXXX-0188-5861	346.47	0.00	346.4
OWOSSO HIGH SCHOOL	XXXX-XXXX-0223-2881	2,821.49	0.00	2,821.4
TECHNOLOGY DEPT	XXXX-XXXX-0270-9854	205.44	0.00	205.4
JOHN QUICK	XXXX-XXXX-0274-4836	35.45	0.00	35.4
OWOSSO MIDDLE SCHOOL	XXXX-XXXX-0316-8175	1,846.95	0.00	1,846.9
OPERATIONS DEPT	XXXX-XXXX-0322-6353	168.97	0.00	168.9
BRIGHT BEGINNINGS	XXXX-XXXX-0352-0722	1,003.87	0.00	1,003.8
CENTRAL ELEMENTARY	XXXX-XXXX-0358-7523	513.65	0.00	513.6
DISTRICT TRAVEL	XXXX-XXXX-0372-6121	2,329.22	0.00	2,329.2
OWOSSO HIGH SCHOOL 2	XXXX-XXXX-0969-6765	2,881.61	0.00	2,881.6
CENTRAL OFFICE	XXXX-XXXX-9842-0803	6,403.09	0.00	6,403.0

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Search Total: 5,492.8:

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**February 28, 2017**  
**Report 16-92**

**Statement of Deposits and Investments**  
**As of 2/28/2017**  
**Unaudited**

	<u>General Fund</u>	<u>School Service</u>	<u>Building &amp; Site</u>	<u>Total</u>
<b>Summary of Deposits and Investments</b>				
Cash on hand	\$ 1,320,481	\$ 441,469	\$ 1,690,461	\$ 3,452,411
Investments	<u>3,903,051</u>		<u>1,224,780</u>	<u>5,127,831</u>
Total Deposits and Investments	<u>\$ 5,223,532</u>	<u>\$ 441,469</u>	<u>\$ 2,915,241</u>	<u>\$ 8,580,242</u>
 <b>Detail of Deposits and Investments</b>				
Cash on hand	\$ 1,320,481	\$ 440,692	\$ 1,690,461	\$ 3,451,634
Petty Cash on hand	-	777	-	
Total Cash on hand	<u>\$ 1,320,481</u>	<u>\$ 441,469</u>	<u>\$ 1,690,461</u>	<u>\$ 3,452,411</u>
Chemical Bank Savings Account	\$ 61,352	\$ -	\$ 112,493	\$ 173,845
Mich Class Investment	3,841,699	-	1,112,287	4,953,986
Total Investments	<u>\$ 3,903,051</u>	<u>\$ -</u>	<u>\$ 1,224,780</u>	<u>\$ 5,127,831</u>
Total Deposits and Investments	<u>\$ 5,223,532</u>	<u>\$ 441,469</u>	<u>\$ 2,915,241</u>	<u>\$ 8,580,242</u>

OWOSSO PUBLIC SCHOOLS  
 BOARD OF EDUCATION  
 February 28, 2017  
 Report 16-92

Combined Statement of Revenue, Expenditures, and Fund Balance  
 General, School Service, and Capital Projects Funds  
 As of 2/28/2017  
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund		
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
REVENUE									
Local sources	3,500,503	2,047,091	(1,453,412)	294,388	193,503	(100,885)	1,591,871	1,054,166	(537,705)
Slate sources	24,935,666	11,237,509	(13,698,157)	62,547	28,428	(34,119)	-	-	-
Federal sources	1,443,129	692,220	(750,909)	1,584,787	776,779	(808,008)	-	-	-
Interdistrict sources-RESD	764,298	121,722	(642,576)	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	123,724	-	(123,724)	-	-	-	-	-	-
Total revenue and other sources	\$ 30,767,320	\$ 14,088,542	\$ (16,678,778)	\$ 1,941,732	\$ 998,710	\$ (943,022)	\$ 1,591,871	\$ 1,054,166	\$ (537,705)
			48%			51%			66%

	General Fund			School Service Fund			Capital Projects Fund		
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
EXPENDITURES									
INSTRUCTION									
BASIC PROGRAMS:									
ELEMENTARY	6,928,833	3,497,232	(3,431,601)	294,388	193,503	(100,885)	1,591,871	1,054,166	(537,705)
MIDDLE SCHOOL	3,551,762	1,792,144	(1,759,618)	62,547	28,428	(34,119)	-	-	-
HIGH SCHOOL	4,085,608	1,997,309	(2,088,299)	1,584,787	776,779	(808,008)	-	-	-
ALTERNATIVE EDUCATION	848,352	336,360	(511,992)	-	-	-	-	-	-
PRESCHOOL	126,795	68,138	(58,657)	-	-	-	-	-	-
PRESCHOOL (MICHIGAN READINESS) GRANT	188,590	116,895	(71,695)	-	-	-	-	-	-
TOTAL BASIC PROGRAMS	\$ 15,529,940	\$ 7,808,178	\$ (7,721,762)	\$ 1,941,732	\$ 998,710	\$ (943,022)	\$ 1,591,871	\$ 1,054,166	\$ (537,705)
			50%			51%			66%

ADDED NEEDS:									
SPECIAL EDUCATION	3,108,183	1,601,413	(1,507,770)						
CHILD CARE PROGRAM	265,842	118,955	(146,887)						
TITLE I GRANT	1,011,912	476,715	(535,197)						
VOCATIONAL EDUCATION	628,842	285,816	(343,026)						
TARGETED LITERACY GRANT	77,650	71,928	(5,624)						
AT RISK GRANT	1,186,026	442,643	(743,383)						
MISC STATE GRANTS	6,943	2,000	(4,943)						
TOTAL ADDED NEEDS	\$ 6,286,098	\$ 3,009,468	\$ (3,276,630)						
			48%						

CONTINUING EDUCATION:									
COMMUNITY EDUCATION	139,828	90,500	(49,328)						
TOTAL CONTINUING EDUCATION	\$ 139,828	\$ 90,500	\$ (49,328)						
			65%						
TOTAL INSTRUCTION	\$ 21,955,666	\$ 10,908,146	\$ (11,047,520)						
			50%						

SUPPORTING SERVICES:									
PUPIL SERVICES:									
GUIDANCE SERVICES	483,551	259,251	(224,300)						
TOTAL PUPIL SERVICES	\$ 483,551	\$ 259,251	\$ (224,300)						
			54%						

INSTRUCTIONAL STAFF:									
TITLE II, PART A/RURAL EDUCATION GRANT	384,896	254,385	(130,531)						
IMPROVEMENT OF INSTRUCTION	287,857	146,611	(141,246)						
MEDIA SERVICES	910,703	529,493	(381,210)						
TOTAL INSTRUCTIONAL STAFF	\$ 910,703	\$ 529,493	\$ (381,210)						
			58%						

GENERAL ADMINISTRATION:									
BOARD OF EDUCATION	104,150	45,691	(58,459)						
EXECUTIVE ADMINISTRATION	316,161	201,794	(114,367)						
HUMAN RESOURCES	204,185	132,353	(71,832)						
TOTAL GENERAL ADMINISTRATION	\$ 624,496	\$ 379,748	\$ (244,748)						
			61%						

SCHOOL ADMINISTRATION:									
SCHOOL ADMINISTRATION	2,523,713	1,533,305	(990,408)						
TOTAL SCHOOL ADMINISTRATION	\$ 2,523,713	\$ 1,533,305	\$ (990,408)						
			61%						

BUSINESS SERVICES:									



OWOSSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
February 28, 2017  
Report 16-92

Combined Statement of Revenue, Expenditures, and Fund Balance  
General, School Service, and Capital Projects Funds  
As of 2/28/2017  
Unaudited

	General Fund			School Service Fund			Capital Projects Fund					
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used
FISCAL SERVICES	\$ 326,399	\$ 210,059	\$ (116,340)	64%								
TECHNOLOGY MANAGEMENT	\$ 351,742	\$ 171,058	\$ (180,684)	49%								
TOTAL BUSINESS SERVICES	\$ 678,141	\$ 381,117	\$ (297,024)	56%								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 2,730,833	\$ 1,657,609	\$ (1,073,224)	61%								
TOTAL OPERATIONS AND MAINTENANCE	\$ 2,730,833	\$ 1,657,609	\$ (1,073,224)	61%								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 857,854	\$ 501,447	\$ (356,407)	58%								
TOTAL PUPIL TRANSPORTATION	\$ 857,854	\$ 501,447	\$ (356,407)	58%								
OTHER SERVICES:												
PAC	\$ -	\$ -	\$ -									
COMMUNICATION SERVICES	\$ 44,308	\$ 24,973	\$ (19,335)	56%								
ATHLETICS	\$ 422,443	\$ 210,318	\$ (212,125)	50%								
PRINTING AND OTHER SUPPORT SERVICES	\$ 78,147	\$ 47,522	\$ (30,625)	61%								
TOTAL OTHER SERVICES	\$ 544,898	\$ 282,813	\$ (262,085)	52%								
TOTAL SUPPORTING SERVICES	\$ 9,354,189	\$ 5,524,783	\$ (3,829,406)	59%								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	\$ 59,596	\$ 17,167	\$ (42,429)	29%								
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 59,596	\$ 17,167	\$ (42,429)	29%								
FOOD SERVICE EXPENDITURES												
CAPITAL PROJECT EXPENDITURES	\$ 31,389,451	\$ 16,450,988	\$ (14,919,355)	52%								
TOTAL EXPENDITURES	\$ 31,389,451	\$ 16,450,988	\$ (14,919,355)	52%	\$ 2,048,410	\$ 1,169,111	\$ (879,299)	57%	\$ 1,079,623	\$ 586,307	\$ (493,316)	54%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (602,131)	\$ (2,351,654)	\$ (1,749,423)		\$ (106,678)	\$ (170,401)	\$ (63,723)		\$ 512,248	\$ 467,869	\$ (44,389)	
AUDITED FUND BALANCE, JULY 1, 2016	3,784,865	3,784,865	-		468,893	468,893	-		2,447,982	2,447,982	-	
PROJECTED FUND BALANCES - June 30, 2017	3,182,734	3,182,734	-		362,215	362,215	-		2,959,630	2,959,630	-	

**For Action**

**FOR ACTION**

**Subject:**

Technology infrastructure bid recommendations

**Recommendation:**

Recommend that the Board authorize the Superintendent to sign contracts and/or enter into purchase agreements for the following components of the technology infrastructure bid:

- SPI Innovations, Freeland, Michigan – wireless for all buildings, cabling, hardware and installation for an amount not to exceed \$315,417
- SPI Innovations, Freeland, Michigan – network hardware and UPS for all buildings in amount not to exceed \$122,724
- Master Electric, Gladwin Michigan – Fiber and installation at the Owosso High School in amount not to exceed \$9,960.
- Dell Computer – server acting as a wireless controller in an amount not to exceed \$13,625.57.

**Rationale:**

The infrastructure project must move forward in order to support the one-to-one technology and ultimately the E-911 requirements. (The E-911 is an initiative to allow first responders to identify not only the building but the actual room location from which a distress call is made. This will require a revamping of the phone hardware system to convert to a VOIP system and the infrastructure must be able to support it. The E-911 has been delayed but is expected to be required within the next several years).

**Statement of Purpose/Issue:**

To award the components of the infrastructure bid that are necessary to support the immediate need for the one-to-one initiative of the District.

**Facts/Statistics:**

It was determined that the technology infrastructure of the District needed to be strengthened in order to continue a successful launching of the one-to-one technology initiative of the District.

- Request for Proposals were posted for all of the infrastructure components with bids due on January 30<sup>th</sup>. All bids have been presented in the table provided. The only component for which a valid bid was not obtained was for the server that will act as a wireless controller to support the infrastructure. Quotes were subsequently obtained for the controller and have been shown as a separate line item in the table.
- An evaluation of the bids was conducted to examine all of the elements that were rated for the bidders in order to determine the lowest responsible bidder. Such factors included but were not limited to hardware compatibility, support capability, prior experience with the vendor, meeting all elements of the request for proposal, and cost.
- Although SPI was not the lowest bidder in the Wireless bid, their bid reflected the equipment specifications as outlined in the RFP and had the compatibility with the current hardware in the District unlike Hi-tech who was the next lowest bidder. In addition, it was felt that it would be in the District's best interest to have the same bidder providing the infrastructure equipment as the vendor installing it and SPI was the lowest bidder for this component.
- In order to obtain the necessary financial resources to support the installation and purchase, the District is pursuing e-rate reimbursement for these projects. If successful, 85% of the purchases could be reimbursed. However, due to the urgency of the need to strengthen the infrastructure, the District must move forward with the project funding the majority of the project from sinking funds and a small portion from the General fund. If e-rate approval is achieved, the resulting reimbursements will be refunded to the appropriate funds. It should be noted that the e-rate process is time intensive and notifications of approval have been slow to come in the last several years.
- The District is utilizing Spicer services to oversee the installation components of the project.
- Post-bid meetings were held with SPI and Master Electric in order to provide assurance that these vendors are clear on the expectations of the District and timing of the projects. In addition, a post-bid meeting was held with Convergent Technologies, the consultant handling the e-rate process for the District, to go over the bids and the resulting recommendation to assure the Districts recommendations were valid from an e-rate process.

Motion

Seconded

Vote – Ayes

Nays

Motion

**TECHNOLOGY INFRASTRUCTURE PROJECT**

**BUILDINGS INDICATED (Note: RFPs and resulting contracts/purchase orders delineate the breakdown of the costs by building)**

**BIDS OPENED JANUARY 30, 2017**

	SPI Freeland ,MI	CDWG Vernon Hills, IL	Hi-Tech Casco, MI	Sehi Rochester Hills, MI	Presidio Wixom, MI	Zone Auburn, WA	Master Electric Gladwin, MI	Electro Media Grand Haven, MI	Ammcom Telecom White Lake, MI
Wireless – All buildings, cabling, hardware and installation	\$315,417	\$262,995 (Quote does not include installation)	\$240,140*	\$265,166*	\$239,781*	N/A	N/A	N/A	N/A
Infrastructure Network – All buildings, Network hardware, monitoring software and UPS	\$122,724	N/A	\$129,483	\$220,681	\$278,064	\$236,118	N/A	N/A	N/A
Fiber and installation – OHS only	N/A	N/A	\$32,267	N/A	N/A	N/A	\$9,960	\$16,053	\$15,000
Server acting as a wireless controller (no valid bids – getting quotes)	N/A	N/A	N/A	N/A	\$9,354*	N/A	N/A	N/A	N/A

**“\*” Bid not for equipment specified in Request for Proposal**

The infrastructure project components above at a total cost not to exceed \$448,101 would be anticipated to be funded out of sinking fund upon final review of all components to assure compliance with sinking fund requirements.

**Quotes for Server acting as a Wireless Controller**

Dell, Round Rock, Texas	Hi-Tech, Casco, MI	CDW-G Vernon Hills, IL
\$13,625.57	\$16,069.99	\$24,719.71

The wireless controller would be expected to be initially funded from General funds.

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**March 27, 2017**

**Report 16-94**

**FOR FUTURE ACTION**

Subject:

Declaration of Obsolete Material – Media Center books

Recommendation

Resolve that the Board of Education authorize the disposal or sale of books identified throughout the district as no longer being relevant to the curriculum being taught.

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”.

The books have been identified by the individual buildings to be no longer consistent with the current curriculum needs and taken out of circulation from the classrooms and media centers throughout the district. Disposing of the books will free up space in classrooms and storage rooms for current district needs.

If the Board declares these items obsolete, the items will be placed up for sale with any books not being sold being either donated or disposed of in an appropriate manner. The funds garnered, if any, will be returned to the General fund.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**March 27, 2017**  
**Report 16-95**

**FOR ACTION**

Subject:

Out-of-state Student Travel – OHS 2017 Poetry Out Loud National Competition in Washington D.C.

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School student MaryKate Wright and teacher Melanie Lounds on a trip to Washington D.C., March 24- 27, 2017.

Rationale:

MaryKate will travel by plane with her father on the 24th for poetry recitation in Washington D.C. as she is the state winner for Michigan's Poetry Out Loud Competition. Mrs. Lounds will accompany her on Tuesday and Wednesday to the competition. This is an enhancement to the independent study curriculum and a unique opportunity to engage with humanities professionals and possibly win a \$20,000 scholarship for college.

Statement of Purpose:

The purpose of this trip is to provide MaryKate with a national experience outside of the classroom. MaryKate will attend a welcome banquet, talk to other participants, see published poet Naomi Shihab Nye at a book signing (book provided for free), and compete at the regional level to demonstrate and see many of the interpretation skills that we discuss in class. She will also have the opportunity to qualify for the finals. She will be able to reflect with other participants on poetry interpretation, theatrics, voice, enunciation, and style. She will also have the opportunity to see/tour our nation's capital, many of the memorials, George Washington University, and the cherry blossoms (her favorite).

Facts/Statistics:

This trip is sponsored by the Michigan Humanities Council. All food, airfare, and accommodations are free for MaryKate Wright, Mr. Wright, and chaperone Melanie Lounds. The Wrights and Mrs. Lounds will return home on April 27 around 12:00 PM. James Nelson is our host for Michigan in D.C. Karen Newell is the flight and accommodations coordinator out of D.C.

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
March 27, 2017**

**Report 16-96**

**FOR INFORMATION**

Subject:  
Personnel Update

**Accepted Positions**

**Resignations**

Bryan Carpenter, Owosso High School Teacher has submitted his letter of resignation effective at the conclusion of the 2016-2017 school year.

**Retirements**

Edward King, Owosso Middle School Assistant Principal has submitted his letter of retirement effective at the conclusion of the 2016-2017 school year after 24 years of service in the District.

Marcia Freeman, Owosso Middle School Teacher has submitted her letter of retirement effective at the conclusion of the 2016-2017 school year after 23 years of service in the District.

Eugene Davis, Bryant Elementary Teacher has submitted his letter of retirement effective at the conclusion of the 2016-2017 school year after 40 years of service in the District.

Joni Westbrook, Food Service Worker at Emerson Elementary has submitted her letter of retirement effective at the conclusion of the school year after 16 years of service in the District.



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**March 27, 2017**

**Report 16-97**

**FOR INFORMATION**

Subject:

Owosso High School Hallway project

This report is given in the way of an informational report to update the Board on the District's recommendation to **not** move forward with the Owosso High school hallway renovation project. This sinking fund project was put out to bid in anticipation that the project would be accomplished this summer. However, the following factors were carefully considered after the bids were received on whether to proceed with the project:

- The projected cost of the project was \$850,000 during the planning phases to evaluate the summer projects for the sinking fund. The lowest valid bid that was received was for \$1,362,300, a difference of over \$500,000.
- After reviewing the bids, it was determined that one of the largest contributing factors in the disparity between the estimate and the actual bid amounts was in the painting requirements. This particular element is a requirement and could not be reduced to come even close to the original estimate.
- The options for the ceiling and lighting in the hallways were reviewed very carefully to determine the value added from this process. It was determined that the type of ceiling bid would provide the most value added but could not be justified given the significant price tag.
- The District is reviewing possible options to provide some minimal changes to create a better environment in the hallways that will not achieve the full desired effect but will at least gain some benefits. The options being considered, if implemented, would be of minimal cost and would be funded out of the Operations budget.
- Currently, there is no anticipation of replacing this summer project with another given the time constraints of selecting and bidding out any project of significance. The unused funds will roll over and be available for future sinking fund projects.

Although this recommendation does not require formal action by the Board, it was felt that since this was the departure from the original sinking fund plan, the communication of the recommendation should be made in a formal way to the Board and the public.